



**CAMPBELL RIVER**  
School District 72

MEMO

**Date:** February 2, 2024  
**To:** The Board of Education  
**From:** Kevin Patrick, Secretary-Treasurer  
**Subject:** **PUBLIC BOARD MEETING – February 6, 2024**

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**A Meeting of the Board of Education will be held:**

**Date:** Tuesday, February 6, 2024  
**Time:** 7:30 pm  
**Place:** School Board Office Board Room, 425 Pinecrest Rd

The public is invited to attend the public board meeting in person or join the meeting livestream. The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items.

Attend the Feb 6 meeting online <https://bit.ly/42fExYO>

SD72 event calendar <https://www.sd72.bc.ca/page/109/calendar>

Kevin W. Patrick, CPA, CGA  
Secretary-Treasurer

KWP:nc

Enc.

c: Schools  
Partner Groups

**SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)**

**BOARD OF EDUCATION  
PUBLIC BOARD MEETING  
7:30 pm Tuesday, February 6, 2024  
School Board Office Board Room**

**DRAFT AGENDA**

1. Call to Order/ Chairperson's Remarks
2. Superintendent's Remarks
3. Approval of the minutes of the meeting of January 16, 2024 *Exhibit*
4. Business arising from the minutes
5. Additions or alterations to the agenda
6. Approval of the agenda
7. Report of Board decisions from the February 6, 2024 Confidential Board Meeting
8. Correspondence
9. Public Submissions
10. Agenda Submissions
11. Educational Submissions
  - A. SafeTeen (Morgan Kyle, Maya Saxby-Jones, Dylan Grier, Alana Thompson) *Presentation*

Public Board Meeting February 6, 2024

12. Electorate and Board Matters
  - A. Board Governance Policy review (C. Gillis)
  
13. Educational Issues
  - A. Cell phone usage in schools (G. Manning)
  
14. Business Administration
  - A. Finance Warrant No. 6 December 31, 2023 (K. Patrick) *Exhibit*  
*(motion required)*
  
  - B. Quarterly Finance Report - period ending December 2023 (G. Leask) *Exhibit*
  
15. Committee Reports
  - A. DPAC January 23, 2024 (J. McMann)
  
  - B. Superintendent's student leadership committee January 25, 2024 (S. Briggs)
  
  - C. BCPSEA AGM January 25, 2024 (K. Eddy)
  
16. Any Other Business:
  
17. Questions from Anyone Present on Agenda Items for This Meeting:
  
18. Adjournment:

Kevin W. Patrick, CPA, CGA  
Secretary-Treasurer

KWP:nc

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**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, JANUARY 16, 2024**

**Present:** C. Gillis, Chair; S. Briggs (online), K. Eddy, J. Gladish, D. Harper, Trustees; P. Cizmic, Associate Superintendent, M. Kyle, Associate Superintendent; G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

**Absent:** D. Hagen, J. McMann Trustees

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**24-01 Call to order/ Chair’s remarks**

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy complimented the work of the district professional development committee for organizing the pro-d day on January 8, 2024. Staff were able to attend a wide range of lectures and workshops focused on Indigenous ways of knowing and strategies for incorporating this in the classroom.

Eddy noted Family Literacy Day on January 26, with free community events organized by the Campbell River Literacy Association and other community partners.

**24-02 Superintendent’s remarks**

Superintendent Manning Echo Chair Eddy’s comments on the January 8 pro-d day expressing his appreciation for the organizers, the presenters and all staff for joining in the day’s learning.

Upcoming events that will be advertised on the district website include Kindergarten registration and an early French immersion information session.

**24-03 Approval of the minutes of December 19, 2023**

It was proposed by J. Gladish, seconded by C. Gillis and **CARRIED:**

*THAT the minutes of the meeting of December 19, 2023 are hereby approved as circulated.*

**24-04 Approval of the Agenda**

It was proposed by D. Harper, seconded by C. Gillis and **CARRIED:**

*THAT the agenda is hereby approved as submitted.*

**24-05 Report from the January 16, 2024 Confidential Board Meeting**

Vice-Chair Gillis reported general statements of matters discussed in the Board’s Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

- 1. Teaching, administrative and support staff changes;
- 2. Property, legal and financial issues.

**24-06 Elementary literacy**

Associate Superintendent Kyle introduced elementary literacy coordinators, Christine Fraser and Audra Schroeder. Fraser and Schroeder spoke about their approach to working with teachers in schools. Standardized test data is used to measure the impact of literacy instruction at different grade levels. They have developed their own resources and aim to support increasing levels of proficiency in literacy measures across the district.

**24-07 2024-2028 Strategic Plan**

Superintendent Manning introduced the Board's 2024-2028 Strategic Plan. The renewed plan was developed through extensive consultation and review with stakeholder and rightsholder groups between 2022 and 2023. The implementation of the Strategic Plan is an ongoing process with connection to previous plans. Manning detailed the Board's priorities as described in the plan.

**24-08 Motion to adopt Board Governance Policy 34**

Vice-Chair Gillis reported that the following policy has been reviewed and is ready for adoption:

*Policy 34 – Public Interest Disclosure*

It was proposed by J. Gladish, seconded by C. Gillis and **CARRIED:**

***THAT the Board adopt the Board Governance Committee's recommended revision of Board Governance Policy 34 – Public Interest Disclosure.***

**24-09 Finance Warrant No. 5, November 30, 2023**

It was proposed by C. Gillis, seconded by J. Gladish and **CARRIED:**

***THAT the Finance Warrant No.5, dated November 30, 2023 be accepted as presented.***

**24-10 2023/2024 Final operating grant announcement**

Secretary-Treasurer Patrick advised the Board that the 2023/2024 Final operating grant announcement had been received from the Ministry of Education and Child Care. While the amount of the grant per student has not changed, overall enrolment increases and an increase in students arriving from other districts with special education funding designations, has led to an overall operating budget increase.

**24-11 2023/2024 Minor Capital Plan Amendment**

Secretary-Treasurer Patrick presented a request to amend the 2023/2024 minor capital plan. Additional funding has been made available by the ministry of Education and Child Care to replace a shared piece of equipment at the Heritage Lands Educational Complex (Timberline/NIC).

It was proposed by J. Gladish, seconded by D. Harper and **CARRIED**

***THAT the Board approve the 2023/2024 Minor Capital Plan amendment submission as outlined in the summary provided by Secretary-Treasurer Patrick.***

**24-12 Questions from Anyone Present on Agenda Items for This Meeting**

**Question 1** – Andrea Craddock, CUPE 723 President asked why wasn't my question (at the December 19, 2023 board meeting) recorded asking if there would be AI resources for teachers.

Superintendent Manning responded that he would look into it.

**Question 2** – Andrea Craddock, CUPE 723 President asked if there is somewhere in the Strategic Plan that references child care.

Superintendent Manning said he recognizes that as a district, child care is integral and is part of the overarching goals of the district.

**Question 3** - Debra Coombes, President, CRDTA asked regarding agenda item 14B, (2023/224 final operating grant announcement), what the definition is for adult education and do we not have anyone in this category?

Chair Eddy responded that continuing education is no longer a School District 72 program. When students reach adult age and want courses from the K-12 system they are referred to North Island Distance Education School (NIDES) to achieve Adult Dogwood post-grade 12 credits and graduation.

**Question 4** – Andrea Craddock, CUPE 723 President commented that the board creates policy, then asks stakeholders for feedback and asked whether there should be a seat for non-Board members to be part of policy decisions.

Chair Eddy responded that this is outside the governance model recognized by the K-12 system and is not a conversation for the public board meeting.

**Adjournment**

The meeting adjourned at 8:44 pm.

Summary of Accounts	General Operating	Payroll	Summer Savings	US Funds	TOTAL
Bank Balance beginning, per statement	8,230,095.98	(3,493,350.47)	580,793.33	12,648.07	5,330,186.91
O/S Cheques last month	52,001.00	102,092.17		4,805.88	158,899.05
O/S Payroll last month					-
O/S Deposits last month	(20.00)				(20.00)
G/L Balance	8,178,114.98	(3,595,442.64)	580,793.33	7,842.19	5,171,307.86
Deposits	668,596.57				668,596.57
EFT	7,627,352.14				7,627,352.14
Benefit Payroll	6,196.16				6,196.16
Payroll Reversal	-				-
Interest	16,307.59		2,404.49	44.92	18,757.00
	8,318,452.46	-	2,404.49	44.92	8,320,901.87
Cheques	28,684.92				28,684.92
Direct Deposits	1,455,960.34	3,478,183.87			4,934,144.21
Direct Payments	2,382,418.23	48,959.79			2,431,378.02
					-
					-
					-
					-
US Batch				8,773.24	8,773.24
	3,867,063.49	3,527,143.66	-	8,773.24	7,402,980.39
Service Charges	1,398.32			35.00	1,433.32
US Exchange	4,578.05				4,578.05
Wire Transfer Fee	2,079.50				2,079.50
INTL Wire Transfers	27,945.15				27,945.15
BMO Prchs Card Pymnt	132,671.65				132,671.65
WCB Premiums 040119-063019					-
PST Filing					-
Employer Health Tax Pymnt	254,120.91				254,120.91
Moneris Fees	-				-
Transfers to Payroll Account	3,493,350.47	(3,493,350.47)			-
Transfers to USD Account	12,996.17			(12,996.17)	-
Transfers to Summer Savings Account	373,225.85		(373,225.85)		-
	4,302,366.07	(3,493,350.47)	(373,225.85)	(12,961.17)	422,828.58
G/L Balance	8,327,137.88	(3,629,235.83)	956,423.67	12,075.04	5,666,400.76
O/S Cheques-current	33,908.05	48,959.79		13,579.12	96,446.96
O/S Deposits	(213.00)				(213.00)
O/S Payroll					-
Bank Balance ending	8,360,832.93	(3,580,276.04)	956,423.67	25,654.16	5,762,634.72
Bank Balance, per statement	8,360,832.93	(3,580,276.04)	956,423.67	25,654.16	5,762,634.72
	-	-	-	-	-

<u>GENERAL ACCOUNT</u>		
DISBURSEMENTS		\$ 3,875,836.73
DEPOSITS		\$ 13,492,209.73
PAYROLL DISBURSEMENTS		
Teaching Net Payroll	\$ 2,015,814.17	
Operating Net Payroll	1,358,917.41	
Substitute Net Payroll	152,412.08	\$ 3,527,143.66
Bank Charges and Debt Services		
(1) U.S. Exchange	\$ 4,578.05	
(2) Service Charges	1,433.32	
(3) Moneris	-	
(4) BMO Purchase Card	132,671.65	
(5) Wire transfers	30,024.65	
(6) Employer Health Tax	254,120.91	
(7) WCB	-	
(8) PST Self-assessment filing	-	
		\$ 422,828.58
Closing Bank Balance		<b>\$ 5,666,400.76</b>
<u>RECONCILIATION</u>		
Account Balances		
General	\$ 8,360,832.93	
Payroll	(3,580,276.04)	
Teach Summer Pay Trust	956,423.67	
U.S. Account	25,654.16	\$ 5,762,634.72
Add: O/S Deposits	-	
Less: O/S Cheques - General	(33,908.05)	
Less: O/S Direct Payments - General	213.00	
Less: O/S Cheques - Payroll	(48,959.79)	
Less: O/S Cheques - Summer Savings	-	
Less: O/S Cheques - US	(13,579.12)	\$ (96,233.96)
Closing Bank Balance		<b>\$ 5,666,400.76</b>
	(Chairperson of the Board)	
	(Secretary-Treasurer)	



	Opening Balance		<b>5,171,307.86</b>
	RECEIVED FROM		AMOUNT
13991	INTERNATIONAL IN-1636/HONDO, TAKUMA	CR	200.00
13992	MISTY TOTTON-CHILDCARE	CR	468.00
13993	INTEREST ON ACCOUNT	CR	16,307.59
13995	INTERNATIONAL IN-1643/YANG, YUNMIAO	CR	16,445.00
13997	CCFRI 2023-11 OCEAN GROVE	CR	-
13997	CCFRI 2023-09 OCEAN GROVE	CR	1,860.08
13997	CCFRI 2023-09 GEORGIA PARK	CR	976.96
13997	CCFRI 2023-09 RIPPLE ROCK	CR	2,325.74
13997	CCFRI 2023-09 CEDAR	CR	1,078.69
13997	CCFRI 2023-09 CEDAR-ADJUSTED DECEMBER	CR	-
13997	CCFRI 2023-09 ADJUSTMENT DEC 05	CR	(318.94)
13997	CCFRI 2023-10 CEDAR DEC ADJUSTMENT	CR	-
13997	CCFRI 2023-10 OCEAN GROVE	CR	1,913.83
13997	CCFRI 2023-10 GEORGIA PARK	CR	1,313.16
13997	CCFRI 2023-10 RIPPLE ROCK	CR	3,766.87
13997	CCFRI 2023-10 CEDAR	CR	1,276.34
13998	SAMANTHA LEIGH KATERENCHUK	CR	23.87
14001	DANI-CHILDCARE	CR	108.00
14002	NICOLE MASSIN-CHILDCARE	CR	204.00
14003	TRAVIS BARRY-CHILDCARE	CR	265.00
14004	JENNIFER GRANT-CHILDCARE	CR	347.76
14006	CASSIDY ROACH-CHILDCARE	CR	378.09
14007	DEANNA TURNER-CHILDCARE	CR	468.00
14008	JORDAN LAWRENCE CAMPBELL-CHILDCARE	CR	527.00
14005	CRISTINA POSEY-CHILDCARE	CR	354.00
14010	ELIZABETH BOYCE-CHILDCARE	CR	127.10
14011	SHANE PARSEY-CHILDCARE	CR	234.00
14029	PROV. OF BC INV#1-74450814097/SANDOWNE	CR	45.47
14030	PROV. OF BC INV#1-74450814093-R.ROCK	CR	299.57
14031	PROV. OF BC INV#1-74506916483/G. PARK	CR	857.78
14032	PROV. OF BC INV#1-74506916602/CEDAR	CR	884.41
14033	PROV. OF BC INV#1-74506286014/PINECREST	CR	1,024.60
14034	PROV. OF BC INV#1-74505211338/SANDOWNE	CR	1,078.79
14035	PROV. OF BC INV#1-74506286222/	CR	-
14035	PROV. OF BC INV#1-74506286222/O. GROVE	CR	1,293.76
14036	PROV. OF BC INV#1-74506285609/R. ROCK	CR	1,584.06
14012	AMANDA WILSON-CHILDCARE	CR	199.13
14013	NEVA ETHIER-CHILDCARE	CR	234.00
14038	INTERNATIONAL IN-1646/GARCIA LOPEZ,MART	CR	200.00
14039	METIS BILL #05/06/07/08	CR	831.62
14014	CARMEN BUITENDYK-CHILDCARE	CR	177.00
14040	PROV. OF BC INV#1-74530980697/CEDAR	CR	140.00
14041	CCFRI ADJUSTMENT PAYMENT DEC 05-23/CEDA	CR	319.00
14015	MARGOT MACARTHUR-CHILDCARE	CR	132.00
14016	STEVEN ETHIER-CHILDCARE	CR	234.00
14042	INTERNATIONAL IN-1651/MACILLA SEGOVIA	CR	300.00
14043	INTERNATIONAL IN-1640/GROBECKER, OSCAR	CR	26,650.00
14044	CHILDCARE-120123-BILL#09/10/11/12	CR	612.37
14017	JOSHUA BUITENDYK-CHILDCARE	CR	177.00
14018	JUSTYCE RUIZ-CHILDCARE	CR	300.00
14020	LINDSAY MUTTER-CHILDCARE	CR	309.75
14045	INTERNATIONAL IN-1650/LOPEZ MONTESA, M	CR	200.00
14046	CCOF-2023-12 PINECREST	CR	848.26
14046	CCFRI-2023-12 PINECREST	CR	2,657.58
14046	CCOF-2023-12 SANDOWNE	CR	719.08
14046	CCFRI-223-12 SANDOWNE	CR	-
14046	CCFRI-2023-12 SANDOWNE	CR	2,120.33
14046	CCOF-2023-12 OCEAN GROVE	CR	646.20
14046	CCFRI-2023-12 OCEAN GROVE	CR	1,879.11
14046	CCOF-2023-12 GEORGIA PARK	CR	369.46
14046	CCFRI-2023-12 GEORGIA PARK	CR	1,082.06
14046	CCFO-2023-12 RIPPLE ROCK	CR	-
14046	CCOF-2023-12 RIPPLE ROCK	CR	932.66
14046	CCFRI-2023-12 RIPPLE ROCK	CR	2,972.48
14046	CCOF-2023-12 CEDAR	CR	464.20
14046	CCFRI-2023-12 CEDAR	CR	1,401.17

	RECEIVED FROM		AMOUNT
13954	MICHELLE QUADRI	CR	35.00
13955	MOSAIC-DONATION	CR	1,000.00
13956	DANIELLE LEMIRE/112723-121023	CR	953.70
13957	ECOLE PHOENIX IN/OUT ACCOUNT	CR	20,237.37
13958	RECYCLING-MAINTENANCE	CR	249.30
13959	ROBRON CENTRE IN/OUT ACCOUNT	CR	4,970.24
13960	TIMBERLINE IN/OUT ACCOUNT	CR	9,993.81
13961	CREDIT FOR DOUBLE PAYMENT INV#17756	CR	562.63
13962	DANIELLE LEMIRE/041723-070923	CR	568.16
13963	QUADRA ELEM IN/OUT ACCOUNT	CR	122.07
13964	SOUTHGATE IN/OUT ACCOUNT	CR	5,976.94
13965	ECOLE WILLOW POINT IN/OUT ACCOUNT	CR	3,936.16
13966	SANDOWNE IN/OUT ACCOUNT	CR	7,982.49
13967	ANDREA KEARNS/112023-112623	CR	282.02
13968	PINECREST IN/OUT ACCOUNT	CR	1,138.59
13969	DONATION 2023-LISA SPINGLE	CR	300.00
13970	REBATE CHEQUE 2023	CR	95.40
13971	FOR BC SCHOOL SPORTS	CR	2,440.00
13972	REIMBURSE PAC ACCOUNT	CR	232.50
13973	BUS PASS REPLACEMENT	CR	20.00
13974	OCEAN GROVE-BUS PASS REPLACE/A.GLENNIE	CR	10.00
13975	OCEAN GROVE BUS PASS REPLACE.V.HENDERSO	CR	10.00
13976	DANIELLE LEMIRE/ 111323-112623	CR	953.80
13978	TIA STEPHENS	CR	70.00
14047	YTHIP20232472-2023-11-30	CR	24,500.00
14050	PAY EQUITY SCHEDULE SEPT 15	CR	2,463.00
14051	COMMUNITY LINK SCHEDULE SEPT 15	CR	59,061.00
14052	CEF OVERHEAD SCHEDULE SEPT 15	CR	31,921.00
14053	CEF STAFFING SCHEDULE SEPT 15	CR	359,555.00
14054	PRP REGULAR SCHOOL SEP 15	CR	19,095.00
14055	LIF PAYMENT SCHEDULE SEPT 15	CR	25,684.00
14056	OPERATING GRANT JUL 14	CR	3,211,579.00
13979	MEAGHAN LOGUE	CR	35.00
14057	LYNN BOSWELL-NSF	CR	142.23
14058	PROV. OF BC INV#1-74667387643/SANDOWNEE	CR	-
14058	PROV. OF BC INV#1-74667387643/SANDOWNE	CR	70.00
14059	PROV. OF BC INV#1-74667387533/SANDOWNE	CR	560.00
14060	PROV. OF BC INV#1-74667387583/SANDOWNE	CR	700.00
14066	PROVINCE OF BC	CR	-
14066	PROVINCE OF BC CERT #062-501526	CR	60,282.00
14067	CERT. OF APPROVAL CERT#062-501522	CR	195,000.00
14068	PROVINCE OF BC CERT #062-501525	CR	318,942.00
14069	PROVINCE OF BC CERT#062-501722	CR	400,000.00
13980	BUS PASS REPLACEMENT-CORTES/J.KORBER	CR	10.00
13981	INTERNATIONAL- ANGELA POETTER	CR	200.00
13982	CARIHI IN/OUT ACCOUNT	CR	37,090.44
13983	RIVERCITY INCLUSION SOCIETY	CR	5,968.82
13984	SOCCER JERSEY REFUND X 4 STUDENTS	CR	400.00
13986	CEDAR IN/OUT ACCOUNT	CR	1,749.97
13987	OCEAN GROVE IN/OUT ACCOUNT	CR	675.21
13988	LAUREL VALENTYIK	CR	105.00
13989	KISA HOSHINA-IN-1655	CR	100.00
13990	TIA STEPHENS	CR	105.00
13994	KIM KOZUKI	CR	175.00
13996	JEREMIAH LANG	CR	70.00
14019	LISA SPINGLE-CHILDCARE	CR	772.00
14061	INTERNATIONAL IN-1645/JAKOBSKRUGER, K	CR	13,275.00
13999	REIMBURSE BMO TRANSACTIONS/GIFT BASKETS	CR	318.11
14000	SELENA OUELLET	CR	35.00
14009	GAYLE WOLOSHYN	CR	35.00



Cheque No.	Date	Type	Supplier Name	Amount
59088	12/08/23	CANCK	PAYMENT MADE VIA CREDIT CARD	(3,247.62)
59102	12/08/23	CANCK	PAYMENT MADE VIA CREDIT CARD	(296.67)
59144	12/08/23	CANCK	PAYMENT MADE VIA CREDIT CARD	(1,455.62)
59380	12/06/23	CANCK	*VOID* VENDOR RECEIVED WIRE TRANSFER	(15,950.00)
59392	12/05/23	CANCK	HENDERSON, MAGGIE	1,320.00
59393	12/05/23	CANCK	NIGHTSUNBEAR CULTURAL COUNSEL	1,460.00
59394	12/05/23	CANCK	PACIFICSPORT REGIONAL CENTRE	350.00
59395	12/05/23	CANCK	REVENUE SERVICES OF BC	450.00
59396	12/05/23	CANCK	ROYAL CANADIAN LEGION	90.00
59397	12/05/23	CANCK	WEST CAN CARPET ONE	532.22
59398	12/19/23	CANCK	ALPHONSE, DANIELLE	200.00
59399	12/19/23	CANCK	AZTEC SALES LTD.	896.00
59400	12/19/23	CANCK	CR LAWYERS	84.00
59401	12/19/23	CANCK	EMPIRE MUSIC CO. LTD.	356.56
59402	12/19/23	CANCK	GLACIER ENVIRONMENTAL	1,164.70
59403	12/19/23	CANCK	GLOBAL INDUSTRIAL CANADA	3,687.81
59404	12/19/23	CANCK	GREG MILLER PRODUCTIONS	5,250.00
59405	12/19/23	CANCK	GRIEVES, SHEILA	200.00
59406	12/19/23	CANCK	KATHI CAMILLERI CONSULTING	2,520.00
59407	12/19/23	CANCK	LARGE, LISA	350.00
59408	12/19/23	CANCK	LAVOIE, THERESA	490.00
59409	12/19/23	CANCK	LEE, BIANCA	1,050.00
59410	12/19/23	CANCK	MARILYN MAYCHAK CONSULTING	1,695.00
	12/20/23	CANCK	*VOIDED AS REQUESTED*	(1,695.00)
59411	12/19/23	CANCK	MICHELIN NORTH AMERICA CANADA	6,258.62
59412	12/19/23	CANCK	MORE EATERY	1,616.90
59413	12/19/23	CANCK	PARADISE ISLAND FOODS	7,200.00
59414	12/19/23	CANCK	SPORTS EXPERTS	4,550.07
59415	12/19/23	CANCK	THACKER, REBECCA	1,050.00
59416	12/19/23	CANCK	TRU-VALUE	42.96
59417	12/19/23	CANCK	VANSNICK, ANN	2,740.82
59418	12/19/23	CANCK	1 TRUE NORTH TECHNOLOGY	5,724.17
34676	12/05/23	DIRDP	ADAM'S TARP & TOOL	9,736.29
34677	12/05/23	DIRDP	ASHURST, JAIMIE R.	550.00
34678	12/05/23	DIRDP	BEACH CLUB RESORT	768.75
34679	12/05/23	DIRDP	BELL, ANGIE M.	30.24
34680	12/05/23	DIRDP	BG DISTRIBUTION	326.01
34681	12/05/23	DIRDP	BRIGHT, SIMON A.	551.90
34682	12/05/23	DIRDP	BRO, KARL E.	55.00
34683	12/05/23	DIRDP	C & L SUPPLY (1988) LTD.	815.36
34684	12/05/23	DIRDP	CARIHI SECONDARY SCHOOL	624.45
34685	12/05/23	DIRDP	CARMAC DIESEL LTD.	38,580.49
34686	12/05/23	DIRDP	CARRIERE, JONATHAN D.	623.53
34687	12/05/23	DIRDP	CASSON, CINDY	45.00
34688	12/05/23	DIRDP	CHRISTIE LITES	8,363.14
34689	12/05/23	DIRDP	CITY OF CAMPBELL RIVER	3,500.00
34690	12/05/23	DIRDP	COLUMBIA FUELS	15,988.10
34691	12/05/23	DIRDP	COMPETITIVE EDGE SPORTSWEAR	5,015.32
34692	12/05/23	DIRDP	CORTES ISLAND ACADEMY SOCIETY	80,000.00
34693	12/05/23	DIRDP	CRAWSHAW, NATALIE	90.00
34694	12/05/23	DIRDP	CRES 1986 LTD.	801.00
34695	12/05/23	DIRDP	DATURA, MICHAEL D.	65.00
34696	12/05/23	DIRDP	DURET-SAUER, NADINE	532.30
34697	12/05/23	DIRDP	E.B. HORSMAN & SON	1,288.61
34698	12/05/23	DIRDP	EDUCAN INSTITUTIONAL FURNITUR	4,028.04
34699	12/05/23	DIRDP	EWING, BRENNNA	591.86
34700	12/05/23	DIRDP	FOSTER, BRENT	503.46
34701	12/05/23	DIRDP	FOY, TERESA M.	494.68

Cheque No.	Date	Type	Supplier Name	Amount
34702	12/05/23	DIRDP	GREGG DISTRIBUTORS LP	1,571.68
34703	12/05/23	DIRDP	HAYDUK, MERCEDES	1,846.52
34704	12/05/23	DIRDP	HEINRICH, FRAUKE	9.90
34705	12/05/23	DIRDP	IDESIGN 365 LTD	1,141.28
34706	12/05/23	DIRDP	ISLAND IMAGING SUPPLIES	196.00
34707	12/01/23	DIRDP	DUPLICATE INVOICE-DIRECT DEPOSIT PULLED	(6,994.76)
	12/05/23	DIRDP	KAL TIRE	6,994.76
34708	12/05/23	DIRDP	KLASSEN, VALERIE L.	24.63
34709	12/05/23	DIRDP	KUBINEC, MICHAEL B.	233.09
34710	12/05/23	DIRDP	LAKELAND AUTOMOTIVE LTD.	915.11
34711	12/05/23	DIRDP	LEASK, GILLIAN	1,166.96
34712	12/05/23	DIRDP	MACDONALD HAGARTY ARCHITECTS	5,681.12
34713	12/05/23	DIRDP	MANNING, GEOFF	440.20
34714	12/05/23	DIRDP	MARTEL, DEBRA M.	206.60
34715	12/05/23	DIRDP	METCALF, CASSIDY M.	100.00
34716	12/05/23	DIRDP	MID ISLAND CO-OP	450.00
34717	12/05/23	DIRDP	MONK OFFICE	2,541.16
34718	12/05/23	DIRDP	MORELAND, LORRAINE C.	151.72
34719	12/05/23	DIRDP	NAICKER, KAS	98.56
34720	12/05/23	DIRDP	NELSON, RACHEL I.	1,506.25
34721	12/05/23	DIRDP	NORTH ISLAND COMMUNICATIONS	635.04
34722	12/05/23	DIRDP	ONSITE ENGINEERING LTD.	8,400.00
34723	12/05/23	DIRDP	PACIFIC COASTAL PEST CONTROL	682.50
34724	12/05/23	DIRDP	PENFIELD ELEMENTARY SCHOOL	300.00
34725	12/05/23	DIRDP	PINECREST ELEMENTARY SCHOOL	2,520.00
34726	12/05/23	DIRDP	PIONEER HARDWARE LTD.	360.44
34727	12/05/23	DIRDP	RENSBY, KRISTI	918.75
34728	12/05/23	DIRDP	RIDGEVIEW LANDSCAPING	3,125.00
34729	12/05/23	DIRDP	RIVER INK PRINTING & SIGNS LT	253.48
34730	12/05/23	DIRDP	ROSS, NICOLE I.	45.00
34731	12/05/23	DIRDP	SANDER, ROBERT D.	125.00
34732	12/05/23	DIRDP	SCHOLASTIC BOOK FAIRS CANADA	2,859.50
34733	12/05/23	DIRDP	SHARPE, CATHERINE E.	90.00
34734	12/05/23	DIRDP	SHAH, KARINE L.	90.00
34735	12/05/23	DIRDP	SIMARD, JOSEE C.	40.00
34736	12/05/23	DIRDP	SOUTHSIDE WELDING LTD.	3,036.00
34737	12/05/23	DIRDP	SQUIRREL COVE TRADING	708.08
34738	12/05/23	DIRDP	ST. JOHN SOCIETY	429.10
34739	12/05/23	DIRDP	STEPHENS, ERIN K.	39.82
34740	12/05/23	DIRDP	STEPHENS, SANDY	138.25
34741	12/05/23	DIRDP	STICKNEY, JEN	28.85
34742	12/05/23	DIRDP	STIRRETT, LINDA	387.07
34743	12/05/23	DIRDP	STIX, KIM F.	28.00
34744	12/05/23	DIRDP	STONES, KARLY M.	8,520.73
34745	12/05/23	DIRDP	STRATHCON INDUSTRIES	111.18
34746	12/05/23	DIRDP	SUPERSTORE	13.64
34747	12/05/23	DIRDP	SYSCO VICTORIA	1,695.10
34748	12/05/23	DIRDP	TAKACH, CARLA M.	150.00
34749	12/05/23	DIRDP	TAKE TWO INC.	1,081.50
34750	12/05/23	DIRDP	TC MEDIA LIVRES INC.	4,493.65
34751	12/05/23	DIRDP	TECHNICAL SAFETY BC	183.00
34752	12/05/23	DIRDP	THE SHERWIN-WILLIAMS CO.	66.28
34753	12/05/23	DIRDP	THINKTEL COMMUNICATIONS	1,848.49
34754	12/05/23	DIRDP	THOMPSON, ALANA	45.00
34755	12/05/23	DIRDP	TIMBERLINE SECONDARY	600.00
34756	12/05/23	DIRDP	VINING, LORILL D.	593.31
34757	12/05/23	DIRDP	WARD, KASH A.	400.00
34758	12/05/23	DIRDP	WILLIS, SHANNON	82.97
34759	12/05/23	DIRDP	WINDSOR MILL SALES	1,307.71

Cheque No.	Date	Type	Supplier Name	Amount
34760	12/05/23	DIRDP	WINDSOR PLYWOOD	760.31
34761	12/05/23	DIRDP	WOLFENDEN, JULIA	55.00
34762	12/05/23	DIRDP	WOLOSHYN, GAYLE	40.07
34763	12/05/23	DIRDP	WURTH CANADA LIMITED	1,910.25
34764	12/15/23	DIRDP	AIG INSURANCE COMPANY CANADA	147.46
34765	12/15/23	DIRDP	BC PRINCIPALS' & VICE-PRINCI	3,431.09
34766	12/15/23	DIRDP	BC TEACHERS FEDERATION	71,861.81
34767	12/15/23	DIRDP	BC TEACHERS' FEDERATION	62,756.81
34768	12/15/23	DIRDP	CANADIAN UNION OF PUBLIC	23,136.98
34769	12/15/23	DIRDP	CANADIAN WESTERN TRUST	13,248.21
34770	12/15/23	DIRDP	CR & DISTRICT TEACHERS' ASSOC	19,111.21
34771	12/15/23	DIRDP	CR PRINCIPALS & VICE-PRINCIPA	1,176.00
34772	12/15/23	DIRDP	DESJARDINS INSURANCE	9,929.66
34773	12/15/23	DIRDP	INDUSTRIAL ALLIANCE INSURANCE	395.22
34774	12/15/23	DIRDP	MANULIFE	12,172.81
34775	12/15/23	DIRDP	PACIFIC BLUE CROSS	135,310.03
34776	12/15/23	DIRDP	PEBT IN TRUST	102,914.19
34777	12/15/23	DIRDP	SCHOOL BOARD OFFICE STAFF FUN	225.00
34778	12/19/23	DIRDP	A.C.E. COURIER SERVICES	22.70
34779	12/19/23	DIRDP	ADAMS, TAMMY L.	100.00
34780	12/19/23	DIRDP	ANDREWS, CAMILLE	980.00
34781	12/19/23	DIRDP	ARRUDA, MICHAELA	1,080.00
34782	12/19/23	DIRDP	ATKINSON, DEANNA	980.00
34783	12/19/23	DIRDP	ATKINSON, JENNIFER L.	1,960.00
34784	12/19/23	DIRDP	BADGER, CHELSEA E.	1,182.50
34785	12/19/23	DIRDP	BAILEY WESTERN STAR TRUCKS IN	267.26
34786	12/19/23	DIRDP	BC HYDRO & POWER AUTHORITY	74,741.05
34787	12/19/23	DIRDP	BELL, ANGIE M.	51.65
34788	12/19/23	DIRDP	BERNIER, ALEXANDRE	350.00
34789	12/19/23	DIRDP	BEST, PATRICK K.	74.54
34790	12/19/23	DIRDP	BILLOWS, VERONICA	108.75
34791	12/19/23	DIRDP	BIRCHARD, JENNY	143.28
34792	12/19/23	DIRDP	BISHOP, JOANNE L.	17.50
34793	12/19/23	DIRDP	BLANCHARD SECURITY	1,501.50
34794	12/19/23	DIRDP	BOLLANS, ALYSSA	702.71
34795	12/19/23	DIRDP	BRADEN, SHANA M.	125.00
34796	12/19/23	DIRDP	BREARLEY, KIANNA S.	119.19
34797	12/19/23	DIRDP	BROADLEY, NEIL	980.00
34798	12/19/23	DIRDP	BROGAN FIRE & SAFETY	904.18
34799	12/19/23	DIRDP	BUNZL CLEANING & HYGIENE	14,186.32
34800	12/19/23	DIRDP	CAMP HOMEWOOD	3,853.79
34801	12/19/23	DIRDP	CAMPBELL RIVER INDIAN BAND	2,523.55
34802	12/19/23	DIRDP	CANADIAN TIRE ASSOCIATES STOR	301.07
34803	12/19/23	DIRDP	CARIHI SECONDARY SCHOOL	6,995.93
34804	12/19/23	DIRDP	CARMAC DIESEL LTD.	554.01
34805	12/19/23	DIRDP	CARRIERE, LORRAINE J.	86.72
34806	12/19/23	DIRDP	CEDAR ELEMENTARY SCHOOL	1,230.47
34807	12/19/23	DIRDP	CHAMBERLAIN, KELTIE	2,110.00
34808	12/19/23	DIRDP	CITY OF CAMPBELL RIVER	3,805.00
34809	12/19/23	DIRDP	CLOVERDALE PAINT	343.21
34810	12/19/23	DIRDP	CLUTCH SOLUTIONS CANADA INC	6,697.60
34811	12/19/23	DIRDP	COHO BOOKS	412.23
34812	12/19/23	DIRDP	COLUMBIA FUELS	17,997.49
34813	12/19/23	DIRDP	COLUMBIA ICE	28.17
34814	12/19/23	DIRDP	COMOX VALLEY REGIONAL DISTRIC	26.42
34815	12/19/23	DIRDP	CORMACK, GORDON	300.00
34816	12/19/23	DIRDP	CORTES ISLAND ELEM/JR SEC	1,978.27
34817	12/19/23	DIRDP	COULTER, ANNA S.	33.85
34818	12/19/23	DIRDP	COWLEY, TRACEY	980.00

Cheque No.	Date	Type	Supplier Name	Amount
34819	12/19/23	DIRDP	CR LAUNDROMAT	219.22
34820	12/19/23	DIRDP	CR WHALE WATCHING	1,525.13
34821	12/19/23	DIRDP	CRAWSHAW, NATALIE	379.66
34822	12/19/23	DIRDP	CRES 1986 LTD.	1,276.39
34823	12/19/23	DIRDP	DAFCO FILTRATION GROUP	574.11
34824	12/19/23	DIRDP	DE VITO, DARLANA L.	90.00
34825	12/19/23	DIRDP	DECLAN INDUSTRIES INC	80.66
34826	12/19/23	DIRDP	DERKS, SARAH	980.00
34827	12/19/23	DIRDP	DOHERTY, BRENDA	980.00
34828	12/19/23	DIRDP	DOKKEN, TIM W.	398.02
34829	12/19/23	DIRDP	DOLPHIN, KALYAN	2,110.00
34830	12/19/23	DIRDP	DUARTE, JULINA L.	1,960.00
34831	12/19/23	DIRDP	E.B. HORSMAN & SON	2,879.73
34832	12/19/23	DIRDP	ECOLE DES DEUX MONDES	2,300.63
34833	12/19/23	DIRDP	ECOLE PHOENIX MIDDLE SCHOOL	4,416.01
34834	12/19/23	DIRDP	ECOLE WILLOW POINT ELEMENTARY	1,340.93
34835	12/19/23	DIRDP	EDDY, KAT	460.90
34836	12/15/23	DIRDP	PREV PAID BY CC	(2,235.99)
	12/19/23	DIRDP	ENEX	2,235.99
34837	12/19/23	DIRDP	EVANS, KAREN L.	105.33
34838	12/19/23	DIRDP	FINNERTY, DARRIN	980.00
34839	12/19/23	DIRDP	FORTISBC-NATURAL GAS	49,744.55
34840	12/19/23	DIRDP	FOWLER, CATHY C.	40.00
34841	12/19/23	DIRDP	GEORGIA PARK ELEMENTARY	1,985.37
34842	12/19/23	DIRDP	GLADISH, JANICE M.	712.43
34843	12/19/23	DIRDP	GORDON, JEANNE M.	28.49
34844	12/19/23	DIRDP	GRANTER, ARLENE	1,960.00
34845	12/19/23	DIRDP	GREENWOOD, DAVID	980.00
34846	12/19/23	DIRDP	GREGG DISTRIBUTORS LP	85.50
34847	12/19/23	DIRDP	GUILLEVIN INTERNATIONAL INC.	15.66
34848	12/19/23	DIRDP	GUY, JODI	66.40
34849	12/19/23	DIRDP	HARBIN, ELIZABETH	2,110.00
34850	12/19/23	DIRDP	HARRIS & COMPANY	973.85
34851	12/19/23	DIRDP	HARVEY, RENATE	1,700.00
34852	12/19/23	DIRDP	HAUGEN, SHANNON	1,130.00
34853	12/19/23	DIRDP	HEADLEY, JENNA LEE	1,130.00
34854	12/19/23	DIRDP	HEINRICH, FRAUKE	97.60
34855	12/19/23	DIRDP	HENRY, MIKE	120.40
34856	12/19/23	DIRDP	HOBSON, LINDA	980.00
34857	12/19/23	DIRDP	HONSBERGER, KATRINA	980.00
34858	12/19/23	DIRDP	HOUR ZERO CRISIS CONSULTING	10,125.00
34859	12/19/23	DIRDP	HRYISIO, DAVID J.	150.57
34860	12/19/23	DIRDP	HURD, DUNCAN	980.00
34861	12/19/23	DIRDP	INTROBA CANADA LLP	42,464.10
34862	12/19/23	DIRDP	ISLAND IMAGING SUPPLIES	593.60
34863	12/19/23	DIRDP	ISLAND NURSING	2,856.00
34864	12/19/23	DIRDP	JEWELL, TINA	980.00
34865	12/19/23	DIRDP	JOHNSON, MARK L.	100.00
34866	12/19/23	DIRDP	JOHNSON, SHAYLA	74.97
34867	12/19/23	DIRDP	JOHNSON, TAMI J.	125.36
34868	12/19/23	DIRDP	JOHNSTON, SADHU AUFOCHS	2,700.00
34869	12/19/23	DIRDP	JONES, ASHLEIGH N.	46.85
34870	12/19/23	DIRDP	KAL TIRE	14,762.84
34871	12/19/23	DIRDP	KEEP YOUR SHIRT ON!	1,672.16
34872	12/19/23	DIRDP	KIRKE, GILLIAN M.	129.48
34873	12/19/23	DIRDP	KNOX, GEORGINA E.	418.00
34874	12/19/23	DIRDP	KOBAYASHI, JENNIFER OR JEFF	2,110.00
34875	12/19/23	DIRDP	KOZUKI, KIMBERLEY A.	2,101.31
34876	12/19/23	DIRDP	LAFFLING, SHERRY	12.22

Cheque No.	Date	Type	Supplier Name	Amount
34877	12/19/23	DIRDP	LANE 8 DELIVERY SERVICES	362.25
34878	12/19/23	DIRDP	LANE, DENISE	1,080.00
34879	12/19/23	DIRDP	LANSDOWNE, NATASHA A.	54.80
34880	12/19/23	DIRDP	LEE, SOPHIA	1,960.00
34881	12/19/23	DIRDP	LESSARD, LINDA T.	11.82
34882	12/19/23	DIRDP	LOOCK, SHYLO	1,960.00
34883	12/19/23	DIRDP	LOUTER, LAURA A.	399.55
34884	12/19/23	DIRDP	MACDONALD, KIM	2,110.00
34885	12/19/23	DIRDP	MACKENZIE, MARY C.	25.48
34886	12/19/23	DIRDP	MADDIGAN, KATE	2,000.00
34887	12/19/23	DIRDP	MAILLOUX, RAYMOND D.	87.93
34888	12/19/23	DIRDP	MARSHALL, TIFFANY J.	45.00
34889	12/19/23	DIRDP	MARTIN, LETITIA	42.74
34890	12/19/23	DIRDP	MCCABE, BRIGITTE	101.40
34891	12/19/23	DIRDP	MCCREITH, TANYA	41.71
34892	12/19/23	DIRDP	MCELHANNEY LTD.	6,122.76
34893	12/19/23	DIRDP	MCMANN, JOYCE I.	476.95
34894	12/19/23	DIRDP	MID ISLAND CO-OP	1,033.77
34895	12/19/23	DIRDP	MOIR, MELISSA	980.00
34896	12/19/23	DIRDP	MONK OFFICE	2,546.97
34897	12/19/23	DIRDP	MORTON, LINDSEY M.	139.81
34898	12/19/23	DIRDP	MOVOLD, BILL AND DEANNA	980.00
34899	12/19/23	DIRDP	MURPHY, TARA L.	72.95
34900	12/19/23	DIRDP	NELSON ROOFING & SHEET METAL	41,437.63
34901	12/19/23	DIRDP	NELSON, CHRISTIANNE	1,080.00
34902	12/19/23	DIRDP	NESS, LINDSAY	980.00
34903	12/19/23	DIRDP	NETZEL, MARIA	980.00
34904	12/19/23	DIRDP	NICKEL, DAVID	8,996.41
34905	12/19/23	DIRDP	NOBLE, KYLIE A.	201.60
34906	12/19/23	DIRDP	NORTH ISLAND COMMUNICATIONS	653.94
34907	12/19/23	DIRDP	NORTH ISLAND GLASS LTD.	4,815.88
34908	12/19/23	DIRDP	NTALINTUMIRE, MARINA	980.00
34909	12/19/23	DIRDP	OHS TECHNOLOGIES	2,688.00
34910	12/19/23	DIRDP	PACIFIC COASTAL PEST CONTROL	315.00
34911	12/19/23	DIRDP	PAKOSZ, DONNA	980.00
34912	12/19/23	DIRDP	PASSION SPORTS	1,398.71
34913	12/19/23	DIRDP	PATRICK, KEVIN W.	312.36
34914	12/19/23	DIRDP	PEDERSEN, SHELLEY	39.83
34915	12/19/23	DIRDP	PENFIELD ELEMENTARY SCHOOL	1,039.78
34916	12/19/23	DIRDP	PENGELLY, CATHERINE A.	30.07
34917	12/19/23	DIRDP	PENINSULA CO-OP	47.85
34918	12/19/23	DIRDP	PINECREST ELEMENTARY SCHOOL	500.50
34919	12/19/23	DIRDP	PIONEER HARDWARE LTD.	787.31
34920	12/19/23	DIRDP	PLAMONDON, SARA	1,960.00
34921	12/19/23	DIRDP	POLK, ZEPHYR	350.00
34922	12/19/23	DIRDP	POSLOWSKY, SHARLENE	1,960.00
34923	12/19/23	DIRDP	QUADRA ELEMENTARY SCHOOL	970.00
34924	12/19/23	DIRDP	QUAY WEST KITCHEN & CATERING	1,505.21
34925	12/19/23	DIRDP	QUINSAM RADIO COMMUNICATIONS	2,822.40
34926	12/19/23	DIRDP	RENSBY, KRISTI	980.00
34927	12/19/23	DIRDP	RIPPLE ROCK ELEMENTARY	969.94
34928	12/19/23	DIRDP	RIVERCITY INCLUSION SOCIETY	359.50
34929	12/19/23	DIRDP	ROACH, ERIN	1,960.00
34930	12/19/23	DIRDP	ROBINSON, AMBER L.	87.45
34931	12/19/23	DIRDP	ROBRON CENTRE	4,087.20
34932	12/19/23	DIRDP	ROGERS WIRELESS INC.	3,994.50
34933	12/19/23	DIRDP	RUSICK, SCOTT	190.00
34934	12/19/23	DIRDP	SANDOWNE ELEMENTARY SCHOOL	2,457.40
34935	12/19/23	DIRDP	SAXBY-JONES, MAYA R.	160.04



Cheque No.	Date	Type	Supplier Name	Amount
34936	12/19/23	DIRDP	SAYWARD ELEM JR SECONDARY SCH	680.00
34937	12/19/23	DIRDP	SCHOOL DISTRICT NO. 71 COMOX	3,561.64
34938	12/19/23	DIRDP	SHEA, JOLIE M.	190.00
34939	12/19/23	DIRDP	SHEMKO, DANI	100.94
34940	12/19/23	DIRDP	SHERIFF, SHELLY	36.48
34941	12/19/23	DIRDP	SHI, RUIPING	980.00
34942	12/19/23	DIRDP	SHIELDS, JOE M.	140.00
34943	12/19/23	DIRDP	SIMARD, JOSEE C.	24.40
34944	12/19/23	DIRDP	SIRIGNANO, SERENA	980.00
34945	12/19/23	DIRDP	SMITH, SHEILA M.	29.52
34946	12/19/23	DIRDP	SOFTCHOICE CORPORATION	9,453.15
34947	12/19/23	DIRDP	SOUCH, DAN	1,050.00
34948	12/19/23	DIRDP	SOUTHGATE MIDDLE SCHOOL	713.04
34949	12/19/23	DIRDP	SOUTHSIDE WELDING LTD.	721.92
34950	12/19/23	DIRDP	SQUIRREL COVE TRADING	612.79
34951	12/19/23	DIRDP	ST PIERRE, BEVERLEY	1,960.00
34952	12/19/23	DIRDP	STANSELL, DEBBIE	980.00
34953	12/19/23	DIRDP	STAPLES	444.92
34954	12/19/23	DIRDP	STEPHENS, ERIN K.	45.80
34955	12/19/23	DIRDP	STEVE MARSHALL MOTORS LIMITED	79.77
34956	12/19/23	DIRDP	STICKNEY, JEN	32.26
34957	12/19/23	DIRDP	STIRRETT, LINDA	321.43
34958	12/19/23	DIRDP	STIX, KIM F.	7.12
34959	12/19/23	DIRDP	STRATHCON INDUSTRIES	31.65
34960	12/19/23	DIRDP	SUMMIT CUSTOM BROKERS	210.95
34961	12/19/23	DIRDP	SUPERIOR PROPANE INC.	16,724.01
34962	12/19/23	DIRDP	SWING TIME DISTRIBUTORS	21,926.24
34963	12/19/23	DIRDP	TEACHER'S FILE	1,270.01
34964	12/19/23	DIRDP	TEAM SALES	3,662.01
34965	12/19/23	DIRDP	THE SHERWIN-WILLIAMS CO.	276.91
34966	12/19/23	DIRDP	THINKTEL COMMUNICATIONS	1,860.32
34967	12/19/23	DIRDP	THOMAS, SARAH	2,110.00
34968	12/19/23	DIRDP	THOMPSON, ALANA	1,102.61
34969	12/19/23	DIRDP	THOMPSON, ASHLEY Y.	1,960.00
34970	12/19/23	DIRDP	TIMBERLINE SECONDARY	3,545.84
34971	12/19/23	DIRDP	TLD COMPUTERS	2,026.34
34972	12/19/23	DIRDP	TOELLE, STACEY	980.00
34973	12/19/23	DIRDP	TOEWS, JULIE A.	111.57
34974	12/19/23	DIRDP	TONKIN, CHRISTINE E.	26.41
34975	12/19/23	DIRDP	TONN, SARAH M.	34.77
34976	12/19/23	DIRDP	TSOLUM & TSABLE ENVIRONMENTAL	105.00
34977	12/19/23	DIRDP	TURNER, ROSEMARY	980.00
34978	12/19/23	DIRDP	UNIGLOBE CAREFREE TRAVEL LTD	419.85
34979	12/19/23	DIRDP	UPLAND CONTRACTING	593.81
34980	12/19/23	DIRDP	VILLAGE OF SAYWARD	375.00
34981	12/19/23	DIRDP	VINING, LORILL D.	63.44
34982	12/19/23	DIRDP	WARD, KASH A.	114.43
34983	12/19/23	DIRDP	WHITE'S DIESEL POWER & MARINE	1,774.34
34984	12/19/23	DIRDP	WILLIS, SHANNON	298.62
34985	12/19/23	DIRDP	WILSON, AMANDA	161.88
34986	12/19/23	DIRDP	WINDSOR PLYWOOD	27.69
34987	12/19/23	DIRDP	WOLOSHYN, GAYLE	36.16
34988	12/19/23	DIRDP	WURTH CANADA LIMITED	1,493.91
34989	12/19/23	DIRDP	ZEMANEK, SHARENE L.	135.00
34990	12/19/23	DIRDP	ZUMACH, KIM J.	187.74
34991	12/20/23	DIRDP	QUALIFAST CONTRACTING LTD	234,075.05
27	45261	MABMO	BMO PURCHASE CARD UPLOAD	130,790.68
104	45266	MANCK	TRF FROM GENERAL TO U.S. ACCOUNT	11,500.30

Cheque No.	Date	Type	Supplier Name	Amount
108	45261	MANCK	TO CORRECT BMO TRANSACTIONS DEC 1 2023	1,880.97
116	45281	MANCK	TRANSFER FROM GENERAL TO PAYROLL	3,493,350.47
117	45265	MANCK	TRANSFER FROM GENERAL TO SUMMER SAVINGS	137,731.17
121	45275	MANCK	TRANSFER FROM GENERAL TO SUMMER SAVINGS	94,182.45
122	45279	MANCK	TRF FROM GENERAL TO U.S. ACCOUNT	6,073.92
123	45289	MANCK	TRANSFER FROM GENERAL TO SUMMER SAVINGS	141,312.23
2438	45266	MANCK	INTERNATIONAL-INV-1558 JUAN G	3,407.99
2439	45266	MANCK	INTERNATIONAL CAF23-46	2,449.66
2440	45266	MANCK	ACTIVITY FEES - NOV 2023	1,398.32
2442	45267	MANCK	BANK WIRE INTERNATIONAL KERST	15,900.00
2445	45268	MANCK	PAYROLL RETURNED LYNN BOSWELL	142.23
2446	45268	MANCK	ROYAL BANK VISA	11,038.42
2448	45272	MANCK	BC EHT REMITTANCE JULY 1-SEPT	254,120.91
2457	45288	MANCK	ROYAL BANK WIRE TRANSFERS	2,062.50
2458	45288	MANCK	THE LEMON TREE-MADRID	3,093.75
2459	45288	MANCK	LUMON FX EUROPE LTD-GERMANY	3,093.75
2471	45282	MANCK	BANK FEES INTERNATION IN1644/	17.00
2432	12/05/23	MANCK	ADMIN 113023 PR DUE 120523	3,187.32
2433	12/05/23	MANCK	CUPE 111823 PR DUE 120523	10,191.38
2434	12/05/23	MANCK	TTOC 111523 PR DUE 120523	29,686.50
2435	12/05/23	MANCK	ADMIN 113023 PR DUE 120523	69,178.28
2436	12/05/23	MANCK	CUPE 111823 PR DUE 120523	150,996.69
2437	12/05/23	MANCK	TEACH 113023 PR DUE 120523	354,651.29
2441	12/06/23	MANCK	TTOC 112223 PR DUE 120623	20,538.05
2443	12/08/23	MANCK	CASUAL 112423 PR DUE 120823	2,802.59
2444	12/08/23	MANCK	CUPE 112423 PR DUE 120823	92,192.84
2447	12/12/23	MANCK	TTOC 113023 PR DUE 121223	44,533.83
2449	12/14/23	MANCK	ADMIN 113023 PR DUE 121423	12,221.27
2450	12/14/23	MANCK	ADMIN 113023 PR DUE 121423	45,871.84
2451	12/14/23	MANCK	TEACH 113023 PR DUE 121423	791,824.25
2452	12/21/23	MANCK	CUPE 120223 PR DUE 121923	11,829.45
2453	12/21/23	MANCK	CUPE 120223 PR DUE 121923	151,917.42
2454	12/21/23	MANCK	TTOC 120723 PR DUE 122123	29,254.67
2455	12/22/23	MANCK	CASUAL 120823 PR DUE 122223	2,655.11
2456	12/22/23	MANCK	CUPE120823 PR DUE 122223	92,337.10
2460	12/28/23	MANCK	ADMIN 121523 PR DUE 122823	2,936.44
2461	12/28/23	MANCK	ADMIN 121523 PR DUE 122823	67,167.79
2462	12/28/23	MANCK	TEACH 123123 PR DUE 122823	326,949.13
2464	12/29/23	MANCK	ADMIN 121523 PR DUE 122923	12,039.66
2465	12/29/23	MANCK	ADMIN 121523 PR DUE 122923	46,274.68
Cdn \$Currency Total				8,169,429.56
US Dollars				8,773.24
US \$ Currency Total				8,773.24
Grand Total				8,178,202.80

PDUM1								
PROG - CSD.501		SCHOOL DISTRICT NO 72 (CAMPBELL RIVER)				Page 1		
DATE - 1/29/24		Public Disclosure Report Details						
TIME - 12:51:25		DEC01/23 to DEC31/23						
Employee	Vendor	Invoice	Inv Date	Pub Date	P/O	Object	Pub Amount	
Briggs, Shannon	18000229	120623	DEC06/23	DEC06/23	PO401	3430	108.80	
		MILEAGE SRD DEC 6, 2024						
Briggs, Shannon	18000229	120623	DEC06/23	DEC06/23	PO401	3490	78.40	
		INTERNET NOV 20 - DEC 19, 2023						
Briggs, Shannon	18000229	121923	DEC19/23	DEC19/23	PO401	3430	108.80	
		DEC 19, 2023 BOARD MTG MILEAGE						
		Employee Total					296.00	
Cizmic, Philip V.	2059	121323	DEC13/23	DEC13/23	PO402	3450	23.58	
		MEALS						
Cizmic, Philip V.	2059	121323-1	DEC13/23	DEC13/23	PO402	3490	390.00	
		CELL PHONE JULY-DEC 23						
		Employee Total					413.58	
Eddy, Kat	18000228	ROYAL BANK VISA 2879284	12237235-KP	DEC20/23	DEC20/23	PO401	3450	27.72
		MEALS						
		Employee Total					27.72	
Kyle, Morgan L.	19000272	ROYAL BANK VISA 2879284	12230597-MK	DEC20/23	DEC20/23	PO402	3440	456.18
		HOTEL						
		Employee Total					456.18	
McMann, Joyce I.	80248	120723	DEC07/23	DEC07/23	PO401	3420	159.75	
		FERRY						
McMann, Joyce I.	80248	120723	DEC07/23	DEC07/23	PO401	3430	231.20	
		MILEAGE						
McMann, Joyce I.	80248	120723	DEC07/23	DEC07/23	PO401	3450	86.00	
		MEAL EXPENSE						
McMann, Joyce I.	80248	ROYAL BANK VISA 2879284	12237235-KP	DEC20/23	DEC20/23	PO401	3450	37.72
		MEALS						
		Employee Total					514.67	
Patrick, Kevin W.	50020	ROYAL BANK VISA 2879284	12237235-KP	DEC20/23	DEC20/23	PO401	3420	89.00
		PARKING						
Patrick, Kevin W.	50020	ROYAL BANK VISA 2879284	12237235-KP	DEC20/23	DEC20/23	PO401	3440	601.00
		ACCOMMODATION						
Patrick, Kevin W.	50020	ROYAL BANK VISA 2879284	12237235-KP	DEC20/23	DEC20/23	PO401	3450	27.72
		MEALS						
		Employee Total					717.72	
		Grand Total					4,595.37	

**School District No. 72 (Campbell River)  
Financial Report: First Quarter  
Period Ending December 31, 2023**

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**A. Statement of Revenue and Expenses (Summary) ..... 2**

**B. Statement of Budgeted Expenditures (Summary) ..... 3**

**C. Instruction Budgets ..... 4**

**D. Administration Budgets ..... 6**

**E. Maintenance and Operations ..... 8**

**F. Transportation ..... 10**

*Overall the budgets are not overspent to approved amounts*

*There is a structural deficit continuing for the current year.*

**School District No. 72 (Campbell River)**  
**Statement of Revenue and Expenses**  
**For the 6 Months Ended December 30, 2023**

	<b>2023/24 Budget Preliminary</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>YTD to Actual %</b>	<b>Under (Over) Budget \$\$</b>	<b>%</b>
<b>Revenues</b>						
Ministry of Education Operating Grant	66,603,521	26,641,408	26,758,768	100%	(117,360)	-0.44% a
Ministry of Education Other Grants	472,670	189,068	235,733	125%	(46,665)	-24.68% b
First Nations	2,078,448	831,379	817,180	98%	14,199	1.71% a
North Island College	192,000	96,000	84,274	88%	11,726	12.21% b
SD # 93 (CSF)	295,518	118,207	109,676	93%	8,531	7.22% b
International Students	972,000	388,800	407,355	105%	(18,555)	-4.77% b
Student Services Contracts	71,626	35,813	35,813	100%	0	0.00% b
Misc Revenue	6,500	3,250	207,249	6377%	(203,999)	-6276.73% d
Rentals and Leases	163,000	81,500	66,932	82%	14,568	17.88% b
Investment Income	360,000	180,000	349,597	194%	(169,597)	-94.22%
Childcare Revenue	476,100	190,440	202,664	106%	(12,224)	-6.42% b
	<b>71,691,383</b>	<b>28,755,866</b>	<b>29,275,241</b>	<b>102%</b>	<b>(519,375)</b>	<b>-1.81%</b>
<b>Expenses</b>						
Salaries, Wages and Benefits	64,453,953	27,054,427	26,720,532	99%	333,895	1.23%
Services, Contracts and Supplies	7,137,443	3,274,903	3,438,382	105%	(163,479)	-4.99% c
	<b>71,591,396</b>	<b>30,329,330</b>	<b>30,158,914</b>	<b>99%</b>	<b>170,416</b>	<b>0.56%</b>

Excluded from this financial report is local capital expenditures for \$200,000 which will be included in future reporting.

- NOTES a. MOE issues grants to match expenses. Q2 receives 40% of annual budget.  
b. Grants and revenues are recorded when received, budget is averaged through the year.  
c. Contract and supply expenses not evenly spent through the year.

**SUMMARY BUDGET ANALYSIS**

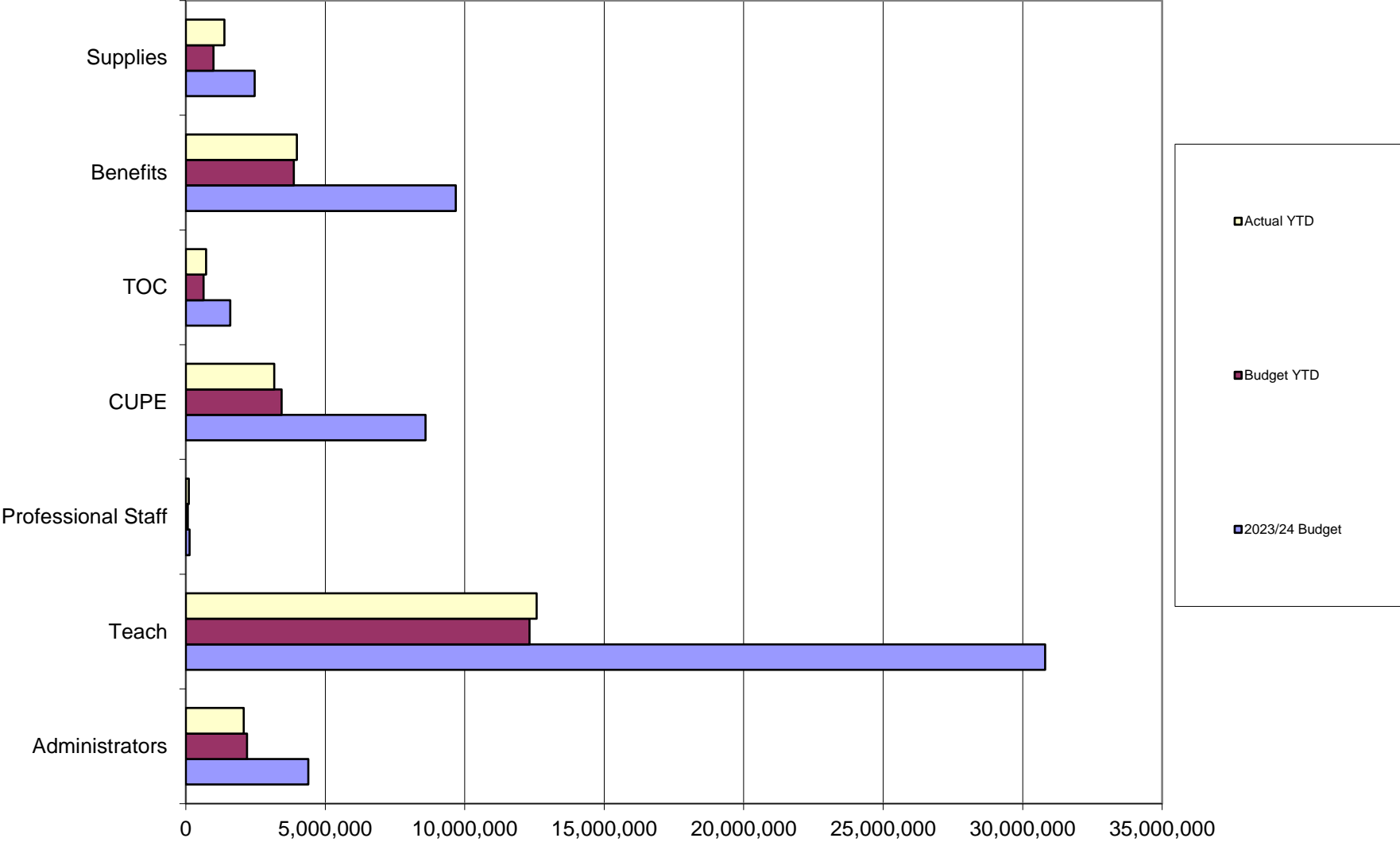
For the 6 Months Ended December 30, 2023

	<b>2023/24 Budget Preliminary</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>YTD to Actual %</b>	<b>Under (Over) Budget \$\$</b>	<b>Budget %</b>
<b><u>Instruction</u></b>						
Administrators	4,389,874	2,194,937	2,071,867	94%	123,070	6%
Teach	30,805,959	12,322,384	12,579,219	102%	(256,836)	-2%
Professional Staff	132,615	66,308	107,258	162%	(40,951)	-62%
CUPE	8,595,309	3,438,124	3,165,514	92%	272,610	8%
TOC	1,593,744	637,498	728,931	114%	(91,433)	-14%
Benefits	9,681,109	3,872,444	3,984,563	103%	(112,120)	-3%
Supplies	2,468,886	993,724	1,385,447	139%	(391,723)	-39%
	<b>57,667,496</b>	<b>23,525,417</b>	<b>24,022,799</b>	<b>102%</b>	<b>(497,382)</b>	<b>-2%</b>
<b><u>District Administration</u></b>						
Administrators	30,000	15,000	0	0%	15,000	100%
Professional Staff	1,332,161	666,081	695,915	104%	(29,834)	-4%
CUPE	432,251	216,126	193,756	90%	22,370	10%
TOC	3,200	1,600	10,323	645%	(8,723)	-545%
Trustee	102,212	51,106	56,359	110%	(5,253)	-10%
Benefits	450,223	225,112	211,433	94%	13,679	6%
Supplies	776,699	388,350	422,083	109%	(33,733)	-9%
	<b>3,126,746</b>	<b>1,563,373</b>	<b>1,589,868</b>	<b>102%</b>	<b>(26,495)</b>	<b>-2%</b>
<b><u>Operations and Maintenance</u></b>						
Professional Staff	258,186	129,093	171,114	133%	(42,021)	-33%
CUPE	4,445,601	2,222,801	1,822,954	82%	399,846	18%
Benefits	1,107,305	553,653	488,933	88%	64,719	12%
Supplies	3,360,855	1,680,428	1,352,208	80%	328,219	20%
	<b>9,171,947</b>	<b>4,585,974</b>	<b>3,835,210</b>	<b>84%</b>	<b>750,764</b>	<b>16%</b>
<b><u>Transportation and Housing</u></b>						
Professional Staff	44,832	22,416	24,663	110%	(2,247)	-10%
CUPE	834,920	333,968	324,106	97%	9,862	3%
Benefits	214,452	85,781	83,625	97%	2,156	3%
Supplies	531,003	212,401	278,643	131%	(66,242)	-31%
	<b>1,625,207</b>	<b>654,566</b>	<b>711,036</b>	<b>109%</b>	<b>(56,470)</b>	<b>-9%</b>
<b>TOTAL</b>	<b>71,591,396</b>	<b>30,329,330</b>	<b>30,158,914</b>	<b>99%</b>	<b>170,416</b>	<b>1%</b>

Variance of actual costs to budget YTD are highlighted as follows:

- 1) See detailed tabs for supplies variances
- 2) Residual variances not significant and are considered in the detailed reports.

# Instruction



## Instruction Budget Analysis

For the 6 Months Ended December 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$	%
10	Administrators	4,389,874	2,194,937	2,071,867	94%	123,070	6%
11	Teachers	30,805,959	12,322,384	12,579,219	102%	(256,836)	-2%
12	Professional Staff	132,615	66,308	107,258	162%	(40,951)	-62%
13	Support Staff	8,595,309	3,438,124	3,165,514	92%	272,610	8%
14	TTOC	1,593,744	637,498	728,931	114%	(91,433)	-14%
21	Benefits	9,681,109	3,872,444	3,984,563	103%	(112,120)	-3%
31	Prof & Technical Services	27,500	11,000	22,200	202%	(11,200)	-102%
32	Data Processing	256,412	102,565	290,952	284%	(188,387)	-184%
34	Pro-D and Travel	650,564	260,226	190,096	73%	70,130	27%
36	Equipment Lease	61,700	30,850	26,681	86%	4,169	14%
37	Membership Fees	6,000	2,400	2,475	103%	(75)	-3%
41	Bad Debt Recovery	0	0	2,925	-	(2,925)	-
42	Contracts	504,864	201,946	272,772	135%	(70,826)	-35%
43	Office Supplies	248,463	99,385	65,094	65%	34,292	35%
51	Instructional Supplies	468,813	187,525	440,905	235%	(253,379)	-135%
52	Books & Guides	172,584	69,034	30,877	45%	38,157	55%
53	Audio Visual Materials	0	0	0	-	0	-
58	Equipment	51,986	20,794	25,420	122%	(4,625)	-22%
59	Computer Equipment Replacement	20,000	8,000	15,052	188%	(7,052)	-88%
		57,667,496	23,525,417	24,022,799	102%	(497,382)	-2%

Budget centres includes schools and instructional support services.

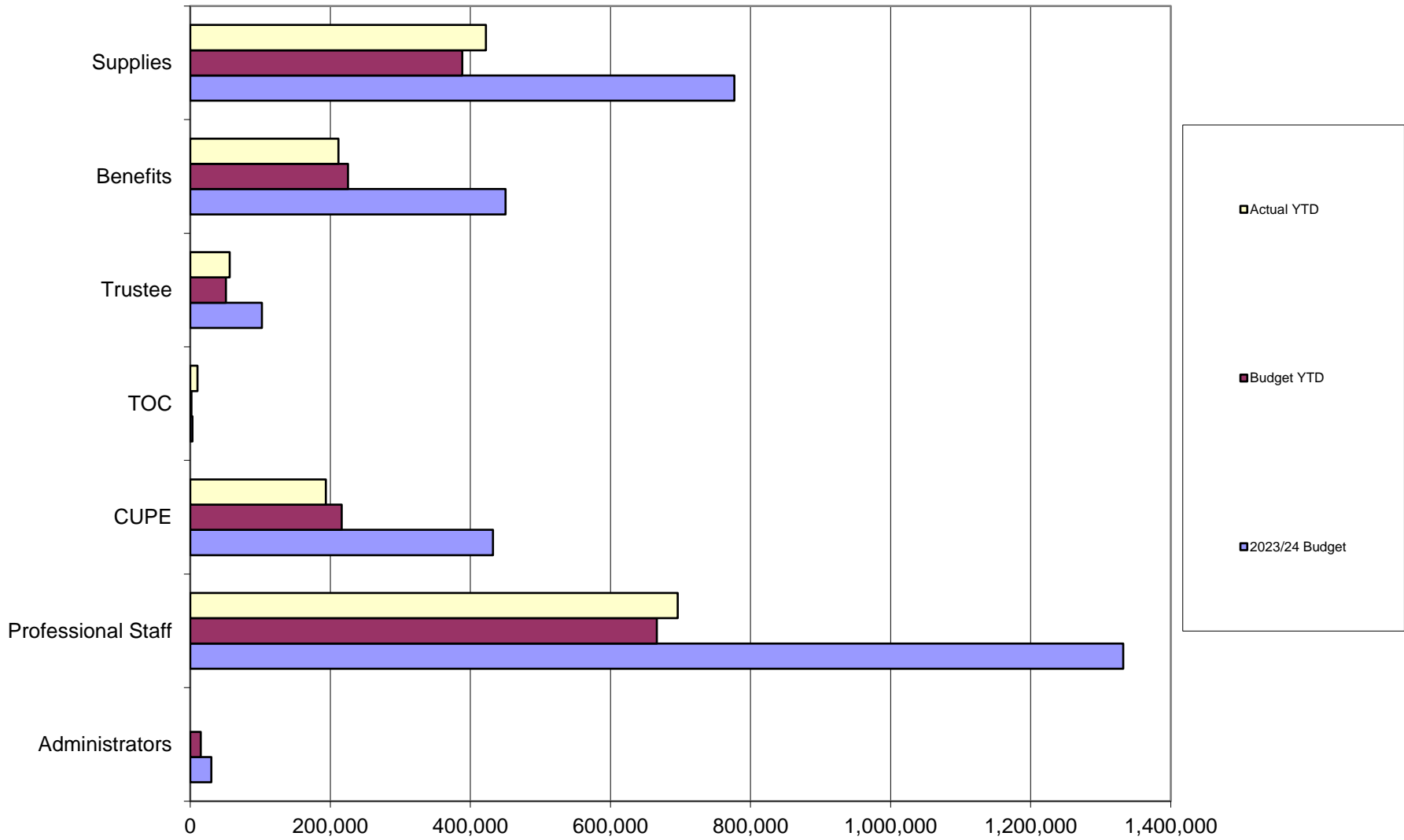
Budget YTD is assumed to be incurred mostly from September to June. For the quarter ending, this would be 40% of the annual budget except Administrators, professional staff, and equipment lease (50%)

### NOTES

- a. Two professional development days were held in Q1-Q2
- b. Expenses were prepaid
- c. Contract and supply expenses not evenly spent through the year



# Administration



## Administration Budget Analysis

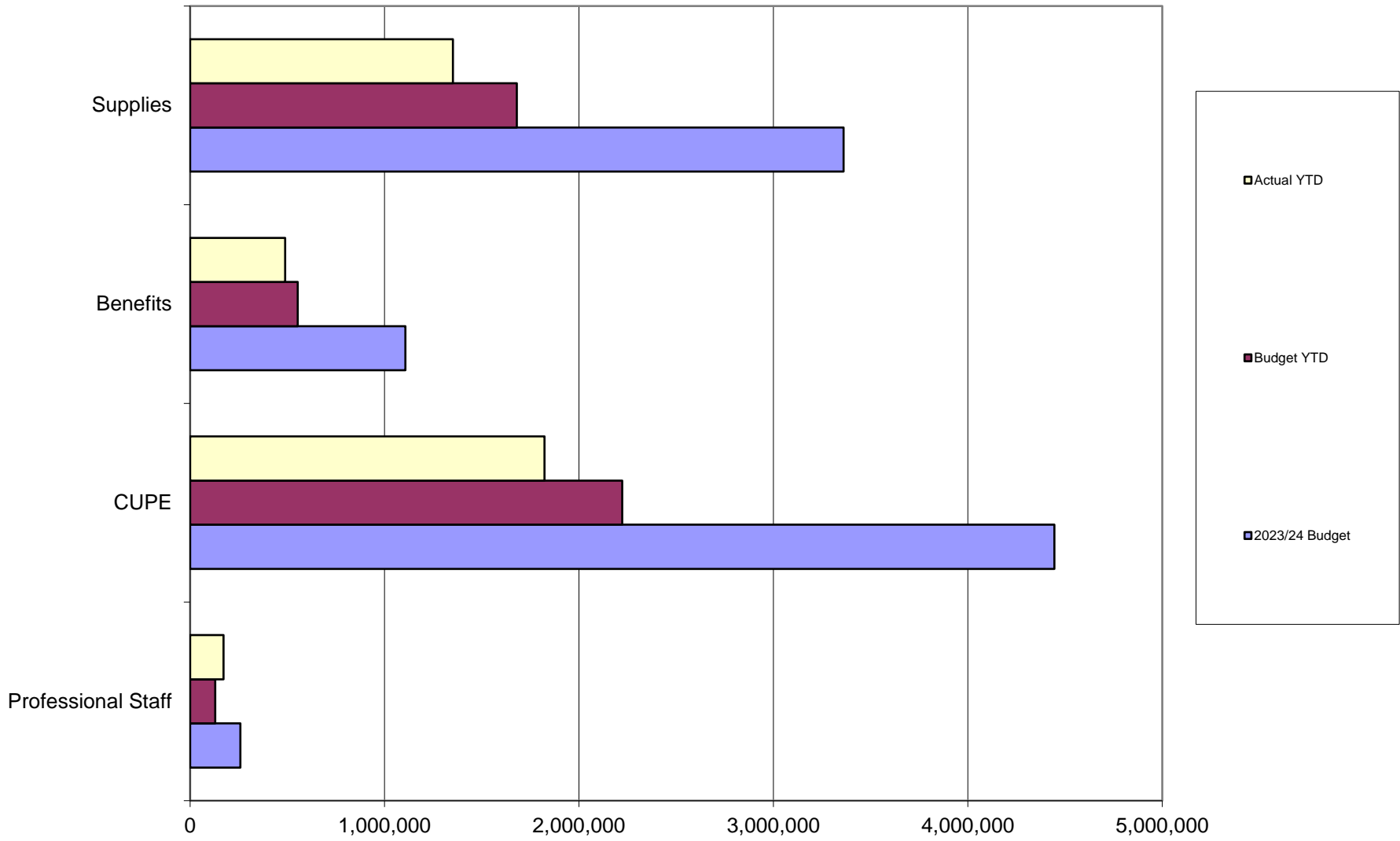
For the 6 Months Ended December 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
10	Administrators	30,000	15,000	0	0%	15,000	100%
12	Professional Staff	1,332,161	666,081	695,915	104%	(29,834)	-4%
13	Support Staff	432,251	216,126	193,756	90%	22,370	10%
14	TOC	3,200	1,600	10,323	645%	(8,723)	-545%
19	Trustees	102,212	51,106	56,359	110%	(5,253)	-10%
21	Benefits	450,223	225,112	211,433	94%	13,679	6%
31	Professional Services	97,000	48,500	49,507	102%	(1,007)	-2% a
32	Data Processing	5,000	2,500	0	0%	2,500	100% a
34	Pro-D and Travel	204,284	102,142	85,294	84%	16,848	16% a
36	Equipment Lease	0	0	0	-	0	- a
37	Membership Fees	51,000	25,500	47,301	185%	(21,801)	-85% a
39	Insurance	0	0	0	-	0	- a
41	Service Charges	0	0	5,404	-	(5,404)	-
42	Services	90,000	45,000	35,190	78%	9,810	22% a
43	Office Supplies	105,765	52,883	62,525	118%	(9,643)	-18% a
51	Supplies	223,650	111,825	136,862	122%	(25,037)	-22% a
59	Software	0	0	0	-	0	- a
		3,126,746	1,563,373	1,589,868	102%	(26,495)	-2%

Budget centres includes human resources, payroll, business services, board officers/executive, and trustee costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 50% of the annual budget.

NOTES a. Contract and supply expenses not evenly spent through the year.

# Maintenance



## Maintenance Budget Analysis

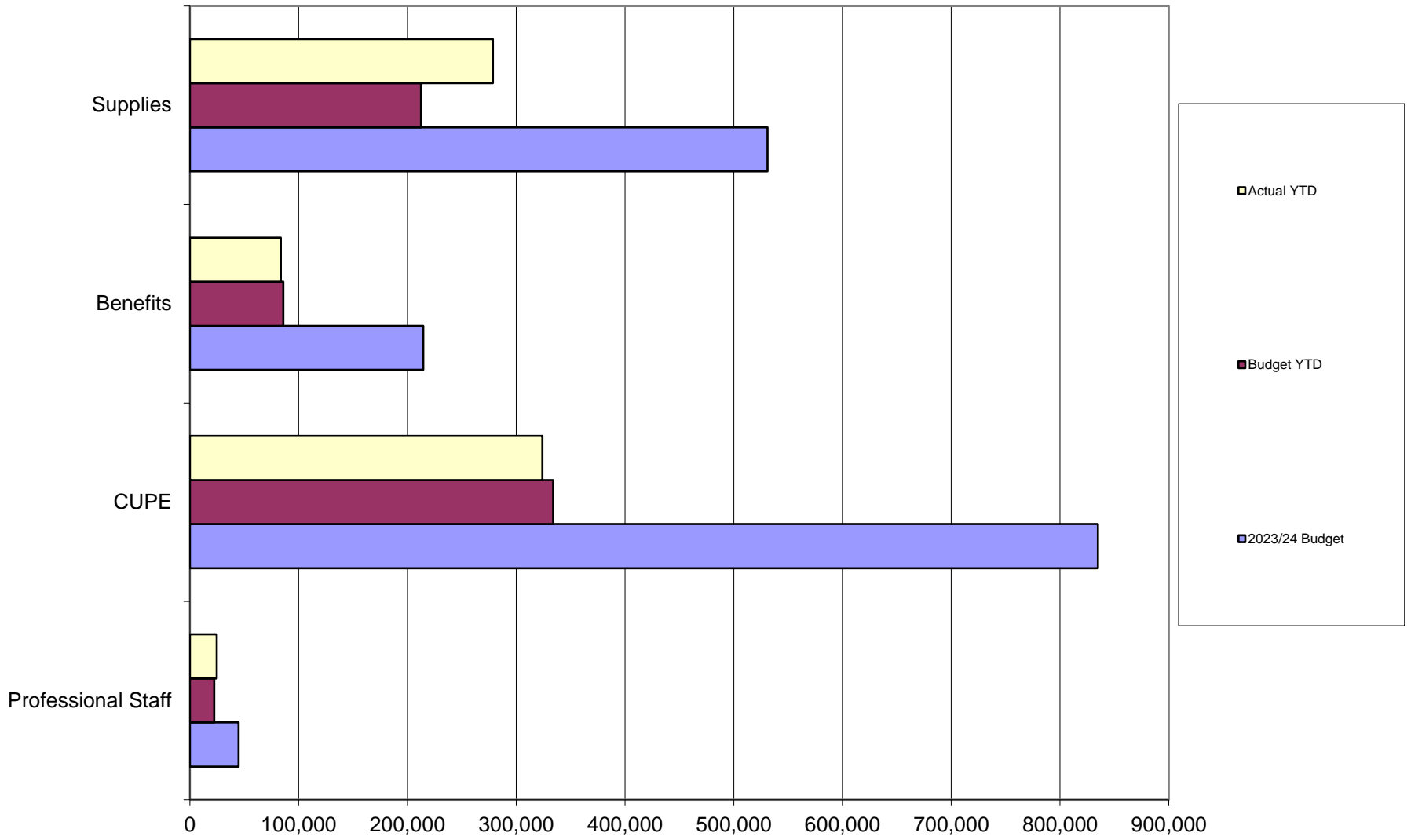
For the 6 Months Ended December 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$	%
12	Professional Staff	258,186	129,093	171,114	133%	(42,021)	-33%
13	Support Staff	4,445,601	2,222,801	1,822,954	82%	399,846	18%
21	Benefits	1,107,305	553,653	488,933	88%	64,719	12%
32	Data Processing	25,000	12,500	44,309	354%	(31,809)	-254%
34	Pro-D and Travel	79,682	39,841	20,943	53%	18,898	47%
36	Equipment Lease	11,000	5,500	1,245	23%	4,255	77%
37	Dues and Fees	1,900	950	336	35%	614	65%
39	Insurance	118,488	59,244	128,673	217%	(69,429)	-117%
42	Contracts	579,000	289,500	137,403	47%	152,097	53%
43	Office Supplies	17,650	8,825	17,053	193%	(8,228)	-93%
51	Supplies	779,730	389,865	401,406	103%	(11,541)	-3%
53	Cable	6,500	3,250	3,882	119%	(632)	-19%
54	Electricity	708,040	354,020	274,141	77%	79,879	23%
55	Fuel	549,730	274,865	179,926	65%	94,939	35%
56	Municipal Utilities	114,195	57,098	74,789	131%	(17,691)	-31%
57	Waste Disposal	70,940	35,470	41,132	116%	(5,662)	-16%
58	Equipment	29,000	14,500	26,907	186%	(12,407)	-86%
59	Computer Replacement	270,000	135,000	65	0%	134,935	100%
		9,171,947	4,585,974	3,835,210	84%	750,764	16%

Budget centres includes facilities and technology costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 50% of the annual budget.

- NOTES a. Maintenance chargebacks have been applied. Other programs paying for maintenance services.  
b. Contract and supply expenses not evenly spent through the year.

# Transportation



## Transportation Budget Analysis

For the 6 Months Ended December 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$	%
12	Professional Staff	44,832	22,416	24,663	110%	(2,247)	-10%
13	Support Staff	834,920	333,968	324,106	97%	9,862	3% a
21	Benefits	214,452	85,781	83,625	97%	2,156	3%
33	Student Travel	25,153	10,061	24,340	242%	(14,279)	-142% a
34	Pro-D and Travel	10,200	4,080	6,582	161%	(2,502)	-61%
37	Dues and Fees	2,000	800	2,636	330%	(1,836)	-230%
39	Insurance	46,000	18,400	1,572	9%	16,828	91%
42	Contracts	70,000	28,000	40,229	144%	(12,229)	-44% a
43	Office Supplies	1,250	500	803	161%	(303)	-61%
51	Supplies	375,400	150,160	199,216	133%	(49,056)	-33% a
58	Equipment	1,000	400	3,264	816%	(2,864)	-716%
		1,625,207	654,566	711,036	109%	(56,470)	-9%

Budget centres includes transportation and housing costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 40% of the annual budget.

NOTES a. Contract and supply expenses not evenly spent through the year.

**School District No. 72 (Campbell River)  
Trustee and Executive Expenses  
For the 6 Months Ended December 30, 2023**

	<u>Salary/Remuneration</u>	<u>Pro-D</u>	<u>Expense Reimbursement</u>	<u>Total</u>
<b><u>Trustees</u></b>				
Briggs	\$ 7,779		\$ 2,161	\$ 9,940
Eddy	9,095		2,623	11,719
Gillis	8,371			8,371
Gladish	7,779			7,779
Hagen	7,779			7,779
Harper	7,779			7,779
McMann	7,779		690	8,468
	<u>56,359</u>	<u>-</u>	<u>5,474</u>	<u>61,833</u>
<b><u>Executives</u></b>				
Superintendent	82,730			82,730
Associate Superintendent	102,912	3,016	2,977	108,905
Associate Superintendent	95,428	970	2,926	99,324
Secretary Treasurer	100,566	1,184	1,142	102,892
	<u>381,636</u>	<u>5,169</u>	<u>7,045</u>	<u>393,850</u>
<b>Total</b>	<b>\$ 437,995</b>	<b>\$ 5,169</b>	<b>\$ 12,520</b>	<b>\$ 455,683</b>

**School District No. 72 (Campbell River)  
Trustee and Executive Expenses  
For the Year Ended June 30, 2023**

	<u>Salary/Remuneration</u>	<u>Pro-D</u>	<u>Expense Reimbursement</u>	<u>Total</u>
<b><u>Trustees</u></b>				
Briggs	\$ 14,097		\$ 1,926	\$ 16,023
Eddy	16,108		6,474	22,582
Franklin	4,699		358	5,057
Gillis	10,087			10,087
Gladish	9,398			9,398
Hagen	14,097			14,097
Harper	9,398			9,398
Kerr	5,532			5,532
McMann	14,097		2,587	16,684
Willson	4,699		182	4,881
	<u>102,213</u>	<u>-</u>	<u>11,528</u>	<u>113,740</u>
<b><u>Executives</u></b>				
Superintendent	211,243	1,964	9,225	222,432
Associate Superintendent	189,221	4,124	5,548	198,893
Associate Superintendent	172,064	4,902	3,846	180,813
Secretary Treasurer	175,826	1,775	5,831	183,431
	<u>748,355</u>	<u>12,765</u>	<u>24,450</u>	<u>785,569</u>
<b>Total</b>	<b>\$ 850,567</b>	<b>\$ 12,765</b>	<b>\$ 35,977</b>	<b>\$ 899,309</b>