



## STUDENT-LED OR VOLUNTEER SCHOOL IMPROVEMENT PROJECTS

### Background

The district is committed to fostering policies, practices and educational programs, which will provide personalized learning opportunities, strengthen community connections, and enhance student-learning spaces.

A student-led or volunteer school improvement project is any project to improve school buildings or grounds, which is initiated and implemented by anyone, or any group, other than staff from district operations or information technology departments.

Examples could include:

- Interior or exterior painting;
- Volunteer work parties to weed and mulch landscape areas;
- Installing playground equipment, athletic field enhancements and/or game lines;
- Collecting recyclables for fundraising or student work experience purposes;
- Creating a mural;
- Donated fixed assets, including totems;
- Developing and maintaining a school garden and/or composter;
- Provision and maintenance of aquariums, insectariums or live display cases requiring ongoing care while school is not in session; or
- Building furniture or other assets that will become property of the district.

Consideration should be given to the fact that projects of this nature may be work within the CUPE bargaining unit and staff from the district operations and information technology departments may have expertise relevant to the student-led or volunteer improvement project under consideration.

The intention of this procedure is to enhance educational opportunities within the school, not to circumvent CUPE work.

### Procedures

1. All projects of this nature require prior approval by the secretary-treasurer and the secretary-treasurer will seek consultation with the appropriate CUPE staff to ensure that each project:
  - is appropriate for our buildings and grounds;
  - complements programs taught in our schools;
  - is completed to district, regulatory and safety standards and procedures;
  - provides a record drawing and/or operating manual;
  - identifies funding and resources needed for life-cycle maintenance of the project deliverables;
  - meets permitting and insurance requirements; and
  - will not create a conflict between upcoming district projects and/or initiatives.
2. An application for project approval (SD72 Form 527-1) ideally would be three (3) months prior to the scheduled start of the proposed project.

3. The project sponsor and site administrator are ultimately responsible for all student-led or volunteer school improvement projects.
4. Project sponsors may need to provide a Certificate of Insurance naming School District 72. Contractors must always provide a Certificate of Insurance and permit authorizing the work.
5. Prior to final approval, the secretary-treasurer will provide project notification to the CUPE Local 723 executive.

Related Forms: [SD72 Form 527-1 Student-Led or Volunteer School Improvement Project Application](#)