

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72  
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON  
TUESDAY, September 2, 2025**

**Present** K. Eddy, Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper, J. McMann Trustees; P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

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**25-116 Call to Order/Chair's remarks**

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy welcomed everyone to the new school year. She noted the appointment of Anne Tenning as the incoming Director of Indigenous Education, replacing Debra Martel on her retirement.

**25-117 Superintendent's remarks**

Superintendent Manning welcomed everyone to the new school year. Student enrolment is on target and an enrolment update and final count will be available after September 30.

**25-118 Approval of the minutes of June 17, 2025**

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

***THAT the minutes of the meeting of June 17, 2025  
are hereby approved as submitted.***

**25-119 Additions to the agenda**

15B Vancouver Island School Trustees Association (VISTA) fall conference update

**25-120 Approval of the agenda**

It was proposed by D. Hagen, seconded by J. McMann and **CARRIED:**

***THAT the agenda is hereby approved as amended.***

**25-121 Report from the September 2, 2025 Confidential Board Meeting**

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

**25-122 Presentation of 2024/2025 schedule of internally restricted reserves**

Secretary-Treasurer Patrick shared the recommendations from the senior management team for reserve spending to balance the 2024-25 budget. Reserves were identified as targeted special purpose and untargeted funds. Increases in benefit costs had a higher than predicted impact on the budget. Increased costs were attributed to inflation, higher rates being billed by service providers and increased usage.

It was proposed by C. Gillis, seconded by D. Harper and **CARRIED:**

***THAT the 2024-2025 Schedule of Internally Restricted Reserves  
be accepted as presented.***

The Board further discussed the provincial funding framework.

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

***THAT the Board communications committee draft a letter  
to send to the Minister of Education and Child Care,  
and Vancouver Island School Trustees, discussing funding challenges.***

Chair Eddy and Trustee Gladish will draft a letter to bring back to the next board meeting for review.

**25-123 Report out on August 22, 2025 Board workshop**

Chair Eddy discussed findings of the Board evaluation review held on August 22, 2025. The Board workshop focused on areas for growth and aligning board leadership with managerial standards and the Ministry of Education and Child Care's work.

**25-124 Carihi fire remediation update**

Superintendent Manning noted that the delivery of portables that were expected for September won't be delivered until the winter. Some Carihi classes will continue to be held at other district sites while remediation work at Carihi continues.

**25-125 Finance Warrant No. 12, June 30, 2025**

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

***THAT the Finance Warrant No. 12 dated June 30, 2025  
be accepted as presented.***

**25-126 British Columbia School Trustees Association Indigenous Education Advisory Committee meeting**

Trustee Gladish attended the British Columbia School Trustees Association Indigenous Education Advisory Committee (IEAC) meeting in Mission, BC on August 25 and 26. IEAC subcommittee initiatives focus on district-level practices, including: land-based learning, Bill 40 success stories, Indigenous student leadership and Local Education Agreement (LEA) success stories.

**25-127 Vancouver Island School Trustees Association fall conference**

Vice-Chair Gillis noted that the Vancouver Island School Trustees Association (VISTA) meets twice a year. The fall meeting is in Campbell River. The theme of the conference is Journeys to Success. Board Chair Eddy is the current VISTA president.

**25-128 Questions from anyone present on agenda items for this meeting**

**Question 1** – CRDTA President Debra Coombes: To Secretary-Treasurer Patrick – Can we share the one time items or can it be shared with us I couldn't see it.

Secretary-Treasurer Patrick responded that one time items are recorded in the Financial Statements included in the agenda package.

**Question 2** – CRDTA President Debra Coombes: Is it a subcommittee (the IEAC) or is there a person from every district?

Trustee Gladish noted that expressions of interest were invited from around the province.

**Question 3** – CRDTA President Debra Coombes: Is the district looking at a post budget process when we have extra money? IT shifted to SP proposals. Is there consideration that there would be input gathering?

Superintendent Manning replied that areas of concern are identified through the budget process and funds allocated.

**Adjournment**

The meeting adjourned at 8:23 pm