

PAC Meeting Minutes

School: Carihi Secondary
Date: Wednesday, February 18, 2026
Time: 7:00 pm
Location: Carihi Library
Principal: Sean McLaughlin
Vice-Principal: Deanna Brennan

President: Christa Corrigall
Vice-President: Sophie Sauter
Treasurer: Myriah Foort
Secretary: Lisa Marie Gruger

Attendees: Sean McLaughlin, Deanna Brennan, Christa Corrigall, Myriah Foort, Michele D, Megan H, Lisa Marie Gruger

Regrets: Sophia S

1. Call to Order

Time meeting was called to order: 7:05 pm

2. Approval of Agenda

Motion to approve: Christa
Seconded by: Megan
Carried

3. Approval of Previous Minutes

Motion to approve: Christa

Seconded by: Michele

Carried

4. Principal's Report - Sean McLaughlin

A. Building Update:

- Multipurpose Room is a shared space again.
- Final submission made to the Ministry regarding plans for A wing and Gym
- Camp Kitchen - future direction is unclear

B. Student Learning Survey

- Currently underway
- Ministry Education and Childcare provincial survey
- Student and parent versions
- The data gathered from the surveys has been found to be quite valuable

C. Course Selection

- Students have had presentations on the courses for the next school year
- Registration will be done via the student portal on MyEd
- Starts on February 25, 2026
- The goal is for the process to be completed by March 6, 2026

D. 2026/2027 Grade 9 Students

- Parent meeting will be held on Monday, February 23, 2026

5. **Treasurer's Report- Myriah Foort**

- Reviewed report submitted at January 2026 PAC meeting

6. **Committee Updates**

A. Grad Committee: Michele D.

- Calendar Raffle realized \$17,640.00
- Purdy's Easter chocolate fundraiser is upcoming

7. **New Business**

A. PAC Funds (potential use)

- Discussion regarding the potential funding of machines for metal work and woodworking classes

B. Fundraising

- Megan presented suggestions for low impact fundraisers and the PAC possibly sponsoring a bursary for a graduating student
 - Christa and Megan will prepare a potential fundraising letter
- Michelle suggested that PAC prepare a list of what items that it funds and it be circulated in the school newsletter/post on website
 - Myriah will prepare the list

C. "Run to Fund" - April 25, 2026

Presentation by grade 12 students, Greyson and Sophie, on their capstone project(s)

“Run to Fund” is a fundraiser for the Carihi sports teams (season fees, jersey fees)

Motion:

“PAC (through it’s banking resources) will support the “Run to Fund” in it’s planning and preparation.”

Motion to approve: Myriah

Seconded by: Michele

Carried

D. PAC Bank Account

- Discussion regarding which banking institution the PAC account should be with

Motion:

“PAC will move it’s bank account from Scotiabank to Coastal Community Credit Union (Willow Point)”

Motion to approve: Myriah

Seconded by: Christa

Carried

- Confirmation that the signatories for the bank account will be the current PAC Executive: Christa Corrigan, Sophie Sauter, Myriah Foort, Lisa Marie Gruger

E. Letter Writing RE: Gym

- Discussion regarding the rebuilding of the gym and letter writing

Decision:

There is a letter template that Sophia has made available. Christa invites everyone interested in utilizing the template to contact her for a copy of the template.

8. Old Business / Follow-up Items

None identified

9. Action Items

1. Fundraising Letter - Christa and Megan
2. Research on QR codes for fundraising - Megan
3. List of PAC-funded items - Mariya
4. Transfer of bank accounts - Mariya

10. Next Meeting

Date: Wed. March 18, 2026

Time: 7:00 pm

11. Adjournment

Meeting adjourned at: 810 pm