

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON
TUESDAY, April 8, 2025**

Present K. Eddy, Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper, J. McMann Trustees; P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

25-46 Call to Order/Chair's remarks

Board Chair Eddy reflected on current events including the upcoming federal election and the need to prioritize the well-being of students.

25-47 Superintendent's remarks

Superintendent Manning highlighted activities since the return from spring break. In his update on the Carihi fire remediation he noted that most students are back in their regular classrooms with some specialty classes (e.g. PE and foods) being held at other sites. Carihi musical theatre will be holding a showcase event "From the Smoke to the Spotlight" at the Tidemark theatre April 15-17. The school district held an Indigenous Education focused professional development day for all staff on March 31, 2025. Keynote presentations were held in the morning with school based workshops in the afternoon.

25-48 Approval of the minutes of March 11, 2025

It was proposed by D. Hagen, seconded by J. Gladish and **CARRIED:**

***THAT the minutes of the meeting of March 11, 2025
are hereby approved as circulated.***

25-49 Additions to the agenda

Removed: 11A presentation will be rescheduled for April 29, 2025
Added: 12C Board communication with CRDTA and CUPE (D. Harper)

25-50 Approval of the agenda

It was proposed by C. Gillis, seconded by J. McMann and **CARRIED:**

THAT the agenda is hereby approved as amended

25-51 Report from the April 8, 2025 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

25-52 Capital Plan Bylaw No. 2025/26-CPSD72-01

Secretary-Treasurer Patrick shared the Ministry of Education and Child Care's 2025/26 Annual programs funding agreement for School District No. 72 (Campbell River). The capital funding agreement must be presented in the public meeting before being returned to the Ministry for final approvals. Patrick responded to Trustees questions regarding the agreement.

It was proposed by D. Hagen, seconded by D. Harper and **CARRIED:**

***THAT the Capital Plan Bylaw No. 2025/26 CPSD72-01 for projects
identified in the March 25, 2025 Capital Plan response letter from the
Ministry of Education and Child Care be given all three readings at
this meeting.***

It was proposed by C. Gillis, seconded by D. Harper and **CARRIED:**

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-01 for projects identified in the March 25, 2025 Capital Plan response letter from the Ministry of Education and Child Care is hereby read for the first time.

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-01 for projects identified in the March 25, 2025 Capital Plan response letter from the Ministry of Education and Child Care is hereby read for the second time.

It was proposed by J. Gladish, seconded by J. McMann and **CARRIED:**

THAT the Capital Plan Bylaw No. 2025/26 CPSD72-01 for projects identified in the March 25, 2025 Capital Plan response letter from the Ministry of Education and Child Care is hereby read for the third time, passed and adopted

25-53 British Columbia School Trustees Association AGM April 24-26, 2025

Board Chair Eddy noted that several Trustees would be attending the upcoming British Columbia School Trustees Association AGM April 24-26, 2025. Extraordinary motions to update BCSTA board governance bylaws as well as substantive motions will be debated at this board business meeting.

25-54 Board communication with CRDTA and CUPE

Trustee Harper asked the Superintendent about district practices for staff memorials in reference to a recent memorial for a retired staff member as he was not aware of anything in writing. Superintendent Manning said that article 5 of *Operational Procedure 440: Death or Critical Injury to Employee* states: "If requested by the deceased's family, notification of a memorial service for current employees and employees who have retired or left the district within the past five years, will be sent to district staff by the superintendent's office." Harper asked for this information to be repeated and clarified for him as in his opinion the procedure was inadequate.

25-55 2025-26 Preliminary operating grant

Secretary-Treasurer Patrick reviewed the preliminary operating grant from the Ministry for 2025-26. Allocations are based on estimated student enrolments and supports to meet student needs. Trustees asked about line items in the grant table that was shared with the agenda.

25-56 2025-26 Budget development update

Secretary-Treasurer Patrick noted that the district is anticipating a deficit of approximately \$989,000 going into 2025-26. Staffing forecasts have been updated to reflect predicted enrolment. Funding allocations are inadequate for bargained and settled labour contracts. This shortfall will be funded from the operating budget. Proposed budget reductions are being shared with the budget function committee and partner groups. The Senior management team will review feedback from the meetings and make final recommendations to the Board in May.

25-57 Finance Warrant No. 8, February 28, 2025

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

THAT the Finance Warrant No. 8 dated February 28, 2025 be accepted as presented.

25-58 City of Campbell River/ School District No 72 liaison committee meeting March 12, 2025

Vice Chair Gillis reported that the City of Campbell River/ School District No 72 liaison committee meeting met on March 12, 2025 and discussed matters including: the district's long range facility plan for 2025-2035; an update on Carihi fire remediation efforts; planning for future Ishikari short term exchange opportunities; and community projects.

25-59 Questions from anyone present on agenda items for this meeting

Question 1 – Debra Coombes, CRDTA President: To the Superintendent, with regards to 12C, is that something that the union can expect to work with the Superintendent on?

Superintendent Manning replied that yes, it can be added to a future Labour Management Committee meeting.

Question 2 – Debra Coombes, CRDTA President: To the Secretary-Treasurer, can you comment, I don't understand, where is our current deficit for this year? Is it the \$1.182 million or?

Secretary-Treasurer Patrick replied that the deficit we have to balance for 2025/26 is \$989,000.

Question 3 – Debra Coombes, CRDTA President: To the Secretary-Treasurer, you indicated things are different with this year's proposals.

Secretary-Treasurer Patrick replied that the list of proposals is large enough to cover the deficit. It will be reviewed at the budget function committee meeting on April 9, 2025 with partner groups. It was previously sent to the Principals/ Vice Principals and incorporates revised feedback from that meeting.

Question 4 – Debra Coombes, CRDTA President: To the Secretary-Treasurer, is tomorrow the only opportunity or will there be another opportunity to process and give feedback later?

Secretary-Treasurer Patrick replied that there will be a window of opportunity to provide feedback on the proposals. As part of the budget consultation process we still need to meet with other partner groups including the District Parent Advisory Committee, students and the Indigenous Education Council.

Question 5 – Debra Coombes, CRDTA President: To the Secretary-Treasurer, should that discussion trigger further ideas is the Board open to other ideas?

Secretary-Treasurer Patrick replied that yes, that the goal is to share everyone's ideas to trigger further thought and additional feedback.

Adjournment

The meeting adjourned at 8:35 pm

Kat Eddy, Chair.

KWP:nc

April 8, 2025

Kevin Patrick, Secretary-Treasurer.