



CHILD & YOUTH WORKER (INCLUSIVE EDUCATION)

JOB DESCRIPTION | JUNE 2024

NATURE AND SCOPE OF WORK

Reporting to the Director of Inclusive Education and the District Principal, Inclusive Education, The Child & Youth Worker (Inclusive Education) works collaboratively with teachers, counsellors, school administrators and other allied professionals in support of learner success.

Working in partnership with a counselor, the Child & Youth Worker carries out activities promoting social and emotional development for a caseload of students. The work involves assessing behaviour, planning and implementation of activities promoting students' social and personal development, personal and family guidance, and acting as a resource person for teachers and other school-based staff. Individual and group sessions may be required both during and outside of school hours, on school premises, and within the community.

While the incumbent's day-to-day responsibilities are in direct response to the specific needs of the student and vary from case to case, the emphasis of the job responsibility focuses on the social and emotional growth and development of the student.

The job involves maintaining confidentiality in all matters of the school district and current, proficient knowledge of the documentation practices, detailed procedures, School District Policies and Ministry of Education Legislation.

SPECIFIC RESPONSIBILITIES

- Assisting school personnel in creating an inclusive school environment.
- Monitoring attendance and actively working to encourage students to attend class on a period-by-period basis in and around the school and community.
- Serving as a home-school liaison to provide an individual focus for parents and families on student attendance and achievement.
- Working with school administration, counselors, teachers, and the Inclusive Education team to reduce barriers to student attendance.
- Working as a member of a team to develop and administer behavioral management programs such as effective behavior support check in/check out systems.
- Developing a network of contacts with community agencies and Indigenous Bands as necessary to support and maintain attendance, school connections, engagement and positive relationships.
- Transporting students to school and/or activities as necessary to maintain attendance.
- Protecting and respecting the confidentiality of information.
- Performs other related duties as required

QUALIFICATIONS (Required Knowledge, Skills and Abilities)

- A bachelor's degree in child and youth care work, combined with a minimum of one year working with at-risk children or adolescents or an equivalent combination of education and experience.
- Applied Suicide Intervention Skills Training (ASIST) preferred.
- Demonstrated ability to work with Indigenous students and their families.
- Experience working in a senior secondary school setting would be an asset.
- Demonstrated high level of interpersonal skills and ability to work harmoniously as a team member.
- Proven ability to establish and maintain effective work relationships and working collaboratively in a team environment.
- Working knowledge of reading and writing software programs (Microsoft 365).
- Possess a current valid BC Driver's License, Class 5 and reliable transportation.
- Current Driver's Abstract and a satisfactory vehicle to provide transportation for students.
- A practical knowledge of Indigenous protocols and demonstrated understanding of Indigenous culture.
- Ability to communicate effectively using tact, discretion, and diplomacy, while maintaining confidentiality in all matters related to the school district.
- Demonstrated ability and experience with Indigenous organizations.

REQUIRED LICENSES, CERTIFICATES AND REGISTRATIONS

- A bachelor's degree in child and youth care work, combined with a minimum of one year working with at-risk children or adolescents.
- Class 5 BC Driver's License.
- A clear Criminal Record Check to be updated every five years.

RELATIONSHIPS

- Works collaboratively with Classroom Teacher, Learning Support Teacher, and members of the Inclusive Education team.

REPORTING STRUCTURE

- Reports to: Director of Inclusive Education and District Principal, Inclusive Education.

WORKING CONDITIONS AND ENVIRONMENT

- This position requires a relatively equal balance of standing/walking and sitting to accommodate the needs of at-risk students in all schools. Incumbents may be required to briskly walk or run on occasion and participate in classes such as Physical Education and Outdoor Education.

- SD 72 actively manages health and safety for the organization and takes all reasonable steps to protect workers from harm including offering de-escalation training to staff. Due to challenging behaviours presented by some of our complex learners, incumbents may be exposed to physical incidents involving students (e.g.: biting, hitting, kicking, spitting), and bodily fluids; and unhygienic conditions during home visits.

THE FOLLOWING COMMITMENTS ARE ESSENTIAL TO ALL POSITIONS WITHIN CAMPBELL RIVER SCHOOL DISTRICT

- Commitment and adherence to workplace policies, procedures and practices.
- Commitment to standards of conduct, including behaving in a manner that is: respectful, professional, team-oriented, collegial, collaborative, ethical, honest, and trustworthy.
- Commitment to understand and implement the Truth and Reconciliation Calls to Action and the Declaration on the Rights of Indigenous Peoples Act.

CLASSIFICATION

- This position's classification is Child & Youth Worker and has a pay rate in accordance with Schedule B of The Canadian Union of Public Employees – Local 723 Collective Agreement.