



MEMO

Date: January 30, 2026
To: The Board of Education
From: Kevin Patrick, Secretary-Treasurer
Subject: PUBLIC BOARD MEETING –February 3, 2026

A Meeting of the Board of Education will be held:

Date: **Tuesday, February 3, 2026**
Time: **7:30 pm**
Place: **School Board Office Board Room, 425 Pinecrest Rd**

The public is invited to attend the public board meeting in person or join the meeting livestream. The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items.

Attend the February 3 meeting online <https://bit.ly/4a3q5sx>

SD72 event calendar <https://www.sd72.bc.ca/page/109/calendar>

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

Enc.

c: Schools
Partner Groups

SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)
BOARD OF EDUCATION
PUBLIC BOARD MEETING
7:30 pm, Tuesday, February 3, 2026
School Board Office Board Room

Draft agenda

1. Call to Order/ Chairperson's Remarks
2. Superintendent's Remarks
3. Approval of the minutes of the meeting of January 13, 2026 **Exhibit**
4. Business arising from the minutes
5. Additions or alterations to the agenda
6. Approval of the agenda
7. Report of Board decisions from the February 3, 2026 Confidential Board Meeting
8. Correspondence
9. Public Submissions
10. Agenda Submissions
11. Educational Submissions
 - A. "How Are We Doing Report" status update (G Manning)
12. Electorate and Board Matters
 - A. 2026-2027, 2027-2028 and 2028-2029 draft school calendars (G Manning) **Exhibit**
(motion required)
 - B. Board Governance Policy review committee recommendation (C Gillis)
Bylaw 2 – Elections
(bylaw and motion required) **Exhibit**
 - C. Board Governance Policy review committee recommendation: (C Gillis)
Policy 1 – Role of the Board
(motion required) **Exhibit**
 - D. Board Governance Policy notice of motion: (J McMann)
Policy 15 - Meetings
Policy 31 – Child Care **Exhibit**
 - E. Deferred Salary Leave Plan Agreement updates (K Patrick) **Exhibit**
(motion required)
13. Strategic Planning
 - A. Honour Indigenous World Views and Perspectives (C Gillis)

Public Board Meeting February 3, 2026

- 14. Educational Issues
 - A. Carihi Board/Authority Authorized Course proposal (P Cizmic)
(motion required) **Exhibit**
- 15. Business Administration
 - A. 25/26 funding grant comparison (K Patrick) **Exhibit**
 - B. Q2 2025-26 budget report (K Patrick) **Exhibit**
 - C. Finance Warrant No. 6 December 31, 2025 (K. Patrick)
(motion required) **Exhibit**
- 16. Committee Reports
 - A. 2026-01-19 Core pro-d (D Hagen)
 - B. 2026-01-20 DPAC (J McMann)
 - C. 2026-01-23 2026 Election (K Eddy)
 - D. 2026-01-29 BCPSEA AGM (J Gladish)
- 17. Any Other Business
- 18. Questions from Anyone Present on Agenda Items for This Meeting
- 19. Adjournment

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer
KWP:nc

Visit the Board's meeting calendar for a link to observe the board meeting online and electronically participate in the question period on agenda items. <https://www.sd72.bc.ca/page/109/calendar>

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON
TUESDAY, January 13, 2026**

Present C. Gillis, Chair; S. Briggs, K. Eddy, J. Gladish, D. Hagen, D. Harper, J. McMann Trustees; P. Cizmic, Associate Superintendent; G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

25-201 Call to Order/ Chair's remarks

Chair Gillis called the meeting to order at 7:30 pm. Gillis commented on the activities and importance of the January 16 Indigenous focused professional development day for district staff.

25-202 Superintendent's remarks

Superintendent Manning highlighted district activities in the new year including the development of the next three-year school calendars and the January 16 Indigenous focused learning day for staff.

25-203 Approval of the minutes of December 16, 2025

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED**:

***THAT the minutes of the meeting of December 16, 2025
are hereby approved as submitted.***

25-204 Approval of the agenda

It was proposed by K. Eddy, seconded by D Hagen and **CARRIED**:

THAT the agenda is hereby approved as submitted.

25-205 Report from the January 13, 2026 Confidential Board Meeting

Vice-Chair McMann reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

25-206 Board governance policy and bylaw reviews

Board Chair Gillis provided notice of motion on the board governance committee's work on changes to Board Bylaw 2: *Trustee Elections* and Board Governance Policy 1: *Trustee Elections*. Following a period open for public feedback, the board will bring a motion to approve the changes at the February 3, 2026 board meeting.

25-207 Online learning presentation

Kai Taylor, Principal of Sayward school and distributed learning, shared a presentation on updates to the district's online learning programs. Begun in 2002, the district's programs ran until 2021. Taylor, together with a small staff of teachers, is reintroducing online course offerings, beginning with a number of grade 11 and 12 courses. Online learning is an essential tool to connect with students who may not be attending school for a variety of reasons. Teachers are embedded in the schools, so student support is available online and in person. Additional course offerings at the high school level and for adult graduation completion are being explored.

25-208 January 16, 2026 Indigenous focused learning day

Superintendent Manning gave an outline of the activities that are planned for the January 16 professional development day. The speakers and activities are planned around the book "This Place Is Who We Are: Stories of Indigenous Leadership, Resilience, and Connection to Homelands" by Katherine Palmer Gordon.

25-209 Foundation Skills Assessment update

Superintendent Manning summarized the fall 2025 Foundation Skills Assessment (FSA) results. The FSA provides a snapshot of how students are doing in key literacy and numeracy concepts in grade 4 and grade 7. The fall data shows improvements in literacy and numeracy skills. The district will continue to use FSA results together with classroom evidence to guide future decisions.

25-210 Any other business

Trustee Gladish asked for an update on the K'wak'wala & Lík'wala K-5 language program. Superintendent Manning said that he would be able to provide an update at the next board meeting, following an upcoming program governance meeting.

Adjournment

The meeting adjourned at 8:28 pm

Craig Gillis, Chair.

KWP:nc

January 13, 2026

Kevin Patrick, Secretary-Treasurer.



MEMO

Date: January 30, 2026
To: The Board of Education
From: Geoff Manning, Superintendent
Subject: 2026-2027, 2027-2028 and 2028-2029 draft school calendars

In accordance with the *School Act*, boards must make their proposed calendars public by February 28, 2026 and submit their calendars to the Ministry of Education and Child Care by March 31, 2026.

The calendars must meet instructional hours set by the Ministry of Education and Child Care. The draft calendars were developed by a committee with invited representatives from the district teacher's union, support staff union, principals and vice-principals association, pro-d committee, district parent advisory council, trustees and senior leadership.

The calendars were shared with all staff and posted on the district website for public feedback from December 12, 2025-January 9, 2026.

These calendars focus on district-wide instructional days, non-instructional days, vacation periods, and statutory holidays.

Geoff Manning
Superintendent

GM:nc

enc.

SCHOOL CALENDAR FORM - GENERAL

2026/2027 CALENDAR

JULY						
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AUGUST						
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SEPTEMBER						
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27	28	29	30			15 inst days

OCTOBER						
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INSTRUCTIONS: Using the Fill Colour tool, highlight the Non-Instructional days and Vacation Periods with the colours in the legend.

Instructional

Non-Instructional

Vacation Period

Statutory Holiday

Student led conference day

Administrative day

NOTES: Non-instructional Days: (pro-d) Sept 8, Oct 23 (date is provincially mandated), Feb 16, April 16, May 17 (indigenous focused pro-d).

Student led conference day: Nov 2
Vacation days: Winter break: Dec 21-Jan 1. Dec 28 will be counted as the stat for Dec 26. Spring break: Mar 15-29.
Instructional day count: Sept 15+Oct 20+Nov 20+Dec 14+Jan 20+Feb 18+March 12+April 21+May 19+Jun 21=180

NOVEMBER						
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29	30					20 inst days

DECEMBER						
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JANUARY						
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31						20 inst days

FEBRUARY						
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28						18 inst days

MARCH						
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28	29	30	31			12 inst days

APRIL						
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JUNE						
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27	28	29	30			21 inst days

Instructional Non-Instructional Vacation Period Statutory Holiday



SCHOOL CALENDAR FORM - GENERAL

2027/2028 CALENDAR

JULY						
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OCTOBER						
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31					19 inst days	

NOVEMBER						
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DECEMBER						
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JANUARY						
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30	31			19 inst days		

MARCH						
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APRIL						
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MAY						
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JUNE						
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INSTRUCTIONS: Using the Fill Colour tool, highlight the Non-Instructional days and Vacation Periods with the colours in the legend.

Instructional

Non-Instructional

Vacation Period

Statutory Holiday

Student led conference day

Administrative day

NOTES: Non-instructional Days: (pro-d) Sept 7, Oct 22 (date is provincially mandated), Feb 18, April 18, May 15 (indigenous focused day).

Student led conference day: Nov 1

Vacation days: Winter break: Dec 20-Jan3. Dec 25 will be counted as the stat for Dec 25. Dec 28 will be counted as the stat for Dec 26. Jan 3 will be counted as the stat for Jan 3

Spring break: Mar 20-31

Instructional days: Sept 16+Oct19+Nov 21+Dec 13+Jan19+Feb 19+March 13+Apr 17+May 21+Jun 21=179

Instructional Non-Instructional Vacation Period Statutory Holiday



SCHOOL CALENDAR FORM - GENERAL

2028/2029 CALENDAR

JULY						
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SEPTEMBER						
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18 inst days

AUGUST						
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19 inst days

INSTRUCTIONS: Using the Fill Colour tool, highlight the Non-Instructional days and Vacation Periods with the colours in the legend.

	Instructional
	Non-Instructional
	Vacation Period
	Statutory Holiday
	Student led conference day
	Administrative day

NOVEMBER						
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21 inst days

DECEMBER						
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16 inst days

JANUARY						
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18 inst days

FEBRUARY						
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MARCH						
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12 inst days

APRIL						
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MAY						
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JUNE						
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20 inst days

Instructional Non-Instructional Vacation Period Statutory Holiday





MEMO

Date: January 30 2026
To: Board of Education
From: Board Governance Policy Committee
Subject: **Recommendation to adopt revision to board bylaw**

The Board Governance Policy Committee recommends adoption of the revised Board Governance Bylaw No 2 – Trustee Elections to update Notice Requirements in accordance with amendments to the *Local Government Act* referred to in article 2 of the bylaw.

**TRUSTEE ELECTIONS
SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)**

A bylaw to provide for the determination of various procedures for the conduct of general school board elections and other trustee elections.

PREAMBLE:

Under the *School Act*, the Board of Education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

In School District No. 72 (Campbell River), under Section 37 of the *School Act*, trustee elections will be conducted in the following trustee electoral areas:

Trustee Electoral Area	No. of Trustees
Trustee Electoral Area 1--Greater Campbell River (All of the City of Campbell River, all of Electoral Area "D" of the Strathcona Regional District, and that portion of Electoral Area "A" of the Strathcona Regional District which lies south and east of Mohun Creek).	5
Trustee Electoral Area 2--Sawyer Valley (That portion of Electoral Area "A" of the Strathcona Regional District, which includes the Village of Sawyer but not that portion of Area "A" which lies south and east of Mohun Creek).	1
Trustee Electoral Area 3—Discovery Islands (All of Electoral Areas "B" and "C" of the Strathcona Regional District which includes Quadra, Cortes and Read Islands)	1

The Board of Education wishes to establish various procedures and requirements under the authority of the *School Act* for trustee elections.

The Board of Education, in an open meeting of the Board, enacts as follows:

1. Definitions

The terms used shall have the meanings assigned by the *School Act* and the *Local Government Act*, except as the context indicates otherwise.

- (a) "By-election" means a trustee election to fill a vacancy on the school board.
- (b) "Election" means a trustee election.
- (c) "Board" or "school board" means the Board of Education of School District No. 72 (Campbell River).

2. Notice Requirements

In accordance with Section 45(2.1) of the School Act, the Board hereby designates the following as public notice posting places for the purposes of section 50 of the Local Government Act, as it applies to trustee elections:

- The School District No. 72 (Campbell River) official website (www.sd72.bc.ca)
- <https://www.facebook.com/CRSD72>
- The local newspaper circulating within the school district

3. Application

This bylaw applies to both general elections and by-elections and to those trustee elections carried out by other authorities, except as otherwise indicated.

4. Order of names on the Ballot

The order of names of candidates on the ballot will be listed by surnames in alphabetical order.

5. Resolution of Tie Votes after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with section 152 of the *Local Government Act*.

6. Application of Local Government Bylaws

Where the Board enters into an agreement with local government(s) under section 38(4) of the *School Act* to conduct a trustee election for the School Board, or conducts a trustee election in conjunction with a local government election, the election bylaw of the local government in which the vote is being conducted will apply to the voting procedures, except where otherwise specifically addressed in this bylaw or the agreement.

7. Amendments and Repeals

Trustee Election Bylaw No. 5, dated June 28, 2005 is hereby repealed.

Trustee Election Bylaw No. 6, dated August 27, 2008 is hereby repealed.

Trustee Election Bylaw No. 5 (revised), dated June 28, 2011 is hereby adopted.

Trustee Election Bylaw No. 1 dated June 24, 2014 is hereby repealed.

Trustee Election Bylaw No. 1 dated May 29, 2018 is hereby repealed.

Trustee Election Bylaw No. 1 dated June 21, 2022 is hereby repealed.

8. Title

This bylaw may be cited as "School District No. 72 (Campbell River) Trustee Elections Bylaw No. 2."

Read a first time the 3rd day of February 2026.

Read a second time the 3rd day of February 2026.

Read a third time, passed and adopted the 3rd day of February 2026.

Chairperson of the Board

Secretary-Treasurer



MEMO

Date: January 30 2026
To: Board of Education
From: Board Governance Policy Committee
Subject: **Recommendation to adopt revision to board governance policy 1**

The Board Governance Policy Committee recommends adoption of the revised Board Governance Policy No 1 – Role of the Board to remove the unnecessary reference at article 10.1.



ROLE OF THE BOARD

The Board of Education establishes District directions, goals and policies to guide the educational program in accordance with the *School Act* and the interests and aspirations of parents and the community.

More specifically the board, which is the seven elected Trustees:

1. Leads and directs the district by developing and approving the strategic plan and district goals.
2. Allocates resources to achieve the district vision by developing and approving the district budget.
3. Recruits and selects the superintendent, secretary-treasurer and associate superintendent.
4. Oversees and approves employment contracts for the superintendent, associate superintendent and secretary-treasurer.
5. Accounts for district progress by monitoring achievement of the strategic plan and district goals, evaluating the superintendent and by appraising and improving board governance.
6. Consults with parents, the community and stakeholders to determine community interests and communicates district directions and achievements.
7. Provides public education leadership for the district and community.
8. Maintains an effective and respectful board-administration relationship.
9. Respects and supports the Board's co-governance partnership with the province.
10. Determines district policy and governance procedures in respect to all matters required to be approved by bylaw.
11. Approves all structural changes to the senior leadership team.

Legal References:

School Act Sec. 85

Monitoring Method:

Internal Reports/Board and Superintendent

Monitoring Frequency:

Annual

Adopted:

June 25, 2013

Last Revised:

October 2017

September 2018

November 2019

April 13, 2021

February 3, 2026

**MEMO**

Date: January 30 2026

To: Board of Education

From: Board Governance Policy Committee

Subject: Notice of motion

The Board Governance Policy Committee recommends revisions to the following policies:

Policy 15 – Meetings

- To remove the requirement for the Board to meet on the first Tuesday in September following Labour Day. The Board will continue to meet on a regular basis from September-June, approximately every three weeks.
- To update text at articles 4.2 and 4.3

The Board Governance Policy Committee recommends the addition of the following policy:

Policy 31 – Child Care

- To meet the requirements of Ministerial Order M326: *Child Care Order* and create a board supported governance policy.

MEETINGS

The board values knowledgeable decision-making. The purpose of board meetings is to develop board awareness, understanding and direction on matters relevant to the district. Board motions duly moved and approved confirm district direction, action and outcomes.

The board values transparency and accountability. The public and representatives of the press may attend regular and special meetings of the board and provision shall be made for presentation to the board of parent and community interests relevant to the meeting agenda.

The board values personal and organizational dignity and integrity. Matters of a confidential nature shall be treated in a manner that protects individual privacy, board contractual, legal or labour relations positions, and the public interests. The board may convene confidential meetings to ensure necessary confidentiality to address issues dealing with individuals, land, labour relations, litigation, negotiations or other matters determined by the board to be of a sufficiently sensitive nature that provisions for confidentiality must apply.

The board values respectful and orderly conduct. Board meetings shall be conducted in a manner that preserves personal integrity, expects individual accountability, ensures procedural fairness, is efficient and disciplined, and is consistent with agreed on board meeting procedures.

1. General

1.1 The superintendent, secretary-treasurer and associate superintendent shall attend all board meetings unless it is determined by the board that they shall not attend.

1.2 The board shall hold meetings as often as is necessary in order to fulfill its duties.

~~1.3 Board meetings shall be held throughout the school calendar year on Tuesday's beginning immediately following Labour Day. The regular board meeting schedule will be created on a yearly basis and adopted by the board.~~ 1.3 Board meetings shall be held on Tuesdays throughout the school calendar year, from September to June. The regular board meeting schedule will be created on an annual basis, adopted by the board and shared publicly.

1.4A quorum, which is a simple majority of the number of board members, must be present and no act, proceeding or policy of the board shall be deemed valid unless adopted at a duly constituted meeting.

1.5To provide for the fair, open, orderly and efficient conduct of the board's business, board meetings shall be conducted according to *Robert's Rules of Order*. Board meeting procedures that supersede or that are not addressed by *Robert's Rules of Order* shall be established by the board.

1.6In non-election years, at the first public board meeting in November, the chair and vice-chair shall be elected, and signing officers shall be appointed.

1.7 Following a by-election, at the first regular meeting of the board, the returns shall be read and the Oath of Office shall be administered to the newly elected board members.

2. Regular Board Meetings and Agenda

2.1 Board meetings shall normally be held at 7:30 p.m. and shall conclude no later than 10:00 p.m. except by board motion to extend the meeting.

- 2.2 Material to be included in the agenda must be submitted to the secretary-treasurer no later than 12:00 noon of the Wednesday preceding a regular board meeting. The agenda and notice of meeting shall be ready for distribution by 4:00 p.m. of the Friday preceding a regular board meeting.

3. Inaugural Meetings and Agenda

- 3.1 In an election year, the inaugural meeting of the board shall be convened at 7:00 pm and be held within 30 days from the date of election at which time the returns shall be read, the Oath of Office shall be administered, the chair and vice-chair shall be elected, and signing officers shall be appointed.

4. Delegations to the Board

- 4.1 Any individual or group of persons is welcome to make a submission to the Board of Education at any public meeting, subject to the provisions of 4.4.
- 4.2 Delegations ~~are encouraged to~~ must notify the school board office of their intent to make a submission so time will be made available, subject to the provisions of 4.4.
- 4.3 A delegation shall appoint a ~~spokesman~~ spokesperson who will act as a contact person in the event that the board needs to direct a reply or decision to the group.
- 4.4 Individuals or groups wishing to make a presentation to the board must submit a completed "Application to Present to the Board of Education School District 72" with all supporting material that will be used as part of the presentation, to the secretary-treasurer's office by 12:00 pm on the Wednesday preceding the board meeting at which they wish to present. This application form is available on the school district website. The application request will be at the discretion of the board chair and will be reviewed at the board agenda setting meeting prior to the board meeting. Individuals or groups will be advised by the Friday prior to the board meeting whether their presentation application has been approved and will form part of the next board agenda. Presentations to the board may not exceed 10 minutes unless approved by the board chair.
- 4.5 There will be no more than 20 minutes allotted for **all** presentations to the board at each board meeting.
- 4.6 The spokesperson for the delegation or group will sit at the end of the board table and directly address the board.

5. Special Board Meetings and Agenda

- 5.1 Special board meetings of the board may be held at the call of the chair, secretary-treasurer or a majority of board members. Normally, only agenda items announced at the time the special board meeting is called shall be considered.

6. Confidential Board Meetings and Agenda

- 6.1 Confidential board meetings shall be held before each regular board meeting and may resume after the regular board meeting and shall be chaired by the vice-chair of the board. Normally, only agenda items announced at the time the confidential board meeting is called shall be considered.
- 6.2 No person shall disclose the proceedings of a confidential board meeting. The board, shall by resolution, approve the record of matters discussed and decisions made in confidential board meetings that shall be reported.

7. Board Information Sessions and Agenda

Board information sessions may be held as required, and:

- 7.1 Shall be convened only for the purposes of information sharing, issue clarification, identification of options and alternatives, and understanding of impacts;
- 7.2 District staff, external resources and such other individuals that may be deemed necessary to provide information and guidance to the board may participate in board information sessions;
- 7.3 No decision or other official action shall be taken by the board while meeting in a board information session;
- 7.4 The agenda may include any item relevant to the district except a matter that would meet the standard to be addressed by a confidential board meeting; and
- 7.5 The superintendent and/or delegate(s) shall attend and facilitate all board information sessions which shall be conducted informally.

8. Question Period During Public Meetings of the Board of Education

- 8.1 Questions on agenda items can be submitted to the Board of Education:
 - Before the meeting: questions on agenda items can be sent to the superintendent's office in writing; and
 - During the public meeting: questions on agenda items can be submitted in three ways:
 - Virtually, through the *Question and Answer* function in the online meeting;
 - In person, when in attendance at the public meeting; or
 - In written form, and signed by the person posing the question.
- The chair will call for questions on agenda items at the end of the meeting. Questions can be asked or will be read out and addressed at that time.
- 8.2 All questions will be directed to the board chair.
 - 8.3 Questions will be submitted to the superintendent of schools (or designate) prior to the start of the question period. Questions will be asked in order of submission. Priority will be given to those who have not presented during the public meeting portion of the agenda. If time permits, questions may be submitted in writing from the floor.
 - 8.4 The questions period will be limited to 15 minutes.
 - 8.5 The board chair, with assistance from the superintendent, may direct the questions to the appropriate person. If the question is not answered at the meeting, the individual asking the question will be contacted in a timely manner.
 - 8.6 There will be a limit of one question per person.
 - 8.7 Only questions on agenda items will be answered, if the information is readily available, at the public meeting.
 - 8.8 Answers to questions must not result in staff workload exceeding thirty (30) minutes.
 - 8.9 All written questions and answers will be recorded in the Board meeting minutes.

Legal References:

School Act Secs. 65-72

Monitoring Method:

Board Governance Policy Committee

Monitoring Frequency:

Annual

Adopted:

June 25, 2013

Amended:

June 20, 2017

October 2017 _____

June 2018

December 2018

November 2019

October 2020

December 2024

TBA



Application to Present to the Board of Education

Please complete the following application and either drop it off with the school district receptionist or email to natalie.crawshaw@sd72.bc.ca. You will be contacted by the secretary-treasurer's office to be advised if your application has been approved or declined by the Friday immediately preceding the public board meeting you wish to present at.

Presentation Topic:

Name of Presenter(s): _____

Name of Organization (if applicable): _____

Presenter's Position in Organization: _____

Contact Phone #: _____ Contact Email: _____

Please acknowledge that you have reviewed the information found on the reverse side of this application form, by checking the box and adding your initials:

Presentations may not exceed 10 minutes unless approved by the board chair.

There is a maximum of 20 minutes per board meeting for all presentations to the board.

Provide the main discussion points of your presentation:

What is your request? Do you want action taken by the school district?

FOR OFFICE USE ONLY

Date application received: _____ Time: _____

Is the application complete Yes No

What is missing? _____

Status of application Approved Declined

Presentation date: _____

Applicant notified on: _____ Signature of Secretary-Treasurer

Guidelines for Presenting to the Board of Education

1. This application can either be dropped off with the school district receptionist or emailed to: natalie.crawshaw@sd72.bc.ca.
2. The application will be reviewed by the board chair and you will be contacted by the secretary-treasurer's office to be advised if your application has been approved or declined by the Friday immediately preceding the public board meeting you wish to present at.
3. Your application may be denied if the issue has been previously presented or considered not to fall under the jurisdiction of School District 72.
4. If your presentation has supporting materials, they must be submitted together with your application to present, to the secretary-treasurer's office by 12:00 pm on the Wednesday preceding the public board meeting you wish to present at so that they can be included with the agenda package.
5. If your presentation is approved you must provide the materials you will be using in your presentation (e.g. slides or video) to natalie.crawshaw@sd72.bc.ca by the Friday immediately preceding the public board meeting you will be presenting at.
6. At the public meeting your name will be called by the board chair to come to the board table and address the meeting. If needed, a laptop and projector will be provided for you to use to make your presentation.
7. Your presentation will be recorded.
8. At the beginning of your presentation, clearly state: your name, the organization you represent (if applicable), the reason for your presentation and any expected outcome of your presentation.
9. **Your presentation may not exceed 10 minutes.** Please be as clear and concise as possible.
10. Board members may ask you questions at the end of your presentation.
11. Following your presentation, please provide your speaking notes to the secretary-treasurer for public record.
12. Do not expect the board to make any decision on your request on the same night as your presentation.
13. Profanity is not permitted and will not be tolerated.
14. Information collected on this application is done under the general authority of the *Freedom of Information and Protection of Privacy Act*. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose.
15. If you have any questions or require more information, contact the secretary-treasurer's office: natalie.crawshaw@sd72.bc.ca ; or (250) 830-2302

I have read and acknowledge the above information

Signature of Applicant



CHILD CARE

The Board of Education supports the use of school district property for the provision of child care programs, by either the school district or third party licensees. The use of district property shall not disrupt or interfere with the provision of educational activities including early learning programs and extracurricular activities.

1. The district will on behalf of the board, assess community need by engaging stakeholders from time to time. These stakeholders will include, but are not limited to: parents and guardians, employee groups, Indigenous community rights holders, service providers, existing child care operators and community organizations.
2. If child care programs are to be provided on district property, the district will review, on an ongoing basis, whether those programs should be provided by the district, third party licensees or a combination of both.
3. Any contract with a licensee to provide a child care program on district property must be in writing and is subject to annual review. Contracts must contain:
 - a. A description of the direct and indirect costs for which the licensee is responsible;
 - b. An agreement by the licensee to comply with all applicable district policies and operational procedures;
 - c. Provisions for amendment, renewal and termination of the agreement;
 - d. Requirements to maintain appropriate licensing to operate a child care facility and adequate insurance to protect the interests of the board.
4. In reviewing a program for initiation or renewal the district will consider:
 - a. Whether the application meets the goals and practices of the British Columbia Early Learning Framework;
 - b. The service provider's commitment to contribute to lasting reconciliation with Indigenous people, anchored by the province's cross-government commitment to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and the Calls to Action of the Truth and Reconciliation Commission (TRC);
 - c. The service provider's agreement with the goals of the District's Strategic Plan;
 - d. In the case of a program run by the district, the availability of school district staff to provide before and after school care;
 - e. In the case of a program run by a third party licensee, whether a licensee being considered for renewal has performed its obligations under this policy;
 - f. In the case of all parties that the provision of child care programs is not in conflict with other board governance policies and district operational procedures;
 - g. Preference will be given to non-profit organizations in the selection of service providers.

Reference: *Ministerial Order M326 Child Care Order*
School Act, R.S.B.C. 1996, c. 412, s. 168.001

Monitoring Frequency: *Every four year*
 Adopted: *TBA*



MEMO

Date: Thursday, January 29, 2026
To: Board of Education
From: Kevin Patrick, Secretary-Treasurer
Subject: **Deferred Salary Leave Plan Agreement Updates**

Attached

*Deferred Salary Leave Plan operational procedure
Deferred Salary Leave Plan agreement
Deferred Salary Leave Plan application*

Background

The Deferred Salary Leave Plan is a tax-law-approved salary deferral program that allows teachers to defer a portion of their salary in order to take up to one year of leave while continuing to receive income from the deferred funds. Because this program operates under strict provisions of the *Income Tax Act*, any non-compliance can result in significant tax consequences. The Act also requires that a formal agreement be in place to govern the administration of the plan.

The Board and the CRDTA have maintained such an agreement for more than 30 years. Recently, both parties agreed that updates were necessary to ensure continued compliance with legislation and to clarify eligible leave options. The approved changes are as follows:

- Maximum deferral period: The combined period of salary deferral and the subsequent leave cannot exceed 84 months.
- Leave options:
 - One full-year leave is permitted for teachers in any assignment.
 - Six-month leave options:
 - January to June for elementary and non-enrolling teachers.
 - February to July for secondary teachers.
- Secondary enrolling teachers who take the six-month leave option will receive pay equivalent to their annual share of preparation time.

This updated agreement will be posted in the Operational Procedures section for ease of access by teachers. However, because it is a formal agreement with the Board, the official version will be housed under the Board's Bylaw and Governance Policy section.

DEFERRED SALARY LEAVE PLAN

Background

The Deferred Salary Leave Plan is governed by a signed Agreement between the Board of Education and the Campbell River District Teachers' Association (CRDTA). This operational procedure outlines the administrative process for applying to and administering the Deferred Salary Leave Plan. It is intended to support staff by providing clear steps, timelines, and responsibilities related to participation in the Plan.

This operational procedure is issued under the authority of the superintendent and does not replace or amend the terms of that Agreement. In the event of any inconsistency, the Agreement prevails.

Procedures

1. Eligibility Overview

To be eligible to apply, a teacher must:

- Hold a continuing appointment with the district.
- Have completed at least one full school year of service.
- Meet all eligibility requirements set out in the Deferred Salary Leave Plan Agreement.

Participation limits and return-to-work requirements are governed by the Agreement.

2. Leave Periods

As per the Deferred Salary Leave Plan Agreement, leave periods will either be:

- September to June (10-month option)
- January to June (6-month option – elementary/middle/non-enrolling only)
- February to July (6-month option – secondary only (5 months of school plus July))

3. Application Process & Approval

- 3.1 Teachers must complete SD72 Form 425-1 Deferred Salary Leave Application.
- 3.2 Applications must be submitted to human resources by February 29 of the year prior to the proposed leave.
- 3.3 Applications are reviewed for eligibility and operational feasibility.
- 3.4 Final approval rests with the Board of Education.
- 3.5 Applicants will be notified of the decision by April 30.
- 3.6 Upon approval, a signed contract will be established between the teacher and the district, consistent with the Deferred Salary Leave Plan.



4. Administration & Roles

- 4.1 Human Resources: Oversees application intake, eligibility review, and communication with applicants
- 4.2 Payroll/Secretary-Treasurer: Manages salary deferrals, trust accounts, statutory deductions, benefit payments, and annual reporting.
- 4.3 Superintendent (or designate): Oversees implementation of the Plan and ensures alignment with district operational needs.
- 4.4 When required, a deferred salary leave committee may be established in accordance with the Agreement.

5. During the Deferred Salary Leave

- 5.1 Salary payments, benefits, and tax reporting are administered as set out in the Agreement.
- 5.2 Participants may not receive other salary or wages from the district during the leave.
- 5.3 Any postponement, suspension, or withdrawal requests must be submitted in writing and are subject to timelines outlined in the Agreement.

6. Return to Work

Following completion of the deferred salary leave, the teacher will return to employment in accordance with the Agreement and the applicable Collective Agreement provisions.

Cross Reference: *Deferred Salary Leave Plan Agreement (Board Governance Handbook)*
Board Governance Policy 3 (Foundations and Direction)
BCPSEA / BCTF / SD72 Local Agreement
Income Tax Act (Canada), Regulation 6801

Related Forms: *SD72 Form 425-1 Deferred Salary Leave Plan Agreement*
SD72 Form 425-2 Deferred Salary Leave Plan Application

Revised: January 2026

DEFERRED SALARY LEAVE PLAN AGREEMENT

Purpose & Authority

This Agreement establishes the Deferred Salary Leave Plan for continuing teachers employed by School District 72 (Campbell River).

This Plan is authorized under the Collective Agreement between the Board of Education of School District 72 and the Campbell River District Teachers' Association (CRDTA), Article G.28, and is entered into by mutual agreement by both parties.

This Agreement sets out the terms, conditions, and obligations governing participation in the Deferred Salary Leave Plan and prevails in the event of any inconsistency with related operational procedures or forms.

Scope

This Agreement applies to all continuing teachers who apply for and participate in the Deferred Salary Leave Plan while employed by the district.

Participation in the Plan is voluntary and subject to approval by the Board of Education or its designate.

Agreement Provisions

1. Eligibility to apply

1.1 Employment Status

- Must be a continuing appointment teacher.
- Must have completed at least one school year of service (10 months) with the district.

1.2 Annual Participation Limit

- No more than 10% of the district's full-time equivalent teachers may participate at one time.
- This is subject to annual review by the Board of Education.

1.3 Return to Work Requirement

- Following the leave, the teacher must return to their regular employment for a period that is at least equal to the duration of the leave of absence.

2. Application

2.1 Form Required

- Use SD72 Form 425-1 to apply.

2.2 Deadline

- Teachers must submit a written application **by February 29**.

2.3 Approval Process

- Final approval is at the sole discretion of the Board of Education.
- Applicants will be notified of the decision **by April 30**.
- If the application is denied, the board will provide an explanation.
- When approved, the Board of Education (or designate) will establish a signed contract between the Board and the teacher.
- The Campbell River District Teachers' Association (CRDTA) will be informed of all denials and approvals. CRDTA will be provided a list annually of all teachers planned to be Deferred Salary Leave for the next school year.

3. **Administration**

- 3.1 A deferred salary leave committee may be struck as required for administrative reasons, i.e. to administer changes to guidance, or funds, or to support dispute resolution or complaints.

3.2 A committee may include:

- 1 member of the Board of Education
- The Superintendent (or designate)
- The Secretary-Treasurer
- The President of the Campbell River District Teacher's Association (CRDTA), or designate

- 3.3 While a committee oversees the plan, specific actuarial or investment management services are outsourced to professional firms and is managed by the Secretary-Treasurer. This role includes managing the trust accounts where deferred salaries are held; ensuring compliance with tax regulations; and overseeing investment performance and reporting.

4. **Funding for the Leave of Absence**

- 4.1 Over each school year prior to the teacher's deferred salary leave, up to a maximum of six school years, the participant will receive their compensation amount less the percentage amount that both parties agreed to within the signed contract. The percentage amount will be retained by the board and invested in accordance with 4.2.

- 4.2 The monies retained by the board for each participant, shall be invested by the board with eligible financial institutions. The committee shall choose the eligible financial institution and in making such determination the board, association and members of the committee shall not be liable to any participant for any investments which are authorized by this clause.

- 4.3 As long as a deferred salary leave plan is considered by Revenue Canada to be a salary deferral arrangement (section 6801 of the Income Tax Act), the participant will receive a T-4 or T-4A and the interest is taxed annually.

- 4.4 Participants are provided with an bi-annual report in January and June 30 that includes the amount of deferred salary, and any interest earned which has not been paid out. This annual report will be mailed to the participant's address on file with the district.

- 4.5 The district covers all the administrative expenses of the deferred salary leave plan.

5. Taking a Deferred Salary Leave of Absence

5.1 The leave periods will either be:

- September to June (10-month option)
- January to June (6-month option – elementary/middle/non-enrolling only)
- February to July (6-month option – secondary only (5 months of school plus July))

5.2 Payment to the participant during the deferred salary leave of absence will be either:

5.2.1 In lump sum payments made on or about July 1 and/or January 1 of the school year in which leave is taken.

5.2.2 In monthly installments beginning September 30, being approximately equal to one-tenth, one-sixth or one-fifth the monies held by the district for the participant as determined at the beginning of the leave of absence.

5.3 All amounts payable to a participant (including deferred salary and any remaining interest) shall be paid no later than the end of the first taxation year that begins after the end of the deferred period. This means that if a teacher completes their deferred period in June 2026, the district will pay out all remaining funds by December 2027 (the end of the 2027 tax year).

5.3 If the district is unable to obtain a suitable replacement for a teacher who has requested a deferred salary leave, the board may, on or before April 30 of the year in which the leave is to be taken and at its discretion, delay the participant's leave of absence for one year. In this case the participant may choose to take the deferred salary leave later or may withdraw their deferred salary leave request. Should a participant decide to withdraw their deferred salary leave request they will receive the monies and interest accrued minus the required taxes to the date of withdrawal.

5.4 Should a delay result in a participant's leave of absence being taken past the sixth year of the deferred salary leave plan, the participant will be considered to have withdrawn from the plan due to Canada Revenue Agency regulations. All monies and accrued interest will be paid in a lump sum.

5.5 On return from a deferred salary leave, the teacher will be assigned to a position as equivalent as possible to what they previously held.

5.6 After participation in a deferred salary leave, the teacher's salary and benefits will be in accordance with the current agreement between the Board of Education and the Campbell River District Teachers' Association.

5.7 A participant may, on one occasion only, postpone their leave for up to one year. The delay cannot postpone the end of the deferred salary leave past 84 months. The request must be made to Human Resources **at least four (4) months** before the scheduled leave start date. Where there are postponements or cancellations, the board will notify Campbell River District Teacher's Association (CRDTA).

- 5.8 While on a deferred salary leave of absence, the teacher may not receive any other salary or wages from the school district.
- 5.9 During the year of a February to July leave, where preparation time is required, the participant will be paid preparation time equal to half a year. The teacher covering the February to June teaching period will be paid preparation time equal to half a year. Preparation time for the position impacted by a deferred salary leave shall not exceed 12.5% of preparation time.

6. Benefits

- 6.1 During a deferred salary leave of absence, the responsibility for benefit premium payments will be governed by the collective agreement in effect between the Board of Education and the Campbell River District Teachers' Association (CRDTA). Where the participant is required to pay the cost of any benefit during the deferred salary leave of absence, the district shall pay the cost on behalf of the participant and deduct the amount paid from the monies otherwise payable to the participant during the leave.
- 6.2 Sick leave will not accumulate during the deferred salary leave of absence.
- 6.3 There are no superannuation deductions (pension contributions) during a period of a deferred salary leave of absence. The participant should contact the pension corporation for pension buy back options.

7. Withdrawal

- 7.1 **Withdrawal by choice**
A teacher may withdraw from the deferred salary leave plan at any time and for any reason. Upon withdrawal, all monies retained by the district and the accrued interest will be paid to the teacher as a lump sum within 60 days of their withdrawal.
- 7.2 **Termination of employment**
Teachers who cease to be employed by the district while participating in the deferred salary leave plan will be deemed to have withdrawn from the plan. A lump sum for the monies retained by the district plus the accrued interest will be paid in accordance with 7.1 above.
- 7.3 **Death of a participant**
If a teacher does while enrolled in the plan, all monies retained by the district and the accrued interest at the time of death will be paid to the teacher's estate. Payment will be made within 60 days of the district receiving notification of the death, and upon receipt of legal documentation required for estate processing.

8. Suspension and Reinstatement of Participation

8.1 Suspension

A participant may suspend their participation by **giving notice to Payroll before April 30** of the year the leave is scheduled to begin. Once suspended, the district will resume paying the teacher their full current salary (as if they are not in the plan). Previously deferred funds and accrued interest will remain held by the district until the teacher withdraws from the plan or takes the deferred salary leave of absence. The funds retained will continue to accrue interest.

8.2 Reinstatement

A participant who suspended their participation may rejoin the plan by **notifying Payroll before April 30** of the year following. The teacher will be reinstated into the plan by September 1 of that year. Participation will continue for subsequent years as originally planned.

9. Termination or Amendment of the Deferred Salary Leave Plan

9.1 The deferred salary leave plan may only be amended in accordance with the salary agreement between the Board of Education and the Campbell River District Teachers' Association (CRDTA) or by mutual agreement between both parties.

9.2 The Board may terminate the deferred salary leave plan for any new participants with one year's notice to the Campbell River District Teachers' Association (CRDTA).

9.3 Teachers already enrolled in the plan at the time of plan termination will be allowed to complete their participation and take their deferred leave as planned.

This Agreement is entered into on the date noted below.

Date Signed: _____

CRDTA President

SD 72 Board Chair

Cross Reference: Board Governance Policy 3 (Foundations and Direction)
BCPSEA / BCTF / SD72 Local Agreement
OP 425 Deferred Salary Leave Plan

Related Forms: SD72 Form 425-1 Deferred Salary Leave Plan Agreement
SD72 Form 425-2 Deferred Salary Leave Plan Application

PLEASE READ CAREFULLY BEFORE SIGNING

I, the undersigned, hereby apply to participate in the Deferred Salary Leave Plan in accordance with Operational Procedure 425. I have read and agree to comply with all the terms and conditions outlined in the procedure. Upon approval by the Board (or designate), I agree with the following:

1. Commencement of Deferral

My enrollment/deferral shall commence on: _____, 20____.

2. Duration of Participation

I shall participate in the plan for _____ years (not to exceed six years). My leave of absence shall follow immediately thereafter, subject to the provisions of paragraph 3 below.

3. Leave of Absence Period

In accordance with the Plan, I will take my leave of absence from:

- September to June (10-month option)
- January to June (6-month option – elementary/middle/non-enrolling only)
- February to July (6-month option – secondary only (5 months of school plus July))

I understand that I may postpone this leave for up to twelve months and the Board shall have the right to defer such leave for twelve months (no postponement shall extend the entire deferred salary leave program beyond 84 months).

4. Salary Deferral Percentage

I direct that the Board withhold _____ % (not to exceed thirty-three and one-third (33 1/3 %) of my current compensation during my participation in the plan. I understand that I may alter this percentage by providing written notice to the Board designate (Payroll) one month prior to July 1st in any year.

5. Benefit Plan Participation

Prior to my leave of absence, I will notify the Board designate (Payroll), of any optional benefit plans I wish to continue. I understand that during my leave, I will be solely responsible for the full premium costs of optional benefits and for the full premium cost any statutory or legislated deductions such as the Canada Pension Plan and income tax. All such payments will be by direct withdrawal.

6. Financial Agreements

I understand that neither the Board nor its officers shall be liable as trustees of the plan or otherwise responsible for:

- 6.1. the repayment or return of the deferred compensation amount or other amounts, except those received from the eligible financial institution to my account.
- 6.2. the performance or adequacy of any security or contract or agreement between the Board and the eligible financial institution.



Application for Leave of Absence and Deferred Salary Leave Plan

7. Income Tax Act

I understand that this plan is based upon Regulation 6801 of the *Income Tax Act (Canada)*, which may be amended or terminated by the Federal Government. I acknowledge that the Board and its officers are not responsible for any changes that may affect my tax position.

8. Return to Employment

I understand that I must return to employment with the Board, or with an employer participating in the same or a similar plan, for a period not less than the duration of my leave.

Date

Teacher's Signature

Name (please print)

AGREED TO BY THE BOARD

Date

Kevin Patrick, Secretary Treasurer



Board/Authority Authorized Course Framework Template

School District/Independent School Authority Name: SD #72, Campbell River	School District/Independent School Authority Number (e.g. SD43, Authority #432):
Developed by: Provincial Resource Centre for the Visually Impaired (PRCVI) in collaboration with BC Teachers of Students with Visual Impairments	Date Developed: May 2021
School Name: Carihi Secondary School	Principal's Name: Sean McLaughlin
Superintendent Approval Date (for School Districts only):	Superintendent Signature (for School Districts only):
Board/Authority Approval Date:	Board/Authority Chair Signature:
Course Name: Expanded Core Curriculum – Braille 11 (ECC-VI-BRL)	Grade Level of Course: 11
Number of Course Credits: 4	Number of Hours of Instruction: 120

Board/Authority Prerequisite(s):

None.

Special Training, Facilities or Equipment Required:

This course requires a qualified teacher of students with visual impairments who is proficient in braille and access technologies. The students are taught using direct instruction on an individual basis (one-on-one) as there is usually only one student with a visual impairment in each school. Braille is scheduled as one of the electives and the teacher of students with visual impairments meets with the student during the appointed block.

Course Synopsis:

Students will be introduced to the foundations of Unified English Braille (UEB) and continue to develop proficiency in reading and producing braille with a variety of low- and high-tech devices. Students will also have opportunities to reflect on their learning by critically examining the uses of braille in their daily lives. They will explore curriculum themes, develop projects, and research topics of personal interest. Finally, students will begin to foster connections with peers and mentors who are proficient braille readers.

Goals and Rationale:

This course has been developed so that students who are blind or visually impaired continue to develop competencies in braille reading and writing. It will provide students with skills that will allow them to continue to access and enjoy a variety of literacy materials in an efficient reading medium.

There are several possible motivations for students to learn braille reading and writing skills in Grade 11. Students may use braille as their primary or secondary literacy medium for accessing learning materials in their coursework. They may also acquire braille reading and writing skills in advance of post-secondary education, entry into the workforce, or to access community-based activities and programs.

Across curricular areas, braille remains one of the most effective and pedagogically sound formats for non-visual access to learning content. This course continues the student's journey to becoming proficient in braille reading and writing within their secondary school career and beyond.

Indigenous Worldviews and Perspectives:

The course touches upon deeper issues and understandings that align with several First Peoples Principles of Learning.

- 1) Learning is embedded in memory, history, and story.

By learning the braille code, the student is part of a proud tradition of individuals with visual impairments gaining independent access to the written word, which dates back over two centuries. Course content emphasizes a historical study of braille as well as an examination of the role of braille in contemporary life. This content enables the student to feel better connected to the story of braille, the impact braille has had on the world, and the impact it can have in their own lives.

- 2) Learning requires exploration of one's identity.

For a learner to acquire the braille code at the secondary school level, it is likely that the student has experienced a significant change to their sensory profile that now requires non-visual access to learning materials. Learning the braille code does not happen in isolation from the socioemotional implications that vision loss can have for young people. This course emphasizes a grounded approach to learning braille by examining how braille is represented in our society and provides learners with the information and perspective needed to speak to their families and peers with confidence about the importance of braille. The course also emphasizes the importance of experienced mentors who read braille – not only to provide technical support but to also provide learners with a positive model.

- 3) Learning involves recognizing that some knowledge is sacred and only shared with permission and/or in certain situations.

One of the key features of ECC-VI-BRL 11 is that the course is taught by a qualified teacher of students with visual impairments. Knowledge and fluency in the use and instruction of the braille code requires intense study and practice. In this way, the content of the course is shared only in the context of the relationship between the learner and the qualified teacher of students with visual impairments.

BIG IDEAS

Braille reading and writing are essential skills for students requiring non-visual access to learning materials.	Braille reading and writing take place in social, cultural and historical contexts and are connected to feelings and attitudes toward visual impairment and its impact on the individual.	Learners can use multiple sensory modalities (vision, hearing, touch) to gather information in the learning environment.	Technology for braille reading and writing is vital to the learner's ability to access and analyze information at home, school, in the community, and in the workplace.	Connections to the braille-reading community contextualize and enrich braille usage for the individual learner
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Learning Standards

Curricular Competencies	Content
<p><i>Students are expected to do the following:</i></p> <p>Problem Solving and Critical Thinking</p> <ul style="list-style-type: none"> Students will engage in problem solving when applying rules of UEB and braille formats to their reading and writing. Students will use critical thinking and analysis to determine which braille writing/production tool or device best meets their needs when completing a range of writing tasks. Students will determine which advocacy techniques are available for articulating their accessible alternate format requirements at school and in the community. <p>Comprehend and Connect (Reading, Writing, Drawing)</p> <ul style="list-style-type: none"> Students will continue to work through a sequential process to learn the UEB code and rules. Students will use systematic tactile strategies to explore and interpret tactile graphics, diagrams, and drawings. Students will explore various methods and materials to create tactile drawings and diagrams. <p>Reflect and Project</p> <ul style="list-style-type: none"> Students will reflect on the role of braille in their own learning process and will critically examine how braille reading and writing will factor into their projected 	<p><i>Students are expected to know the following:</i></p> <p>Unified English Braille (UEB) Code Knowledge</p> <ul style="list-style-type: none"> Signs, symbols, and basic usage rules including expanded knowledge of UEB math/technical symbols and rules. Formatting rules and guidelines. <p>Braille Technology</p> <ul style="list-style-type: none"> Use of low tech, manual braille production. Use of higher tech digital file access with refreshable braille display. <p>Social and Historical Contexts of Braille</p> <ul style="list-style-type: none"> Knowledge of the story of Louis Braille and how the code has developed over the last two centuries. The implications of braille to early advances in education for learners with visual impairments. Continued exploration of braille in our world. Looking ahead to new developments and trends. <p>Personal Connections</p> <ul style="list-style-type: none"> Understand how braille fits into a “toolkit” for accessing information.

<p>(future) plans.</p> <ul style="list-style-type: none">• Students will reflect on new technological developments in braille reading and writing in a socio-historical context.• Students will continue to expand their usage of UEB beyond academic tasks by connecting with mentors and peers who read braille, and by exploring options for using braille in leisure activities.	<ul style="list-style-type: none">• Understand how braille reading and writing will factor into future plans (e.g., post-secondary education, workplace).• Understanding how to advocate for accessible format needs at the school and community levels.
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Big Ideas – Elaborations

- 1) Braille reading and writing are essential skills for students requiring non-visual access to learning materials.
 - a. Despite the proliferation of text-to-speech options available for accessing texts in digital format, braille remains the most pedagogically sound means of providing access to learning materials for students who require non-visual access to learn along with their typically sighted peers.
- 2) Braille reading and writing take place in social, cultural and historical contexts and are connected to feelings and attitudes toward visual impairment and its impact on the individual.
 - a. When braille is acquired as a new literacy medium at the secondary level, it is often in response to a change in the student's level of functional vision. As a result, there are a number of socio-emotional considerations that enter into braille instruction at the secondary level. Teachers of students with visual impairments must address socio-emotional considerations in tandem with braille code acquisition.
- 3) Learners can use multiple sensory modalities (vision, hearing, touch) to gather information in the learning environment.
 - a. Braille reading and writing requires the learner to use the sense of touch to gather rich information and to use other senses in coordination to access learning opportunities and curricular content. In learning to read and write in braille, tactile input takes on special significance for non-visual access as compared with the role of tactile input for visual access to learning content.
- 4) Technology for braille reading and writing is vital to the learner's ability to access and analyze information at home, school, in the community, and in the workplace.
 - a. Technology to support braille reading and writing is essential for efficient and effective access across a variety of settings. Developments in braille technology have greatly increased the breadth and depth of access to literacy materials for learners with visual impairments. In today's world, braille usage and technology are increasingly inextricable.
- 5) Connections to the braille-reading community contextualize and enrich braille usage for the individual learner.
 - a. Many students will be the only student in his or her school or community who reads and writes in braille. Therefore, it is critical that braille-reading students be connected to their peers who read braille as well as more experienced mentors. Community connections provide motivation, support, and connect the learner to a broader reality where braille is an inextricable part of everyday living.

Curricular Competencies – Elaborations

Problem Solving and Critical Thinking

- Determine locations and instances where braille could be used in everyday life and suggest other uses to improve accessibility.
- Understand and articulate the differences between the variety of braille technologies available on the market.
- Use a variety of low- and high-tech devices for reading and writing braille.
- Create different types of simple tactile diagrams to represent information.
- Analyze own work to identify and correct errors.
- Assess own reading and writing skills and determine areas for improvement or skill development.
- Build strategies for accessing printed information in a medium is compatible with accessibility needs.

Comprehend and Connect (Reading, Writing, Drawing)

- Build increasing speed and accuracy in braille reading and writing.

- Locate and read a variety of braille materials.
- Become familiar with formatting rules in a variety of braille materials.
- Develop skills for efficiently skimming and scanning braille materials.
- Create braille documents that can be back-translated to print accurately.
- Understand and apply word processing concepts (e.g., styles, link text).
- Develop strategies for effectively create, organize, and implement writing projects using braille.

Reflect and Project

- Self-reflect on the learning process and the role of braille and braille technology.
- Incorporate braille into their school, home, and community activities.
- Continue to assess the influences of braille reading on their own literacy development and access to learning.
- Assume greater independence in researching braille technology and assessing the goodness of fit between this technology and current and future needs.
- Use braille technology to communicate with a mentor who uses braille.
- Use braille technology to communicate with peers who also read braille (i.e., as pen pals).
- Begin to examine, promote, and advocate for enhancing braille awareness and sharing of braille writing in the school and in the larger community.

Content – Elaborations

Unified English Braille (UEB) Code Knowledge

- Signs/notation and usage rules.
 - Continued introduction of braille contractions, punctuation, and indicators as well as code rules through a systematic program of braille instruction.
- Formatting rules and guidelines.
 - Continued development of skills in braille formats for increasingly complex learning materials at the secondary level (e.g., textbooks).
 - Awareness of different braille codes and systems (e.g., braille ASCII, foreign language codes, music code) and research on resources that would assist in learning specialized codes or symbols (e.g., online resources, user manual for braille technologies).
 - Continued exploration in techniques used for creating more complex tactile images, diagrams, and graphs.

Braille Technology

- Low tech, manual braille production.
 - Developing proficiency in the use of the manual Perkins braillewriter.
 - Awareness of the slate and stylus and handheld braille labellers.
 - Basic knowledge and use of braille learning tools (e.g., braille rulers, models with braille labels).
- Higher tech digital file access/production with refreshable braille display.
 - Exposure to the use of refreshable braille and the various ways in which it can be used (e.g., standalone notetaking device, braille display paired with computer or mobile device).

Content – Elaborations

- Exposure to other braille technologies (e.g., braille embosser, braille translation programs) and knowledge of scenarios in which they are used.

Social and Historical Contexts of Braille

- The story of Louis Braille and how the code has developed over the last two centuries.
 - Reading and discussing documents that examine the establishment of braille as the tactile reading medium worldwide (e.g., the “War of the Dots”).
 - Discussion and exploration of the development of braille codes around the world as well as specialized codes used internationally (e.g., music braille code).
 - The rationale for the adoption of UEB in Canada and around the world and awareness of braille authorities (e.g., Braille Literacy Canada, the International Council on English Braille).
- The implications of braille to early advances in education for learners with visual impairments.
 - Reading and discussion of biographies that demonstrate the impact of braille in the lives of braille readers.
 - Continued exploration and discussion of the limitations on the availability of braille and inclusive access for individuals with visual impairments as content for discussions on social justice and accessibility.
- Continued exploration of braille in our world.
 - Explore texts and online content (e.g., blogs, videos) to learn about how braille is produced around the world.
 - Examine global, national, regional, and local issues facing individuals with visual impairments in accessing braille.
 - Begin to formulate potential solutions to these issues.
- Looking ahead to new developments and trends.
 - Discuss and develop strategies for keeping up-to-date with developments in new braille technology and major code changes.
 - Research the latest prototypes and speculative developments in braille technology and evaluate the prospective advantages and disadvantages to each.
 - Social justice and accessibility discussions (e.g., steps to address discrimination facing braille readers in Canada and/or abroad).

Personal Connections

- Begin to understand how braille fits into a “toolkit” for accessing information.
 - Continue to develop knowledge, skills, and experience to determine the combinations of accessible formats that maximize comprehension and efficiency.
- Understand how braille reading and writing will factor into plans for the future (e.g., postsecondary education, workplace).
 - Develop strategies to independently access print materials (e.g., OCR software, accessible library services) and independently produce print materials (e.g., essays back-translated from a braille notetaker).
- Understand strategies for advocating independently for accessible format needs at the school and community levels.
 - Continued practice in articulating arguments that support the provision of accessible alternate format materials (e.g., presentations to teachers or community groups).

Recommended Instructional Components:

Unit 1: Exploration

Students will explore the history of braille and its development. They will begin to learn the braille code and consider ways in which braille could be used throughout their daily life.

Unit 2: Tactile Discrimination/Interpretation

Students will learn how to discriminate the different textures, lines, and characters used in tactile graphs, charts, and diagrams. They will begin to analyze information that is presented in a tactile format as well as create their own simple tactile graphics. Students will learn how to interpret tactile information in a format that they understand and relate to others.

Unit 3: Production

Students will develop braille writing and production skills using low- and high-tech devices. Students will be able to use the braillewriter to begin to produce material using the braille code.

Unit 4: Braille Reading

In this unit, students will continue to master their knowledge of the braille code. Students will also focus on increasing their speed and accuracy in braille reading.

Unit 5: Braille Writing

In this unit, students will produce braille with a high degree of accuracy. They will use braille to produce a variety of materials for leisure and school activities, including the use of technology for production.

Unit 6: Social/Emotional Components of Braille Reading/Writing

In this final unit, students will connect with other braille users, peer and adult mentors, and reflect on their own experiences learning and using braille.

Recommended Assessment Components:

Ensure alignment with the [Principles of Quality Assessment](#)

Type of Assessment	Category	Details	Weighting (%)
Formative	Practical applications	Teacher-created assignments	40%
	Teacher rating scale	End of Units 1-6	40%
Summative	Final assessment	Reading	10%
		Writing	10%
Total:			100%

- Eighty per cent (80%) of the grade will be based on evaluations conducted throughout the course. This portion of the grade will reflect the students' most consistent level of achievement throughout the course, although special consideration will be given to the more recent evidence of achievement. Twenty per cent (20%) of the grade will be based on a final evaluation of knowledge of UEB and other braille codes.

Performance Methods

- Braille code knowledge
- Projects
- Portfolio/binders/computer files
- Braille products evaluation
- Presentation of completed works
- Maintaining assignments on note taker

Personal Communication

- Student/instructor/mentor dialogue
- Logbook reflection
- Self-evaluation
- Teacher evaluation

Other

- Weekly assessment
- Teacher anecdotal records
- Teacher log
- Checklists
- Rubrics
- Rating scales

Learning Resources:

Farrenkopf, C. (2015). Assessment of Braille Literacy Skills: UEB and EBAE. (3rd Ed.). Houston, TX: Region 4 Education Service Center.

Holbrook, M. C. & D'Andrea, F. M. (2014). Ashcroft's Programmed Instruction: Unified English Braille. Germantown, TN: SCALARS Publishing.

International Council on English Braille (2014). Guidelines for Technical Material. Retrieved from http://www.iceb.org/guidelines_for_technical_material_2014.pdf

International Council on English Braille (2013). Rules of Unified English Braille. (2nd Ed.). Retrieved from
<http://www.iceb.org/Rules%20of%20Unified%20English%20Braille%202013.pdf>

Wormsley, D. P. (2016). I-M-ABLE: Individualized Meaning-Centered Approach to Braille Literacy Education. Louisville, KY: American Foundation for the Blind.

Additional Information:

SCHOOL DISTRICT 72 (CAMPBELL RIVER)
 Comparison of Funding Allocation

	2025/26			2025/26			Prelim to Final
	Funding per FTE	FTE	Prelim Allocation	Funding per FTE	FTE	Final Allocation	
Student Base Allocation:							
Total School Age FTE	\$ 9,015	5,454.42	49,171,596	\$ 9,015	5,485.69	49,453,473	281,877
Continuing Ed	\$ 9,015	0.00	-	\$ 9,015	0.00	-	-
Online Learning	\$ 7,280	16.00	116,480	\$ 7,280	15.00	109,200	(7,280)
Alternate Schools	\$ 9,015	169.00	1,523,535	\$ 9,015	197.00	1,775,955	252,420
Number of homeschoolers	\$ 250	21.00	5,250	\$ 250	20.00	5,000	(250)
Number of course challenges	\$ 282	1.00	282	\$ 282	3.00	846	564
School in the summer			328,116			299,761	(28,355)
Con't Ed February Count	\$ 9,015	0.00	-	\$ 9,015	0.00	-	-
Con't Ed May Count	\$ 9,015	0.00	-	\$ 9,015	0.00	-	-
OL February Count	\$ 3,640	4.00	14,560	\$ 3,640	4.00	14,560	-
OL May Count		0.00			0.00		-
Additional Operating Funds from Holdback:							
For Basic Allocation							
Total School Age FTE							
FTE Eligible for Decline Supp							
Total Base Allocation			51,159,819			51,658,795	
Supplements for:							
1. Enrolment Decline							
2. Unique Student Needs							
English as a Second Language	\$ 1,815	388.00	704,220	\$ 1,815	396.00	718,740	14,520
Indigenous Education	\$ 1,790	1,252.00	2,241,080	\$ 1,790	1,313.00	2,350,270	109,190
Special Education							
Level 1:	\$ 51,300	8.00	410,400	\$ 51,300	8.00	410,400	-
Level 2:	\$ 24,340	337.00	8,202,580	\$ 24,340	350.00	8,519,000	316,420
Level 3:	\$ 12,300	192.00	2,361,600	\$ 12,300	160.00	1,968,000	(393,600)
Equity of Opportunity Second Count			366,342			372,401	6,059
Level 1:	\$ 12,170	10.00	121,700	\$ 12,170	10.00	121,700	-
Level 2:	\$ 6,150	15.00	92,250	\$ 6,150	15.00	92,250	-
Adult Education	\$ 5,690	0.00	-	\$ 5,755	0.00	-	-
Adult Education February Count	\$ 5,690	0.00	-	\$ 5,755	0.00	-	-
Adult Education May Count	\$ 5,690	0.00	-	\$ 5,755	0.00	-	-
Total Unique Student Needs			14,500,172			14,552,761	52,589
3. Salary Differential							
Supplied by Ministry of Education			1,274,177			1,469,351	195,174
4. Unique Geographic Factors						5,926,802	-
Supplied by Ministry of Education			5,926,802			5,926,802	-
7. Funding Protection						-	-
Supplied by Ministry of Education			-			-	-
8. Supplement for the Education Plan			50,867			50,867	-
Supplied by Ministry of Education			122,248			122,248	-
Indigenous Education Councils							
Curriculum Support							
OPERATING GRANT FROM MINISTRY OF EDUCATION			73,034,085			73,780,824	746,739
OPERATING GRANT FROM MINISTRY OF EDUCATION			73,034,085			73,780,824	746,739
Additional Operating Funds from Holdback:							
Administrative Savings							
			73,034,085			73,780,824	746,739

**School District No. 72 (Campbell River)
Financial Report
For the 6 Months Ended December 31, 2025**

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School District No. 72 (Campbell River)
Statement of Revenue and Expenses
For the 6 Months Ended December 31, 2025

	2025-26 Budget Preliminary	Budget YTD	Actual YTD	YTD to Actual %	Under (Over) Budget \$\$	Budget %
Revenues						
Ministry of Education Operating Grant	70,672,107	28,268,843	28,845,471	102%	-576,628	-2.04% a
Ministry of Education Other Grants	464,497	185,799	235,733	127%	-49,934	-26.88% b
First Nations	2,361,978	944,791	907,752	96%	37,039	3.92% a
North Island College	192,000	96,000	65,413	68%	30,587	31.86% b
SD # 93 (CSF)	288,240	115,296	74,316	64%	40,980	35.54% b
International Students	1,031,350	412,540	505,100	122%	-92,560	-22.44% b
Student Services Contracts	71,626	35,813	43,420	121%	-7,607	-21.24% b
Misc Revenue	6,500	3,250	2,367	73%	883	27.18%
Rentals and Leases	163,000	81,500	61,035	75%	20,465	25.11% b
Investment Income	400,000	200,000	81,482	41%	118,518	59.26%
Childcare Revenue (Incl. MECC funding)	821,220	328,488	433,212	132%	-104,724	-31.88% b
	76,472,518	30,672,320	31,255,302	102%	-582,983	-1.90%
Expenses						
Salaries, Wages and Benefits	68,628,888	28,982,674	28,307,230	98%	675,444	2.33%
Services, Contracts and Supplies	7,643,630	3,535,869	3,697,337	105%	-161,468	-4.57% c
	76,272,518	32,518,543	32,004,567	98%	513,976	1.58%

Excluded from this financial report is local capital expenditures for \$200,000 which will be included in future reporting.

- NOTES a. MECC issues grants to match expenses. Q2 receives 40% of annual budget.
b. Grants and revenues are recorded when received, budget is averaged through the year.
c. Contract and supply expenses not evenly spent through the year.

SUMMARY BUDGET ANALYSIS

For the 6 Months Ended December 31, 2025

<u>Instruction</u>	2025-26 Budget	Budget YTD	Actual YTD	YTD to Actual %	Under (Over) Budget \$\$	Budget %
	Preliminary					
Administrators	4,946,958	2,473,479	2,447,417	99%	26,062	1%
Teachers	31,492,391	12,684,956	12,749,773	101%	-64,816	-1%
Professional Staff	227,450	113,725	101,446	89%	12,279	11%
CUPE	8,969,031	3,587,612	3,412,734	95%	174,878	5%
TOC	1,559,946	623,978	717,635	115%	-93,656	-15%
Benefits	11,122,362	4,448,945	4,349,420	98%	99,524	2%
Supplies	2,387,069	960,998	1,413,265	147%	-452,267	-47%
	60,705,207	24,893,694	25,191,690	101%	-297,997	-1%

District Administration

Administrators	193,193	96,597	92,615	96%	3,981	4%
Professional Staff	1,504,802	752,401	701,777	93%	50,624	7%
CUPE	477,322	238,661	232,309	97%	6,352	3%
TOC	3,200	1,600	22,664	1417%	-21,064	-1317%
Trustee	119,462	59,731	61,398	103%	-1,667	-3%
Benefits	655,719	327,860	266,302	81%	61,558	19%
Supplies	871,984	435,992	339,903	78%	96,089	22%
	3,825,682	1,912,841	1,716,968	90%	195,873	10%

Operations and Maintenance

Professional Staff	280,966	140,483	183,440	131%	-42,957	-31%
CUPE	4,709,009	2,354,505	1,931,068	82%	423,436	18%
Benefits	1,262,828	631,414	507,955	80%	123,459	20%
Supplies	3,850,488	1,925,244	1,627,289	85%	297,955	15%
	10,103,291	5,051,646	4,249,752	84%	801,893	16%

Transportation and Housing

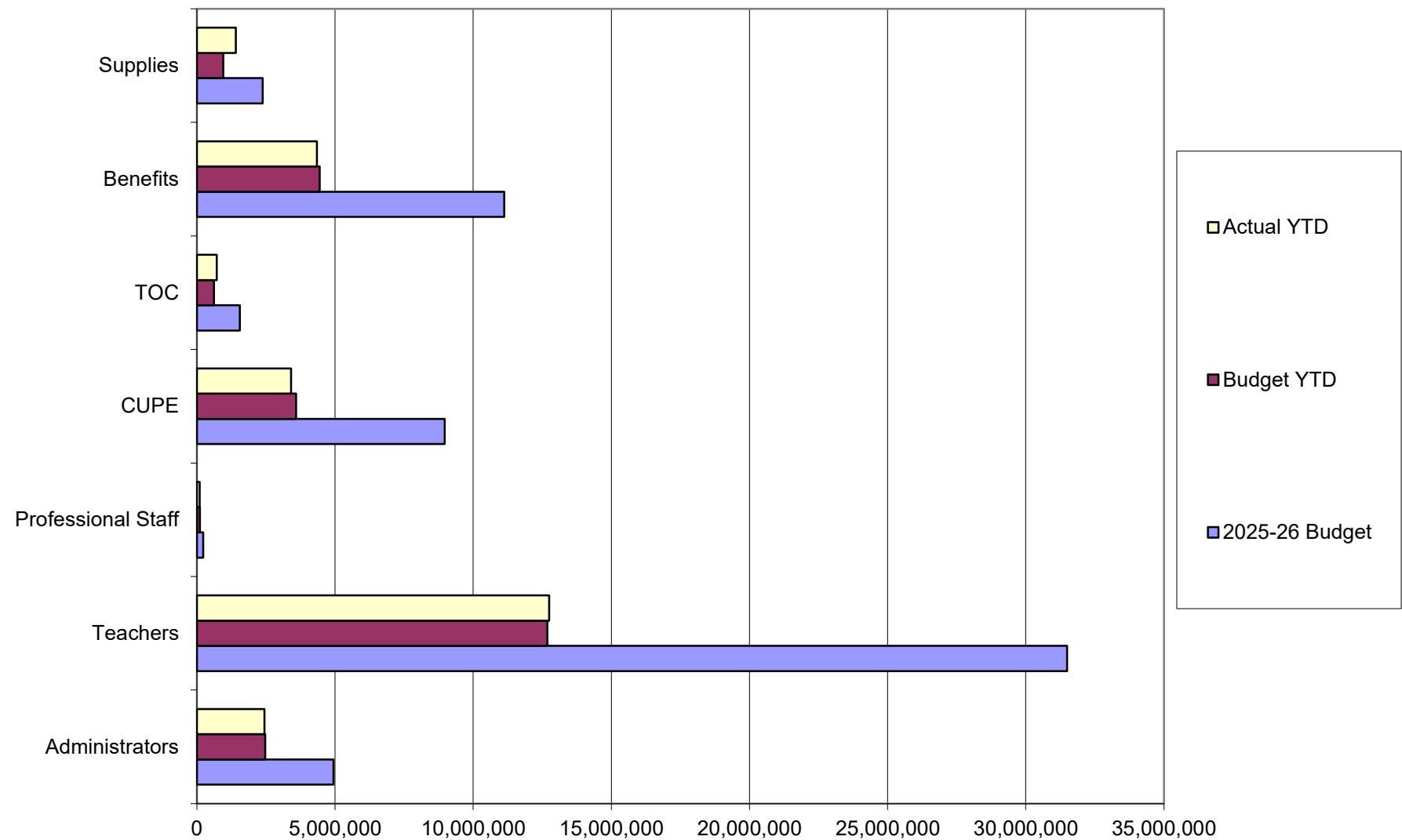
Professional Staff	50,277	25,139	18,386	73%	6,753	27%
CUPE	838,407	335,363	409,879	122%	-74,516	-22%
Benefits	215,565	86,226	101,012	117%	-14,786	-17%
Supplies	534,089	213,636	316,881	148%	-103,245	-48%
	1,638,338	660,363	846,157	128%	-185,794	-28%

TOTAL	76,272,518	32,518,543	32,004,567	98%	513,976	2%
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Variance of actual costs to budget YTD are highlighted as follows:

- 1) See detailed tabs for supplies variances
- 2) Residual variances not significant and are considered in the detailed reports.

Instruction



Instruction Budget Analysis

For the 6 Months Ended December 31, 2025

		2025-26 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
10	Administrators	4,946,958	2,473,479	2,447,417	99%	26,062	1%
11	Teachers	31,492,391	12,684,956	12,749,773	101%	-64,816	-1%
12	Professional Staff	227,450	113,725	101,446	89%	12,279	11%
13	Support Staff	8,969,031	3,587,612	3,412,734	95%	174,878	5%
14	TTOC	1,559,946	623,978	717,635	115%	-93,656	-15%
21	Benefits	11,122,362	4,448,945	4,349,420	98%	99,524	2%
31	Prof & Technical Services	34,500	13,800	32,979	239%	-19,179	-139%
32	Data Processing	260,062	104,025	369,475	355%	-265,451	-255%
34	Pro-D and Travel	545,894	218,358	232,674	107%	-14,316	-7%
36	Equipment Lease	61,700	30,850	31,102	101%	-252	-1%
37	Membership Fees	18,000	7,200	5,219	72%	1,981	28%
41	Service Charges	9,000	3,600	6,987	194%	-3,387	-94%
42	Services	423,494	169,398	232,331	137%	-62,934	-37%
43	Office Supplies	102,096	40,838	59,281	145%	-18,443	-45%
51	Instructional Supplies	604,779	241,912	413,064	171%	-171,152	-71%
52	Books & Guides	225,000	90,000	27,495	31%	62,505	69%
58	Equipment	82,544	33,018	2,622	8%	30,395	92%
59	Computer Equipment Replacement	20,000	8,000	36	0%	7,964	100%
	Total	60,705,207	24,893,694	25,191,690	101%	-297,997	-1%

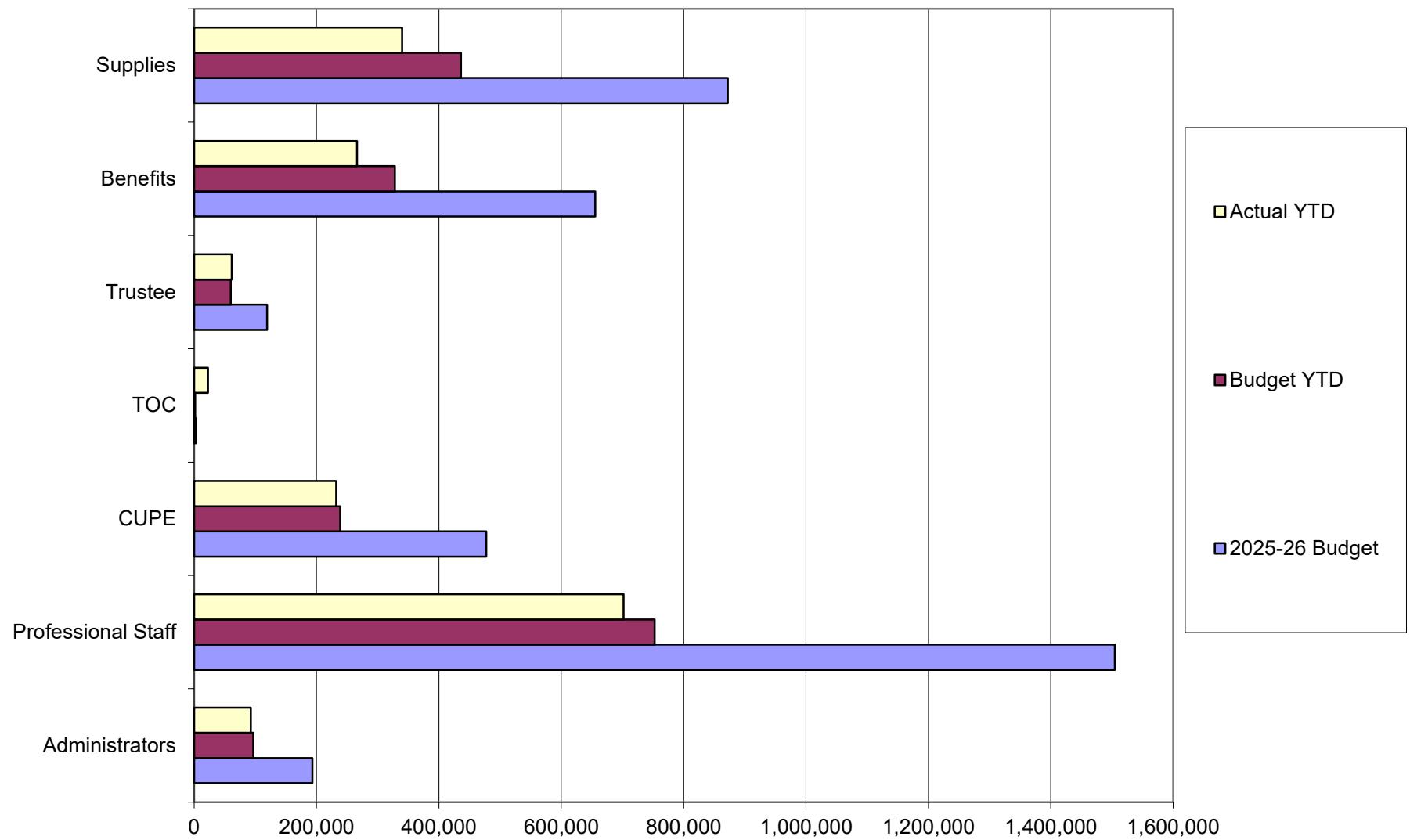
Budget centres includes schools and instructional support services.

Budget YTD is assumed to be incurred mostly from September to June. For the quarter ending, this would be 40% of the annual budget except Administrators, professional staff, and equipment lease (50%)

NOTES

- a. Two professional development days were held in Q1-Q2
- b. Expenses were prepaid
- c. Contract and supply expenses not evenly spent through the year

Administration



District Administration Budget Analysis

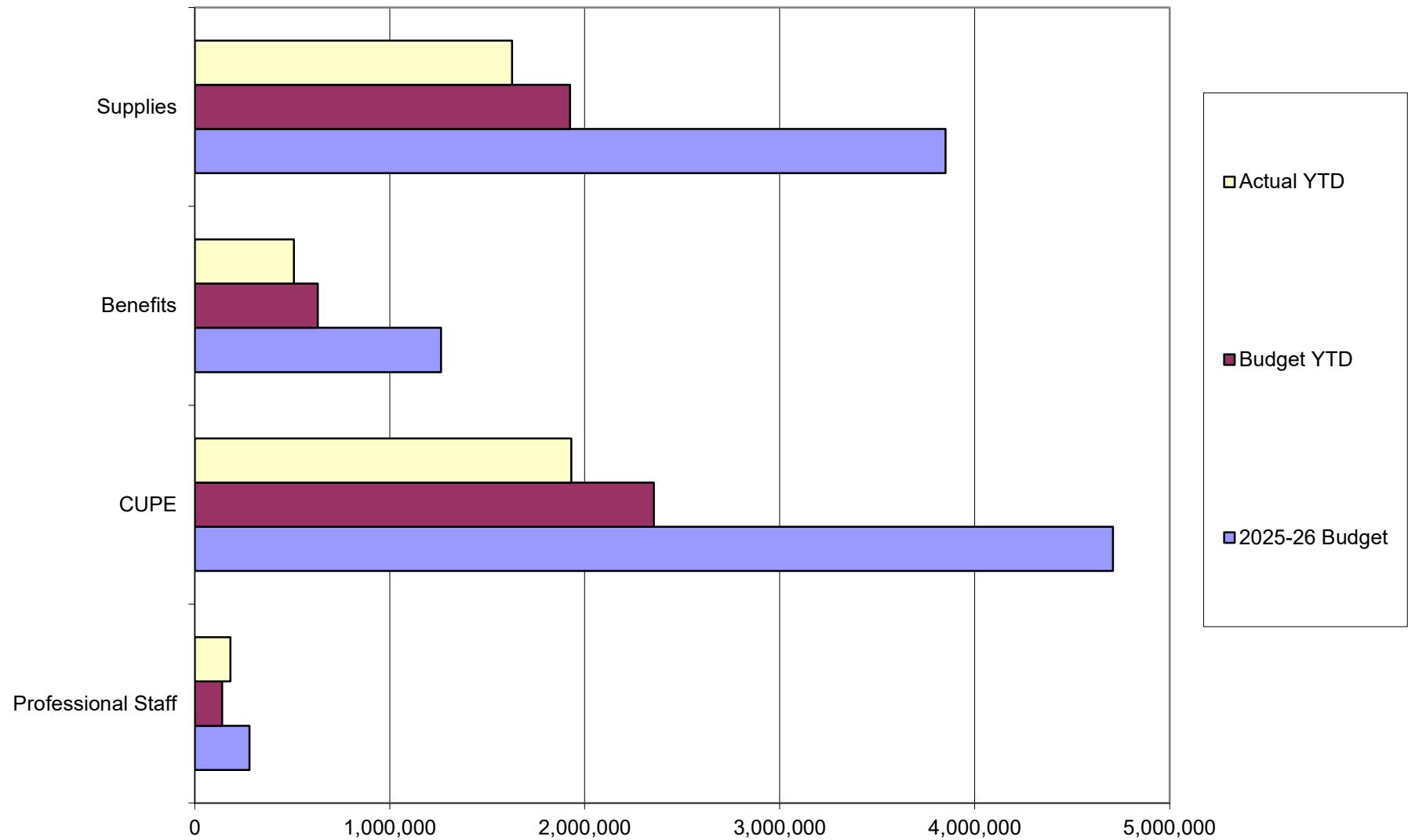
For the 6 Months Ended December 31, 2025

		2025-26 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
10	Administrators	193,193	96,597	92,615	96%	3,981	4%
12	Professional Staff	1,504,802	752,401	701,777	93%	50,624	7%
13	Support Staff	477,322	238,661	232,309	97%	6,352	3%
14	TOC	3,200	1,600	22,664	1417%	-21,064	-1317%
19	Trustees	119,462	59,731	61,398	103%	-1,667	-3%
21	Benefits	655,719	327,860	266,302	81%	61,558	19%
31	Professional Services	102,000	51,000	12,916	25%	38,084	75% a
32	Data Processing	6,500	3,250	7,064	217%	-3,814	-117% a
34	Pro-D and Travel	223,338	111,669	80,240	72%	31,429	28% a
36	Equipment Lease	0	0	0	-	0	- a
37	Membership Fees	61,500	30,750	52,301	170%	-21,551	-70% a
39	Insurance	0	0	0	-	0	- a
41	Service Charges	0	0	4,484	-	-4,484	-
42	Services	226,748	113,374	67,588	60%	45,786	40% a
43	Office Supplies	87,248	43,624	34,372	79%	9,252	21% a
51	Supplies	164,650	82,325	80,937	98%	1,388	2% a
59	Software	0	0	0	-	0	- a
	Total	3,825,682	1,912,841	1,716,968	90%	195,873	10%

Budget centres includes human resources, payroll, business services, board officers/executive, and trustee costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 50% of the annual budget.

NOTES a. Contract and supply expenses not evenly spent through the year.

Maintenance



Operations and Maintenance Budget Analysis

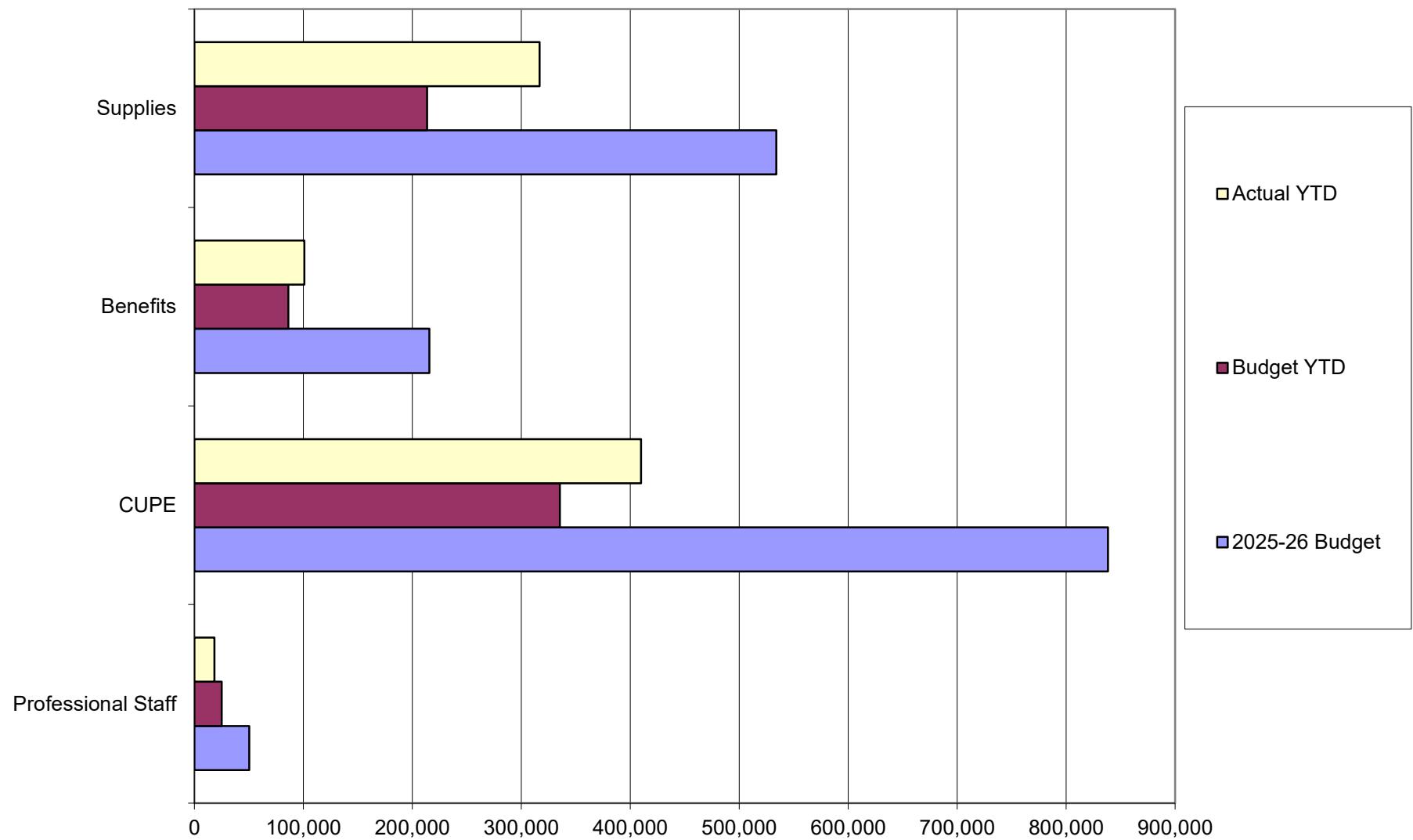
For the 6 Months Ended December 31, 2025

		2025-26 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
12	Professional Staff	280,966	140,483	183,440	131%	-42,957	-31%
13	Support Staff	4,709,009	2,354,505	1,931,068	82%	423,436	18%
21	Benefits	1,262,828	631,414	507,955	80%	123,459	20%
32	Data Processing	75,000	37,500	59,966	160%	-22,466	-60%
34	Pro-D and Travel	66,938	33,469	35,899	107%	-2,430	-7%
36	Equipment Lease	6,000	3,000	1,242	41%	1,758	59%
37	Dues and Fees	4,000	2,000	1,433	72%	567	28%
39	Insurance	160,024	80,012	156,976	196%	-76,964	-96%
42	Services	630,000	315,000	99,241	32%	215,759	68%
43	Office Supplies	25,050	12,525	-3,309	-26%	15,834	126%
51	Supplies	783,075	391,538	303,248	77%	88,290	23%
53	Cable	9,000	4,500	4,372	97%	128	3%
54	Electricity	725,000	362,500	356,819	98%	5,681	2%
55	Gas/Propane	497,500	248,750	83,496	34%	165,254	66%
56	Municipal Utilities	135,000	67,500	81,015	120%	-13,515	-20%
57	Waste Disposal	80,000	40,000	45,217	113%	-5,217	-13%
58	Equipment	33,000	16,500	17,098	104%	-598	-4%
59	Computer Replacement	620,901	310,451	384,578	124%	-74,127	-24%
	Total	10,103,291	5,051,646	4,249,752	84%	801,893	16%

Budget centres includes facilities and technology costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 50% of the annual budget.

NOTES a. Maintenance chargebacks have been applied. Other programs paying for maintenance services.
b. Contract and supply expenses not evenly spent through the year.

Transportation



Transportation and Housing Budget Analysis

For the 6 Months Ended December 31, 2025

		2025-26 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
12	Professional Staff	50,277	25,139	18,386	73%	6,753	27%
13	Support Staff	838,407	335,363	409,879	122%	-74,516	-22%
21	Benefits	215,565	86,226	101,012	117%	-14,786	-17%
33	Student Travel	46,860	18,744	21,437	114%	-2,693	-14%
34	Pro-D and Travel	12,000	4,800	5,698	119%	-898	-19%
37	Dues and Fees	2,800	1,120	3,324	297%	-2,204	-197%
39	Insurance	43,000	17,200	41,043	239%	-23,843	-139%
42	Services	80,000	32,000	27,994	87%	4,006	13%
43	Office Supplies	2,500	1,000	1,493	149%	-493	-49%
51	Supplies	140,929	56,372	126,900	225%	-70,529	-125%
55	Fuel	205,000	82,000	88,991	109%	-6,991	-9%
58	Equipment	1,000	400	0	0%	400	100%
	Total	1,638,338	660,363	846,157	128%	-185,794	-28%

Budget centres includes transportation and housing costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 40% of the annual budget except professional staff (50%)

NOTES a. Contract and supply expenses not evenly spent through the year.

School District No. 72 (Campbell River)**Trustee and Executive Expenses****For the 6 Months Ended December 31, 2025**

	<u>Salary/Remuneration</u>	<u>Expense Reimbursement and Pro D</u>	<u>Total</u>
<u>Trustees</u>			
Briggs	\$ 8,463	\$ 1,856	\$ 10,319
Eddy	9,431	1,814	11,245
Gillis	9,419	1,572	10,990
Gladish	8,463	2,246	10,709
Hagen	8,463		8,463
Harper	8,463	589	9,051
McMann	8,699	1,100	9,798
	61,398	9,177	70,575
<u>Executives</u>			
Superintendent	132,301	7,751	140,052
Associate Superintendent	106,383	4,107	110,491
Secretary Treasurer	109,665	2,029	111,694
	348,350	13,887	362,237
Total	\$ 409,748	\$ 23,064	\$ 432,812

School District No. 72 (Campbell River)**Trustee and Executive Expenses****For the Year Ended June 30, 2025**

	<u>Salary/Remuneration</u>	<u>Expense Reimbursement and Pro D</u>	<u>Total</u>
<u>Trustees</u>			
Briggs	\$ 16,495	\$ 4,289	\$ 20,783
Eddy	19,279	8,947	28,226
Gillis	17,708	2,734	20,442
Gladish	16,495	6,759	23,254
Hagen	16,495	-	16,495
Harper	16,495	-	16,495
McMann	16,495	3,956	20,451
	119,462	26,684	146,145
<u>Executives</u>			
Superintendent	276,548	15,544	292,091
Associate Superintendent	217,163	5,829	222,992
Secretary Treasurer	226,677	14,718	241,395
	720,387	36,091	756,478
Total	\$ 839,849	\$ 62,775	\$ 902,624

Summary of Accounts	General Operating	Payroll	Summer Savings	Childcare	US Funds	Total
Bank Balance Beginning, Per Statement	7,980,262.99	(3,760,911.93)	769,852.29	148,258.96	9,881.50	5,147,343.81
O/S Cheques, Prior Month	25,860.00				9,072.24	34,932.24
O/S Deposits, Prior Month	(588,932.58)					(588,932.58)
G/L Balance, Beginning	8,543,335.57	(3,760,911.93)	769,852.29	148,258.96	809.26	5,701,344.15
Deposits						
AR Receipts	232,693.96			33,771.68		266,465.64
Other Receipts	8,280,924.87		1,303.31	33,194.17	4.28	8,315,426.63
Total Deposits	8,513,618.83	-	1,303.31	66,965.85	4.28	8,581,892.27
Disbursements						
Cheques	31,881.99				-	31,881.99
Direct Deposits	1,297,076.59	3,846,258.13				5,143,334.72
Direct Payments	3,338,503.85			1,021.24	35.00	3,339,560.09
Total Disbursements	4,667,462.43	3,846,258.13	-	1,021.24	35.00	8,514,776.80
Account Transfers	(3,831,172.52)	3,760,911.93	250,260.59	(180,000.00)	-	(0.00)
Total Account Activity	14,983.88	(85,346.20)	251,563.90	(114,055.39)	(30.72)	67,115.47
G/L Balance, Ending	8,558,319.45	(3,846,258.13)	1,021,416.19	34,203.57	778.54	5,768,459.62
O/S Cheques	15,818.92					15,818.92
O/S Deposits	(196.79)					(196.79)
Bank Balance, Ending	8,573,941.58	(3,846,258.13)	1,021,416.19	34,203.57	778.54	5,784,081.75

Reconciliation Details

Beginning Balance		\$ 5,701,344.15
Deposits		
Ministry of Education and Childcare	\$ 7,897,309.17	
Interest	7,352.43	
GST Rebate	-	
Benefit Payroll	10,357.20	
Other	666,873.47	
Total Deposits		8,581,892.27
Disbursements		
Payroll		
Administration	456,605.69	
Support	1,053,829.21	
Teachers	2,140,064.62	
Teachers On Call	195,758.61	
		3,846,258.13
Service Fees		
US Exchange	-	
RBC Service Charges	645.77	
Moneris Fees	266.31	
Stripe Fees	1,021.24	
		1,933.32
Direct Payments		
International Program Payments	81,221.00	
RBC VISA	3,425.59	
BMO Purchase Cards	198,632.75	
Employer Health Tax	303,034.57	
Worksafe BC	-	
Canada Revenue Agency	1,554,453.34	
Employee Pension Plans	1,196,859.52	
PST Self-Assessment	-	
Other Direct Payments		3,337,626.77
Other Disbursements		1,328,958.58
Total Disbursements		8,514,776.80
Closing Bank Balance, GL		\$ 5,768,459.62

Reconciliation

Account Balances, bank statements		
General Operating	\$ 8,573,941.58	
Payroll	(3,846,258.13)	
Summer Trust	1,021,416.19	
Childcare	34,203.57	
US Funds	778.54	\$ 5,784,081.75
Outstanding Items		
Deposits	196.79	
Cheques - General	(15,818.92)	
Cheques - Payroll	-	
Cheques - US	-	(15,622.13)
Closing Bank Balance, GL		\$ 5,768,459.62

(Chairperson of the Board)

(Secretary-Treasurer)

Deposits

Type	Reference	Date	Name	Amount (\$)
BENEFIT	30572	2025-12-05	BENEFIT TOC PAYROLL RUN: 30572	4,299.26
BENEFIT	30573	2025-12-05	BENEFIT PAYROLL RUN: 30573	2,568.48
BENEFIT	30574	2025-12-05	BENEFIT TOC PAYROLL RUN: 30574	-250.95
BENEFIT	30575	2025-12-10	BENEFIT CUPE PAYROLL RUN: 30575	3,740.41
BENEFIT Total				10,357.20
CR	15833	2025-12-01	ABC RECYCLING	196.79
CR	15843	2025-12-01	MERCEDES HAYDUK	108.00
CR	15844	2025-12-04	JODY CROMBIE	108.00
CR	15845	2025-12-07	TIA STEPHENS	108.00
CR	15869	2025-12-09	IKUMI TAKIMOTO	41.25
CR	15870	2025-12-13	TREVOR MRAK	41.25
CR	15871	2025-12-16	BRENT LARMOUR	41.25
CR	15872	2025-12-17	BRENT LARMOUR	108.00
CR	15873	2025-12-18	MEAGHAN LOGUE	41.25
CR	15874	2025-12-17	PINECREST ELEM 5101 REIMBURSEMENT NOV 25	465.85
CR	15875	2025-12-16	OCEANGROVE ELM 5101 REIMBURSEMENT NOV 25	75.16
CR	15876	2025-12-11	GEORGIA PARK 5101 REIMBURSEMENT OCT 25	10,193.26
CR	15877	2025-12-05	QUADRA ELEM 5101 REIMBURSEMENT NOV 25	625.38
CR	15878	2025-12-17	ROBRON 5101 REIMBURSEMENT NOV 25	92.44
CR	15879	2025-12-17	PENFIELD ELEM 5101 REIMBURSEMENT NOV 25	5,136.31
CR	15880	2025-12-05	PHOENIX 5101 REIMBURSEMENT OCT 25	8,975.04
CR	15881	2025-12-03	ripple rock 5101 REIMBURSEMENT OCT 25	2,406.00
CR	15882	2025-12-19	CEDAR ELEM 5101 REIMBURSEMENT NOV 25	44.07
CR	15883	2025-12-03	SOUTHGATE 5101 REIMBURSEMENT NOV 25	9,872.61
CR	15884	2025-12-03	SANDOWNE ELEM 5101 REIMBURSEMENT NOV 25	2,857.51
CR	15885	2025-12-12	WILLOWPOINT 5101 REIMBURSEMENT NOV 25	2,170.36
CR	15886	2025-12-05	TIMBERLINE 5101 REIMBURSEMENT NOV 25	16,192.45
CR	15887	2025-12-01	SCHOOLS PROTECTION PROGRAM PLAN	25,171.47
CR	15888	2025-12-01	MONK OFFICE SUPPLY	964.21
CR	15889	2025-12-17	CARIHI SEC	5,000.00
CR	15890	2025-12-17	TIMBERLINE SEC BUS PASS REPLACEMENT	10.00
CR	15891	2025-12-17	OCEAN GROVE PAC	13,362.32
CR	15892	2025-12-02	PINECREST CC PYMNT	135.38
CR	15893	2025-12-10	NIEFS CC PAYMENT-TURNER, ROSEMARY	200.63
CR	15894	2025-12-10	NIEFS CC PAYMENT-ROSENTHAL, ALLISON	785.61
CR	15895	2025-12-10	NIEFS CC PAYMENT-BORTOLETTO, LOUIS	298.70
CR	15896	2025-12-10	WORKSFAE BC-NELSON, RYLEE	124.43
CR	15897	2025-12-23	SINDHU BAJWA	108.00
CR	15902	2025-12-23	THE GORD DOWNIE GRANT (FOR CORTES SCH)	12,800.00
CR	15908	2025-12-01	INTERNATIONAL INV#2177 & 2169 FLYWIRE	29,125.00
CR	15909	2025-12-03	INTERNATIONAL INV#2155 FLYWIRE	28,975.00
CR	15910	2025-12-04	INTERNATIONAL INV#2191 FLYWIRE	28,605.00
CR	15911	2025-12-08	INTERNATIONAL INV#2170 FLYWIRE	28,575.00
CR	15912	2025-12-09	INTERNATIONAL INV#2159 FLYWIRE	14,775.00
CR	15913	2025-12-10	INTERNATIONAL INV#2197 FLYWIRE	400.00
CR	15914	2025-12-10	INTERNATIONAL INV#2153 FLYWIRE	16,025.00
CR	15915	2025-12-16	INTERNATIONAL INV#2143 FLYWIRE	13,492.50
CR	15916	2025-12-29	INTERNATIONAL INV#2188 FLYWIRE	28,135.00
CR	15917	2025-12-30	INTERNATIONAL INV#2217 FLYWIRE	400.00
CR	15918	2025-12-31	INTERNATIONAL INV#2216 FLYWIRE	400.00
CR	15919	2025-12-02	INTERNATIONAL INV#2172	7,622.50
CR	15920	2025-12-08	INTERNATIONAL INV#2193	7,622.50
CR	15921	2025-12-05	SKILLED TRADES BC (ITA)	25,560.00
CR	15922	2025-12-08	MAILMAN FAMILY HOUSE ACCESSIBILITY GIFT	39,679.40
CR	15923	2025-12-09	MNBC METIS NATION BC CC PAYMENT	809.68

Deposits

Type	Reference	Date	Name	Amount (\$)
CR	15924	2025-12-11	MNBC METIS NATION BC CC PAYMENT	488.53
CR	15925	2025-12-18	FOCUSED EDUCATION REFUND	298.20
CR	15926	2025-12-18	ODYSSEY	9,000.00
CR	15927	2025-12-01	DEPOSIT INTEREST EARNED NOVEMBER 2025	7,352.43
CR	15929	2025-12-15	(ED) PROV/LOCAL GVT PYMT PROVINCE OF BC	3,469,352.00
CR	15930	2025-12-23	(COA) PROV/LOCAL GVT PYMT PROVINCE OF BC	382,000.00
CR	15931	2025-12-31	(ED) PROV/LOCAL GVT PYMT PROVINCE OF BC	4,012,763.00
CR	15933	2025-12-05	BENTOC 12-B BENEFIT REFUND FROM PR ACC	250.95
CR Total				8,270,567.67
CRAR	610130	2025-12-01	WARDROPE, TRACEY	551.56
CRAR	610131	2025-12-01	QUADRA CHILDRENS CENTRE	840.00
CRAR	610132	2025-12-09	QUADRA RECREATION SOCIETY	399.00
CRAR	610133	2025-12-01	CUPE - VIDC	1,753.99
CRAR	610134	2025-12-02	LAICHWILTACH FAMILY LIFE	4,200.00
CRAR	610135	2025-12-01	CRDTA	11,555.84
CRAR	610136	2025-12-01	PACIFICCARE FAMILY ENRICHMENT	137.27
CRAR	610137	2025-12-05	STRATHCONA REGIONAL DISTRICT	183,574.44
CRAR	610138	2025-12-08	CRDTA	7,819.41
CRAR	610139	2025-12-09	CR COMMUNITY LITERACY ASSOC.	172.15
CRAR	610140	2025-12-11	NORTH ISLAND COLLEGE	16,451.79
CRAR	610141	2025-12-18	BC TEACHERS' FEDERATION	3,641.84
CRAR	610142	2025-12-24	MULTICULTURAL/IMMIGRANT SERV.	819.79
CRAR	610146	2025-12-10	NORTH ISLAND METIS ASSOCIATION	597.20
CRAR	610147	2025-12-31	JOHN HOWARD SOCIETY	179.68
CRAR Total				232,693.96

Disbursements

Type	Reference	Date	Name	Amount (\$)
CANCK	60002	2025-12-09	ALL IN ONE PARTY SHOP	315.39
CANCK	60003	2025-12-09	ANDEROSOV, KANE	2,000.00
CANCK	60004	2025-12-09	COLLINS, BROOKE-LYN	2,500.00
CANCK	60005	2025-12-09	KRAUS- LA POINTE, BRENNAN	500.00
CANCK	60006	2025-12-09	REVENUE SERVICES OF BC	2,925.00
CANCK	60007	2025-12-09	ROYAL CANADIAN LEGION	95.00
CANCK	60008	2025-12-09	VINING, JIM	200.00
CANCK	60009	2025-12-15	MATILPI, CARLA	4,320.00
CANCK	60010	2025-12-23	BATES, TARA	480.00
CANCK	60011	2025-12-23	CHAREST, WILF	65.00
CANCK	60012	2025-12-23	CUPE 723	1,000.00
CANCK	60013	2025-12-23	GORDON, KATHERINE	3,150.00
CANCK	60014	2025-12-23	KIM, HYEWON	1,000.00
CANCK	60015	2025-12-23	PRESTON, BRENNNA	1,500.00
CANCK	60016	2025-12-23	REVENUE SERVICES OF BC	3,675.00
CANCK	60017	2025-12-23	SZOSTAK, LEAH	50.60
CANCK	60018	2025-12-23	TUMBLEWEED PRESS INC.	4,410.00
CANCK	60019	2025-12-23	VICIOUS & DELICIOUS CATERING	1,296.00
CANCK	60020	2025-12-23	WE WAI KAI NATION	2,400.00
CANCK Total				31,881.99
DIRDP	41763	2025-12-09	ABBOTT, JENNIFER M.	746.78
DIRDP	41764	2025-12-09	ABC SUPPLY CO	619.71
DIRDP	41765	2025-12-09	AINSWORTH INC	18,436.67
DIRDP	41766	2025-12-09	ANDERSON, LISA R.	145.00
DIRDP	41767	2025-12-09	ANDREWS, MELANIE E.	291.39
DIRDP	41768	2025-12-09	ASTON, RAMONA G.	199.80
DIRDP	41769	2025-12-09	BARKER, TRACY L.	100.87
DIRDP	41770	2025-12-09	BEECH, KAILA	100.80
DIRDP	41771	2025-12-09	BERES, DEBORAH	1,116.80
DIRDP	41772	2025-12-09	BETTENSON, RACHEL M.	80.92
DIRDP	41773	2025-12-09	BG DISTRIBUTION	3,107.31
DIRDP	41774	2025-12-09	BISHOP, JOANNE L.	64.66
DIRDP	41775	2025-12-09	BOLLANS, ALYSSA	734.32
DIRDP	41776	2025-12-09	BROGAN FIRE & SAFETY	1,369.83
DIRDP	41777	2025-12-09	BUNZL CLEANING & HYGIENE	6,016.08
DIRDP	41778	2025-12-09	C & L SUPPLY (1988) LTD.	358.77
DIRDP	41779	2025-12-09	CANAPHEM	3,534.75
DIRDP	41780	2025-12-09	CARMAC DIESEL LTD.	24,205.57
DIRDP	41781	2025-12-09	CITY OF CAMPBELL RIVER	628.02
DIRDP	41782	2025-12-09	CIZMIC, PHILIP V.	1,114.38
DIRDP	41783	2025-12-09	CLARK, LAURA P.	429.72
DIRDP	41784	2025-12-09	CLARK, ROBERT	67.00
DIRDP	41785	2025-12-09	CLUTCH SOLUTIONS CANADA INC	7,796.75
DIRDP	41786	2025-12-09	COLUMBIA FUELS	11,532.79
DIRDP	41787	2025-12-09	COMOX VALLEY REGIONAL DISTRICT	42.58
DIRDP	41788	2025-12-09	COMPETITIVE EDGE SPORTSWEAR	5,602.95
DIRDP	41789	2025-12-09	COOK, MEGAN	299.68
DIRDP	41790	2025-12-09	CORMACK, GORDON	300.00
DIRDP	41791	2025-12-09	COVERMASTER	29,704.63
DIRDP	41792	2025-12-09	CRES 1986 LTD.	618.33
DIRDP	41793	2025-12-09	DAFCO FILTRATION GROUP	10,138.01
DIRDP	41794	2025-12-09	DATURA, MICHAEL D.	173.32
DIRDP	41795	2025-12-09	E.B. HORSMAN & SON	1,566.80
DIRDP	41796	2025-12-09	EVANS, KAREN L.	153.24
DIRDP	41797	2025-12-09	EWING, BRENNNA	4,239.69

Disbursements

Type	Reference	Date	Name	Amount (\$)
DIRDP	41798	2025-12-09	FERREIRA, SHAELEY M.	67.46
DIRDP	41799	2025-12-09	FRIEDERICH, RACHEL	183.30
DIRDP	41800	2025-12-09	GILLIS, CRAIG C.	451.30
DIRDP	41801	2025-12-09	HALPIN, SHERI A.	59.82
DIRDP	41802	2025-12-09	HAMILTON, SANDI D.	26.00
DIRDP	41803	2025-12-09	HARRIS & COMPANY	2,748.48
DIRDP	41804	2025-12-09	HAWKINS-BOGLE, STEPHEN R.	508.70
DIRDP	41805	2025-12-09	HAYDUK, MERCEDES	4,097.63
DIRDP	41806	2025-12-09	HEINRICH, FRAUKE	5.80
DIRDP	41807	2025-12-09	HOLLANDERS, SHEILA	83.54
DIRDP	41808	2025-12-09	HORSTHUIS, CATHERINE Y.	214.20
DIRDP	41809	2025-12-09	HOUR ZERO CRISIS CONSULTING	12,294.56
DIRDP	41810	2025-12-09	HOW, LESLEY J.	484.38
DIRDP	41811	2025-12-09	ISLAND IMAGING SUPPLIES	246.40
DIRDP	41812	2025-12-09	ISLAND OVERHEAD DOOR (1979)	2,609.75
DIRDP	41813	2025-12-09	JOHANSEN, ELSA M.	160.00
DIRDP	41814	2025-12-09	JOHNSON, TAMI J.	233.44
DIRDP	41815	2025-12-09	JONES, ASHLEIGH N.	81.65
DIRDP	41816	2025-12-09	JORGENSEN, ALANA M.	2,097.80
DIRDP	41817	2025-12-09	JOYCE, KIRSTEN D.	1,919.30
DIRDP	41818	2025-12-09	KAL TIRE	692.89
DIRDP	41819	2025-12-09	KINGSTON, BETH A.	400.00
DIRDP	41820	2025-12-09	KUSCHEL, CHRISTINA H.	620.48
DIRDP	41821	2025-12-09	LACOMBE, JENNIFER L.	50.00
DIRDP	41822	2025-12-09	LAKELAND AUTOMOTIVE LTD.	239.44
DIRDP	41823	2025-12-09	LANE, JODI L.	994.92
DIRDP	41824	2025-12-09	LAPOINTE-BAKOTA, DIONNE	23.25
DIRDP	41825	2025-12-09	LOOMIS EXPRESS	60.41
DIRDP	41826	2025-12-09	LUOMA, TODD M.	185.00
DIRDP	41827	2025-12-09	MACDONALD HAGARTY ARCHITECTS	4,016.25
DIRDP	41828	2025-12-09	MACFARLANE, JANA L.	341.36
DIRDP	41829	2025-12-09	MACLAREN, KERRY A.	759.62
DIRDP	41830	2025-12-09	MANNING, GEOFF	349.80
DIRDP	41831	2025-12-09	MARTIN, ANDREA	1,760.90
DIRDP	41832	2025-12-09	MATHEWS, DINSDALE & CLARK LLP	8,912.41
DIRDP	41833	2025-12-09	MCCRINDLE, SALLY I.	40.00
DIRDP	41834	2025-12-09	MCELHANNEY ASSOCIATES LAND	4,542.15
DIRDP	41835	2025-12-09	MCELHANNEY LTD.	15,935.67
DIRDP	41836	2025-12-09	MCINTYRE, NEIL J.	118.00
DIRDP	41837	2025-12-09	MCKENZIE, BRADEN G.	46.62
DIRDP	41838	2025-12-09	MID ISLAND CO-OP	100.00
DIRDP	41839	2025-12-09	MILLIGAN, KENDRA L.	23.67
DIRDP	41840	2025-12-09	MRAK, TREVOR M.	540.12
DIRDP	41841	2025-12-09	MSH INTERNATIONAL (CANADA)LTD	12,496.20
DIRDP	41842	2025-12-09	MURPHY, TARA L.	95.87
DIRDP	41843	2025-12-09	NELSON ROOFING & SHEET METAL	74,351.50
DIRDP	41844	2025-12-09	NORTH ISLAND COMMUNICATIONS	318.15
DIRDP	41845	2025-12-09	ORDANO, AUDREY M.	63.23
DIRDP	41846	2025-12-09	ORDWAY, SHERRI L.	30.00
DIRDP	41847	2025-12-09	ORR, BOBBY L.	107.96
DIRDP	41848	2025-12-09	PACIFIC COASTAL PEST CONTROL	105.00
DIRDP	41849	2025-12-09	PATRICK, KEVIN W.	120.95
DIRDP	41850	2025-12-09	PIONEER HARDWARE LTD.	1,689.61
DIRDP	41851	2025-12-09	PRESTON, KATHERINE L.	1,966.47
DIRDP	41852	2025-12-09	PRITCHARD, ERIKA	793.80

Disbursements

Type	Reference	Date	Name	Amount (\$)
DIRDP	41853	2025-12-09	QUINSAM RADIO COMMUNICATIONS	2,900.80
DIRDP	41854	2025-12-09	REHABCO SERVICES	1,453.50
DIRDP	41855	2025-12-09	REINHOLT, HEATHER	100.00
DIRDP	41856	2025-12-09	REWILDING WATER & EARTH INC.	18,594.07
DIRDP	41857	2025-12-09	RIVER INK PRINTING & SIGNS LTD	95.20
DIRDP	41858	2025-12-09	RUEHLEN, LAIRD M.	193.87
DIRDP	41859	2025-12-09	SCHOPP, ANDREW R.	1,412.03
DIRDP	41860	2025-12-09	SEW WHAT (DBA)	2,710.00
DIRDP	41861	2025-12-09	SHAW CABLE	868.74
DIRDP	41862	2025-12-09	SHEMKO, DANI	56.00
DIRDP	41863	2025-12-09	SIGALET, MOLLY C.	130.00
DIRDP	41864	2025-12-09	SNYDER CONTRACTING LTD	1,400.00
DIRDP	41865	2025-12-09	SOFTCHOICE CORPORATION	185.43
DIRDP	41866	2025-12-09	SOUTHSIDE WELDING LTD.	182.51
DIRDP	41867	2025-12-09	SQUIRREL COVE TRADING	518.15
DIRDP	41868	2025-12-09	STAPLES	410.77
DIRDP	41869	2025-12-09	STEPHENS, ERIN K.	758.81
DIRDP	41870	2025-12-09	STEWART, KAORI	14.01
DIRDP	41871	2025-12-09	STIX, KIM F.	2,186.31
DIRDP	41872	2025-12-09	STRATHCON INDUSTRIES	168.04
DIRDP	41873	2025-12-09	STUART, HAILEY	132.35
DIRDP	41874	2025-12-09	STUDIOHUB ARCHITECTS LTD	1,559.25
DIRDP	41875	2025-12-09	SUPERIOR PROPANE INC.	4,423.78
DIRDP	41876	2025-12-09	SYSCO VICTORIA	7,159.09
DIRDP	41877	2025-12-09	TERAMURA, RHONDA	556.77
DIRDP	41878	2025-12-09	THE SHERWIN-WILLIAMS CO.	91.52
DIRDP	41879	2025-12-09	TREE, JILLIAN	20.48
DIRDP	41880	2025-12-09	UNITED RENTALS	655.45
DIRDP	41881	2025-12-09	VANCOUGHNETT, MAUREEN	167.65
DIRDP	41882	2025-12-09	VINING, LORILL D.	528.30
DIRDP	41883	2025-12-09	WESTERN EQUIPMENT LTD.	384.38
DIRDP	41884	2025-12-09	WILLIAMS, REBECCA M.	100.80
DIRDP	41885	2025-12-09	WINDSOR PLYWOOD	1,083.15
DIRDP	41886	2025-12-09	WURTH CANADA LIMITED	503.83
DIRDP	41887	2025-12-09	WYLIE, ANA	44.99
DIRDP	41888	2025-12-09	ZEMANEK, SHARENE L.	151.00
DIRDP	41889	2025-12-15	AIG INSURANCE COMPANY CANADA	151.67
DIRDP	41890	2025-12-15	BC PRINCIPALS' & VICE-PRINC	3,962.73
DIRDP	41891	2025-12-15	BC TEACHERS FEDERATION	69,708.35
DIRDP	41892	2025-12-15	BC TEACHERS' FEDERATION	65,387.35
DIRDP	41893	2025-12-15	CANADIAN UNION OF PUBLIC	24,855.38
DIRDP	41894	2025-12-15	CANADIAN WESTERN TRUST	9,545.43
DIRDP	41895	2025-12-15	CR DISTRICT TEACHERS' ASSOC.	19,731.28
DIRDP	41896	2025-12-15	CR PRINCIPALS & VICE-PRINCIPAL	1,302.00
DIRDP	41897	2025-12-15	DESJARDINS INSURANCE	13,019.00
DIRDP	41898	2025-12-15	INDUSTRIAL ALLIANCE INSURANCE	456.12
DIRDP	41899	2025-12-15	MANULIFE	12,004.36
DIRDP	41900	2025-12-15	PACIFIC BLUE CROSS	221,598.37
DIRDP	41901	2025-12-15	PEBT IN TRUST	131,745.24
DIRDP	41902	2025-12-15	SCHOOL BOARD OFFICE STAFF FUND	270.00
DIRDP	41903	2025-12-23	A.C.E. COURIER SERVICES	32.37
DIRDP	41904	2025-12-23	ADAM'S TARP & TOOL	219.99
DIRDP	41905	2025-12-23	AINSWORTH INC	388.50
DIRDP	41906	2025-12-23	ANDREASSEN & SONS CONCRETE	1,134.00
DIRDP	41907	2025-12-23	ARMITAGE, DEREK K.	258.85

Disbursements

Type	Reference	Date	Name	Amount (\$)
DIRDP	41908	2025-12-23	BC HYDRO & POWER AUTHORITY	80,881.15
DIRDP	41909	2025-12-23	BC SCHOOL TRUSTEES ASSOCIATI	5,145.00
DIRDP	41910	2025-12-23	BC TRANSIT	2,764.00
DIRDP	41911	2025-12-23	BEECH, KAILA	54.25
DIRDP	41912	2025-12-23	BEST, PATRICK K.	154.54
DIRDP	41913	2025-12-23	BILLOWS, VERONICA	66.78
DIRDP	41914	2025-12-23	BIRCHARD, JENNY	160.00
DIRDP	41915	2025-12-23	BISHOP, JOANNE L.	41.41
DIRDP	41916	2025-12-23	BOLLANS, ALYSSA	2,440.10
DIRDP	41917	2025-12-23	BREARLEY, KIANNA S.	12.85
DIRDP	41918	2025-12-23	BRENNAN, DEANNA	3,305.19
DIRDP	41919	2025-12-23	BROGAN FIRE & SAFETY	702.38
DIRDP	41920	2025-12-23	BUNZL CLEANING & HYGIENE	10,438.58
DIRDP	41921	2025-12-23	C & L SUPPLY (1988) LTD.	930.00
DIRDP	41922	2025-12-23	CAMPBELL RIVER BAND	2,870.34
DIRDP	41923	2025-12-23	CARIHI SECONDARY SCHOOL	12,846.80
DIRDP	41924	2025-12-23	CARRIERE, LORRAINE J.	141.69
DIRDP	41925	2025-12-23	CEDAR ELEMENTARY SCHOOL	935.48
DIRDP	41926	2025-12-23	CHE, EMMA	204.80
DIRDP	41927	2025-12-23	CLOVERDALE PAINT	678.64
DIRDP	41928	2025-12-23	CLUTCH SOLUTIONS CANADA INC	3,721.76
DIRDP	41929	2025-12-23	COLUMBIA FUELS	14,814.91
DIRDP	41930	2025-12-23	COMOX VALLEY REGIONAL DISTRICT	46.40
DIRDP	41931	2025-12-23	CR LAUNDROMAT	76.41
DIRDP	41932	2025-12-23	DATURA, MICHAEL D.	87.38
DIRDP	41933	2025-12-23	DAWE, ANDREA	176.99
DIRDP	41934	2025-12-23	E.B. HORSMAN & SON	2,417.54
DIRDP	41935	2025-12-23	ECOLE DES DEUX MONDES	746.57
DIRDP	41936	2025-12-23	ECOLE PHOENIX MIDDLE SCHOOL	999.08
DIRDP	41937	2025-12-23	ECOLE WILLOW POINT ELEMENTARY	1,923.20
DIRDP	41938	2025-12-23	EDDY, KAT	691.50
DIRDP	41939	2025-12-23	FERREIRA, SHAELEY M.	109.00
DIRDP	41940	2025-12-23	FLEMING, BILLIE	259.84
DIRDP	41941	2025-12-23	FORTISBC-NATURAL GAS	39,855.00
DIRDP	41942	2025-12-23	GEORGIA PARK ELEMENTARY	350.40
DIRDP	41943	2025-12-23	GILLIS, CRAIG C.	185.00
DIRDP	41944	2025-12-23	GREGG DISTRIBUTORS LP	498.16
DIRDP	41945	2025-12-23	GUILLEVIN INTERNATIONAL INC.	366.37
DIRDP	41946	2025-12-23	GUY, JODI	37.30
DIRDP	41947	2025-12-23	HAMILTON, SANDI D.	81.28
DIRDP	41948	2025-12-23	HARDWOODS SPECIALTY PRODUCTS	7,588.00
DIRDP	41949	2025-12-23	HARNISH SALES AGENCY	412.86
DIRDP	41950	2025-12-23	HAWKINS-BOGLE, STEPHEN R.	292.59
DIRDP	41951	2025-12-23	HAYDUK, MERCEDES	1,895.04
DIRDP	41952	2025-12-23	HENDERSON, KERRI M.	98.15
DIRDP	41953	2025-12-23	HICKEN, TIMOTHY C.	124.42
DIRDP	41954	2025-12-23	HORSTHUIS, HENDRICK	2,128.82
DIRDP	41955	2025-12-23	HOUR ZERO CRISIS CONSULTING	10,741.62
DIRDP	41956	2025-12-23	HWANG, NANCY S.	2,536.45
DIRDP	41957	2025-12-23	NSIGNIA SOFTWARE	3,360.00
DIRDP	41958	2025-12-23	ISLAND IMAGING SUPPLIES	890.40
DIRDP	41959	2025-12-23	ISLAND TRUSS	1,900.00
DIRDP	41960	2025-12-23	KAL TIRE	6,813.52
DIRDP	41961	2025-12-23	KOZUKI, KIMBERLEY A.	434.69
DIRDP	41962	2025-12-23	KRELL, JOLENE	470.40

Disbursements

Type	Reference	Date	Name	Amount (\$)
DIRDP	41963	2025-12-23	LANE 8 DELIVERY SERVICES	267.75
DIRDP	41964	2025-12-23	LAROCQUE-WALKER, AMY L.	114.43
DIRDP	41965	2025-12-23	LITKE, MELISSA A.	21.50
DIRDP	41966	2025-12-23	LONG & MCQUADE	1,303.68
DIRDP	41967	2025-12-23	MACDONALD HAGARTY ARCHITECTS	9,439.29
DIRDP	41968	2025-12-23	MACNEIL, RENEE	958.91
DIRDP	41969	2025-12-23	MANGHILLIS, KATIE L.	176.19
DIRDP	41970	2025-12-23	MARTEL, DEBRA M.	493.02
DIRDP	41971	2025-12-23	MARTIN, LETITIA	100.00
DIRDP	41972	2025-12-23	MCCABE, BRIGITTE	49.14
DIRDP	41973	2025-12-23	MCCONNELL, JESSICA N.	277.50
DIRDP	41974	2025-12-23	MCCREITH, TANYA	94.14
DIRDP	41975	2025-12-23	MCELHANNEY LTD.	16,795.27
DIRDP	41976	2025-12-23	MCMANN, JOYCE I.	490.80
DIRDP	41977	2025-12-23	MELLETT, NICOLE M.	105.21
DIRDP	41978	2025-12-23	MID ISLAND CO-OP	462.48
DIRDP	41979	2025-12-23	MODESTO, TAYLOR M.	12.22
DIRDP	41980	2025-12-23	NELSON ROOFING & SHEET METAL	476.70
DIRDP	41981	2025-12-23	NOBLE, KYLIE A.	196.85
DIRDP	41982	2025-12-23	NOREN, STACEY E.	47.36
DIRDP	41983	2025-12-23	NORTH ISLAND COMMUNICATIONS	296.73
DIRDP	41984	2025-12-23	NORTH ISLAND METIS ASSOCIATION	2,000.00
DIRDP	41985	2025-12-23	OCEAN GROVE ELEMENTARY	7,005.07
DIRDP	41986	2025-12-23	OSPREY ELECTRIC LTD	4,413.16
DIRDP	41987	2025-12-23	OUELLET, SELENA	34.88
DIRDP	41988	2025-12-23	PALADIN SECURITY GROUP LTD.	288.75
DIRDP	41989	2025-12-23	PENFIELD ELEMENTARY SCHOOL	1,293.27
DIRDP	41990	2025-12-23	PINECREST ELEMENTARY SCHOOL	668.08
DIRDP	41991	2025-12-23	PIONEER HARDWARE LTD.	95.94
DIRDP	41992	2025-12-23	POINTS WEST AUDIO VISUAL LTD.	486.71
DIRDP	41993	2025-12-23	QUADRA ELEMENTARY SCHOOL	210.24
DIRDP	41994	2025-12-23	REDE ENERGY SOLUTIONS	11,483.85
DIRDP	41995	2025-12-23	REID, PAUL	695.59
DIRDP	41996	2025-12-23	REWILDING WATER & EARTH INC.	2,425.63
DIRDP	41997	2025-12-23	RIMKUS CONSULTING GROUP CANADA	4,475.10
DIRDP	41998	2025-12-23	RIPPLE ROCK ELEMENTARY	39.19
DIRDP	41999	2025-12-23	RITCHIE, ANDREA M.	531.12
DIRDP	42000	2025-12-23	RIVER INK PRINTING & SIGNS LTD	3,541.55
DIRDP	42001	2025-12-23	RIVERCITY INCLUSION SOCIETY	258.00
DIRDP	42002	2025-12-23	ROBERTSON, BONNIE J.	839.33
DIRDP	42003	2025-12-23	ROBRON CENTRE	1,057.81
DIRDP	42004	2025-12-23	ROGERS WIRELESS INC.	2,506.67
DIRDP	42005	2025-12-23	ROLLINS MACHINERY LIMITED	4,860.80
DIRDP	42006	2025-12-23	ROYKO, ROCKFORD	86.80
DIRDP	42007	2025-12-23	RUEHLEN, LAIRD M.	1,409.18
DIRDP	42008	2025-12-23	SANDOWNE ELEMENTARY SCHOOL	934.29
DIRDP	42009	2025-12-23	SAVE-ON-FOODS	64.89
DIRDP	42010	2025-12-23	SCHAER, KATRINA	50.40
DIRDP	42011	2025-12-23	SEW WHAT (DBA)	1,205.00
DIRDP	42012	2025-12-23	SHEA, JOLIE M.	580.00
DIRDP	42013	2025-12-23	SHEMKO, DANI	4.54
DIRDP	42014	2025-12-23	SHOICHATE, KRISTA	528.00
DIRDP	42015	2025-12-23	SMITH, SHEILA M.	74.28
DIRDP	42016	2025-12-23	SOFTCHOICE CORPORATION	3,321.10
DIRDP	42017	2025-12-23	SOUTHGATE MIDDLE SCHOOL	1,500.00

Disbursements

Type	Reference	Date	Name	Amount (\$)
DIRDP	42018	2025-12-23	SQUIRREL COVE TRADING	774.02
DIRDP	42019	2025-12-23	ST. JOHN AMBULANCE CR	125.00
DIRDP	42020	2025-12-23	STEPHENS, ERIN K.	94.66
DIRDP	42021	2025-12-23	STEPHENS, SANDY	163.64
DIRDP	42022	2025-12-23	STEPHENS, TIA K.	52.42
DIRDP	42023	2025-12-23	STEVE MARSHALL MOTORS LIMITED	4,306.34
DIRDP	42024	2025-12-23	STICKNEY, JEN	253.38
DIRDP	42025	2025-12-23	STIX, KIM F.	148.23
DIRDP	42026	2025-12-23	STRATHCON INDUSTRIES	148.05
DIRDP	42027	2025-12-23	STUDIOHUB ARCHITECTS LTD	7,922.25
DIRDP	42028	2025-12-23	SUPERIOR PROPANE INC.	717.02
DIRDP	42029	2025-12-23	SUPERSTORE	123.96
DIRDP	42030	2025-12-23	TC MEDIA LIVRES INC.	9,176.03
DIRDP	42031	2025-12-23	TELUS	1,982.25
DIRDP	42032	2025-12-23	TENNING, ANNE	1,470.05
DIRDP	42033	2025-12-23	THE SHERWIN-WILLIAMS CO.	198.98
DIRDP	42034	2025-12-23	THINKTEL COMMUNICATIONS	1,957.11
DIRDP	42035	2025-12-23	THOMSON, SAMANTHA	43.84
DIRDP	42036	2025-12-23	TIMBERLINE SECONDARY	1,433.13
DIRDP	42037	2025-12-23	TOPDESK CANADA INC.	872.81
DIRDP	42038	2025-12-23	UNITED RENTALS	4,816.00
DIRDP	42039	2025-12-23	UPLAND READY MIX	2,494.81
DIRDP	42040	2025-12-23	VANCOUGHNETT, MAUREEN	69.30
DIRDP	42041	2025-12-23	WARD, KASH A.	68.57
DIRDP	42042	2025-12-23	WASTE MANAGEMENT OF CANADA	8,541.24
DIRDP	42043	2025-12-23	WESTERN EQUIPMENT LTD.	668.86
DIRDP	42044	2025-12-23	WILSON, AMANDA	161.88
DIRDP	42045	2025-12-23	WOLOSHYN, GAYLE	340.54
DIRDP	42046	2025-12-23	WURTH CANADA LIMITED	123.65
DIRDP Total				1,297,076.59
MABMO	53	2025-12-01	BMO PURCHASE CARD UPLOAD	198,632.75
MABMO Total				198,632.75
MANCK	3243	2025-12-01	MONERIS	206.89
MANCK	3244	2025-12-04	ROYAL BANK SERVICE CHARGES	559.77
MANCK	3245	2025-12-31	MONERIS	59.42
MANCK	3246	2025-12-01	ROYAL BANK SERVICE CHARGES	17.00
MANCK	3247	2025-12-08	ROYAL BANK SERVICE CHARGES	17.00
MANCK	3248	2025-12-16	ROYAL BANK SERVICE CHARGES	17.00
MANCK	3249	2025-12-10	MINISTER OF FINANCE - EHT	303,034.57
MANCK	3250	2025-12-18	FLYWIRE CANADA INC	8,455.00
MANCK	3251	2025-12-18	FLYWIRE CANADA INC	72,766.00
MANCK	3252	2025-12-03	RECEIVER GENERAL OF CANADA	1,293.15
MANCK	3253	2025-12-03	RECEIVER GENERAL OF CANADA	74,146.18
MANCK	3254	2025-12-03	RECEIVER GENERAL OF CANADA	358,038.43
MANCK	3255	2025-12-10	RECEIVER GENERAL OF CANADA	159,476.15
MANCK	3256	2025-12-10	RECEIVER GENERAL OF CANADA	53,019.11
MANCK	3257	2025-12-24	RECEIVER GENERAL OF CANADA	18,694.64
MANCK	3258	2025-12-24	RECEIVER GENERAL OF CANADA	237,977.65
MANCK	3259	2025-12-24	RECEIVER GENERAL OF CANADA	651,808.03
MANCK	3260	2025-12-05	COMMISSIONER OF MUNICIPAL	3,158.14
MANCK	3261	2025-12-05	COMMISSIONER OF TEACHERS' PENS	23,935.78
MANCK	3262	2025-12-05	COMMISSIONER OF MUNICIPAL	100,503.33
MANCK	3263	2025-12-12	COMMISSIONER OF MUNICIPAL	14,318.04
MANCK	3264	2025-12-12	COMMISSIONER OF TEACHERS' PENS	54,348.77
MANCK	3265	2025-12-12	COMMISSIONER OF TEACHERS' PENS	802,411.66

Disbursements

Type	Reference	Date	Name	Amount (\$)
MANCK	3266	2025-12-19	COMMISSIONER OF MUNICIPAL	4,193.04
MANCK	3267	2025-12-19	COMMISSIONER OF TEACHERS' PENS	24,075.93
MANCK	3268	2025-12-19	COMMISSIONER OF MUNICIPAL	100,613.64
MANCK	3269	2025-12-29	COMMISSIONER OF MUNICIPAL	14,679.88
MANCK	3270	2025-12-29	COMMISSIONER OF TEACHERS' PENS	54,621.31
MANCK Total				3,136,445.51
MAVSA	1012	2025-12-10	ROYAL BANK VISA	3,425.59
MAVSA Total				3,425.59
Grand Total				4,667,462.43

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SCHOOL DISTRICT NO 72
 Public Disclosure Report Details
 DEC01/25 to DEC31/25

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Employee	Vendor	Invoice	Inv Date	Pub Date	P/O	Object	Pub Amount	
Briggs, Shannon	18000229	2025-12-03	DEC03/25	DEC03/25	PO601	3420	194.80	
		TRANSPORTATION BCSTA						
Briggs, Shannon	18000229	2025-12-03	DEC03/25	DEC03/25	PO601	3430	360.00	
Briggs, Shannon	18000229	2025-12-03	DEC03/25	DEC03/25	PO601	3490	140.00	
		OCT/NOV INTERNET						
Briggs, Shannon	18000229 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
Briggs, Shannon	18000229 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	446.35
		ACCOMODATION						
		Employee Total	1,716.15					
Eddy, Kat	18000228	2025-12-02	DEC02/25	DEC02/25	PO601	3420	619.50	
		TRANSPORTATION BCSTA ACADEMY						
Eddy, Kat	18000228 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
Eddy, Kat	18000228 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	308.20
Eddy, Kat	18000228 ROYAL BANK VISA	2879284 001-1225-RB4531		DEC31/25	DEC31/25	PO601	3420	31.00
		TAXI						
		Employee Total	1,533.70					
Gillis, Craig C.	3374	2025-12-01	DEC01/25	DEC01/25	PO602	3420	139.50	
		TRANSPORTATION BCSTA						
Gillis, Craig C.	3374	2025-12-01	DEC01/25	DEC01/25	PO602	3430	244.80	
Gillis, Craig C.	3374 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
Gillis, Craig C.	3374	2025-12-15	DEC15/25	DEC15/25	PO601	3490	185.00	
Gillis, Craig C.	3374 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	287.50
		ACCOMODATION						
		Employee Total	1,431.80					
Gladish, Janice M.	22000301 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
Gladish, Janice M.	22000301	2025-12-12	DEC12/25	DEC12/25	PO601	3420	185.10	
		TRANSP BCSTA						
Gladish, Janice M.	22000301	2025-12-12	DEC12/25	DEC12/25	PO601	3430	244.80	
Gladish, Janice M.	22000301	2025-12-12	DEC12/25	DEC12/25	PO601	3490	140.00	
Gladish, Janice M.	22000301 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	425.65
		ACCOMODATION						
		Employee Total	1,570.55					
Harper, David R.	3692 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	588.92
		CANCELLED ACCOMODATION						
		Employee Total	588.92					
Manning, Geoff	23000333	2025-12-01	DEC01/25	DEC01/25	PO601	3430	158.40	
		MILEAGE BCSTA						
Manning, Geoff	23000333 ROGERS WIRELESS INC.	7643772 3098315192		DEC01/25	DEC01/25	PO601	4310	47.61
Manning, Geoff	23000333 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
Manning, Geoff	23000333 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	287.50
		ACCOMODATION						
		Employee Total	1,068.51					
McMann, Joyce I.	80248	2025-12-09	DEC09/25	DEC09/25	PO601	3420	142.00	
		FERRY BCSTA						
McMann, Joyce I.	80248	2025-12-09	DEC09/25	DEC09/25	PO601	3430	244.80	
McMann, Joyce I.	80248 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
McMann, Joyce I.	80248 BMO PURCHASE CARD UPLOAD	108325 001-1225-BUS3		DEC25/25	DEC25/25	PO601	3440	138.15
		ACCOMODATION						
		Employee Total	1,099.95					
Patrick, Kevin W.	50020	2025-12-01	DEC01/25	DEC01/25	PO602	3420	41.95	
		TRANSPORTATION BCASBO						
Patrick, Kevin W.	50020 ROGERS WIRELESS INC.	7643772 3098315192		DEC01/25	DEC01/25	PO601	4310	47.61
Patrick, Kevin W.	50020 BC SCHOOL TRUSTEES ASSOCI	7342721 40980		DEC10/25	DEC10/25	PO601	3410	575.00
Patrick, Kevin W.	50020 ROYAL BANK VISA	2879284 001-1225-RB4531		DEC31/25	DEC31/25	PO601	3420	31.00
Patrick, Kevin W.	50020 ROYAL BANK VISA	2879284 001-1225-RB4531		DEC31/25	DEC31/25	PO601	3440	380.19
		ACCOMODATION						
		Employee Total	1,075.75					
		Grand Total	10,085.33					