

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72
(CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON
TUESDAY, SEPTEMBER 24, 2024**

Present: K. Eddy Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper, J. McMann, Trustees; P. Cizmic, Associate Superintendent, M. Kyle, Associate Superintendent; G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

24-131 Call to order/ Chair's remarks

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy reminded the meeting that as a corporate board, correspondence sent to individual trustees is shared with the Board Chair for review. Response to governance matters is reviewed by the board while operational matters are referred to management staff for response.

Eddy highlighted the upcoming National Day for Truth and Reconciliation on September 30 and her personal call to action to learn about and understand Indigenous experiences and the work of reconciliation.

24-132 Superintendent's remarks

Superintendent Manning remarked on the roll out of cell phone restrictions with the start of the school year. Enrolment numbers will be finalized at the end of September. The Board's second Vision, Mission and Values survey recently closed with 944 survey responses. The responses will be analyzed and shared with the Board at the October 15 meeting. Schools will be holding cultural and learning events throughout the week in the lead up to the National Day for Truth and Reconciliation on September 30.

24-133 Approval of the minutes of September 3, 2024

It was proposed by D. Hagen, seconded by J. Gladish and **CARRIED:**

***THAT the minutes of the meeting of September 3, 2024
are hereby approved as circulated.***

24-134 Additions to the agenda

11B Discussion of British Columbia School Trustees' Association political advocacy letters (D Harper)

24-135 Approval of the agenda

It was proposed by C. Gillis, seconded by D. Hagen and **CARRIED:**

THAT the agenda is hereby approved as amended.

24-136 Report from the September 24, 2024 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

24-137 Correspondence received from Laichwiltach Family Life Society Sept. 10, 2024

The board acknowledged correspondence received from Laichwiltach Family Life Society on Sept. 10, 2024 and the shared goal for the two groups to meet informally in the near future.

24-138 Presentation of Audited Financial Statements for the year ending June 30, 2024

Auditor Graham Roberts of MNP, LLP presented the Board's audited consolidated financial statements for the year ending June 30, 2024.

24-139 Discussion of British Columbia School Trustees' Association political advocacy letters

The Board discussed political advocacy letter templates that had been shared with boards throughout BC by the British Columbia School Trustees' Association (BCSTA) to support advocacy efforts on behalf of the K-12 education system. The Board discussed whether to use the templates or write their own letters.

It was proposed by J. Gladish, seconded by C. Gillis and **CARRIED:**

THAT the Board directs staff to draft a letter representing local issues in the upcoming election.

It was proposed by D. Hagen, seconded by J. McMann and **CARRIED:**

THAT the Board participate in signing the BCSTA letters as drafted.

24-140 Feeding Futures

Georgina Knox (Vice-Principal at Sandowne elementary) and Lorill Vining (Principal at Quadra and Surge Narrows elementary schools) have worked over the last year to initiate the province's Feeding Futures program in this school district. With the goal of leveraging existing school food programs, they have worked to build partnerships, infrastructure and staffing to implement this important aspect of supporting students and families.

24-141 Financial Statement Discussion and Analysis as at June 30, 2024

Secretary-Treasurer Patrick reviewed the Financial Statements, highlighting the expanded mandate of the K-12 system to include mental health, food programs and child care. The Board reviewed the combined operating surplus, the emergency contingency fund and the use of restricted and unrestricted funds.

24-142 Recommendation from Audit Committee

It was proposed by C. Gillis, seconded by D. Hagen and **CARRIED:**

THAT the Audited Financial Statement for the term ending June 30, 2024 be adopted as presented by Auditor Graham Roberts from the firm of MNP, LLP.

24-143 Recommendation of reserve transfers

It was proposed by D. Hagen, seconded by J. McMann and **CARRIED:**

THAT the reserve transfers for the term ending June 30, 2024 be adopted as presented.

24-144 Recommendation of management letter

It was proposed by J. Gladish, seconded by D. Harper and **CARRIED:**

THAT the management letter be adopted as presented by Auditor Graham Roberts from the firm of MNP, LLP

24-145 Parent code of conduct

Associate Superintendent Kyle commented on signage that has been installed in schools regarding the parent code of conduct.

24-146 Minor capital plan submission 2025-2026

It was proposed by D. Hagen, seconded by C. Gillis and **CARRIED:**

THAT the Board approve the 2025/2026 Minor Capital Plan submission as outlined in the summary provided by Secretary-Treasurer Patrick.

24-147 Finance Warrants No. 12, June 30, 2024; No.1 July 31, 2024; and No. 2 August 31, 2024

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

THAT the Finance Warrants No.12, dated June 30, 2024; No. 1 dated July 31, 2024; and No. 2 dated August 31, 2024 be accepted as presented.

24-148 Sept 16, 2024 Core professional development committee meeting

Trustee Gladish reported on the September 16, 2024 Core professional development committee meeting.

24-149 Sept 19, 2024 Superintendent’s student leadership committee meeting

Trustee Briggs reported on the September 19, 2024 Superintendent’s student leadership committee meeting.

24-150 Questions from anyone present on agenda items for this meeting

Question 1 – Debra Coombes, CRDTA President – Thanks for the parent code of conduct. What are some plans in the works for implementation of the code of conduct for administrators to deflect teachers having to do this and reasonable amounts of time for response? Or is this in the plan?

Superintendent Manning responded that when we meet with our administrative team we work through scenarios for implementation and this is ongoing.

Adjournment

The meeting adjourned at 8:57 pm.