



GROUNDSPERSON III

JOB DESCRIPTION | JUNE 2024

NATURE AND SCOPE OF WORK

Working under the Director of Operations and Grounds Team Lead, the Groundsperson III focuses on grounds maintenance work including manual and semi-skilled work such as maintenance of district buildings, grounds and playground equipment to ensure safety, serviceability and appearance.

SPECIFIC RESPONSIBILITIES

- Carries out all aspects of grounds maintenance work using commercial grounds equipment under 2500 kg GVW such as ride-on mowers, push mowers, weed eaters.
- Uses hand and power tools/equipment and materials associated with performing assigned duties and cleans and stores tools and equipment as required.
- Assists in the work related to landscaping, maintenance, construction, and development of lawns, playing fields and recreational facilities.
- Clean up of grounds and road repair work, assisting in laying tile for drainage systems.
- Maintains a satisfactory relationship with school administration, parents, staff, and students.
- Develops a close liaison with other staff so that a team approach is developed in the operation of schools and the maintenance of grounds.
- Works from oral and/or written instruction and to established procedures.
- Assists skilled workers such as trades staff and completes general unskilled tasks.
- Ability to recognize, report and respond to building maintenance issues.
- Collects and removes waste and recycling from all areas.
- May assist with site clean-up.
- Loads and unloads vehicles; moves furniture and equipment.
- Other related duties as assigned.

QUALIFICATIONS (Required Knowledge, Skills and Abilities)

- Recent experience in the operation of commercial grounds equipment (approximately 500 hrs).
- Have a working knowledge of equipment and tools associated with groundskeeping and cartage work.
- Must have the ability to read, write, and speak English.
- Have a complete working knowledge of equipment and tools associated with groundskeeping.

QUALIFICATIONS (Required Knowledge, Skills and Abilities)

- Be physically capable and prepared to perform all facets of grounds-keeping including working at heights from ladders and scaffolds, heavy lifting, moving of furniture and cartage, operating and maintaining equipment related to grounds-keeping, including all types of mowing equipment and machinery.
- Ability to operate all equipment in a safe manner, and to use personal protective equipment.
- Ability to work at heights including a ladder or scaffold.
- Ability to organize individual work.
- Possess a valid B.C. Driver's License: Class 5 minimum.

REQUIRED LICENSES, CERTIFICATES AND REGISTRATIONS

- Possess a valid B.C. Driver's License: Class 5 minimum.
- Grade 12 Diploma preferred.
- A clear Criminal Record Check to be updated every five years.

RELATIONSHIPS

- Maintains a satisfactory relationship with school administration, parents, staff, and students

REPORTING STRUCTURE

- Reports to the Director of Operations and Grounds Team Lead.

THE FOLLOWING COMMITMENTS ARE ESSENTIAL TO ALL POSITIONS WITHIN CAMPBELL RIVER SCHOOL DISTRICT

- Commitment and adherence to workplace policies, procedures and practices.
- Commitment to standards of conduct, including behaving in a manner that is: respectful, professional, team-oriented, collegial, collaborative, ethical, honest, and trustworthy.
- Commitment to understand and implement the Truth and Reconciliation Calls to Action and the Declaration on the Rights of Indigenous Peoples Act.

CLASSIFICATION

- This position's classification is Maintenance III and has a pay rate in accordance with Schedule A of The Canadian Union of Public Employees – Local 723 Collective Agreement.