

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON
TUESDAY, June 17, 2025**

Present K. Eddy, Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper, J. McMann Trustees; P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

25-97 Call to Order/Chair's remarks

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy noted the end of the school year, thanking retiring staff.

25-98 Superintendent's remarks

Superintendent Manning highlighted upcoming transitions and celebrations including high school commencement and recognition ceremonies as well as retiring staff.

25-99 Approval of the minutes of May 27, 2025

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

***THAT the minutes of the meeting of May 27, 2025
are hereby approved as submitted.***

25-100 Additions to the agenda

12D Approval of amended 2025-26 capital plan (K. Patrick)

16A Request from CR Early Years Council (J. McMann)

25-101 Approval of the agenda

It was proposed by C. Gillis, seconded by J. McMann and **CARRIED:**

THAT the agenda is hereby approved as amended.

25-102 Report from the June 17, 2025 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

25-103 Annual budget bylaw for the fiscal year 2025-2026

Secretary-Treasurer Patrick shared that no further feedback had been received on the preliminary budget for the fiscal year 2025-2026 since the May 27, 2025 board meeting and presented it for final reading.

It was proposed by J. Gladish, seconded by S. Briggs and **CARRIED:**

***THAT the Annual Budget Bylaw in the amount of \$92,234,938
for the fiscal year 2025/2026, pursuant to section 113 of the
School Act, be and is hereby read for the third time, passed and adopted.***

25-104 Trustee travel per diem recommendation

Secretary-Treasurer Patrick shared a review of the Trustee travel per diem rates. The BC School Trustees Association (BCSTA) annually collects data from all BC school districts to set the BCSTA per diem rate and allow boards to compare rates. Board governance policy 24: *Board member remuneration and expense allowance*, indicates that per diem amounts should follow BCSTA rates. CRDTA rates are bargained. CUPE rates are tied to the provincial government rate.

It was proposed by D. Harper, seconded by S. Briggs and **CARRIED**:

THAT the Board approve the adjustments to the per diem rates as outlined in the summary provided by Secretary-Treasurer Patrick.

25-105 Trustee remuneration recommendation

Secretary-Treasurer Patrick presented the recommendations for Trustee compensation for 2025-2026. The district's formula for Trustee compensation was developed by an independent committee in 2007. A review is conducted looking at compensation rates for other island districts and applying a per student factor to average compensation in order to remain responsive to changing district enrolment.

It was proposed by D. Harper, seconded by D. Hagen and **CARRIED**:

THAT the Board recommends an adjustment to Trustee compensation as per the formula adopted by the Board in 2007 which is reviewed on an annual basis and will take effect on July 1st of the new fiscal year.

25-106 2025-26 capital plan amendment

Secretary-Treasurer Patrick shared an amended 2025-26 capital plan response letter from the Ministry.

It was proposed by J. McMann, seconded by J. Gladish and **CARRIED**:

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-02 for projects identified in the May 15, 2025 Capital Plan response letter from the Ministry of Education and Child Care be given all three readings at this meeting.

It was proposed by D. Hagen, seconded by C. Gillis and **CARRIED**:

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-02 for projects identified in the May 15, 2025 Capital Plan response letter from the Ministry of Education and Child Care is hereby read for the first time.

It was proposed by J. Gladish, seconded by S. Briggs and **CARRIED**:

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-02 for projects identified in the May 15, 2025 Capital Plan response letter from the Ministry of Education and Child Care is hereby read for the second time.

It was proposed by C. Gillis, seconded by D. Harper and **CARRIED**:

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-02 for projects identified in the May 15, 2025 Capital Plan response letter from the Ministry of Education and Child Care is hereby read for the third time, passed and adopted.

25-107 Child care update

Associate Superintendent Cizmic reported that 2024-25 saw the opening of seven child care centres in Phase 1 of the integration of child care services in the district. For Phase 2 the district is hoping to develop four additional sites.

25-108 Carihi fire update

Superintendent Manning outlined the projected schedule for the ongoing repair and remediation of Carihi following the fire there on November 21, 2024. Four new portables, one, possibly two portables from other district sites and a mobile camp kitchen will be installed and prepared for use in September over the summer. The school will be active construction site through the summer.

25-109 Finance Warrant No. 11, May 31, 2025

It was proposed by D. Hagen, seconded by D. Harper and **CARRIED:**

***THAT the Finance Warrant No. 11 dated May 31, 2025
be accepted as presented.***

25-110 2026-2027 Major capital plan application

Secretary-Treasurer Patrick described the items included in the application summary.

It was proposed by C. Gillis, seconded by J. McMann and **CARRIED:**

***THAT in accordance with provisions under section 142 (4) of the
School Act, the Board of Education of School District No. 72
(Campbell River) hereby approves the proposed Capital Plan
(Major Capital Programs) for 2026/27, as provided on the Capital Plan
Summary for 2026/27 submitted to the Ministry of Education and Child Care.***

25-111 June 4, 2025 Audit committee

Trustee Briggs reported that she and Trustee Harper met with the Audit committee online on June 4, 2025. Auditor Graham Roberts, from MNP LLP gave an overview of how the annual audit will be conducted.

25-112 June 5, 2025 VISTA planning committee

Vice Chair Gillis shared that together with Trustees Gladish and McMann, the VISTA planning committee met on June 5, 2025. The committee shared the conference theme of "Pathways to Success" and continue their work on the conference program and speakers.

25-113 June 16, 2025 CORE pro-d committee

Trustee Gladish shared her impressions from June 16, 2025 CORE pro-d planning committee.

25-114 Request from CR Early Years Council

Trustee McMann asked for follow up on the requests made by the CR Early Years Council at the April 29 board meeting.

25-115 Questions from anyone present on agenda Items for this meeting

Question 1 – CRDTA President Debra Coombes: I couldn't hear the back and forth on per diem rates.

Secretary-Treasurer Patrick responded that the posted per diem rates are the same. The mileage rate has increased.

Question 2 – CRDTA President Debra Coombes: I'm wondering why the remuneration motion says April and it's for July 1?

Secretary-Treasurer Patrick responded that April is when BCSTA provides published data. Our fiscal year starts July 1 so that is when rates change.

Question 3 – CRDTA President Debra Coombes: I'm noticing we almost never have correspondence or is there a criteria for this?

Board Chair Eddy responded that nothing has come recently. Some other boards have different practices.

Question 4 – Anonymous (online): When do you expect the new child care centres to open?

Associate Superintendent Philip Cizmic responded that it is too early to tell but hoping in a year and a half.

Adjournment

The meeting adjourned at 8:28 pm

Kat Eddy, Chair.

KWP:nc

June17, 2025

Kevin Patrick, Secretary-Treasurer.