

MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, DECEMBER 19, 2023

Present: K. Eddy, Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Harper, J. McMann, Trustees; P. Cizmic, Associate Superintendent, M. Kyle, Associate Superintendent G. Manning, Superintendent; and K. Patrick Secretary-Treasurer.

Absent: D. Hagen, Trustee

23-184 Call to order/ Chair's remarks

Board Chair Eddy called the meeting to order at 7:30 pm. Eddy thanked staff, students and the learning community for a wonderful 2023.

23-185 Superintendent's remarks

Superintendent Manning thanked Trustees for a great start to the school year and his first four months in the district. He noted the many learning sessions and school activities he has been able to attend throughout the district this fall as he gets to know the district.

23-186 Approval of the minutes of November 28, 2023

It was proposed by C. Gillis, seconded by D. Harper and **CARRIED:**

THAT the minutes of the meeting of November 28, 2023 are hereby approved as circulated.

23-187 Approval of the Agenda

It was proposed by J. Gladish, seconded by J. McMann and **CARRIED:**

THAT the agenda is hereby approved as submitted.

23-188 Report from the December 19, 2023 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

23-189 ChatGPT/ generative AI

Superintendent Manning shared a presentation on ChatGPT/ generative AI: what it is, how it works and what are the options in the school system. He emphasized educators' role in teaching ethical use of the tools and the responsibility to teach expectations and guide learning.

23-190 Motion to adopt Board Governance Policy 33

Vice-Chair Gillis reported that the following policy has been reviewed and is ready for adoption:

Policy 33 – Naming or Renaming Schools and Facilities

It was proposed by J. McMann, seconded by S. Briggs and **CARRIED:**

THAT the Board adopt the Board Governance Committee’s recommended revision of Board Governance Policy 33 – Naming or Renaming Schools and Facilities.

23-191 Board Governance Policy - Notice of Motion

Vice-Chair Gillis reviewed the Notice of Motion regarding Board Governance *Policy 34 – Public Interest Disclosure*. The draft policy will be posted on the district website for feedback and presented at the January 16, 2023 for a motion to adopt the policy.

23-192 Finance Warrant No. 4, October 31, 2023

It was proposed by S. Briggs, seconded by J. Gladish and **CARRIED:**

THAT the Finance Warrant No.4, dated October 31, 2023 be accepted as presented.

23-193 Long range facility plan

Secretary-Treasurer Patrick advised the Board of the Ministry of Education and Child Care’s requirement for school districts to have a ten year facility plan, The facility plan in turn helps inform the capital plan and shows that the Board is considering strategic use of its facilities. The impact on the school district of several large housing developments which are planned in the City of Campbell River will need to be addressed in the Board’s facility plan.

A facility review and new ten year plan is a lengthy process which requires specific expertise in addition to considerable staff time to develop. Staff have identified consultants with experience in the educational sector who will be able to do a review of current facilities and draft a new ten year facility plan. studioHuB architects will be engaged to perform this work beginning in the new year. An advisory committee will be struck and regular updates will be provided to the Board as the work progresses.

23-194 New exempt position

Superintendent Manning spoke of the need for a new exempt administrative assistant position supporting the Associate Superintendents. This is currently a 10-month CUPE position and with the support of the union it will be moved to a 12-month exempt position in order to support the needs of the role. The increased cost will be supported by administrative operating funds.

It was proposed by C. Gillis, seconded by S. Briggs and **CARRIED:**

THAT the Board approves accessing \$30,000 of operating funds To support moving this position from CUPE support staff to exempt staff.

23-195 Strathcona Regional District/ School District No 72 liaison meeting

Trustee Gladish reported that Trustee Briggs, Superintendent Manning, Secretary-Treasurer Patrick and Associate Superintendent Cizmic attended the Strathcona Regional District/ School District No 72 (SRD/ SD) liaison committee meeting on December 6, 2023 at the SRD office. Discussions centred on the Quadra Child Care centre project, emergency preparedness and teacher housing on Cortes Island and Board owned property on the Discovery Islands.

23-196 Questions from Anyone Present on Agenda Items for This Meeting

Question 1 – online asked if there was a reason that the alternate high school wasn't included in the survey (re. ChatGPT/ generative AI).

Superintendent Manning responded that there wasn't a reason to exclude any high schools and he will review who was surveyed.

Question 2 - Debra Coombes, President, CRDTA asked if the Board had an idea of the perspective of another budget increase for administrative positions with school restraints and requests for administrative increases.

Chair Eddy acknowledged Coombes's perception and statement.

Adjournment

The meeting adjourned at 8:24 pm.

Kat Eddy, Chair.
KWP:nc
December 19, 2023

Kevin Patrick, Secretary-Treasurer.