

New Teacher Conference Grant

Submit this form for pre-approval at least two weeks before attending the BCTF New Teacher Conference. This conference provides an opportunity for new teachers to connect with early-career colleagues from across British Columbia and collaboratively develop their teaching practices.

The BCTF New Teacher Conferences are held twice per year, typically in February and May. Specific dates and locations can be found at www.bctf.ca/news-and-opportunities.

This grant is open to new service teachers within their first five years of teaching.

Purpose of the New Teacher Conference Grant:

The grant is designed to encourage new teachers to engage in professional development focused on their unique needs, support their growth in developing teaching practices, and provide opportunities to network with other early-career teachers.

This grant covers registration, travel, TTOC costs, and accommodation expenses for one new teacher conference per year, up to \$1,000, for a maximum of two years.

If you require a TTOC, there is a professional expectation that you discuss your absence with your administrator in advance. Please log into SmartFind and select the appropriate reason from the drop-down menu when booking your TTOC day.

After attending the conference, please submit a Teacher Professional Development Request for Reimbursement form along with all receipts (do not staple) within 30 days. In the reimbursement form, under "Funding Requested", enter your reimbursement amount under "Other Sources" and make a note that it is a New Teacher Conference Grant.

Make a copy for your records and either send the completed form and receipts through school mail or email them to prod@sd72.bc.ca. The form can be found in the Learning Hub and Knowledge Centre.

Submission Date:			Emp ID:	
Name:				
Date of BCTF New Teacher Conference:				
Time requested (check one):	<input type="checkbox"/>	0.5 FTE	District Pro-d 1.1.109.3466.1	
	<input type="checkbox"/>	1.0 FTE		

For office use:	
Approved by:	
Date:	