

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON
TUESDAY, September 23, 2025**

Present K. Eddy, Chair; C. Gillis, Vice-Chair; J. Gladish, D. Hagen, D. Harper, J. McMann Trustees; P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

Absent: S. Briggs, Trustee

25-129 Call to Order/Chair's remarks

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy encouraged everyone to mark the Sept 30th National Day for Truth and Reconciliation by participating in community activities and taking time to think about the ongoing impacts of residential schools in the reconciliation process.

25-130 Superintendent's remarks

Superintendent Manning noted that student enrolment is on target and an enrolment update and final count will be available after September 30. School are planning events to commemorate the National Day for Truth and Reconciliation on Friday and Monday. Many events are planned by the schools throughout September including: participating in the Terry Fox run; Tour de Rock team school visits; and the district cross country run meet. World Teachers' Day will be celebrated in early October.

25-131 Approval of the minutes of September 2, 2025

It was proposed by D. Hagen, seconded by J. Gladish and **CARRIED:**

***THAT the minutes of the meeting of September 2, 2025
are hereby approved as submitted.***

25-132 Changes to the agenda

The meeting agenda will be reordered with 12A: *Presentation of audited financial statements* taking place before 11A: *Numeracy Framework presentation*.

25-133 Approval of the agenda

It was proposed by C. Gillis, seconded by D. Hagen and **CARRIED:**

THAT the agenda is hereby approved as amended.

25-134 Report from the September 23, 2025 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

25-135 Presentation of Audited Financial Statements for the year ending June 30, 2025

Auditor Graham Roberts from MNP,LLP shared an overview of the financial reporting framework. He highlighted the financial statement comparing the year ended June 30, 2024 to the year ended June 30, 2025. Operating, special purpose and capital revenues were discussed, as well as expenses.

25-136 Numeracy framework presentation

Numeracy coordinator Jessica McConnell and Director of Instruction Stephen Hawkins-Bogle gave a presentation on the numeracy framework and resources that they have developed over the past year. McConnell described the resources that are available for teachers as well as the goal of the framework and their work to develop a common assessment tool. There are plans for future professional development for teachers to enhance the teaching of numeracy skills.

25-137 Financial statement discussion and analysis as at June 30, 2025

Secretary-Treasurer Kevin Patrick provided a written analysis of the financial statements for the year ended June 30, 2025. Operating, capital and special purpose funds were detailed. The financial performance of the district was analysed with areas of concern and actions taken to target those concerns highlighted.

It was proposed by D. Harper, seconded by J. Gladish and **CARRIED:**

THAT the Audited Financial Statement for the term ending June 30, 2025 be adopted as presented by Auditor Graham Roberts from the firm of MNP, LLP.

25-138 Recommendation of reserve transfers

The Board approved the Schedule of internally restricted reserves at the Sept 2, 2025 meeting. Those reserve transfers are now included in the final audited financial statement for the year ended June 30, 2025.

It was proposed by D. Harper, seconded by D. Hagen and **CARRIED:**

THAT the reserve transfers for the term ending June 30, 2025 be adopted as presented.

25-139 Cross border and international student trips

Superintendent Manning noted that the following international student trips, pending final approval, are planned during the 2025/26 school year: Carihi – Costa Rica cultural experience, Carihi – England soccer trip, Timberline – London, England musical theatre trip and Ishikari, Japan student exchange.

25-140 Minor capital plan submission 2026-2027

Secretary-Treasurer Kevin Patrick shared the district's minor capital submission for projects in 2026-2027. Minor capital is part of the district's 5 year capital plan and includes a variety of infrastructure projects including roofing, electrical, interior, HVAC and playground replacements and upgrades.

It was proposed by C. Gillis, seconded by D. Harper and **CARRIED:**

THAT the Board approve the 2026/2027 Minor Capital Plan submission as outlined in the summary provided by Secretary-Treasurer Patrick.

25-141 Core professional development committee meeting

Trustee Gladish attended the Core professional development committee meeting on September 15, 2025. She noted the committee's work to establish equitable practices and access to development opportunities throughout the district.

25-142 Vancouver Island School Trustees Association fall conference

Vice-Chair Gillis noted that the Vancouver Island School Trustees Association (VISTA) will host their fall conference in Campbell River October 3-4, 2025. The theme of the conference is Journeys to Success and will include speakers and a discussion panel. The association will hold their Annual General Meeting on the second day of the conference.

Adjournment

The meeting adjourned at 8:46 pm