



# VISUAL LANGUAGE INTERPRETER

JOB DESCRIPTION | JUNE 2024

## NATURE AND SCOPE OF WORK

Visual Language Interpreters support students who are deaf and hard of hearing (DHH) who need signing. The Visual Language Interpreter follows the guidance and leadership of the Teacher of the Deaf and Hard of Hearing, Learning Support Teacher and the Classroom Teacher in maintaining familiarization with instructional vocabulary and concepts in preparation for classroom instruction. It is collaborative work, in inclusive settings, to support students to meet the goals identified in their Individualized Education Plans (IEP).

## SPECIFIC RESPONSIBILITIES

- American Sign Language (ASL) to English and English to ASL interpretation for students who are deaf/hard of hearing, their hearing peers, classroom teachers, parents, school staff and administration.
- Interpretation of school activities such as class lessons, assemblies, field trips, teams, clubs and other educational experiences.
- Ability to adjust the signing and communication levels required, in accordance with student's needs.
- Participating in staff meetings as requested and performing all such other duties as may be assigned by the principal or designate.
- Protecting and respecting the confidentiality of information.
- Performs other related duties as assigned.

## QUALIFICATIONS (Required Knowledge, Skills and Abilities)

- Completion of a two-year post-secondary program in American Sign Language Interpretation and at least one year of related experience.
- Active membership or ability to become a member with Westcoast Association of Visual Language Interpreters (WAVLI).
- Demonstrated fluency in American Sign Language (ie., Level 4 or higher on the ASL Proficiency Interview, as assessed by the Sign Language Institute of Canada).
- Understanding of the role of the interpreter within an educational team.
- Working knowledge of the district child abuse protocol and reporting procedures.
- Current CPI (Crisis, Prevention, and Intervention) certification is an asset.
- Level 1 First Aid Certification is an asset.
- Computer literacy and experience with technological assists.

- Demonstrated willingness to participate in professional development opportunities as provided by the district.
- Proven ability to establish and maintain effective work relationships and working collaboratively in a team environment.
- Working knowledge of reading and writing software programs (Microsoft 365).
- Ability to effectively interact and establish positive rapport with students.
- Ability to communicate effectively using tact, discretion, and diplomacy, while maintaining confidentiality in all matters

## **REQUIRED LICENSES, CERTIFICATES AND REGISTRATIONS**

- Completion of a two-year post-secondary program in American Sign Language Interpretation.
- Demonstrated fluency in American Sign Language (ie., Level 4 or higher on the ASL Proficiency Interview, as assessed by the Sign Language Institute of Canada).
- Class 5 BC Driver's License.
- A clear Criminal Record Check to be updated every five years.

## **RELATIONSHIPS**

- Works collaboratively with Classroom Teacher, Deaf and Hard of Hearing Teacher, Learning Support Teacher, and members of the Inclusive Education Team.

## **REPORTING STRUCTURE**

- Reports to School Administration, the Director of Inclusive Education and District Principal, Inclusive Education.

## **THE FOLLOWING COMMITMENTS ARE ESSENTIAL TO ALL POSITIONS WITHIN CAMPBELL RIVER SCHOOL DISTRICT**

- Commitment and adherence to workplace policies, procedures and practices.
- Commitment to standards of conduct, including behaving in a manner that is: respectful, professional, team-oriented, collegial, collaborative, ethical, honest, and trustworthy.
- Commitment to understand and implement the Truth and Reconciliation Calls to Action and the Declaration on the Rights of Indigenous Peoples Act.

## **CLASSIFICATION**

- This position's classification is Sign Language Interpreter and has a pay rate in accordance with Schedule B of The Canadian Union of Public Employees – Local 723 Collective Agreement.