Carihi Secondary School PAC
Sept 21 2026 at 715pm
Location: Carihi Library

Minutes

Attendance: Christa C, Sophia S, Jeanna K, Meghan H, Sean M, Deanna B , Noah W, Sarah Q, Christa R, Jacqueline K, Sebastion, Myriah F

1. Call to Order

- Welcome and introductions

2. Review and approval of agenda

- **Motion** to approve – Christa C
- Second- Sophia S

3. Approval of Previous June 2026 meeting minutes

- **Motion** to approve – Meghan H
- Second – Sophia S

3. Principal's Report

- Smooth start of the school year, 978 enrolled students, 27 from SD93, 50 International students
- Only PE at Robron, all other classes are held at Carihi
- Camp Kitchen not fully up and running awaiting VIHA to approve food safe status, still able to use NIC kitchen on Friday in the mean time
- Volleyball, Boys Soccer, Yearbook, Musical Theatre, Leadership all under way
- Musical Theater play is - How to Train a Dragon
- Rebuild update- Review of the plans are competed, students and families will be kept informed on updates
- Rotary Canoe - being placed in front of School, Story will be displayed for all to knows its history and connection with Carihi
- Spring 2027 - will be hosting a Pot Latch at the Big House - student body will be invited
- Bike to Work: on Sept 23rd, Centennial Park having Breakfast on Wednesday the 23rd
- Monday Sept 28th the school will recognize Truth and Reconciliation will have drumming and gathering

4. Treasurer's Report

- Circulate bank statements for transparency and state current account balances – Completed
    - Gaming Account: 137.77
    - General Account: 7004.50
    - School Account: 3087.26
- Update on bank switch over and etransfers – waiting for gaming money before the switch is completed

- Wheels Wednesday funds – Sarah Wright applied for Grant for Active Transportation and the school received 5000.00 – of this the school purchased 10 Bike Racks – 4 bikes per rack, and will be doing 2 morning Breakfast for the students for Walk or Wheel Wednesday.
- Gaming grant update – Applied June 2026 for the school year - Grant money comes in by October

6. Committee Reports

- Grad Committee if applicable N/A – October is usually when Grad Committee is started
- DPAC Representative Report N/A – Dino was not in attendance to this meeting

7. Old Business (review action items last meeting)

- Fire update -
    - Geoff Manning Superintendent will connect with Christa or Sophia in the coming months, email with completion date of Sept 2027 was the last email that was sent out. Work will start in October 2026 for this – Contract is with Stemic
    - Fire update - Website will have the updated information review that - Rebuild Carihi Gym & A-Wing · Information Hub
- Fundraising letters? –
        - Finalized the questions of can we etransfer into new bank – Yes
        - Tax donation if donating – Myriah will check with School Admin
        - Letter will be emailed out once we have the answers to the above
        - Next step will be to go to businesses and ask for donations - letter already completed from last year
- Social media pages- need someone to create and monitor if they decide to do this. – MOVED TO NEXT MEETING
- PAC mission and vision statement- review, re-write- see emailed proposals and vote- MOVED TO NEXT MEETING
        - Christa to email out this to all attendees so we can vote next meeting
- Review role descriptions and tasks for each exec member-

    - **Chair / President:** Runs meetings, acts as the official spokesperson, and serves as the main liaison with school administration
    - **Vice-Chair:** Assists the chair, steps in during their absence, and helps manage special duties or projects.
    - **Treasurer:** Oversees PAC finances, manages bank accounts, prepares budgets, applies for community gaming grants, and presents financial reports. Each mtg: circulate bank statements, financial reports

- **Secretary:** Records, keeps, and distributes meeting minutes and agendas (stored on google drive) , and handles administrative correspondence (emails?), sends minutes to school to post on website Have minutes and agenda circulated prior to meeting and at meeting.Check mail box
- **DPAC Representative:** Attends District Parent Advisory Council meetings to vote and report back on district-wide matters

8. New Business

- Discussion of priorities for upcoming year
    - Mascot: wanting 1000.00, we discussed what possible future cost, who will be talking this on and we agreed with giving that amount over but what is the on going Maintenance and who will be taking that on

9. Other Business

- SCHEDULE 2026-7 MEETINGS- WEDs again? Consider Myriah availability (multiple PACs)
    - We have decided to keep with Mondays for next month and review that changing days on each meeting basis, we have change the time to 5pm instead of 715pm
    - Our Minimum meetings is 6 annually – we typically miss December & Spring Break month as they are very busy and shorter months with the holidays

10. Adjournment

- Motion to adjourn
    - 834pm