****WORD 101 – Insert a Shape

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*Using the shapes tool (from the “Insert” tab), draw the correct shape below.
This is done by click/hold and drag the “+sign” to the size you’d like.
Change the outline and fill using the toolbar in the Shapes Format Tab.*

*This will have to be done using the DESKTOP version. Click on the “Editing” drop down menu -> Open in Desktop App.*

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| --- | --- | --- |
| Red and Blue Square | Yellow and Orange Star | Purple and Orange Rectangle |
| Blue and Yellow Arrow | Orange and Red Banner | Purple and Yellow Callout |
| Red and Purple Rectangle | Light Blue and Light Green Square | Orange and Red Oval |
| Yellow and Purple Circle | Red and Red Heart | Blue and Green Plus Sign |