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## LOCAL SCHOOL CALENDAR

### Background

A standard school calendar is produced provincially, outlining key dates for the upcoming three to five years. Pursuant to the School Act, a school district may adopt, in accordance with the regulations, a school calendar that differs from the standard provincial school calendar for one or more schools in the district, or for groups of students in a school in the district. The district will typically set a district-wide calendar using the standard provincial school calendar as a base, with input from partner groups.

### Procedures

1. The superintendent or designate convenes the calendar consulting committee to consider possible local district calendar options and make recommendations to the superintendent. The calendar consulting committee has representatives from the Board of Education, Campbell River Principals' and Vice-Principals' Association, Campbell River District Teachers' Association, CUPE Local 723, the District Parent Advisory Council, senior management, core Pro-D, Indigenous Education Advisory Council, and students from the district's secondary schools. Other individuals may be included on the committee at the discretion of the superintendent.
2. The calendar consulting committee will survey their members and the community, if necessary, to help build consensus.
3. Any calendar option that is considered will ensure that requirements for instructional time are met, and that the calendar is consistent with the goal of improving student learning.
4. The proposed local calendar will be brought to the board by the superintendent for consideration.
5. The district must file the local school calendar with the Ministry of Education by March 31 each year.
6. The district will make available, in accordance with the regulations, a school calendar for the following school year to every parent of a student in the district on or before May 31 of each school year.

Reference: Sections 8, 22, 65, 85, 87.01, 87.02, 87.03 School Act  
School Calendar Regulation B.C. Reg. 314/12

Revised: June 2017