

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72  
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON  
TUESDAY, DECEMBER 17, 2024**

**Present:** K. Eddy Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper, J. McMann, Trustees; M. Kyle, Associate Superintendent; P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

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**24-197 Call to order/chair's remarks**

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy recognized retiring Associate Superintendent Morgan Kyle and her skill as an educator and support to students and families.

**24-198 Superintendent's remarks**

Superintendent Manning noted the effects of the Carihi fire. He was able to attend, and celebrated, the many winter concerts and school events that have taken place in December. He recognized students and staff for their accomplishments this year and the sense of community he feels throughout the district.

**24-199 Approval of the minutes of November 26, 2024**

It was proposed by J. Gladish , seconded by D, Harper and **CARRIED:**

***THAT the minutes of the meeting of November 26, 2024  
are hereby approved as circulated.***

**24-200 Approval of the agenda**

It was proposed by C. Gillis, seconded by D. Hagen and **CARRIED:**

***THAT the agenda is hereby approved as circulated.***

**24-201 Report from the December 17, 2024 Confidential Board Meeting**

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

**24-202 Board Governance Policy 15: Meetings - Notice of Motion**

Board Vice-Chair Gillis described the board governance committee's work on changes to Board Governance Policy 15: *Meetings* that are included as a notice of motion. Following a period open for public feedback, the board will bring a motion to approve the changes at the January 14, 2025 board meeting.

**24-203 Board motions to BC School Trustees Association AGM**

Chair Eddy advised that the Board had submitted motions for on cybersecurity and annual technology funding for school districts at the November 22, 2024 Vancouver Island School Trustees Association (VISTA) branch meeting which will be presented and debated at the BC School Trustees Association AGM April 24-26, 2025.

**24-204 Carihi fire/ instructional plan update**

Superintendent Manning expressed his appreciation for everyone's support and the rapid return to classes following the fire at Carihi secondary on November 21, 2024. Thirteen teaching spaces were directly affected. Eight classes are being held at Oyster River school. Classes are scheduled as double blocks in order to minimize the impact of transportation between the two sites on class time. One class is being held at EDM, with extra curricular activities at Phoenix and Southgate and PE classes at Robron.

Remediation work and assessment by structural engineers on the damaged portions of the building has begun. FAQs are posted on the district website under What's Happening/Carihi-fire-recovery-efforts-frequently-asked-questions. Manning summarized the fire investigation report and noted that the cause of the fire was determined to be accidental due to spontaneous combustion.

**24-205 Appointment of signing officer for Stripe Inc. payments**

Secretary-Treasurer Patrick shared that the electronic payment provider Stripe Inc. which is used by the Child Care facilities to process payments, requires a Board resolution in order to allow staff to act on behalf of the Board to open an account and process payments from clients.

It was proposed by C. Gillis, seconded by J. Gladish and **CARRIED:**

***THAT the Board of Education for School District 72 hereby appoints the Assistant Secretary-Treasurer, Renée MacNeil to open a Stripe Inc. account to process payments on behalf of the Board.***

**24-206 December 12, 2024 Superintendent's Student Leadership Committee meeting**

Trustee Briggs reported that she attended the December 12, 2024 Superintendent's Student Leadership Committee meeting on behalf of the Board. Administrative Assistant Jane Nuttall gave a presentation on the student portal that is coming to MyEd BC in January and asked for their feedback on aspects of the system. Depending on the grade level, students will have the ability to look up their personal education number (PEN), print transcripts and report cards and make course selections. The students also discussed transitions between grades and schools, a future presentation on vaping, impacts of the Carihi fire and advocating for free transit for students ages 13-17 through the public transit system.

**Adjournment**

The meeting adjourned at 7:50 pm

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**Kat Eddy, Chair.**

KWP:nc

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**Kevin Patrick, Secretary-Treasurer.**