



Request for Courtesy Ridership or Bussing Change

Note: School bus ridership and/or change requests will not be processed until after September 30 annually, once regular ridership has been determined.

Student Information - please print

Name: _____
Last Name
First Name
Middle

Grade: _____ School: _____

Residence(s): 1. _____
 2. _____

School District 72 Parent(s)/Guardian(s) of Record: 1. _____
 2. _____

Change Request:

Requestor Name: _____

Requestor Phone Number: _____ Date to Begin Requested Change: _____

Current School Bus Transportation (if currently taking a school bus):

Route Number		Bus Stop Location	Weekday (check as applicable)					
A.M.	P.M.		M	T	W	Th	F	

Requested School Bus Transportation:

Route Number		Bus Stop Location	Weekday (check as applicable)					
A.M.	P.M.		M	T	W	Th	F	

Reason for Request:

Signature of Parent(s)/Guardian(s): *I acknowledge that this request expires at the end of the current school year and a new request will need to be submitted for subsequent years.*



This page is for school district use only.

Cross Boundary bussing request (Y/N)	
Courtesy Ridership Request (Y/N)	
Requested change has no financial impact (Y/N - if Y, then provide estimated annual cost)	
Seating is available on bus to accommodate request (Y/N)	
Request will not increase the length of time other students will ride the bus (Y/N - if Y, provide additional time increase)	
Distance from requested bus stop location to nearest existing bus stop	
Requested bus stop location meets regulatory requirements (Y/N - if no, state statute)	
Requested bus stop location meets School District 72 transportation policy (Y/N - if no, state article)	

Proposed School Bus Transportation Solution:

Route Number		Bus Stop Location	Weekday (check as applicable)				
A.M.	P.M.		M	T	W	Th	F

Approving Signatures (if not approved, provide reason in comments):

Head Bus Driver	
Manager of Operations (Required where financial impact or waiving School District 72 Transportation Policy & Regulation)	
Associate Superintendent (Required for Cross Boundary bussing requests)	
Director, Student Services (Required for special needs busing requests)	

Comments:

Head Bus Driver Notifications:

Date Requestor Notified	
Date School Administrator Notified	