



# ELECTRICIAN

JOB DESCRIPTION | JUNE 2024

## NATURE AND SCOPE OF WORK

Reporting to the Director of Operations and Electrician Team Lead, the Electrician carries out electrical work including the use of various powered equipment including maintenance, repair, alteration, and installation tasks including renovations and modifications on electrical and electronic systems.

## SPECIFIC RESPONSIBILITIES

- Develops a close liaison with other staff so that a team approach is developed in the operation of schools and electrical maintenance work.
- Carries out electrical work including the use of various powered equipment.
- Design, installation, and maintenance of intrusion and fire alarm systems, including network connectivity, security and fire alarm code online database management.
- Installation and maintenance of audiovisual and surveillance systems, including time clocks, PA systems and digital cable-vision systems.
- Works from oral and/or written instruction and to established procedures.
- Assists other skilled staff and completes general tasks.
- Uses hand and power tools/equipment and materials associated with performing assigned duties; cleans and stores tools and equipment as required.
- Maintains a satisfactory relationship with school administration, staff and students.
- Responds to emergency situations when required.
- Provides their own safety footwear.
- Other duties as assigned.

## QUALIFICATIONS (Required Knowledge, Skills and Abilities)

- Valid B.C. TQ and/or interprovincial TQ ticket as an electrician.
- Canadian Security Association Alarm Technician Course, or equivalent acceptable to employer.
- The Electricity Forum Canadian Fire Alarm System Training Course, or equivalent acceptable to employer.
- Must have the ability to read and write English, preferably have Grade 12 diploma.
- Be physically capable and prepared to perform all facets of Maintenance Trades work.

## **QUALIFICATIONS** (Required Knowledge, Skills and Abilities)

- Minimum of two years of recent experience in data and power wiring.
- Have a clear understanding of all procedures and equipment.
- Ability to establish and maintain a satisfactory relationship with school administration, parents, staff and students.
- Physical ability to perform heavy lifting.
- Ability to work at heights including a ladder or scaffold.
- Ability to operate using protective equipment related equipment.
- Ability to organize individual work.
- Valid B.C. Driver's License: Class 5 minimum.

## **REQUIRED LICENSES, CERTIFICATES AND REGISTRATIONS**

- Valid B.C. TQ and/or interprovincial TQ ticket as an electrician.
- Canadian Security Association Alarm Technician Course, or equivalent acceptable to employer.
- The Electricity Forum Canadian Fire Alarm System Training Course, or equivalent acceptable to employer.
- Valid B.C. Driver's License: Class 5 minimum.
- Grade 12 Diploma preferred.
- A clear Criminal Record Check to be updated every five years.

## **RELATIONSHIPS**

- Maintains a satisfactory relationship with school administration, staff and students.

## **REPORTING STRUCTURE**

- Reports to the Director of Operations and Electrician Team Lead.

## **THE FOLLOWING COMMITMENTS ARE ESSENTIAL TO ALL POSITIONS WITHIN CAMPBELL RIVER SCHOOL DISTRICT**

- Commitment and adherence to workplace policies, procedures and practices.
- Commitment to standards of conduct, including behaving in a manner that is: respectful, professional, team-oriented, collegial, collaborative, ethical, honest, and trustworthy.
- Commitment to understand and implement the Truth and Reconciliation Calls to Action and the Declaration on the Rights of Indigenous Peoples Act.

## **CLASSIFICATION**

- This position's classification is Maintenance Trades and has a pay rate in accordance with Schedule A of The Canadian Union of Public Employees – Local 723 Collective Agreement.