



CAMPBELL RIVER

School District 72

Accessing the @stu.sd72.bc.ca Email

Students can access their SD72 email address a number of ways:

On desktop/laptop using Office.com

1. Open browser. Go to “office.com” and log in using firstname.lastname@stu.sd72.bc.ca and network password
2. Click on the Outlook icon
3. The website can now be bookmarked/favorite OR dragged to the desktop for easy access.

On mobile device using Office.com

1. Open browser (Chrome on Android and Safari on iPhone). Go to office.com and login using firstname.lastname@stu.sd72.bc.ca and network password.
2. Click on the Outlook icon.
3. Save (share) this site to the home screen for easy access.

See links below for YouTube videos on how to do so

[iPhone](#)

[Android](#)

On mobile device using the installed Outlook app

1. Go to app store and search, “Microsoft Outlook”.
2. Download app
3. Open
4. Log in using firstname.lastname@stu.sd72.bc.ca and network password
5. Leave as is OR configure app settings by clicking on your user icon located top left.
6. Configure personal customization – make sure notifications are enabled so user is notified when new emails are delivered.