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| Ecole Willowpoint PAC– Minutes |
| DATE: September 8, 2025 6:00-7:30 |

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| LEE, Sophie, **PRESIDENT** | PERRY, Chris, **DPAC REPRESENTATIVE** |  |  |
| DYSTANT, Courtney, **VICE PRESIDENT** | WOOD, KIM **HOT LUNCH COORDINAOTR** |  |  |
| CHEUNG, JENNIFER **CORRESPONDING SECRETARY** | FIGUEROA, Marlo, **HOT LUNCH COORDINATOR** |  |  |
| VISSER, Marisa, **RECORDING SECRETARY** | HWANG, Nancy, **PRINCIPAL** |  |  |
| FOORT, Myriah, **TREASURER** | LA PIERRE, Carrie, **VICE-PRINCIPAL** |  |  |
| CARLSON, Kathleen, **RECORDING TREASURER** | YACIUK, Kim **CPF REPRESENTATIVE** |  |  |
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Past President: Beth Pechter

Meeting called to order at 6:06pm

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| **Indigenous Land Acknowledgement** | We respectfully acknowledge my privilege to live, work and play within the traditional territory of the Laichwiltach, Wei Wai Kum, and Coast Salish First Nations. | | |
| **Also in Attendance** | Jacob Adams, Jennifer Starhunter, Desiree Dallaire, Alex Simonut, Heather Siuss, Sophie Waterman, Lee Sichelb, Desiarae Mutch, Kelsey Anglin, Chelsey Collins, Kelly Hanson, Katherine Schwaiger, Justine Gomes | | |
| **Last Meetings Minutes:** | All | | **Review & Approve SL/KC** |
| **Current Agenda** | All | | **Review & Approve SL/DM** |
| **STANDING ITEMS** | | | |
| **Principal’s Report** | NH | | * See Attached |
| **President’s Report** | SL | | * School Clothing—Sarah is no longer a parent here, so thought to ask her to do school clothing every couple years. * Potential to continue to collect and do a used school clothing sale this year. * Babysitters for PAC night—is $20 still appropriate? Unanimous consensus is yes $20 is still appropriate. |
| **Treasurer’s Report** | MF | | * See attached. * Motion to spend $15/ student (approximately 245 students= $3675). Plan to budget for more for final number. Up to $3800 from gaming to teachers once funds come in. SL/MaryHannay |
| **DPAC Report** | CP | | * No meeting yet—there for no update |
| **Hot Lunch** | KW/  MF | | * Its happening! * Discussion to add white spot $7-9 and they do a vegetarian option. Plan to add White spot to the roster and perhaps replace fatburger. * Discussion re: “Pretzel guy” $4 for a pretzel. Consensus that pretzel is too small for lunch we could maybe pair it with something else. * How to best communicate with parents. – print out to go home in agendas, or SMS group automated send out. Immediate Plan to do a simple print out with simple instructions for parents ASAP and look into hot lunch program to see if automated SMS is an option. * Lots of returning great options for hot lunch this year. (Fatburger, Iwok, BP, subway, Booster juice, Katies Rice box, bar burrito, Pita Pit, Daves Bakery.) |
| **NEW BUSINESS** | | | |
| Library | Mme Alex | | **Scholastic Book Fair 2025—**   * Book fair benefits EWP through cash/scholastic dollars for high circulation item replacement, building on collection of games, art supplies, special materials and helps to fund small furniture like bins, shelves, chairs etc. * Typically EWP does really well and last year profited $2050.90 in scholastic bucks. * Mme Alex is unable to host this year because of rigid schdedule. * Help needed – no way she can pull it off by herself this year. * Volunteer schedule Thursday October 23-Monday November 3rd. * Volunteers needed for set up, before school book sales, and1-2 people throughout day for sales. * No volunteer needed for Friday, Wednesday (29) and Thursday (30th) due to pro-D, and SLC. * Plan to get email addresses for people that are keen to help—but overall this will be a go – Mme Alex will respond to scholastic that we can proceed with this wonderful event. * Sheet passed around to collect email addresses for people willing to help make this happen. |
| Profaqua | NH & SL | | * Science presentation for all classes * November 1 & 24th. * Estimated cost= $ 2600 CPF has funded in the past. * Plan for Kim to inquire about applying for CPF funding. |
| **Halloween Carnival** | KC & SL | | * Annual EWP event * Donation letters going out * Sub planning committee – plant to send an email of interest out for same. * Event will be October 30th * Photos are booked * 50/50 Kim to apply for this license. * Motion for budget of $2500 from fundraising SL/DM * Reach out to local pizza as it’s a school family, to provide the pizza this year. |
| **Garden Update** | NH & SL | | * Melissa is going to do a fruit& Veggie fundraiser * No update on fencing |
| **School Equipment Needed** | NH & SL | | * Inventory currently being done * Planning on leadership team to clear out older stuff and assess. * No items needed immediately. |
| Storage Space | SL | | * Due to all classrooms and portables in use this year, there is no storage space for Santas workshop + used book sale. For these events to function space is needed to store donations brought in by students and thus sorted by volunteers. * Heather tentatively offered empty storage shed from home located within close proximity school. * Idea to reach out to local storage unit company to have shipping container potentially donated, but this plan would need permission from school district for shipping container to be on school grounds. * Idea to shorten donation time frame, and have students store items at home for as long as possible. |
| Fundraising |  | | * Mabels labels * Purdy’s chocolates – has Easter, Christmas, and valentines Options. Plan to revisit this at Ocotber meeting. * West coast seeds—would need to apply now. * Blueberry bushes   . |
| Rotation of Yearly PAC activities |  | | * Last year felt busy * Plan to put it out to teachers to see what specific things they are looking forward to or willing to accommodate this year. * Ideal to not have activities interfere a ton with instructional time. * Idea to rotate activities year to year. Ex. Swiked bike camp, line dancing, hip hop, golf etc. |
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| **Motions** | |  | * Motion by Sophie Lee, seconded by Mary Hannay to spend $15/ student (approximately 245 students) $3800 from gaming to teachers once funds come in. * Motion by Sophie Lee, seconded by Desiree Mutch for budget of $2500 from fundraising for event initial expenses. |
| **Important Dates** | |  | **2025**  September 30th – Truth and Reconciliation Day  October 13th – Thanksgiving  October 24th – Professional Development Day  October 30th – Halloween Carnival  October 30th – Student-Led Conferences  November 11th – Remembrance Day  December 10th – Santa’s workshop and Santa pictures  December 19th – Last Day of School before Christmas Break  **2026**  January 5th – First day back to school  January 15th—Used Book sale  January 16th – Professional Development Day  February 16th – Family Day  February 17th – Professional Development Day  March 19th – Pancake Breakfast Day  April 3rd – Good Friday  April 6th – Easter Monday  April 7th – Professional Development Day  April 8th --First Day Back to School after Spring Break  May 30th – Student-Led Conferences  May 18th – Victoria Day  June 12th – Sports Day  June 26th – Last Day of School  June 27th – Professional Development Day |
| **Future PAC Meetings** | |  | **2025**  October 20th  November 17th  **2025**  January 12th  February 23rd  April 13th  May 11th |

Meeting adjourned at 7:35pm