

# PAC Meeting Agenda Template

**School: Carihi Secondary**

**Date: Wednesday Nov 19 2025**

**Time: 7pm**

**Location: Carihi Library**

**Chair: Christa Corrigall**

**Recorder: Laura Isaacs**

**Attendees:**

Christa Corrigall, Pres

Sophia Sauter, Vice Pres

Myriah Foort, Treasurer

Laura Isaacs, acting Secretary in support of Lisa Marie Gruger's medical absence

Lisa Marie Gruger, Secretary upon her return.

Meghan Harrison

Carman Christianson Grad Committee

Michele Dybwad

Christa Rusel

Sarah Wright

Angela Nodler

Noah Stewar-webb

**Regrets:**

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## 1. Call to Order

Time meeting was called to order: 7:07pm

(pass around sign-in paper or quick intros)

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## 2. Approval of Agenda

Motion to approve: Christa

Seconded by: Myriah and Sophia

Carried

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### 3. Approval of Previous Minutes

Motion to approve: Christa  
Seconded by: Laura & Myriah  
Carried

Note on minutes going forward. The secretary will send out copies of the minutes to all attendees directly after the meeting. Once Minutes are approved they will be sent to the secretary for posting.

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### 4. Principal's Report -Sean McLaughlin

The boys won the AA soccer provincial title for the first time. This is only our school's third banner. An accomplishment worth celebrating.

Friday is the first anniversary of the fire. A small group has discussed how to recognize this. There will likely be a small recognition moment next week. Students have been incredibly resilient and we would like to recognize that.

The two portables are now in use. Some classes have returned from Robron. PE is still at Robron for the time being and Spanish will still be there for the time being as well. Guitar and Band are still at Pheonix. The four new portables will be available for the beginning of next semester and they will house guitar and band as well as Drama. A temporary wall on the gymnasium should be done shortly so they can continue work on it. They have not determined if it is a renovation or rebuild. An architect is working on the camp kitchen to make it a more workable space for a culinary arts teacher. Thanks extended to all the families who have helped with the congestion in the upper parking lot. Your participation has helped dramatically.

We are a quarter way through the school year. Report cards were posted yesterday. Students were able to access them immediately. The MyEd portal will be where students access post secondary credits and information. Parents do not yet have access to MyEd, they are still accessing information through the parent portal. The option is still available to request print copies of report cards. The district is concerned for families who do not have access to technology. We want to be considerate of that and ensure they still have access to information. Students have not had an issue accessing MyEd that has been noted by admin yet.

Today our leadership team hosted an event today themed resilience turning setbacks into comebacks. Over 20 organizations had information on services available to students. There was a large number of services represented and Otter the service dog attended as well. Today the school community felt like a piece of the larger community. The students responded well.

Drama goes to NERDS fest in Nanaimo tomorrow. There will be 20 students going. They will be doing the three witches from McBeth for their piece.

Swimmers and Cross country represented well at Provincials.

Senior girls won Islands against Timberline.

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## 5. Treasurer's Report- Myriah Foort

- Account balances  
Insert live link to financial statement here
- Recent spending
- Upcoming expenses-discussion allocation of grant funding  
We discussed funding  
\$750 for physics  
\$750 for film  
\$18000 allocated to TTOC

For this meeting we would like to approve the high level baseline and we can vote on a proposal for the remainder of the funds that can be held at our January meeting.

Motion to approve the amended budget and vote on additional funding next meeting.

Insert live link to amended budget here.

Move: Myriah

Second: Christa, Sophia

Carried

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## 6. Committee Updates (if applicable)

**Grad committee: (Carmen Christiansen) 50/50 draw Gaming License**  
**DPAC:**

Calendar raffle for the grad class with over \$7800 in donations. Every day in February there will be a prize drawn. We are hoping to have tickets available for Christmas beginning Dec 8th. The PAC will submit the request for the gaming license for this event. Jan 30th all of the draws will be done and announcements will be done daily.

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## 7. New Business

Next meeting we should discuss ideas for fundraising.

Discussion around minutes protocol. It has been suggested we email minutes shortly after the meeting to all in attendance so they can be approved at the following meeting. Once minutes have been approved they are to be submitted to the school for publication.

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## 8. Old Business / Follow-up Items

Signing of Code of Ethics- done by each? Seems so, Laura also signed.

Traffic Safety

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## 9. Action Items

Task	Person Responsible	Due Date
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## 10. Next Meeting

Date: Wed. Jan 21 2026

Time: 7pm

### **Adjournment:**

Meeting adjourned at: 8:35pm