



2025



**Ecole Willow Point
Elementary
250 Larwood Rd.
Campbell River, V9W 1S4
willowpoint@sd72.bc.ca**



We are excited to welcome back all our returning families and extend a warm "Bienvenue" to our new Kindergarten families, new students, and new staff members joining our school community. It has been wonderful to see students returning to school, excited to be back and enthusiastic about learning. By now, you should have received a welcome letter from your child's teacher. If you haven't, please do not hesitate to reach out to them directly.

On Thursday, September 18 from 1:15-1:45 pm, our school will participate in the annual Terry Fox Run. Students will be running laps around the field, and we would love families to join us.

Immediately after the run, we invite you to stay for our Meet the Teacher event from 1:45-2:30 pm. This is a great opportunity to visit your child's classroom and connect with their teacher. Before you leave, be sure to stop by the main office, we have a special treat for all students!

You may see our new French monitrice, Daphnée Paquet, around the school. Daphnée comes to us from Québec and will be supporting French reading, writing, and speaking in classrooms across the school. We are so excited to have her as part of our team!

We are looking forward to a fantastic year ahead and hope to see you often in and around the school.

Bonne rentrée!

Warm regards,
Nancy Hwang & Carrie La Pierre
Principal & Vice-Principal, Ecole Willow Point Elementary

MEDICAL

If your child has any medical concerns, or is on daily medication, please ensure that all information is updated with the office as soon as possible. If you wish to keep medication at the school for your child, a "Request for Administration of Medication" form **MUST** be completed. **This information must be updated on a yearly basis.** If anything changes during the school year please let us know.

Many children have allergies, however, only a few are life threatening. If you are the parent of a child with life-threatening allergies, we need your cooperation in providing the office with current medical information and assistance in developing a plan to protect your child's health. Does your child have a life threatening allergy? If so (and you haven't already contacted us), please phone the office to discuss the situation.

School & District Calendar

The 2025-2026 calendar is available for download from the district website and all school websites. All of the holidays, Pro-D days, and other dates of note in the school calendar are also populated into each school's website calendar.

Attendance

Please make every effort to ensure that your child(ren) arrives to school on time - school starts for all grades at 8:30 am. If students arrive after their class has been escorted in, they should come in through the main entrance to the office, to sign-in before going to class.

Also, if you know that you will be late, absent, or leaving early, please phone the school at 250-923-4311 to let us know.

Please call the attendance line before 8:30 am to let us know if your child will be absent. Please state "Attendance + date" in the subject line and the **reason** for absence.

Office hours are 7:45 am to 3:15 pm, but our answering machine will take calls 24 hours a day! Either way, by phone or email, please ensure that you state the student's first and last name. Also, speak slowly and clearly as phone messages are transcribed.

School Telephones

Our office phone is for emergencies only and should not be used by students to phone after school to make play arrangements.

Please ensure your child is certain about all after school arrangements before leaving each day so that needless, worrisome situations do not arise.

Thank you.



Pick Up & Drop Off/Parking

Please park only in designated areas when picking up and dropping off students. Do not block the crosswalks or park where red lines are, or block busses. Thank you

Class Community Walks

Parents/guardians are welcome to join on class walks within the community, as long as the following protocols are observed:

- ◆ Contact your child's teacher to confirm participation and guidelines.
- ◆ Have an up-to-date Criminal Record Check on file with the school office (CRCs are good for 3 years—contact the office if you require a form or need to check the expiry date of a CRC previously provided).

Signed permission forms are required for students to participate in community walks off the school property, and your child will be coming home with one the first week of school. Please check your child's backpack regularly.

MEET THE TEACHER!!

Our Meet the Teacher Open House, will be held right after the Terry Fox Run on Thursday, September 18th from 1:45-2:30 pm, please join us to meet your child's new Teacher. Please stop by the main office when you leave as we have a treat for the students!



Bus Students

Immediately after dismissal, bus students are to proceed to the bus pick up area and place their backpacks in the appropriate line-up. Students often run and play after school while waiting for the bus, and the backpack will indicate that there is someone intending to get on the bus after school. Please review this procedure with your bus student. If your child will be taking the bus and you have not requested a bus pass yet, please contact transportation at: 250-287-8808. All bus students "must" have a bus pass.

Peanut and Tree Nut Aware School

We are a tree nut and peanut aware school. This means we are allowing these foods in the school, however, if a child in the class has a tree nut or peanut allergy, we are asking parents to avoid sending their child to school with tree nuts or peanuts. We would appreciate you reminding your child to wash their hands after eating these items as we have anaphylactic students in our school with tree nut and peanut allergies.



Bell Schedule

8:15 am-supervision starts

8:25 am - morning bell

8:30 am—school starts

10:15-10:30 am—morning Recess time

12:00- 12:30 pm - lunch recess

12:30 - 12:45 pm - lunch

2:15 pm - Dismissal

2:15 pm—After school supervision ends

Before and After School Supervision

Before school supervision: 8:15-8:30am

After school supervision: 2:15-2:30pm

For the safety of the students, it is important that students are dropped off no earlier than 8:15am (please stay with your child until you see a supervisor) and are picked up by 2:30pm at the end of the day.

Student Information Verification

We will be sending home a personal Student Information Verification Form with each student.

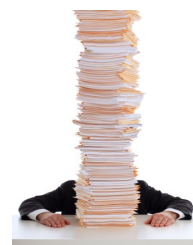
- ♦ Carefully review all information on the form
- ♦ Make any required changes in **blue or red pen (not black please)**
- ♦ Write clearly so that information may be translated and input correctly
- ♦ If there are no changes, write “NO CHANGES” across the front
- ♦ Sign and date the bottom of page 2 of the Form
- ♦ Return the form to your child’s teacher as soon as possible. Thank you!

Paperwork Sent Home with Students

With school start-up each year comes a lot of paperwork to confirm and update our records. The following forms will be sent home shortly with your child:

- Student Verification Sheet with Contacts attached;
- District Information Systems Acceptable Use Agreement;
- Emergency Release Form; and
- Student FIPPA / Personal Information Consent Form

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We appreciate the time it takes to review and update these forms and thank you for returning them promptly to your child’s teacher.

Very happy birthday wishes to the following students having a birthday in September .



Otis, Zoe, Killian, Oakley, Samuel, Michah, Swayze, Everett, Olivia, Roland, Eddie, Norah, Malcolm, Arturia, Iris, Evalynn, Clayton, Lumynn,



BONNE FÊTE





BRING YOUR
Smile!

mark your
calendar!

PHOTO
DAY
SEPT 10

After photo day, a take-home flyer containing instructions & information will be provided for every student.

www.islandlifephotographics.com

ISLANDLIFE
GRAPHICS
PHOTO

Photo Day will be on September 10th with the exception of Mme Ross & Mme Kala's Kindergarten students. They will have their photo day on September 22.

September 2025

ySun

Mon

Tue

Wed

Thu

Fri

Sat

	1	2	3	4	5	6
7	8	9	10 <i>Individual Photo Day (except Mme Kala & Mme Ross)</i>	11	12	13
14	15	16	17	18 Terry <i>Fox Run 1:15 -1:45 Meet the teacher 1:45-2:30</i>	19	20
21	22 <i>Photo Day for Mme Kala / Ross</i>	23	24 <i>Pizza Lunch</i>	25	26	27
28	29 <i>Orange Shirt Day</i>	30 <i>Truth & Reconciliation day. No students in attendance.</i>	Oct 3 <i>Photo Day Retakes</i>			