



**CAMPBELL RIVER**  
School District 72

MEMO

**Date:** January 31, 2025  
**To:** The Board of Education  
**From:** Kevin Patrick, Secretary-Treasurer  
**Subject:** **PUBLIC BOARD MEETING – February 4, 2025**

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**A Meeting of the Board of Education will be held:**

**Date:** Tuesday, February 4, 2025  
**Time:** 7:30 pm  
**Place:** School Board Office Board Room, 425 Pinecrest Rd

The public is invited to attend the public board meeting in person or join the meeting livestream. The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items.

Attend the February 4 meeting online <https://bit.ly/4cX4qQH>

SD72 event calendar <https://www.sd72.bc.ca/page/109/calendar>

Kevin W. Patrick, CPA, CGA  
Secretary-Treasurer

KWP:nc

Enc.

c: Schools  
Partner Groups

**SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)**  
**BOARD OF EDUCATION**  
**PUBLIC BOARD MEETING**  
**7:30 pm, Tuesday, February 4, 2025**  
**School Board Office Board Room**

**Draft agenda**

1. Call to Order/ Chairperson's Remarks
2. Superintendent's Remarks
3. Approval of the minutes of the meeting of January 14, 2025 ***Exhibit***
4. Business arising from the minutes
5. Additions or alterations to the agenda
6. Approval of the agenda
7. Report of Board decisions from the February 4, 2025 Confidential Board Meeting
8. Correspondence
9. Agenda Submissions
10. Public Submissions
11. Educational Submissions
- A. Low Arousal approach (B Ewing) ***Presentation***
12. Electorate and Board Matters
- A. Cedar school advocacy (K Eddy)
13. Educational Issues
14. Business Administration
- A. 24/25 funding grant comparison (K Patrick) ***Exhibit***
15. Committee Reports
- A. Core Pro-d Jan 20 2025 (J Gladish)
- B. DPAC Jan 21 2025 (J McMann)
- C. BCPSEA AGM Jan 29-30 2025 (J Gladish and K Eddy)
16. Any Other Business
17. Questions from Anyone Present on Agenda Items for This Meeting
18. Adjournment

Kevin W. Patrick, CPA, CGA  
Secretary-Treasurer  
KWP:nc

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Visit the Board's meeting calendar for a link to observe the board meeting online and electronically participate in the question period on agenda items. <https://www.sd72.bc.ca/page/109/calendar>

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72  
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON  
TUESDAY, JANUARY 14, 2025**

**Present:** K. Eddy Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper, Trustees;  
P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

Absent: J. McMann, Trustee

**25-01 Call to order/chair's remarks**

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy acknowledged the passing of former Board Chair and Trustee Dot Andrews and former Trustee Ted Foster.

Eddy noted that Trustee McMann was absent from the meeting as she was in Victoria for a ceremony recognizing the work of the Early Years council.

Family Literacy Week starts on January 26 with free events taking place throughout the city.

**25-02 Superintendent's remarks**

Superintendent Manning noted the upcoming professional development day on January 17, the continuation of remediation work at Carihi and the Cortes Island Academy showcase that he will be attending on Jan 23.

**25-03 Approval of the minutes of December 17, 2024**

It was proposed by C. Gillis , seconded by J. Gladish and **CARRIED:**

***THAT the minutes of the meeting of December 17, 2024  
are hereby approved as circulated.***

**25-04 Additions to the agenda**

14C Funding announcement update (K Patrick)

**25-05 Approval of the agenda**

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

***THAT the agenda is hereby approved as amended.***

**25-06 Report from the January 14, 2025 Confidential Board Meeting**

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

**25-07 Words on the Water March 7-8, 2025**

Words on the Water is a not-for-profit volunteer run society that holds an annual event celebrating local authors and cultural events focused on literacy and writing. Richard Franklin and JoAnn Multinovic shared a presentation on this year's festival. They highlighted activities connected to district students and schools.

**25-08 January 9, 2025 meeting with MLA North Island, Anna Kindy**

Board Chair Eddy and Superintendent Manning met with MLA North Island, Anna Kindy to discuss educational priorities in the north island riding.

**25-09 Motion to adopt Board Governance Policy 15**

Vice-Chair Gillis reported that the following policy has been revised and is ready for adoption:

*Policy 15 – Meetings*

It was proposed by J. Gladish, seconded by D. Harper and **CARRIED:**

***THAT the Board adopt the Board Governance Committee's recommended revision of Board Governance Policy 15 - Meetings.***

**25-10 2025-2035 Long Range Facility Plan**

Secretary-Treasurer Patrick shared the Board's Long Range Facility Plan for 2025-2035. The Ministry of Education and Child Care asks school districts to project growth trends in order to align capital planning with funding. Enrolment growth in the district is projected to remain flat. Schools within the city of Campbell River have high utilization rates. Rural/ remote schools utilization rates are low and generally declining. Patrick highlighted the challenges and recommendations in the plan. Facilities throughout the province are reviewed by Ministry staff every five years. These reviews inform capital spending and future needs on a provincial level and a facility condition index is established for each site.

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

***THAT the Board of Education for School District 72 hereby adopts the 2025-2035 Long Range Facility Plan as submitted.***

**25-11 Finance Warrant No. 5, November 30, 2024**

It was proposed by D. Hagen, seconded by D. Harper and **CARRIED:**

***THAT the Finance Warrant No. 5 dated November 30, 2024, be accepted as presented.***

**25-12 Finance Warrant No. 6, December 31, 2024**

It was proposed by D. Hagen, seconded by C. Gillis and **CARRIED:**

***THAT the Finance Warrant No. 6 dated December 31, 2024, be accepted as presented.***

**25-13 Final funding announcement**

Secretary-Treasurer Patrick noted that the final funding announcement from the Ministry for 24-25 is expected by the end of January and will be shared at the next board meeting.

**25-14 December 16, 2024 CORE pro-d meeting**

Trustee Jan Gladish attended the CORE pro-d meeting on December 16, 2024.

**Adjournment**

The meeting adjourned at 8:29 pm

SCHOOL DISTRICT 72 (CAMPBELL RIVER)  
Comparison of Funding Allocation

	2024/25			2024/25			2024/25
	Funding per FTE	FTE	Prelim Allocation	Funding per FTE	FTE	Final Allocation	Prelim to Final
<b>Student Base Allocation:</b>							
Total School Age FTE	\$ 8,915	5,527.00	49,273,205	\$ 8,915	5,466.94	48,737,748	(535,457)
Continuing Ed	\$ 8,915	0.00	-	\$ 8,915	0.00	-	-
Online Learning	\$ 7,200	26.00	187,200	\$ 7,200	16.00	115,200	(72,000)
Alternate Schools	\$ 8,915	180.00	1,604,700	\$ 8,915	169.00	1,506,635	(98,065)
Number of homeschoolers	\$ 250	13.00	3,250	\$ 250	21.00	5,250	2,000
Number of course challenges	\$ 279	0.00	-	\$ 279	1.00	279	279
School in the summer			262,108			325,629	63,521
Con't Ed February Count	\$ 8,915	0.00	-	\$ 8,915	0.00	-	-
Con't Ed May Count	\$ 8,915	0.00	-	\$ 8,915	0.00	-	-
OL February Count		5.00	18,000		5.00	18,000	-
OL May Count		0.00	-		0.00	-	-
<b>Total Base Allocation</b>			<b>51,348,463</b>			<b>50,708,741</b>	<b>(639,722)</b>
<b>Supplements for:</b>							
<b>1. Enrolment Decline</b>							
<b>2. Unique Student Needs</b>							
English as a Second Language	\$ 1,795	350.00	628,250	\$ 1,795	382.00	685,690	57,440
Indigenous Education	\$ 1,770	1,318.00	2,332,860	\$ 1,770	1,273.00	2,253,210	(79,650)
Special Education							
Level 1:	\$ 50,730	5.00	253,650	\$ 50,730	6.00	304,380	50,730
Level 2:	\$ 24,070	335.00	8,063,450	\$ 24,070	329.00	7,919,030	(144,420)
Level 3:	\$ 12,160	176.00	2,140,160	\$ 12,160	179.00	2,176,640	36,480
<b>Vulner. Stud. / Equity of Opport.</b>			<b>359,061</b>			<b>353,686</b>	<b>(5,375)</b>
Adult Education	\$ 5,690	0.00	-	\$ 5,690	0.00	-	-
Adult Education February Count	\$ 5,690	0.00	-	\$ 5,690	0.00	-	-
Adult Education May Count	\$ 5,690	0.00	-	\$ 5,690	0.00	-	-
<b>Total Unique Student Needs</b>			<b>13,777,431</b>			<b>13,692,636</b>	<b>(84,795)</b>
<b>3. Salary Differential</b>			<b>Supplied by Ministry of Education</b>			<b>1,277,006</b>	<b>103,671</b>
<b>4. Unique Geographic Factors</b>			<b>Supplied by Ministry of Education</b>			<b>6,013,273</b>	<b>-</b>
<b>7. Funding Protection</b>			<b>Supplied by Ministry of Education</b>			<b>-</b>	<b>-</b>
<b>8. Supplement for the Education Plan</b>			<b>Supplied by Ministry of Education</b>			<b>51,116</b>	<b>-</b>
<b>Indigenous Education Councils</b>			<b>109,207</b>			<b>109,207</b>	<b>-</b>
<b>Curriculum Support</b>							
<b>OPERATING GRANT FROM MINISTRY OF EDUCATION</b>			<b>72,472,825</b>			<b>71,851,979</b>	<b>(620,846)</b>
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Additional Operating Funds from Holdback:			-			-	-
Administrative Savings			-			-	-
			<b>72,472,825</b>			<b>71,851,979</b>	<b>(620,846)</b>