



CAMPBELL RIVER
School District 72

MEMO

Date: December 15, 2023
To: The Board of Education
From: Kevin Patrick, Secretary-Treasurer
Subject: **PUBLIC BOARD MEETING – Dec 19, 2023**

A Meeting of the Board of Education will be held:

Date: **Tuesday, December 19, 2023**
Time: **7:30 pm**
Place: **School Board Office Board Room, 425 Pinecrest Rd**

The public is invited to attend the public board meeting in person or join the meeting livestream. The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items.

Attend the Dec 19 meeting online <https://bit.ly/44xRbSu>

SD72 event calendar <https://www.sd72.bc.ca/page/109/calendar>

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

Enc.

c: Schools
Partner Groups

SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)

BOARD OF EDUCATION PUBLIC BOARD MEETING 7:30 pm Tuesday, December 19, 2023 School Board Office Board Room

DRAFT AGENDA

1. Call to Order/ Chairperson's Remarks
2. Superintendent's Remarks
3. Approval of the minutes of the meeting of November 28, 2023 *Exhibit*
4. Business arising from the minutes
5. Additions or alterations to the agenda
6. Approval of the agenda
7. Report of Board decisions from the December 19, 2023 Confidential Board Meeting
8. Correspondence
9. Public Submissions
10. Agenda Submissions
11. Educational Submissions
 - A. ChatGPT/ generative AI (G Manning) *Presentation*
12. Electorate and Board Matters
 - A. Board Governance Policy Review Committee Recommendation (C Gillis) *Exhibit*
 - *Policy 33 – Naming or Renaming Schools and Facilities (motion required)*
 - B. Board Governance Policy - Notice of Motion (C Gillis) *Exhibit*
 - *Policy 34 – Public Interest Disclosure*

Public Board Meeting December 19, 2023

13. Educational Issues
14. Business Administration
 - A. Finance Warrant No. 4 October 31, 2023 (K. Patrick) *Exhibit*
(motion required)
 - B. Long range facility plan (K Patrick) *Exhibit*
 - C. Budget for new exempt position (K Patrick)
15. Committee Reports:
 - A. SRD liaison meeting (J Gladish/ S Briggs)
16. Any Other Business:
17. Questions from Anyone Present on Agenda Items for This Meeting:
18. Adjournment:

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items. <https://www.sd72.bc.ca/Board/boardmeetingschedule>

MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, NOVEMBER 28, 2023

Present: C. Gillis, Chair; S. Briggs, K. Eddy, J. Gladish, D. Hagen, D. Harper, J. McMann, Trustees; P. Cizmic, Associate Superintendent, M. Kyle, Associate Superintendent; G. Manning, Superintendent; and K. Patrick, Secretary-Treasurer.

23-169 Call to order/ Chair's remarks

Board Chair Eddy called the meeting to order at 7:30 pm.

23-170 Superintendent's remarks

Superintendent Manning shared photos from his morning commute and activities around the district showcasing the natural beauty of the area.

23-171 Approval of the minutes of November 7, 2023

It was proposed by D. Harper, seconded by S. Briggs and **CARRIED:**

THAT the minutes of the meeting of November 7, 2023 are hereby approved as circulated.

23-172 Approval of the Agenda

It was proposed by J. Gladish, seconded by C. Gillis and **CARRIED:**

THAT the agenda is hereby approved as submitted.

23-173 Report from the November 28, 2023 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

23-174 Board Committee Appointments for Dec 1, 2023 – Nov 30, 2024

Board Chair Eddy passed the gavel to Vice-Chair Gillis for the announcement of Board committee appointments for December 1, 2023 – November 30, 2024. The committee appointments will be posted on the Trustees page of the district website.

It was proposed by C. Gillis, seconded by J. McMann and **CARRIED:**

THAT the Board committee appointments be accepted as announced.

23-175 Election of BCPSEA representative for 2024

Trustee McMann nominated Chair Eddy for the position of BC Public School Employers' Association (BCPSEA) Representative for 2024. Chair Eddy accepted the nomination.

After calling two more times for further nominations and hearing none, Vice-Chair Gillis declared that Chair Eddy was elected as the Board representative to the BC Public School Employers' Association for 2024 by acclamation. Trustee Hagen was proposed as the alternate representative.

23-176 Election of BCSTA Provincial Council representative for 2024

Trustee Harper nominated Vice-Chair Gillis for the position of BC School Trustees Association (BCSTA) Provincial Council Representative for 2024. Vice-Chair Gillis accepted the nomination.

After calling two more times for further nominations and hearing none, Chair Eddy declared that Vice-Chair Gillis was elected as the Board representative to the BC School Trustees Association Provincial Council for 2024 by acclamation. Trustee McMann was proposed as the alternate representative.

23-177 Board Governance Policy - Notice of Motion

Chair Eddy reviewed the Notice of Motion regarding Board Governance Policy 33 – School Naming. The draft policy will be posted on the district website for feedback and presented at the December 19, 2023 for a motion to adopt the policy.

23-178 Quarterly financial report for the period ending September 30, 2023

Secretary-Treasurer Patrick presented the first quarter financial report for 2023-2024 for the period ending September 30, 2023. Increases in grant revenue, student numbers and staffing to support growth in student numbers were highlighted.

23-179 Superintendent's Student Leadership committee

Trustee Briggs reported on the November 9, 2023 Superintendent's Student Leadership committee. Students discussed a wide range of topics including uses of ChatGPT/generative AI, inclusivity in schools, transitions between grades and illegal substance use on school sites.

23-180 Core Pro-d committee

Vice-Chair Gillis attended the Core professional development committee meeting on November 20, 2023. The committee is active in organizing and promoting the upcoming district-wide pro-d day on January 8, 2024. Gillis encouraged staff and Trustees to register for this day of learning focused on reconciliation and Indigenous ways of knowing.

23-181 District Parent Advisory Council

Trustee McMann was unable to attend the District Parent Advisory Council AGM held on November 21, 2023.

23-182 BC School Trustees Association Academy

Chair Eddy reported that four Trustees, the Superintendent and the Secretary-Treasurer, attended the BC School Trustees Association (BCSTA) Academy that was held November 23-25, 2023. Session themes included: encouraging student voice, increasing student achievement for all learners and promoting kindness and equity throughout the system.

23-183 Adjournment

The meeting adjourned at 8:04 pm.

Kat Eddy, Chair.

KWP:nc

November 28, 2023

Kevin Patrick, Secretary-Treasurer.



CAMPBELL RIVER
School District 72

MEMO

Date: December 19, 2023
To: Board of Education
From: Board Governance Policy Committee
Subject: Recommendation for notice of motion

Notice of Motion for **Board Governance Policy 33 – Naming or Renaming of Schools and Facilities** was given at the November 28, 2023 Board Meeting. The document was circulated for comments back to the Committee.

No comments or concerns regarding this policy were received by the Committee.

The Board Governance Policy Committee recommends adoption of the **Board Governance Policy 33 – Naming or Renaming of Schools and Facilities**.



NAMING OR RENAMING SCHOOLS AND FACILITIES

The Board of Education recognizes that naming a school or school district facility is critical to creating a sense of community, unique identity, and sense of belonging for students, staff, and families. As such, the board believes that the naming or renaming of schools or district facilities should be undertaken following reasonable consultation with student and parent representatives, school and district staff, and members of the local community.

To ensure a name stands the test of time, the board believes that school or district facilities should be named in reference to historical, geographical, or operational characteristics. Consideration will be given to names that have significant meaning to students, First Nations, and members of the community.

Process

1. The process of naming a new school shall begin as soon as possible after the school site has been purchased, and where construction is scheduled on the board's current capital plan.
2. To determine an appropriate name, the Board of Education will appoint an ad-hoc committee to recommend at minimum of two suitable names for board consideration.
3. The committee will seek potential names by consulting with:
 - 3.1 Local land based First Nations;
 - 3.2 Local representatives of off-reserve First Nation Peoples, Métis and Inuit Peoples;
 - 3.3 Students, staff and families of the impacted community;
 - 3.4 Local community impacted by the decision; and
 - 3.5 Impacted local municipalities and/or regional districts.
4. A name that is already in use in another school district, especially a neighbouring school district, or that is very similar to an existing district school or facility name is to be avoided.
5. School or facility names may honour places of historical or geographical prominence, represent the intent of the school, or reflect an educational value or interest. However, schools or facilities will not be named after living or deceased persons.
6. The board may name or co-name a school or facility to reflect the language of the land and acknowledge the traditional territories on which it resides. For consideration of any Indigenous name, the local land based First Nation must consent and the name must be gifted to the district to ensure consistent future use. The Indigenous name may be used in addition to an official site name.
7. Name selection must occur at a public meeting of the Board of Education. The board will seek public feedback on the recommended school or facility name(s) for a period of at least 30 days before final approval of the name.
8. In all cases, the final decision on naming a district school or facility will be made by the Board of Education.

Renaming

In addition to the above process, the following will also apply when considering the renaming of schools or district facilities:

1. The board will consider the renaming of a school or facility in limited circumstances that may include:
 - a. When an existing school or facility undergoes a major change of use; or
 - b. Where a local municipality or regional district renames a geographic reference associated with the school; or
 - c. Where the name of the facility no longer aligns with board policies; or
 - d. Where the board receives proof of overwhelming support from the community for the renaming of a school or facility that aligns with the board's naming policy.
2. Where the board considers renaming a school or facility, they will receive a report regarding any potential cost implications for consideration in their decision-making process.
3. If a school becomes an immersion or dual track school, the original name of the school will be retained. The word for school in its name may be substituted with the word for school in the corresponding language without the requirement for board approval. However, changing the root name of the school into the immersion language is not permitted without the approval of the board.

Legal References:

Monitoring Method:

Monitoring Frequency:

Adopted:

Last Revised:

Section 65 School Act

Board of Education / Superintendent

Every Three Years

October 2023



PUBLIC INTEREST DISCLOSURE

The Board of Education is committed to honesty, integrity and accountability in its operations, programs and services, and to promoting a culture of openness and transparency. The School District encourages and supports all employees in bringing forward reports of unlawful acts and acts of wrongdoing in a manner consistent with the provisions of the British Columbia *Public Interest Disclosure Act* ("PIDA").

The purpose of this policy and related procedures is to establish a process, in compliance with PIDA, for employees to report, in good faith, wrongful or unlawful conduct without fear of retaliation or reprisal.

This policy applies to alleged wrongdoing related to the School District's operations or personnel. This policy does not displace other mechanisms set out in school district policy for addressing and enforcing standards of conduct, disputes, complaints, or grievances, including issues of discrimination, bullying and harassment, occupational health and safety, or disputes over employment matters or under collective agreements.

Definitions

In this Policy and the Procedures, the following capitalized terms are defined as indicated:

"Advice" means advice that may be requested in respect of making a Disclosure or a complaint about a Reprisal under this policy or PIDA;

"Discloser" means an Employee who makes a Disclosure or seeks Advice or makes a complaint about a Reprisal;

"Disclosure" means a report of Wrongdoing made under this Policy and includes allegations of Wrongdoing received by the School District from the Ombudsperson or another government institution for investigation in accordance with PIDA;

"Employee" refers to a past and present employee of the School District;

"FIPPA" means the *Freedom of Information and Protection of Privacy Act*, and all regulations thereto;

"Investigation" means an investigation undertaken by the School District under this policy or by the Ombudsperson under PIDA;

"Personal Information" has the same meaning set out in FIPPA, namely "recorded information about an identifiable individual", and includes any information from which the identity of the Discloser or any person who is accused of Wrongdoing or participates in an Investigation can be deduced or inferred;

"PIDA" means the *Public Interest Disclosure Act* of British Columbia, and all regulations thereto;

"Procedure" means the School District's Administrative Procedure associated with this Policy, as amended;

“Reprisal” means the imposition of, and any threat to impose, discipline, demotion, termination or any other act that adversely affects employment or working condition of an Employee because they made a Disclosure, sought Advice, made a complaint about a Reprisal or participated in an Investigation; and

“Wrongdoing” refers to:

- a. a serious act or omission that, if proven, would constitute an offence under an enactment of British Columbia or Canada;
- b. an act or omission that creates a substantial and specific danger to the life, health or safety of persons, or to the environment, other than a danger that is inherent in the performance of an employee’s duties or functions;
- c. a serious misuse of public funds or public assets;
- d. gross or systemic mismanagement;
- e. knowingly directing or counselling a person to commit any act or omission described in paragraphs (a) to (d) above.

Statement of Principles

- The School District is committed to supporting ethical conduct in its operations, and seeks to foster a culture in which Employees are encouraged to disclose Wrongdoing, including by receiving, investigating and responding to Disclosures and by providing information and training about PIDA, this Policy and the Procedures.
- The School District will investigate Disclosures that it receives under this Policy. Investigations under this Policy will be carried out in accordance with the principles of procedural fairness and natural justice.
- The School District will not commit or tolerate Reprisals against any Employee who, in good faith, makes a request for Advice, makes a Disclosure, participates in an Investigation or makes a complaint under this Policy.
- The School District is committed to protecting the privacy of Disclosers, persons accused of Wrongdoing and those who participate in Investigations in a manner that is consistent with its obligations under PIDA and FIPPA.

Privacy and Confidentiality

All Personal Information that the School District collects, uses or shares in the course of receiving or responding to a Disclosure, a request for Advice, a complaint of a Reprisal, or conducting an Investigation will be treated as confidential and will be used and disclosed as described in this Policy, the Procedures, PIDA or as otherwise permitted or required under FIPPA and other applicable laws.

Reporting

Each year, the Superintendent shall prepare, in accordance with the requirements of PIDA, and make available, a report concerning any Disclosures received, Investigations undertaken and findings of Wrongdoing. All reporting under this Policy will be in compliance with the requirements of FIPPA.

Responsibility

The Superintendent is responsible for the administration of this Policy, and shall ensure that training and instruction is available to all Employees concerning this Policy, the Procedures and PIDA.

In the event that the Superintendent is unable or unavailable to perform their duties under this Policy, the Superintendent may delegate their authority in writing to the Secretary-Treasurer or other senior members of the School District.

DRAFT

Monitoring Frequency:
First Adopted:

Annual
December 2023

Summary of Accounts	General Operating	Payroll	Summer Savings	US Funds	TOTAL
Bank Balance beginning, per statement	8,486,470.81	(3,222,017.16)	243,433.54	15,822.53	5,523,709.72
O/S Cheques last month	41,815.71	84,782.80		8,336.28	134,934.79
O/S Payroll last month					-
O/S Deposits last month	(22,388.72)				(22,388.72)
G/L Balance	8,467,043.82	(3,306,799.96)	243,433.54	7,486.25	5,411,163.65
Deposits	121,437.32				121,437.32
EFT	7,822,304.76				7,822,304.76
Benefit Payroll	6,633.01				6,633.01
Payroll Reversal	568.05				568.05
Interest	28,697.91		310.74	56.61	29,065.26
	7,979,641.05	-	310.74	56.61	7,980,008.40
Cheques	85,564.48				85,564.48
Direct Deposits	1,688,689.30	3,401,177.23			5,089,866.53
Direct Payments	2,529,722.12	88,845.89			2,618,568.01
					-
					-
					-
					-
US Batch				3,213.48	3,213.48
	4,303,975.90	3,490,023.12	-	3,213.48	7,797,212.50
					-
Service Charges	601.31			35.00	636.31
US Exchange	1,197.02				1,197.02
Wire Transfer Fee	51.00				51.00
INTL Wire Transfers	6,051.42				6,051.42
BMO Prchs Card Pymnt	144,876.98				144,876.98
WCB Premiums 040119-063019	95,703.99				95,703.99
PST Filing	1,532.28				1,532.28
Employer Health Tax Pymnt					-
Moneris Fees	214.97				214.97
Transfers to Payroll Account	3,222,017.16	(3,222,017.16)			-
Transfers to USD Account	3,213.48			(3,213.48)	-
Transfers to Summer Savings Account	97,244.20		(97,244.20)		-
	3,572,703.81	(3,222,017.16)	(97,244.20)	(3,178.48)	250,263.97
G/L Balance	8,570,005.16	(3,574,805.92)	340,988.48	7,507.86	5,343,695.58
O/S Cheques-current	43,971.84	88,845.89		8,019.36	140,837.09
O/S Deposits	-				-
O/S Payroll					-
Bank Balance ending	8,613,977.00	(3,485,960.03)	340,988.48	15,527.22	5,484,532.67
					-
Bank Balance, per statement	8,613,977.00	(3,485,960.03)	340,988.48	15,527.22	5,484,532.67
	-	-	-	-	-

<u>GENERAL ACCOUNT</u>		
DISBURSEMENTS		\$ 4,307,189.38
DEPOSITS		\$ 13,391,172.05
PAYROLL DISBURSEMENTS		
Teaching Net Payroll	\$ 1,990,509.32	
Operating Net Payroll	1,336,801.28	
Substitute Net Payroll	162,712.52	\$ 3,490,023.12
Bank Charges and Debt Services		
(1) U.S. Exchange	\$ 1,197.02	
(2) Service Charges	636.31	
(3) Moneris	214.97	
(4) BMO Purchase Card	144,876.98	
(5) Wire transfers	6,102.42	
(6) Employer Health Tax	-	
(7) WCB	95,703.99	
(8) PST Self-assessment filing	1,532.28	
		\$ 250,263.97
Closing Bank Balance		\$ 5,343,695.58
<u>RECONCILIATION</u>		
Account Balances		
General	\$ 8,613,977.00	
Payroll	(3,485,960.03)	
Teach Summer Pay Trust	340,988.48	
U.S. Account	15,527.22	\$ 5,484,532.67
Add: O/S Deposits	-	
Less: O/S Cheques - General	(43,971.84)	
Less: O/S Direct Payments - General	-	
Less: O/S Cheques - Payroll	(88,845.89)	
Less: O/S Cheques - Summer Savings	-	
Less: O/S Cheques - US	(8,019.36)	\$ (140,837.09)
Closing Bank Balance		\$ 5,343,695.58
	(Chairperson of the Board)	
	(Secretary-Treasurer)	

	Opening Balance		5,411,163.65
	RECEIVED FROM		AMOUNT
13670	3 BOOKS FROM INDIGENOUS EDUCATION DEPT	CR	60.00
13672	SHAYLA JOHNSON	CR	35.00
13673	PATRICK BEST	CR	35.00
13693	INTERNATIONAL IN-1479/REIS, ANA CAROLINA	CR	11,593.75
13694	CERTIFICATE # 062-501526	CR	15,000.00
13695	CERT# 062-501523	CR	71,850.00
13696	CERT# 062-501525	CR	75,000.00
13697	CERT#062-501722	CR	200,000.00
13698	CERT# 062-501527	CR	230,000.00
13710	MISTY TOTTON-CHILDCARE	CR	526.50
13711	DEANNA TURNER-CHILDCARE	CR	530.00
13712	INTEREST ON ACCOUNT	CR	28,697.91
13678	BRENT KRATZMANN	CR	70.00
13713	INTERNATIONAL IN-1611/KROEGER, TIMUR	CR	300.00
13714	TORI ARTHUR HALETA-CHILDCARE	CR	200.00
13715	AMANDA WILSON	CR	265.50
13700	CHILDCARE CENTRE-MELINDA GABEREL	CR	135.00
13716	PROV. OF BC INV#1-73727298123-SANDOWNE	CR	68.30
13717	PROV. OF BC INV#1-73724995053-PINECREST	CR	75.00
13718	JENNIFER GRANT-CHILDCARE	CR	156.24
13719	JUSTYCE RUIZ-CHILDCARE	CR	212.25
13720	TRAVIS JOHN BARRY-CHILDCARE	CR	420.37
13679	MONK OFFICE - REBATE TIMBERLINE	CR	209.16
13680	MONK OFFICE - REBATE MAINTENANCE	CR	181.26
13681	ECOLE WILLOW POINT-IN & OUT	CR	8,233.57
13682	MONK OFFICE - OCEAN GROVE REBATE	CR	72.30
13683	MONK OFFICE - REBATE SANDOWNE	CR	13.11
13684	MONK OFFICE - REBATE CORTES	CR	54.04
13685	MONK OFFICE - REBATE INDIGENOUS ED	CR	101.78
13686	REBECCA SUURHOFF	CR	35.00
13722	KATIE MATTHEWS-NSF	CR	69.44
13726	ZACHARY ZAMISKY-CHILDCARE	CR	85.48
13727	JUSTYCE RUIZ-CHILDCARE	CR	345.75
13728	NATISHA FOURNIER-CHILDCARE	CR	420.38
13729	INTERNATIONAL IN-1603/GIMNICH, JOHANNIS	CR	13,925.00
13688	ERIKA JOHNSTON	CR	35.00
13689	DANIELLE LEMIRE-091823-100123	CR	953.80
13690	IN/OUT ACCOUNT	CR	9,429.78
13691	PINECREST INDIGENOUS EDUC ACCOUNT	CR	30.00
13730	INTERNATIONAL IN-1615/CAMPO NOMBELA, LOLA	CR	300.00
13731	INTERNATIONAL IN-1607/KALLMEYER, MAX	CR	26,650.00
13732	JUSTYCE RUIZ-CHILDCARE	CR	35.75
13733	ELIZABETH BOYCE-CHILDCARE	CR	98.66
13734	DAWN GEISBRECHT-CHILDCARE	CR	132.76
13735	DAWN GIESCBRECHT-CHILDCARE	CR	132.76
13736	CASSIDY ROACH-CHILDCARE	CR	361.00
13737	LINDSAY SMITH-CHILDCARE	CR	384.00
13738	CRISTINA POSEY-CHILDCARE	CR	420.37
13749	INTERNATIONAL IN-1602/CAMPOS GONZALEZ,V	CR	6,685.00
13692	DOUG BRENDA NIELSEN	CR	35.00
13708	K.GIESBRECHT-USED WORK BMO CARD IN ERROR	CR	208.95
13739	CORYNNE SCHREIBER-CHILDCARE	CR	56.51
13740	NICOLE MASSIN-CHILDCARE	CR	272.00
13741	NEVA ETHIER-CHILDCARE	CR	277.80
13699	CATHERINE HORSTHUIS	CR	35.00
13742	SARAH HORGAN-CHILDCARE	CR	52.00
13752	RBC-HULLO/GEOFF MANNING CREDIT ON VISA	CR	94.50
13743	DANI-CHILDCARE	CR	195.75
13744	KRISTY ALEXANDRA JOHNSON-CHILDCARE	CR	114.00
13753	PAY EQUITY SCHEDULE SEPT 15	CR	2,464.00
13754	COMMUNITY LINK SCHEDULE SEPT 15	CR	59,061.00
13755	OLEP FP FED FUNDING OCT 13	CR	150,750.00
13757	CEF OVERHEAD SCHEDULE SEP 15	CR	31,921.00

	RECEIVED FROM		AMOUNT
13758	CR4YC OCT 13	CR	11,250.00
13759	FSA SD ADMIN PAYMENT OCT 13	CR	4,094.00
13760	READY SET LEARN OCT 13	CR	22,295.00
13761	CEF STAFFING SCHEDULE SEPT 15	CR	359,555.00
13762	PRP REGULAR SCHOOL SEP 15	CR	19,095.00
13763	LIF PAYMENT SCHEDULE SEPT 15	CR	25,683.00
13764	OPERATING GRANT JUL 14	CR	3,211,578.00
13701	QUADRA IN/OUT ACCOUNT	CR	667.15
13702	SOUTHGATE IN/OUT ACCOUNT	CR	1,549.47
13703	WCB-LAURA SEWID-092523-100123	CR	742.36
13704	WCB-CASSIDY METCALF 091123-091723	CR	637.83
13705	ALEXIS LAPLANTE-RIPPLE ROCK CHILDCARE	CR	235.50
13706	ROBRON IN/OUT ACCOUNT	CR	275.26
13707	CEDAR IN/OUT ACCOUNT	CR	1,981.31
13745	LINDSAY MUTTER-CHILDCARE	CR	177.00
13748	INTERNATIONAL IN-1604/POVOLNY,LEONIE	CR	26,950.00
13765	PROV. OF BC-INV#1-73850700253	CR	-
13765	PROV. OF BC-INV#1-73850700253(CEDAR)	CR	166.25
13766	PROV. OF BC INV#1-73850700815(O.GROVE)	CR	332.50
13767	PROV. OF BC NV#1-73853918979(R.ROCK)	CR	345.14
13768	PROV. OF BC INV#1-7385455372(PINECREST)	CR	399.00
13769	PROV. OF BC INV#1-73850700692(G.PARK)	CR	650.88
13770	PROV. OF BC INV#1-73850700865(PINECREST)	CR	764.25
13746	CARMEN BUITENDYK-CHILDCARE	CR	718.62
13771	INTERNATIONAL IN-1617/PUNZET,JULIANNA	CR	300.00
13747	STEVEN ETHIER-CHILDCARE	CR	277.88
13772	INTERNATIONAL IN-1619/SELLATI, LUCREZIA	CR	300.00
13723	WCB/DANIELLE LEMIRE 100223-101523	CR	953.80
13724	WCB-LAURA SEWID-100223-100823	CR	185.59
13725	SAYWARD SUMMER SCHOOL PROGRAM	CR	3,430.00
13785	SAMANTHA LEIGH KATERENCHUK-CHILDCARE	CR	37.25
13786	PROV. OF BC INV#1-73853919095(R.ROCK)	CR	524.75
13787	PROV. OF BC INV#1-73854355544 (SANDOWNE)	CR	644.88
13788	PROV. OF BC INV#1-73854355422(R.ROCK)	CR	648.96
13789	MISTY TOTTON CHILDCARE	CR	555.75
13774	WILMA BAASE-FITNESS PASSES	CR	50.00
13790	PROV. OF BC INV#1-73937666043 (CEDAR)	CR	96.03
13750	LAUREL VALENTYIK	CR	70.00
13791	INTERNATIONAL IN-1622/ONRUBIA HERNANDEZ	CR	300.00
13792	PROV. OF BC INV#1-73942308134(PINECREST)	CR	3.88
13793	PROV. OF BC INV#1-73942308173 (O.GROVE)	CR	105.89
13794	PROV. OF BC INV#1-73952489322 (R.ROCK)	CR	214.50
13795	PROV. OF BC INV#1-73937666084(O.GROVE)	CR	277.69
13751	E.PICKERING/PURCHASE 8 BKS FOR TEACHERS	CR	400.00
13796	INTERNATIONAL IN-1616/FREELS, JESSE	CR	11,843.75
13797	INTERNATIONAL IN-1610/MARKER, PINA	CR	26,650.00
13802	CHILDCARE-CONNOR AUGER OCT 23/19 DAYS	CR	254.12
13804	INTERNATIONAL IN-1627/BRASCHEL, BENEDICT	CR	300.00
13819	STRIPE PAYMENT-GROSS REVENUE	CR	18,517.49
13819	STRIPE PAYMENT-FEES REVENUE	CR	-
13819	STRIPE PAYMENT-FEES	CR	(740.50)
13798	INTERNATIONAL IN-1629/LEE, JHEN KAI	CR	200.00
13799	PROV. OF BC INV#1-74012811041(R.ROCK)	CR	61.15
13800	PROV. OF BC INV#1-74012810344 (SANDOWNE)	CR	189.00
13801	PROV. OF BC INV#1-74012810297(SANDOWNE)	CR	199.50
13803	2023 LICENSE OCCUPATION FEE SCCNC 23-22	CR	10.00
13805	PROV. OF BC/INV#1-74012811068/O.GROVE	CR	289.29
13806	PROV. OF BC/INV#1-74017437128/O.GROVE	CR	297.03
13807	PROV. OF BC/INV#1-74012810721/R. ROCK	CR	675.16
13817	CCOF 2023-09 PINECREST	CR	718.08

	RECEIVED FROM		AMOUNT
13817	CCFRI 2023-09 PINECREST	CR	2,113.79
13817	CCOF 2023-09 SANDOWNE	CR	451.20
13817	CCFRI 2023-09 SANDOWNE	CR	1,222.41
13817	CCOF 2023-09 OCEAN GROVE	CR	682.04
13817	CCOF 2023-09 GEORGIA PARK	CR	356.18
13817	CCOF 2023-09 RIPPLE ROCK	CR	776.48
13817	CCOF 2023-09 CEDAR	CR	378.72
13817	CCOF 2023-10 PINECREST	CR	1,051.66
13817	CCFRI 2023-10 PINECREST	CR	3,141.18
13817	CCOF 2023-10 SANDOWNE	CR	957.78
13817	CCFRI 2023-10 SANDOWNE	CR	2,706.63
13817	CCOF 2023-10 OCEAN GROVE	CR	700.00
13817	CCOF 2023-10 GEORGIA PARK	CR	466.56
13817	CCOF 2023-10 RIPPLE ROCK	CR	1,243.70
13817	CCOF 2023-10 CEDAR	CR	443.59
13773	INTERNATIONAL-STUDENT FIELD TRIP	CR	-
13773	INTERNATIONAL-WHALE WATCHING FIELD TRIP	CR	6,348.00
13775	BUS PASS REPLACEMENT-GRETA FORSYTH	CR	10.00
13776	CEDAR IN/OUT ACCOUNT	CR	4,936.55
13777	PINECREST IN/OUT ACCOUNT	CR	5,004.21
13778	MARKETING SCHOOLS	CR	2,785.96
13779	RIVERCITY INCLUSION SOCIETY	CR	5,968.82
13780	SIENA BLASECKIE-CHINOOK BURSARY	CR	1,000.00
13781	DAA AWARDS AND CRHA BURSARY	CR	2,500.00
13782	DANA SMITH-PACIFIC RIM EXCHANGE BURSARY	CR	1,000.00
13783	JASMINE TOMLINSON-GLYN FITZGERALD AWARD	CR	1,000.00
13784	BRENT LAMOUR-SPORTSPLEX PASS	CR	35.00
13808	DAWN GIESBRECHT-CHILDCARE	CR	118.50
13809	DAWN GIESBRECHT-CHILDCARE	CR	118.50
13756	STRONGSTART BC OCT 13	CR	89,600.00
13810	ECH & DENTAL	CR	1,763.37
13811	OPERATING GRANT	CR	3,218,160.00
13812	SPP PROPERTY PREMIUM OCT 31	CR	(79,930.00)
13813	SPP PREMIUM OCT 31	CR	(48,743.00)
13814	SARAH HORGAN-CHILDCARE	CR	165.00
13815	NICOLE MASSIN-CHILDCARE	CR	272.00
13816	JESSY HALL-CHILDCARE	CR	274.49
609444	VERTICAL MADNESS	CRAR	1,464.75
609449	WARDROPE, TRACEY	CRAR	525.00
609450	PACIFICCARE FAMILY ENRICHMENT	CRAR	130.72
609456	MINISTRY OF CITIZENS SERVICES	CRAR	937.55
609452	LAICHWILTACH FAMILY LIFE	CRAR	5,915.00
609453	DISCOVERY COMMUNITY COLLEGE	CRAR	1,389.50
609454	NORTH ISLAND METIS ASSOCIATION	CRAR	478.74
609457	PACIFICA UKES	CRAR	63.00
609467	BC TEACHERS' FEDERATION	CRAR	1,990.26
609468	MULTICULTURAL/IMMIGRANT SERV.	CRAR	24.77
609458	CR MINOR HOCKEY	CRAR	63.00
609459	SPECIAL OLYMPICS BC	CRAR	63.00
609460	LAICHWILTACH FAMILY LIFE	CRAR	5,915.00
609461	CR COMMUNITY LITERACY ASSOC.	CRAR	43.71
609462	STRATHCONA BIG BAND	CRAR	105.00
609463	VERTICAL MADNESS	CRAR	105.91
609464	CR COMMUNITY BAND	CRAR	275.67
609465	CRDTA	CRAR	11,755.79
609473	BC TEACHERS' FEDERATION	CRAR	825.50
609474	NORTH ISLAND COLLEGE	CRAR	256.41
609466	GIRL GUIDES OF CANADA	CRAR	252.00
609469	1ST WILLOW POINT SCOUTING	CRAR	63.00

	RECEIVED FROM		AMOUNT
609475	JOHN HOWARD SOCIETY	CRAR	171.13
609470	BILLER, NATHAN	CRAR	63.00
609471	CRDTA	CRAR	1,238.70
609472	DISCOVERY COMMUNITY COLLEGE	CRAR	97.64
EFT	BENEFIT PAYROLL RUNS		6,633.01
	PAYROLL REVERSAL		568.05
	US INTEREST		56.61
	US RETURNED PAYMENT		-
	SUMMER TRUST INTEREST		310.74
			7,980,008.40

Cheque No.	Date	Type	Supplier Name	Amount
59333	10/11/23	CANCK	BADGER, CANDY	72.00
59334	10/11/23	CANCK	FIDELITY INVESTMENTS	12,288.64
59335	10/11/23	CANCK	LAVIGNE, HEATHER	1,401.44
59336	10/11/23	CANCK	MURRAY, RACHEL	135.85
59337	10/11/23	CANCK	WASTE MANAGEMENT OF CANADA	5,928.07
59338	10/24/23	CANCK	BAIKIE, RYLAN	1,000.00
59339	10/24/23	CANCK	BRENNAN, USHWYA	500.00
59340	10/24/23	CANCK	CHARLIE'S CHOCOLATE FACTORY	1,118.78
59341	10/24/23	CANCK	ECOLE DES DEUX MONDES PAC	146.39
59342	10/24/23	CANCK	ECOLE PHOENIX PAC	225.44
59343	10/24/23	CANCK	ECOLE WILLOW POINT PAC	155.74
59344	10/24/23	CANCK	EDUTEK SERVICING	5,010.14
59345	10/24/23	CANCK	GORDON, EMMA	500.00
59346	10/24/23	CANCK	ISLAND DEAF & HARD OF HEARING	795.85
59347	10/24/23	CANCK	ISLAND SEWING CENTRE	879.75
59348	10/24/23	CANCK	MCPHERSON, JANAE	500.00
59349	10/24/23	CANCK	PENFIELD PARENT ADVISORY	167.64
59350	10/24/23	CANCK	REVENUE SERVICES OF BC	225.00
59351	10/24/23	CANCK	ROYAL CANADIAN LEGION	80.00
59352	10/24/23	CANCK	UNIVERSITY OF BRITISH COLUMBIA	7,229.25
59353	10/24/23	CANCK	VASQUEZ, MARTINA MONTANA	2,000.00
59354	10/24/23	CANCK	WASTE MANAGEMENT OF CANADA	7,816.62
59355	10/24/23	CANCK	WORLD'S FINEST CHOCOLATE	37,387.88
33998	10/11/23	DIRDP	ADAM'S TARP & TOOL	1,523.15
33999	10/11/23	DIRDP	AINSWORTH INC	46,591.61
34000	10/11/23	DIRDP	ANDREWS, KIRSTEN S.	197.77
34001	10/11/23	DIRDP	BAILEY WESTERN STAR TRUCKS INC	168.99
34002	10/11/23	DIRDP	BEST, PATRICK K.	27.08
34003	10/11/23	DIRDP	BLACK PRESS GROUP LTD.	1,350.68
34004	10/11/23	DIRDP	BLANCHARD SECURITY	44.63
34005	10/11/23	DIRDP	BREARLEY, KIANNA S.	34.00
34006	10/11/23	DIRDP	BROGAN FIRE & SAFETY	1,757.72
34007	10/11/23	DIRDP	BUNZL CLEANING & HYGIENE	8,995.92
34008	10/11/23	DIRDP	CALEDONIA FIRE PROTECTION LTD.	1,010.63
34009	10/11/23	DIRDP	CANADIAN ASSOCIATION OF PUBLIC	1,750.00
34010	10/11/23	DIRDP	CANAPHEM	3,731.50
34011	10/11/23	DIRDP	CARIHI SECONDARY SCHOOL	546.25
34012	10/11/23	DIRDP	CITY OF CAMPBELL RIVER	5,100.00
34013	10/11/23	DIRDP	CLOVERDALE PAINT	49.58
34014	10/11/23	DIRDP	CLUTCH SOLUTIONS CANADA INC	515.20
34015	10/11/23	DIRDP	COLUMBIA FUELS	15,565.52
34016	10/11/23	DIRDP	COLUMBIA ICE	19.83
34017	10/11/23	DIRDP	COULTER, ANNA S.	152.03
34018	10/11/23	DIRDP	CR METAL FABRICATORS	376.35
34019	10/11/23	DIRDP	CR WHALE WATCHING	6,212.64
34020	10/11/23	DIRDP	CRES 1986 LTD.	1,152.04
34021	10/11/23	DIRDP	DECLAN INDUSTRIES INC	164.43
34022	10/11/23	DIRDP	DISCOVERY LAUNCH (1998) LTD.	2,836.58
34023	10/11/23	DIRDP	DUNCAN ELECTRIC MOTOR LTD.	2,262.49
34024	10/11/23	DIRDP	E.B. HORSMAN & SON	752.85
34025	10/11/23	DIRDP	FORTISBC-NATURAL GAS	12,171.55
34026	10/11/23	DIRDP	GORDON, JEANNE M.	449.78
34027	10/11/23	DIRDP	GRAND & TOY	742.21
34028	10/11/23	DIRDP	GREGG DISTRIBUTORS LP	724.42
34029	10/11/23	DIRDP	HAYDUK, MERCEDES	1,354.29
34030	10/11/23	DIRDP	HICKEN, TIMOTHY C.	161.18
34031	10/11/23	DIRDP	ISLAND IMAGING SUPPLIES	280.00
34032	10/11/23	DIRDP	JONES, ASHLEIGH N.	47.46

Cheque No.	Date	Type	Supplier Name	Amount
34033	10/11/23	DIRDP	KAL TIRE	3,302.07
34034	10/11/23	DIRDP	KENNEDY, HEATHER M.	93.82
34035	10/11/23	DIRDP	KERLUCK, JASON	1,615.04
34036	10/11/23	DIRDP	KIRKE, GILLIAN M.	138.73
34037	10/11/23	DIRDP	LAKELAND AUTOMOTIVE LTD.	379.24
34038	10/11/23	DIRDP	LEE, BEN	180.00
34039	10/11/23	DIRDP	LOUTER, LAURA A.	32.00
34040	10/11/23	DIRDP	MAXWELL, SANDRA L.	111.51
34041	10/11/23	DIRDP	MCCABE, BRIGITTE	16.96
34042	10/11/23	DIRDP	MCCREITH, TANYA	92.00
34043	10/11/23	DIRDP	MID ISLAND CO-OP	450.00
34044	10/11/23	DIRDP	MONK OFFICE	2,613.97
34045	10/11/23	DIRDP	MURPHY, TARA L.	333.90
34046	10/11/23	DIRDP	NOBLE, KYLIE A.	92.80
34047	10/11/23	DIRDP	ORR, BOBBY L.	51.66
34048	10/11/23	DIRDP	OSPREY ELECTRIC LTD	9,483.08
34049	10/11/23	DIRDP	OUELLET, SELENA	31.00
34050	10/11/23	DIRDP	PACIFIC COASTAL PEST CONTROL	105.00
34051	10/11/23	DIRDP	PATRICK, KEVIN W.	145.94
34052	10/11/23	DIRDP	PIONEER HARDWARE LTD.	1,513.13
34053	10/11/23	DIRDP	POSSIBIL.COM CONSULTING INC.	2,730.00
34054	10/11/23	DIRDP	PRESTON, KATHERINE L.	19.95
34055	10/11/23	DIRDP	QUINSAM RADIO COMMUNICATIONS	2,168.63
34056	10/11/23	DIRDP	ROMAGNOLI, MARLO J.	520.42
34057	10/11/23	DIRDP	ROTH, CHAUDELLE R.	97.60
34058	10/11/23	DIRDP	SCHOOL DISTRICT NO. 71 COMOX	1,500.00
34059	10/11/23	DIRDP	SIMARD, JOSEE C.	43.68
34060	10/11/23	DIRDP	SKANDACOR	1,519.62
34061	10/11/23	DIRDP	SMILEY, STEPHANIE	72.00
34062	10/11/23	DIRDP	SMITH, SHEILA M.	77.84
34063	10/11/23	DIRDP	SPORTFACTOR	1,565.92
34064	10/11/23	DIRDP	SQUIRREL COVE TRADING	1,118.89
34065	10/11/23	DIRDP	STAPLES	2,569.93
34066	10/11/23	DIRDP	STEEVES AND ASSOCIATES	1,890.00
34067	10/11/23	DIRDP	STEPHENS, ERIN K.	32.00
34068	10/11/23	DIRDP	STEPHENS, TIA K.	25.00
34069	10/11/23	DIRDP	STICKNEY, JEN	14.99
34070	10/11/23	DIRDP	STRATHCON INDUSTRIES	471.84
34071	10/11/23	DIRDP	SUMMIT CUSTOM BROKERS	83.34
34072	10/11/23	DIRDP	SYSCO VICTORIA	6,915.09
34073	10/11/23	DIRDP	TEACHER'S FILE	13,910.11
34074	10/11/23	DIRDP	TECHNICAL SAFETY BC	267.00
34075	10/11/23	DIRDP	TERAMURA, RHONDA	435.97
34076	10/11/23	DIRDP	TERREBERRY, CINDY L.	17.99
34077	10/11/23	DIRDP	THE SHERWIN-WILLIAMS CO.	963.91
34078	10/11/23	DIRDP	UNITED RENTALS	8,213.31
34079	10/11/23	DIRDP	WARD, KASH A.	56.00
34080	10/11/23	DIRDP	WATKINSON, KATELYN	199.10
34081	10/11/23	DIRDP	WEIMAN, AMY	107.04
34082	10/11/23	DIRDP	WINDSOR PLYWOOD	1,695.74
34083	10/11/23	DIRDP	WOLOSHYN, GAYLE	65.00
34084	10/11/23	DIRDP	WURTH CANADA LIMITED	265.14
34085	10/16/23	DIRDP	AIG INSURANCE COMPANY CANADA	147.40
34086	10/16/23	DIRDP	BC PRINCIPALS' & VICE-PRINCI	3,406.76
34087	10/16/23	DIRDP	BC TEACHERS FEDERATION	71,611.45
34088	10/16/23	DIRDP	BC TEACHERS' FEDERATION	60,978.89
34089	10/16/23	DIRDP	CANADIAN UNION OF PUBLIC	23,623.20
34090	10/16/23	DIRDP	CANADIAN WESTERN TRUST	13,274.83
34091	10/16/23	DIRDP	CR & DISTRICT TEACHERS' ASSOC.	18,187.14

Cheque No.	Date	Type	Supplier Name	Amount
34092	10/16/23	DIRDP	CR PRINCIPALS & VICE-PRINCIPAL	1,176.00
34093	10/16/23	DIRDP	DESJARDINS INSURANCE	9,740.47
34094	10/16/23	DIRDP	INDUSTRIAL ALLIANCE INSURANCE	511.56
34095	10/16/23	DIRDP	MANULIFE	11,808.27
34096	10/16/23	DIRDP	PACIFIC BLUE CROSS	138,359.71
34097	10/16/23	DIRDP	PEBT IN TRUST	101,757.28
34098	10/16/23	DIRDP	SCHOOL BOARD OFFICE STAFF FUND	292.50
34099	10/24/23	DIRDP	ADAM'S TARP & TOOL	278.47
34100	10/24/23	DIRDP	ANDREWS, CAMILLE	980.00
34101	10/24/23	DIRDP	ANDREWS, KIRSTEN S.	126.37
34102	10/24/23	DIRDP	ARRUDA, MICHAELA	980.00
34103	10/24/23	DIRDP	ASHURST, JAIMIE R.	105.00
34104	10/24/23	DIRDP	ATKINSON, DEANNA	980.00
34105	10/24/23	DIRDP	ATKINSON, JENNIFER L.	1,960.00
34106	10/24/23	DIRDP	AUTISM AWARENESS CENTRE INC	6,300.00
34107	10/24/23	DIRDP	BADGER, CHELSEA E.	980.00
34108	10/24/23	DIRDP	BAGLEY, FERGUS	1,462.15
34109	10/24/23	DIRDP	BARNES, TODD T.	291.72
34110	10/24/23	DIRDP	BARRIAULT, ROGER A.	29.00
34111	10/24/23	DIRDP	BC HYDRO & POWER AUTHORITY	78,147.30
34112	10/24/23	DIRDP	BELL, ANGIE M.	254.66
34113	10/24/23	DIRDP	BERES, DEBORAH	260.00
34114	10/24/23	DIRDP	BERNIER, ALEXANDRE	350.00
34115	10/24/23	DIRDP	BIRCHARD, JENNY	151.24
34116	10/24/23	DIRDP	BLANCHARD SECURITY	3,296.06
34117	10/24/23	DIRDP	BREARLEY, KIANNA S.	73.06
34118	10/24/23	DIRDP	BRENNAN, DEANNA	1,228.76
34119	10/24/23	DIRDP	BROADLEY, NEIL	980.00
34120	10/24/23	DIRDP	BUNZL CLEANING & HYGIENE	6,445.03
34121	10/24/23	DIRDP	C & L SUPPLY (1988) LTD.	4,070.16
34122	10/24/23	DIRDP	CAMPBELL RIVER INDIAN BAND	2,122.57
34123	10/24/23	DIRDP	CAP-IT CAMPBELL RIVER	2,853.21
34124	10/24/23	DIRDP	CARIHI SECONDARY SCHOOL	3,655.94
34125	10/24/23	DIRDP	CARRIERE, LORRAINE J.	45.00
34126	10/24/23	DIRDP	CEDAR ELEMENTARY SCHOOL	2,017.45
34127	10/24/23	DIRDP	CHAMBERLAIN, KELTIE	2,110.00
34128	10/24/23	DIRDP	CITY OF CAMPBELL RIVER	7,080.00
34129	10/24/23	DIRDP	CLOSE, RANAE D.	385.02
34130	10/24/23	DIRDP	CLOVERDALE PAINT	1,442.86
34131	10/24/23	DIRDP	CLUTCH SOLUTIONS CANADA INC	1,993.60
34132	10/24/23	DIRDP	COLUMBIA FUELS	18,274.43
34133	10/24/23	DIRDP	COMOX VALLEY REGIONAL DISTRICT	179.98
34134	10/24/23	DIRDP	CORMACK, GORDON	300.00
34135	10/24/23	DIRDP	COUTURE, TYLERE M.	134.40
34136	10/24/23	DIRDP	COWLEY, TRACEY	980.00
34137	10/24/23	DIRDP	CR LAUNDROMAT	56.60
34138	10/24/23	DIRDP	CRAWSHAW, NATALIE	81.86
34139	10/24/23	DIRDP	D.G. MACLACHLAN LIMITED	9,630.40
34140	10/24/23	DIRDP	DATURA, MICHAEL D.	2,872.05
34141	10/24/23	DIRDP	DECKSHEIMER, JASON	390.00
34142	10/24/23	DIRDP	DERKS, SARAH	980.00
34143	10/24/23	DIRDP	DILL, TAMMY	10.74
34144	10/24/23	DIRDP	DOHERTY, BRENDA	980.00
34145	10/24/23	DIRDP	DOLPHIN, KALYAN	2,110.00
34146	10/24/23	DIRDP	DUARTE, JULINA L.	20.00
34147	10/24/23	DIRDP	DUKETOW, CHRISTINE M.	141.51
34148	10/24/23	DIRDP	DUNCAN ELECTRIC MOTOR LTD.	716.80
34149	10/24/23	DIRDP	E.B. HORSMAN & SON	1,300.69
34150	10/24/23	DIRDP	ECOLE DES DEUX MONDES	352.90

Cheque No.	Date	Type	Supplier Name	Amount
34151	10/24/23	DIRDP	ECOLE PHOENIX MIDDLE SCHOOL	8,336.24
34152	10/24/23	DIRDP	ECOLE WILLOW POINT ELEMENTARY	124.95
34153	10/24/23	DIRDP	EVANS, KAREN L.	190.94
34154	10/24/23	DIRDP	EWING, BRENNNA	65.00
34155	10/24/23	DIRDP	FINNERTY, DARRIN	980.00
34156	10/24/23	DIRDP	FOY, TERESA M.	48.01
34157	10/24/23	DIRDP	FRASER, CHRISTINE	142.56
34158	10/24/23	DIRDP	FRIEDERICH, RACHEL	41.71
34159	10/24/23	DIRDP	GABEREL, MELINDA	4,779.61
34160	10/24/23	DIRDP	GEORGIA PARK ELEMENTARY	3,383.47
34161	10/24/23	DIRDP	GRANTER, ARLENE	1,960.00
34162	10/24/23	DIRDP	GREENWWOD, DAVID	980.00
34163	10/24/23	DIRDP	GUY, JODI	143.63
34164	10/24/23	DIRDP	HARBIN, ELIZABETH	2,110.00
34165	10/24/23	DIRDP	HARRIS & COMPANY	644.00
34166	10/24/23	DIRDP	HARVEY, RENATE	1,000.00
34167	10/24/23	DIRDP	HAUGEN, SHANNON	1,130.00
34168	10/24/23	DIRDP	HEADLEY, JENNA LEE	1,130.00
34169	10/24/23	DIRDP	HOBSON, LINDA	980.00
34170	10/24/23	DIRDP	HONSBERGER, KATRINA	980.00
34171	10/24/23	DIRDP	HURD, DUNCAN	980.00
34172	10/24/23	DIRDP	HWANG, NANCY S.	585.00
34173	10/24/23	DIRDP	ISLAND IMAGING SUPPLIES	84.00
34174	10/24/23	DIRDP	JEWELL, TINA	980.00
34175	10/24/23	DIRDP	JOHNSON, SHAYLA	57.77
34176	10/24/23	DIRDP	JOHNSON, TAMI J.	78.18
34177	10/24/23	DIRDP	JOHNSTON, SADHU AUFOCHS	2,700.00
34178	10/24/23	DIRDP	JONES, ASHLEIGH N.	27.00
34179	10/24/23	DIRDP	JONES, CHRIS W.	52.50
34180	10/24/23	DIRDP	KIRKE, GILLIAN M.	59.60
34181	10/24/23	DIRDP	KOBAYASHI, JENNIFER OR JEFF	2,110.00
34182	10/24/23	DIRDP	KONICA MINOLTA BUSINESS	12,498.46
34183	10/24/23	DIRDP	KOZUKI, KIMBERLEY A.	1,960.00
34184	10/24/23	DIRDP	LAKELAND AUTOMOTIVE LTD.	7,102.47
34185	10/24/23	DIRDP	LANE 8 DELIVERY SERVICES	361.20
34186	10/24/23	DIRDP	LANE, DENISE	980.00
34187	10/24/23	DIRDP	LANSDOWNE, NATASHA A.	63.91
34188	10/24/23	DIRDP	LAZELL, SASHA	980.00
34189	10/24/23	DIRDP	LEE, SOPHIA	1,960.00
34190	10/24/23	DIRDP	LOOCK, SHYLO	1,960.00
34191	10/24/23	DIRDP	LOUTER, LAURA A.	160.02
34192	10/24/23	DIRDP	MACDONALD, KIM	1,960.00
34193	10/24/23	DIRDP	MACNEIL, RENEE	189.00
34194	10/24/23	DIRDP	MADDIGAN, KATE	2,000.00
34195	10/24/23	DIRDP	MAKE A FUTURE	2,130.10
34196	10/24/23	DIRDP	MARSHALL, TIFFANY J.	89.16
34197	10/24/23	DIRDP	MCCREITH, TANYA	22.11
34198	10/24/23	DIRDP	MID ISLAND CO-OP	230.00
34199	10/24/23	DIRDP	MIDDLETON, CHRISTINE P.	228.84
34200	10/24/23	DIRDP	MOIR, MELISSA	980.00
34201	10/24/23	DIRDP	MONK OFFICE	5,515.05
34202	10/24/23	DIRDP	MORTON, LINDSEY M.	32.76
34203	10/24/23	DIRDP	MOVOLD, BILL AND DEANNA	980.00
34204	10/24/23	DIRDP	MURPHY, TARA L.	86.88
34205	10/24/23	DIRDP	NELSON ROOFING & SHEET METAL	200,902.27
34206	10/24/23	DIRDP	NELSON, CHRISTIANNE	1,960.00
34207	10/24/23	DIRDP	NESS, LINDSAY	980.00
34208	10/24/23	DIRDP	NETZEL, MARIA	980.00
34209	10/24/23	DIRDP	NORTH ISLAND COMMUNICATIONS	505.75

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34210	10/24/23	DIRDP	NTALINTUMIRE, MARINA	980.00
34211	10/24/23	DIRDP	OCEAN GROVE ELEMENTARY	2,008.16
34212	10/24/23	DIRDP	ORDANO, AUDREY M.	9.55
34213	10/24/23	DIRDP	OTT, SANDRA L.	115.00
34214	10/24/23	DIRDP	OUELLET, SELENA	110.04
34215	10/24/23	DIRDP	PAKOSZ, DONNA	980.00
34216	10/24/23	DIRDP	PENFIELD ELEMENTARY SCHOOL	1,571.41
34217	10/24/23	DIRDP	PENNER AUTOMOTIVE & MARINE LTD	266.49
34218	10/24/23	DIRDP	PICKERING, ERIN M.	132.19
34219	10/24/23	DIRDP	PINECREST ELEMENTARY SCHOOL	409.39
34220	10/24/23	DIRDP	PIONEER HARDWARE LTD.	808.50
34221	10/24/23	DIRDP	PLAMONDON, SARA	2,160.00
34222	10/24/23	DIRDP	POSLOWSKY, SHARLENE	1,960.00
34223	10/24/23	DIRDP	PRAIRIECOAST EQUIPMENT	361.78
34224	10/24/23	DIRDP	PRESTON, KATHERINE L.	60.47
34225	10/24/23	DIRDP	PRESTON, KELLY	20.00
34226	10/24/23	DIRDP	QUADRA ELEMENTARY SCHOOL	207.91
34227	10/24/23	DIRDP	QUALIFAST CONTRACTING LTD	477,262.80
34228	10/24/23	DIRDP	QUINSAM RADIO COMMUNICATIONS	4,198.39
34229	10/24/23	DIRDP	REID, CAMERON	728.30
34230	10/24/23	DIRDP	RENSBY, KRISTI	980.00
34231	10/24/23	DIRDP	RIPPLE ROCK ELEMENTARY	1,054.64
34232	10/24/23	DIRDP	RIVERCITY INCLUSION SOCIETY	395.50
34233	10/24/23	DIRDP	ROACH, ERIN	1,960.00
34234	10/24/23	DIRDP	ROBRON CENTRE	3,006.43
34235	10/24/23	DIRDP	ROGERS WIRELESS INC.	4,082.59
34236	10/24/23	DIRDP	ROSS, NICOLE I.	45.00
34237	10/24/23	DIRDP	RUSICK, SCOTT	170.00
34238	10/24/23	DIRDP	SCHOPP, ANDREW R.	210.51
34239	10/24/23	DIRDP	SCHROEDER, AUDRA L.	106.03
34240	10/24/23	DIRDP	SEYMOUR SERVICES	202.07
34241	10/24/23	DIRDP	SHAW CABLE	800.80
34242	10/24/23	DIRDP	SHEMKO, DANI	45.00
34243	10/24/23	DIRDP	SHERIFF, SHELLY	83.48
34244	10/24/23	DIRDP	SHI, RUIPING	980.00
34245	10/24/23	DIRDP	SIRIGNANO, SERENA	980.00
34246	10/24/23	DIRDP	SMILEY, STEPHANIE	77.21
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34254	10/24/23	DIRDP	STEEVES AND ASSOCIATES	315.00
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34257	10/24/23	DIRDP	STRATHCON INDUSTRIES	494.01
34258	10/24/23	DIRDP	STRATHCONA REGIONAL DISTRICT	9,796.95
34259	10/24/23	DIRDP	SUPERSTORE	111.34
34260	10/24/23	DIRDP	SWANSON, ALEXIS	847.50
34261	10/24/23	DIRDP	TAPESTRY MUSIC LTD.	168.00
34262	10/24/23	DIRDP	TEACHER'S FILE	11,286.23
34263	10/24/23	DIRDP	THE OUTDOOR LEARNING STORE	1,984.50
34264	10/24/23	DIRDP	THE SHERWIN-WILLIAMS CO.	312.96
34265	10/24/23	DIRDP	THEMES & VARIATIONS LTD.	800.02
34266	10/24/23	DIRDP	THINKTEL COMMUNICATIONS	1,853.82
34267	10/24/23	DIRDP	THOMAS, SARAH	2,110.00
34268	10/24/23	DIRDP	THOMPSON, ALANA	1,190.31

Cheque No.	Date	Type	Supplier Name	Amount	
34269	10/24/23	DIRDP	THOMPSON, ASHLEY Y.	1,960.00	
34270	10/24/23	DIRDP	TIMBERLINE SECONDARY	6,928.37	
34271	10/24/23	DIRDP	TK ELEVATOR (CANADA) LIMITED	3,860.06	
34272	10/24/23	DIRDP	TLD COMPUTERS	1,622.88	
34273	10/24/23	DIRDP	TOELLE, STACEY	980.00	
34274	10/24/23	DIRDP	TONKIN, CHRISTINE E.	51.43	
34275	10/24/23	DIRDP	TURNER, ROSEMARY	980.00	
34276	10/24/23	DIRDP	UPPER ISLAND COUNSELLING	18,889.76	
34277	10/24/23	DIRDP	WARD, KASH A.	133.98	
34278	10/24/23	DIRDP	WILLIS, SHANNON	190.08	
34279	10/24/23	DIRDP	WURTH CANADA LIMITED	2,211.28	
25	45202	MABMO	BMO PURCHASE CARD UPLOAD	144,876.98	
61	45200	MANCK	TRANSFER FROM GENERAL TO PYAROLL	3,222,017.16	
66	45215	MANCK	TRANSFER FROM GENERAL TO SUMMER SAVINGS	97,244.20	
69	45218	MANCK	TRF FROM GENERAL TO U.S. ACCOUNT	4,410.50	
74	45230	MANCK	TO RECORD C.REID REPLAYMENT 1 OF 2	(568.05)	
2347	45205	MANCK	ROYAL BANK VISA	5,174.70	
2348	45202	MANCK	MONTHLY MONERIS FEE SEPT 2023	144.76	
2355	10/06/23	MANCK	ACTIVITY FEES - SEPT 2023	601.31	
2357	10/10/23	MANCK	IALCA-RE:18/23-4SDL10.23SC	2,597.94	
2358	10/10/23	MANCK	BANK FEES INTERNATIONAL IN-160	17.00	
2360	10/10/23	MANCK	BANK FEES-IN-1602	17.00	
2366	10/16/23	MANCK	BANK FEES IN-1604- POVOLNY, LE	17.00	
2367	10/16/23	MANCK	WCB CLAIM MANAGEMENT-MONTHLY F	4,350.00	
2368	10/16/23	MANCK	WCB PREMIUMS 3RD QUARTER 07012	91,353.99	
2369	10/26/23	MANCK	PST SELF ASSESS 070123-093023	1,532.28	
2376	10/24/23	MANCK	WEP MILAN 2023	1,433.00	
2377	10/24/23	MANCK	DEOW CO LTD - JAPAN FAIR 2023	2,020.48	
2382	10/31/23	MANCK	MONTHLY MONERIS FEE SEPT 2023	70.21	
2349	10/05/23	MANCK	ADMIN 093023 PR DUE 100523	2,594.99	
2350	10/05/23	MANCK	TTOC 091523 PR DUE 100423	10,347.28	
2351	10/05/23	MANCK	CUPE 092323 PR DUE 100523	17,680.81	
2352	10/05/23	MANCK	ADMIN 093023 PR DUE 100523	70,733.11	
2353	10/05/23	MANCK	CUPE 092323 PR DUE 100523	157,851.80	
2354	10/05/23	MANCK	TEACH 093023 PR DUE 100523	468,496.17	
2356	10/06/23	MANCK	TTOC 092223 PR DUE 100623	7,652.31	
2359	10/12/23	MANCK	TTOC 093023 PR DUE 101223	31,937.41	
2361	10/13/23	MANCK	ADMIN 092923 PR DUE 101323	11,308.52	
2363	10/13/23	MANCK	ADMIN 092923 PR DUE 101323	47,000.89	
2364	10/13/23	MANCK	CUPE 092923 PR DUE 101323	95,639.02	
2365	10/13/23	MANCK	TEACH 093023 PR DUE 101323	772,931.00	
2370	10/18/23	MANCK	ADMIN 101523 PR DUE 101823	2,661.01	
2371	10/18/23	MANCK	CUPE 100723 PR DUE 101823	13,906.96	
2372	10/18/23	MANCK	ADMIN 101523 PR DUE 101823	72,161.49	
2373	10/18/23	MANCK	CUPE 100723 PR DUE 101823	157,774.89	
2374	10/18/23	MANCK	TEACH 101823 PR DUE 103123	380,159.68	
2375	10/20/23	MANCK	TTOC 100623 PR DUE 102023	22,525.12	
2378	10/25/23	MANCK	TTOC 101523 PR DUE 102523	25,651.79	
2379	10/27/23	MANCK	ADMIN 101323 PR DUE 102723	11,794.60	
2380	10/27/23	MANCK	ADMIN 101323 PR DUE 102723	47,000.89	
2381	10/27/23	MANCK	CUPE 101323 PR DUE 102723	96,737.68	
Cdn \$Currency Total				7,876,111.66	
				US Dollars	3,213.48

Cheque No.	Date	Type	Supplier Name	Amount
US \$ Currency Total				3,213.48
Grand Total				7,879,325.14

PDUM1								
PROG - CSD.501	SCHOOL DISTRICT NO 72 (CAMPBELL RIVER)				Page 1			
DATE - 12/14/23	Public Disclosure Report Details							
TIME - 15:36:34	OCT01/23 to OCT31/23							
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Briggs, Shannon	18000229	101723	OCT17/23	JUL30/23	PO401	3430	108.80	
		MILEAGE JULY 2023						
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		MILEAGE						
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		INTERNET						
Briggs, Shannon	18000229	101723-2	OCT17/23	OCT17/23	PO401	3430	108.80	
		MILEAGE						
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		INTERNET/SEPT-OCT						
Briggs, Shannon	18000229	101723-3	OCT17/23	OCT17/23	PO401	3430	314.16	
		MILEAGE						
Briggs, Shannon	18000229	101723-3	OCT17/23	OCT17/23	PO401	3440	270.45	
		HOTEL						
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Cizmic, Philip V.	2059 ROYAL BANK VISA	2879284	10232050-PC	OCT20/23	OCT20/23	PO402	3420	42.85
		FERRY TO QUADRA						
Cizmic, Philip V.	2059	103023	OCT30/23	OCT30/23	PO402	3420	173.10	
		FERRY						
Cizmic, Philip V.	2059	103023	OCT30/23	OCT30/23	PO402	3430	252.96	
		MILEAGE						
Cizmic, Philip V.	2059	103023	OCT30/23	OCT28/23	PO402	3440	159.85	
		HOTEL						
Cizmic, Philip V.	2059	103023	OCT30/23	OCT30/23	PO402	3450	84.00	
		MEAL ALLOWANCE						
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Eddy, Kat	18000228 ROYAL BANK VISA	2879284	10237580-GM	OCT20/23	OCT20/23	PO402	3450	63.42
		MEAL-DINNER						
Eddy, Kat	18000228	102323	OCT23/23	OCT23/23	PO401	3430	205.36	
		MILEAGE						
Eddy, Kat	18000228	102323	OCT23/23	OCT23/23	PO401	3490	235.20	
		CELL PHONE						
		Employee Total				503.98		
Kyle, Morgan L.	19000272 ROYAL BANK VISA	2879284	10230597-MK	OCT20/23	OCT06/23	PO402	3420	32.95
		FERRY						
Kyle, Morgan L.	19000272	103123	OCT31/23	OCT31/23	PO402	3430	70.72	
		MILEAGE						
		Employee Total				103.67		
Patrick, Kevin W.	50020	100523	OCT05/23	OCT05/23	PO402	3410	145.94	
		PRO-D ONLINE COURSE						
		Employee Total				145.94		
		Grand Total				2,975.76		



MEMO

Date: Friday, December 15, 2023
To: Board of Education
From: Kevin Patrick, Secretary-Treasurer
Subject: Long Range Facility Plan

Attached
2015 – 2025 SD 10 Year Facility Plan

Long Range Facility Plan

Long range facility plans (LRFP) lay out the board’s long-term approach to decisions on school district facilities. This can impact school enrolment capacity, surplus space, catchment boundaries, expansions, closures, new schools, capital upgrades and routine maintenance. The Ministry of Education and Child Care (MECC) requires the board to have a LRFP to support and complement the MECC Capital branch 5 year capital request plan. The rationale is to make sure that the ministry is not investing in upgrades if the facility is not in the board’s future plans.

The Board’s current 10 year facility plan is approaching its expiry. The current 10 year facility plan is from 2015 – 2025. With a return to growth in certain school neighborhoods, we should begin development of a new 10 year facility plan.

The last 10 year facility plan utilized a consultant to complete a facility review and then staff put forward recommendations and finalized the plan for the board’s approval. We have sought consultants to complete a new facility review. The Superintendent, Secretary-Treasurer and Director of Operations reviewed proposals from three facility review consultants and support a firm named StudioHub to proceed with our facility plan. All three consultants were able to complete a facility review and include recommendations through consultation with staff. We expect this will be a complete long-range facility plan that will layout actions for the district over the next 10 years and support our MECC 5 year capital request plan.

The proposed schedule will begin in January and conclude in June. The firm will include site visits, regular meetings with staff and key meetings with local First Nations and municipal organizations. The total cost will be less than \$50,000 and will be funded from a local capital contingency.

FACILITY PLAN

2015-2025

November 17, 2015
Amended December 8, 2015



School District 72 (Campbell River)

Introduction

At the October 27, 2015 public meeting of the Board of Education, Superintendent Tom Longridge and Secretary-Treasurer Kevin Patrick provided the Board with an overview of findings from an independent facility review of School District 72 schools.

After hearing that information the Board of Education passed a motion directing senior management to draft a facility plan with senior management's recommendations, in consideration of the review findings, for presentation to the Board at their November 17, 2015 public meeting.

This facility plan was prepared by the senior management team of the Campbell River School District and strives to address the condition of our schools and the educational opportunities that our learning environments could provide.

After considering general questions and input received by members of the public, the Board of Education amended the original report and adopted the amended document as the district's 2015-2015 facility plan at their December 8, 2015 public meeting.

Respectfully submitted by:

Thomas G.S. Longridge, Superintendent of Schools
Kevin W. Patrick, CPA-CGA, Secretary Treasurer

Background & Context (at the time this report was originally written, November 17, 2015)

Under the third focus area of the district's 2014-2018 Strategic Plan "Enhanced Facilities for Learning" the Board of Education committed to developing a long term strategy for our facilities. This strategy was to take into account district challenges and demographics while ensuring sustainability in all planning, decision-making, and daily practice with an eye to using our resources to optimize the well-being of learners and benefit the long-term interests of our community.

As part of our strategic plan community engagement process, we heard three educational themes that related to facilities from trustees, administrators, parents and the general public. They were:

- Personalized learning;
- Greater supports for vulnerable students (and their families); and
- Reliable Technology.

In a confidential meeting the Board of Education directed senior management to examine district buildings, their condition, and resource allocations with a focus on how to enhance facilities for learning. A facility review was also necessitated as the Ministry of Education requires all districts to have a 10-year facility plan and School District 72's plan had expired.

The amount of unused space, particularly classrooms, within a district and individual schools is also becoming a larger factor for the Ministry as they decide which districts to grant money to for building improvements, repairs and/or new construction, as surplus space still has heating and maintenance costs.

The school district hired consultant Hugh Skinner, REFP, M.EVDS and principal of HS Facilities Planning to conduct a facility review on our behalf.

Facility Review Process

The scope of the review was to consider the current condition of our facilities and the space utilization. In addition to visiting each district school to conduct an analysis of their condition and space allocations, the consultant met with the Board of Education, district senior management, and principals to identify and clarify our educational objectives when considering facilities.

Out of those meetings four specific educational objectives emerged:

- Reliable technology at the point of instruction;
- More effective allocation of district support services;
- Increase educational services and have closer coordination with community services in areas with vulnerable students and families; and
- More flexible learning environments to enable personalized learning initiatives.

Since the last facility review was performed in 2001, the district has experienced many changes, such as declining enrolment, a move to single-track French Immersion elementary schools, grade reconfiguration and population shifts due to the growth of new neighbourhoods.

Grade Reconfiguration: Only Half the Battle

When the district underwent the grade reconfiguration to the current structure (K-5 elementary; 6-8 middle; 9-12 secondary) in September 2012 it addressed the challenges in the secondary schools and created a better educational environment and appropriate space for our middle schools.

The reconfiguration was necessitated by significant projected enrolment declines at the secondary level which would have made it impossible to continue to offer a full and complete program to our students. As secondary schools get smaller it becomes more difficult to offer specialty courses like senior sciences, calculus, literature, and many shop and elective classes. It was important to ensure that secondary schools remained at a size that they could continue to offer a broad range of programs, as well as be economically viable.

At the same time that secondary schools were projected to decline, we were also projected to experience an increase at our elementary levels which would have created possible overcrowding under the previous K-6 model.

Extensive consultations were held with our educators, parents and the broader community over a five month period and the most appropriate option settled on by all parties was K-5 elementary, 6-8 middle, and 9-12 secondary.

By reconfiguring district schools, we addressed the imminent secondary challenges and avoided overcrowding at the elementary level. Unfortunately, we now find ourselves having gone from one extreme, overcrowding, to now having too much unused space at our elementary schools – space that still costs money to heat and maintain; money that could be directed to better use in the delivery of educational programming.

The Undeniable Impacts of Declining Enrolment

Since 1997 student enrolment in School District 72 has substantially declined – from 8,254 students to 5,220 in the 2015/2016 school year.

Over the course of the decline from 8,254 to 6,870 students, the district closed five schools (Maple Elementary - June 2002, Rockland Elementary - June 2004, Robron Middle School - June 2004, Campbellton Elementary - June 2005, and Evergreen Elementary - June 2005) and introduced the newly built Ripple Rock Elementary as a consolidation of Evergreen Elementary and Campbellton Elementary.

Both Evergreen and Campbellton required extensive work and it was more cost effective to build one new school than to perform the required repairs to both buildings. Ripple Rock Elementary was also constructed in an area that was more appropriate given new development and a subsequent shift in population.

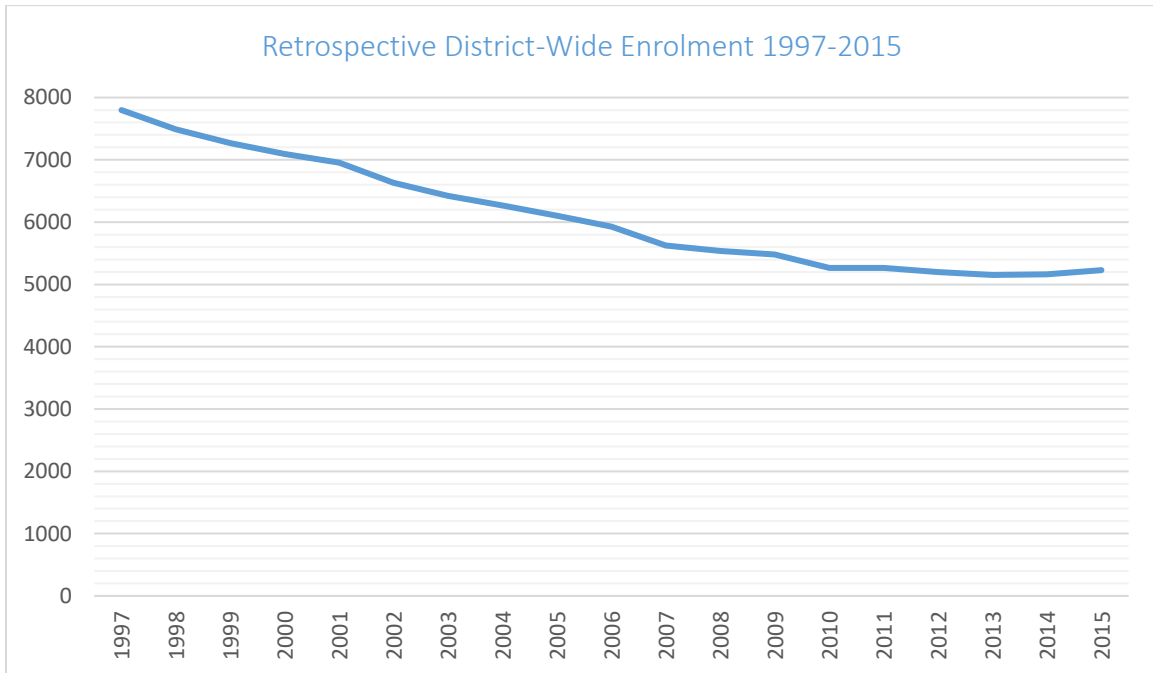
Since the end of the last school closure processes in June 2005 of Evergreen Elementary and Campbellton Elementary, enrolment in School District 72 has dropped by another 1,650 students.

While we did have an increase of space requirements with the introduction of full day kindergarten in September 2011, we still have a significant amount of empty classrooms at the elementary level.

ENROLMENT

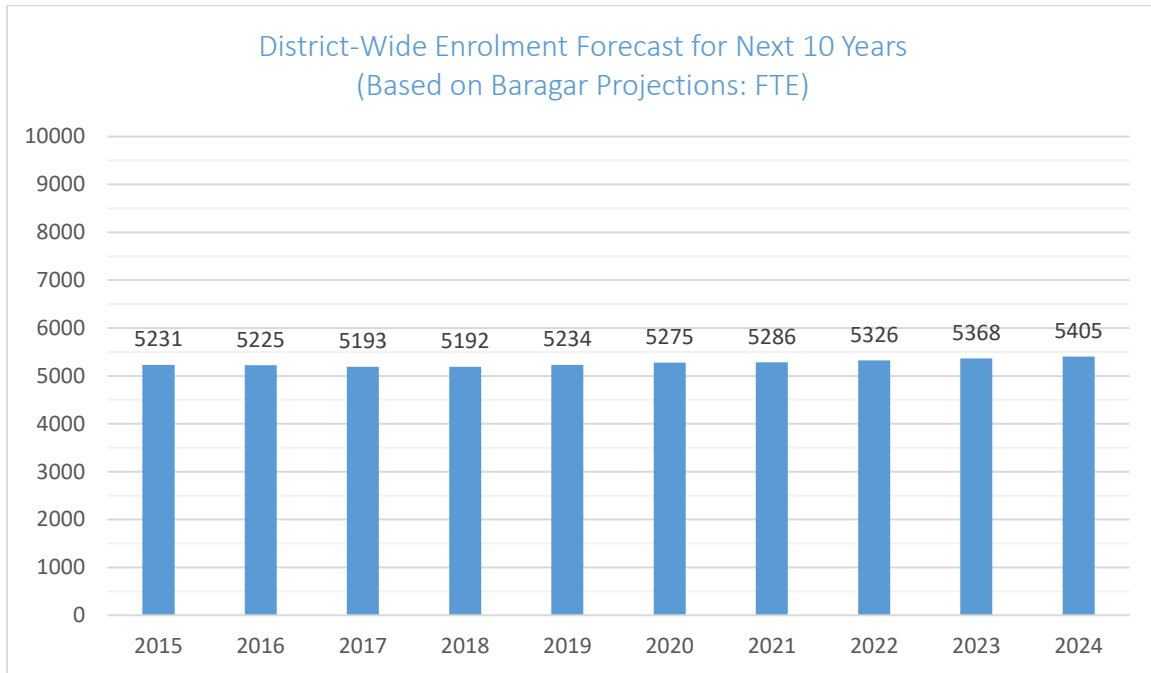
(at the time this report was originally written, November 17, 2015)

Retrospective Enrolment Analysis 1997-2015



Year	Head Count	Enrolment (Full-Time Equivalent or FTE)
1997	8,254	7,799
1998	7,850	7,487
1999	7,805	7,269
2000	7,610	7,093
2001	7,424	6,956
2002	7,131	6,630
2003	6,870	6,420
2004	6,630	6,265
2005	6,285	6,105
2006	6,232	5,927
2007	6,015	5,624
2008	5,787	5,540
2009	5,874	5,482
2010	5,482	5,267
2011	5,296	5,266
2012	5,223	5,197
2013	5,177	5,152
2014	5,204	5,165
2015	5,298	5,231

District-Wide Enrolment Forecast 2015-2024



Enrolment Forecast for Individual Schools 2015-2024

Enrolment Overview Elementary Schools *(This is shown graphically on pages 8-13)*

School	Capacity *	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cedar	199	171	172	174	168	173	181	193	200	210	210
Discovery Passage	132	70	72	64	55	55	53	51	49	50	52
École des Deux Mondes	199	137	144	149	153	153	152	154	153	156	157
École Willow Point	287	254	266	261	267	257	258	262	263	265	266
Georgia Park	358	252	253	260	260	263	253	266	261	267	267
Ocean Grove	215	159	162	163	168	169	153	147	153	153	153
Oyster River	177	70	66	59	55	49	53	50	52	56	57
Penfield	324	298	312	313	306	316	315	315	309	301	309
Pinecrest	305	245	248	261	252	242	234	238	239	234	237
Ripple Rock	283	225	224	205	205	186	182	179	182	189	191
Sandowne	328	246	250	255	250	233	239	237	227	221	221

* Operating capacity as determined in the 2014/2015 school year. Includes permanent classrooms and kindergarten modular units. Does not include free-standing portable classrooms.

Enrolment Overview Middle Schools *(This is shown graphically on pages 13-14)*

School	Capacity *	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Southgate	700	525	503	484	502	542	576	574	573	562	556
École Phoenix	750	582	578	579	617	652	656	627	604	590	611

* Operating capacity as determined in the 2014/2015 school year. Includes permanent classrooms and kindergarten modular units. Does not include free-standing portable classrooms.

Enrolment Overview Secondary Schools *(This is shown graphically on pages 14-15)*

School	Capacity *	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Carihi	850	860	832	836	809	811	826	837	874	887	867
Timberline	825	746	742	735	732	724	716	712	739	780	792

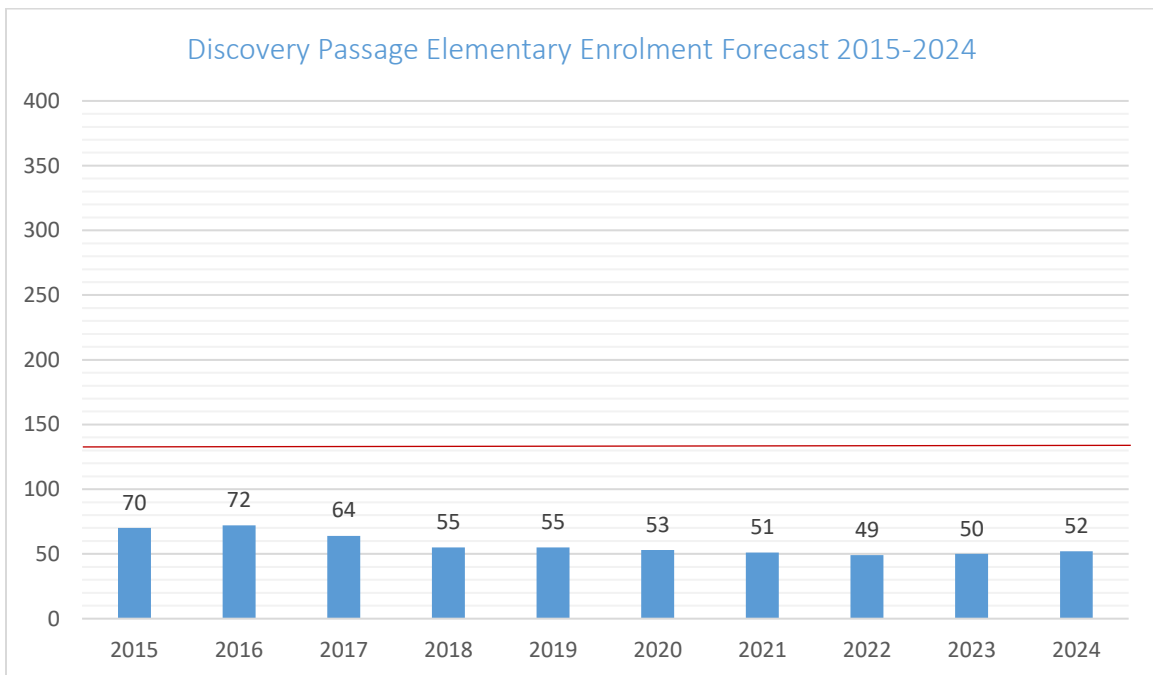
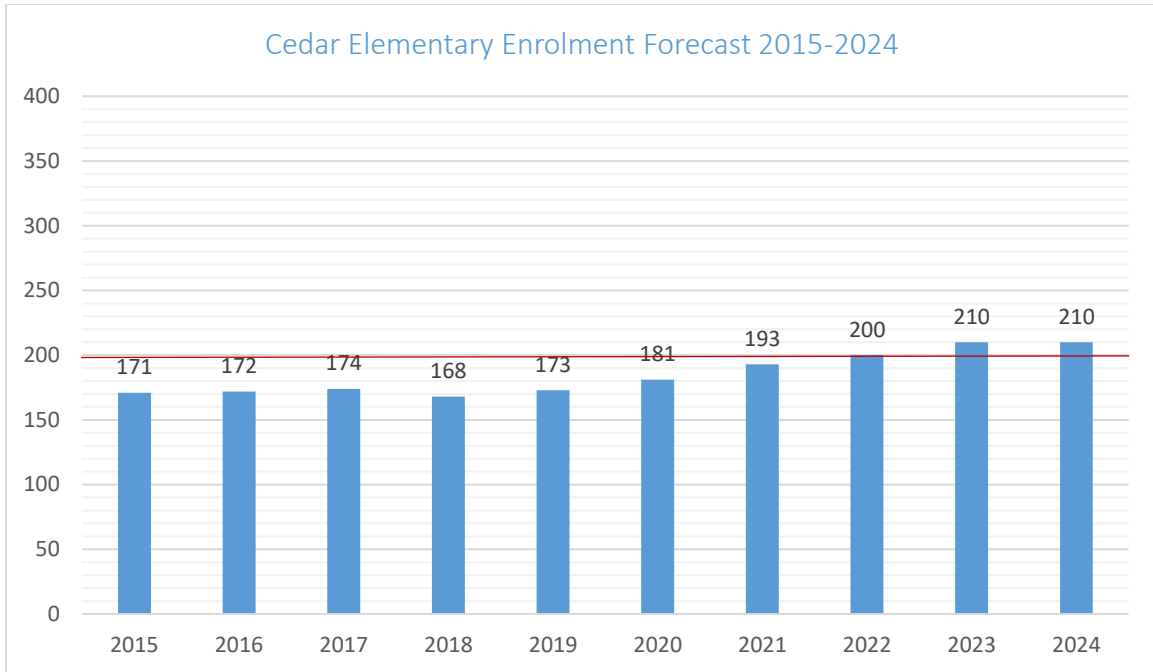
** Operating capacity as determined in the 2014/2015 school year. Includes permanent classrooms and kindergarten modular units. Does not include free-standing portable classrooms.*

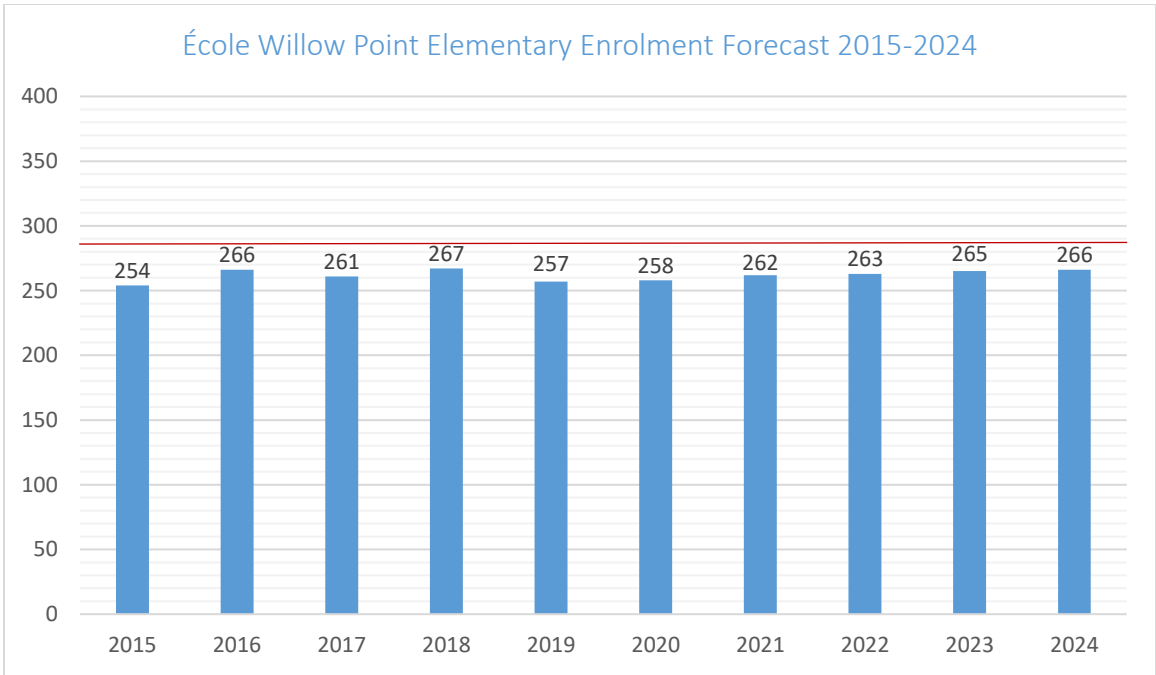
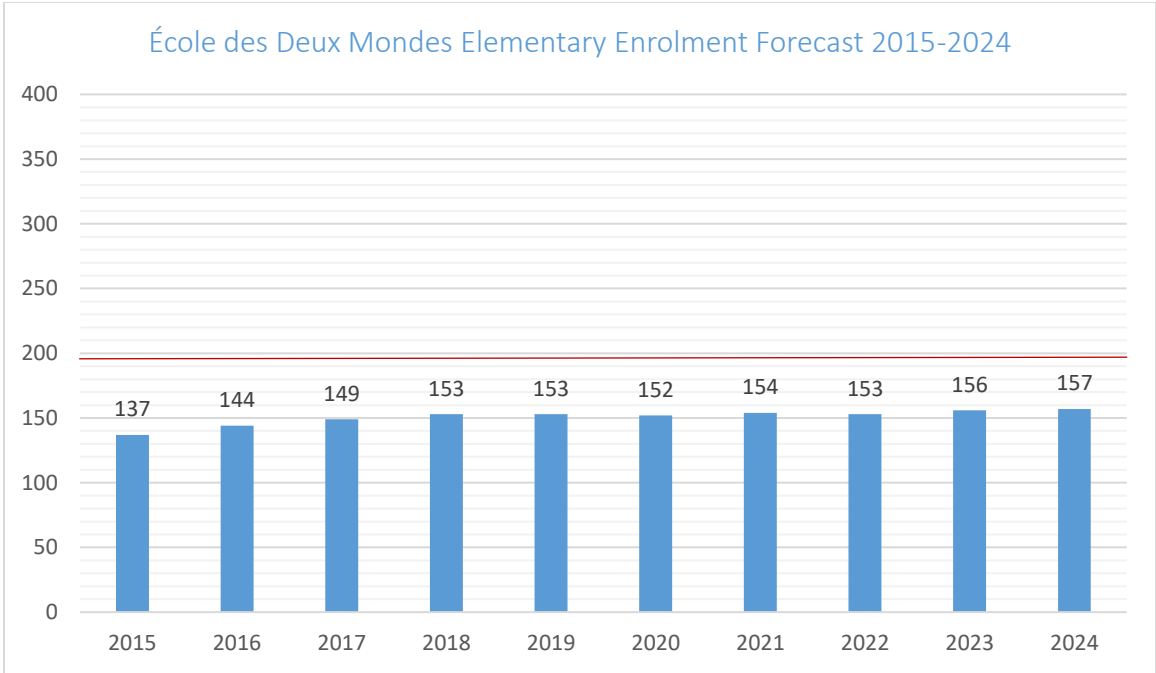
Enrolment Overview Rural Schools *(This is shown graphically on pages 15-17)*

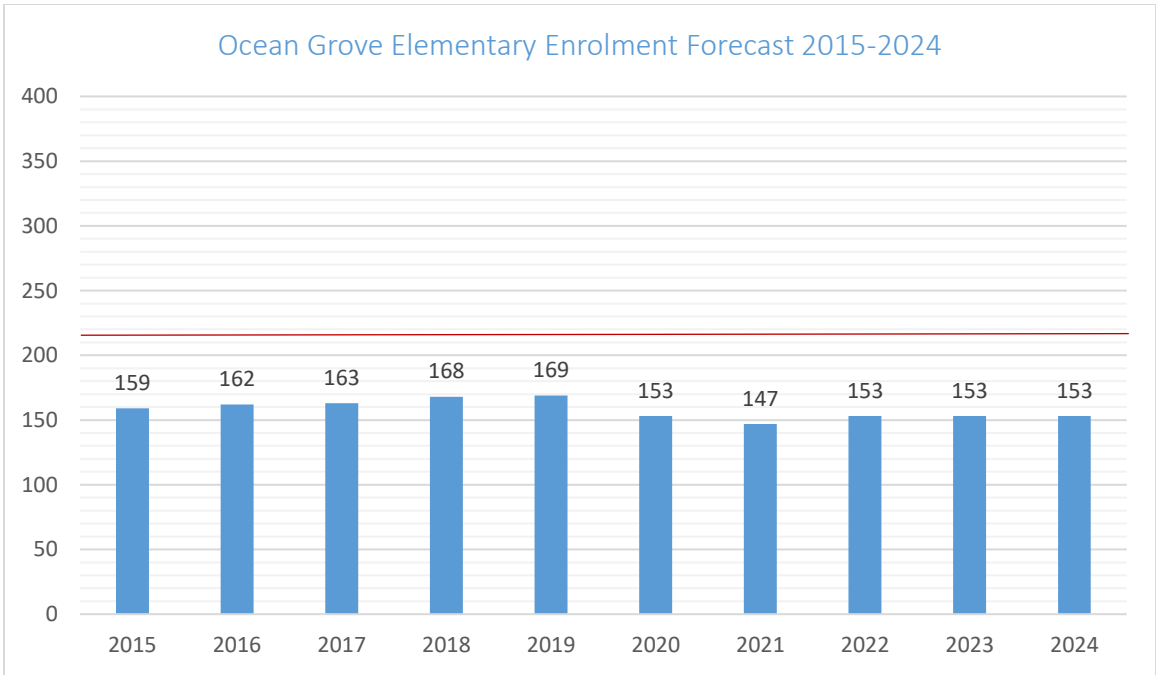
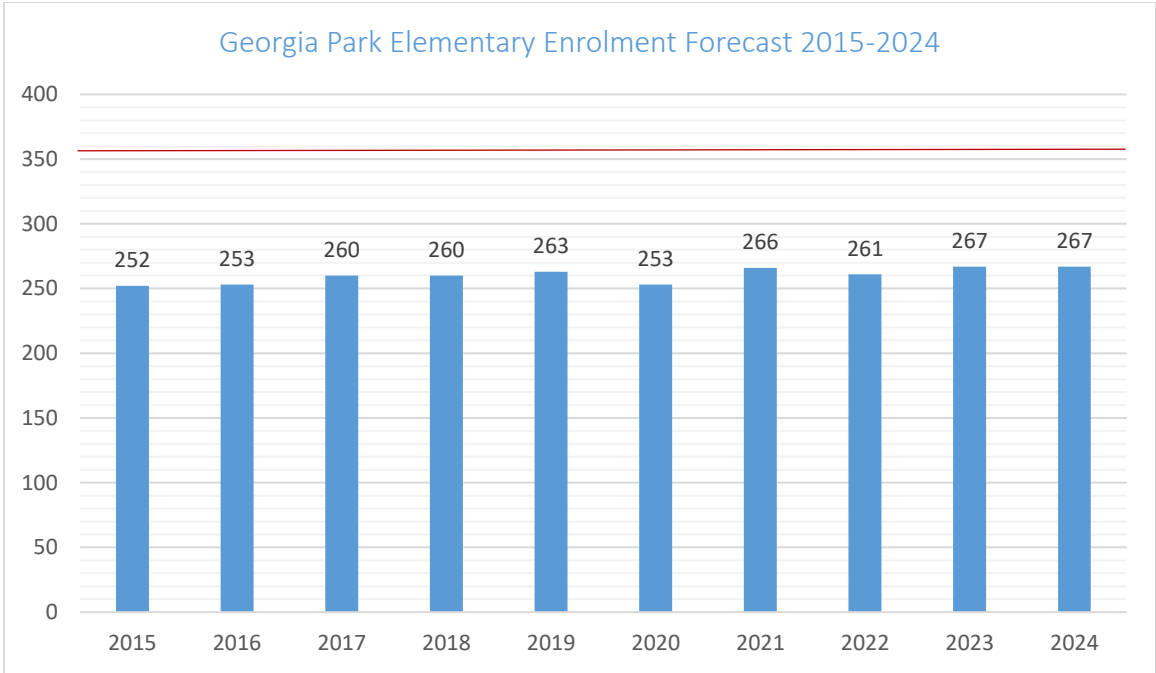
School	Capacity *	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Cortes	117	54	52	50	53	57	61	61	69	72	81
Quadra	222	101	95	90	85	85	92	99	99	100	102
Sayward	162	34	40	36	38	43	44	45	46	44	47
Surge Narrows	42	10	11	10	12	11	12	13	12	11	11

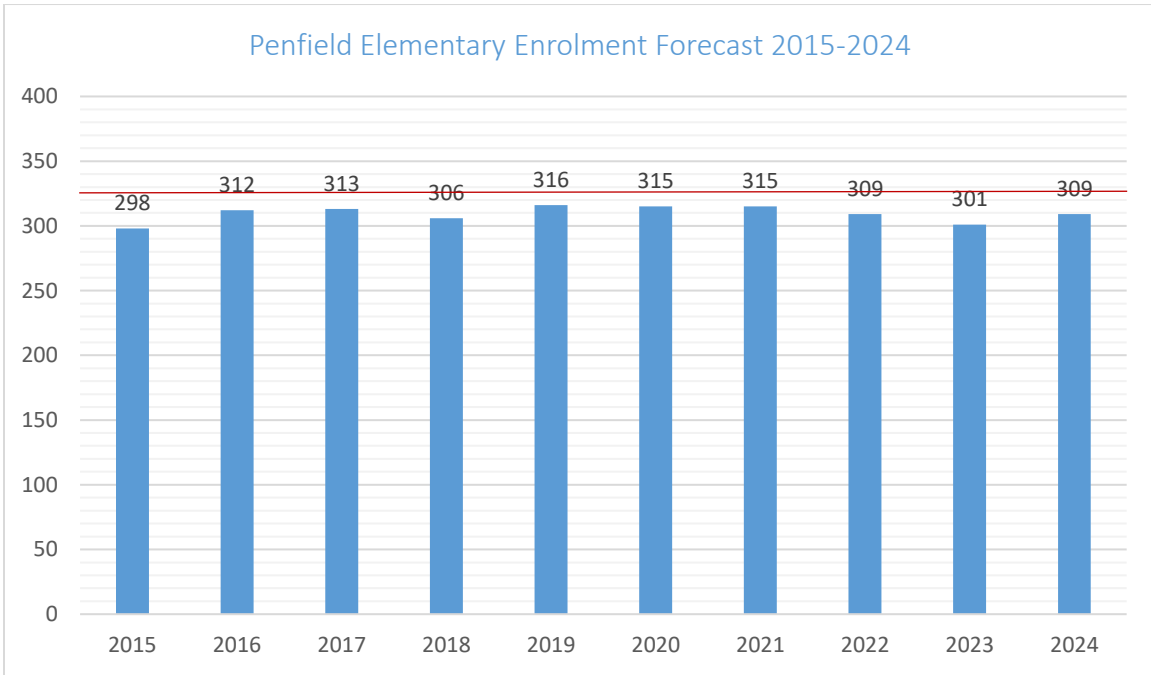
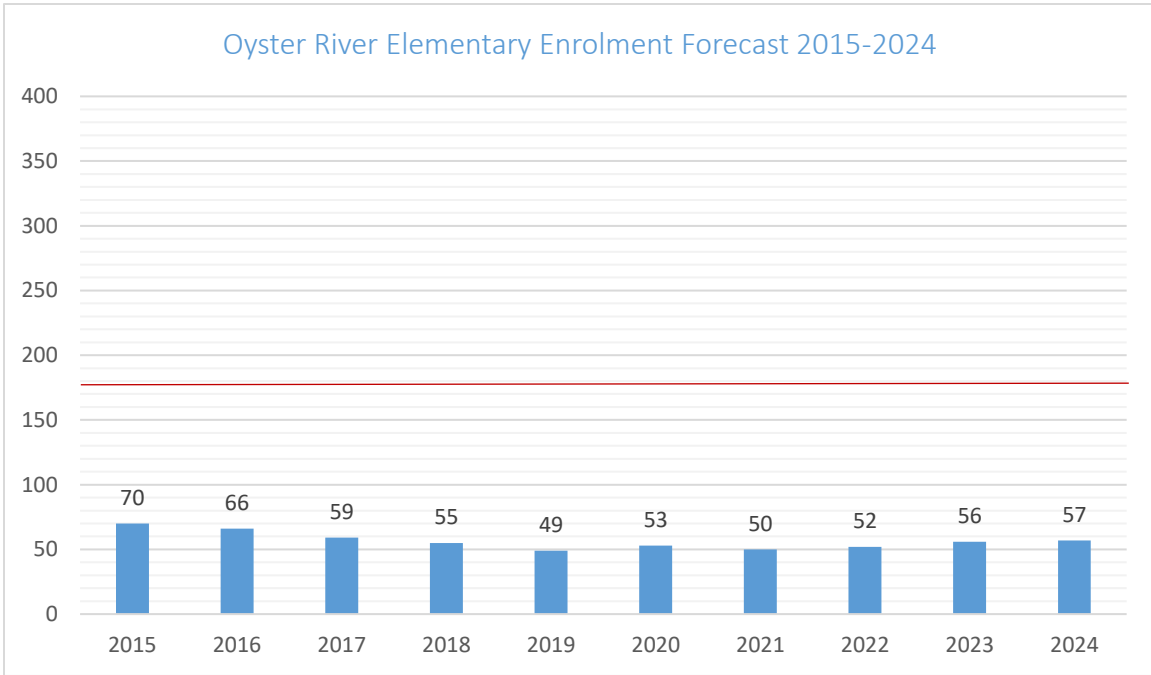
** Operating capacity as determined in the 2014/2015 school year. Includes permanent classrooms and kindergarten modular units. Does not include free-standing portable classrooms.*

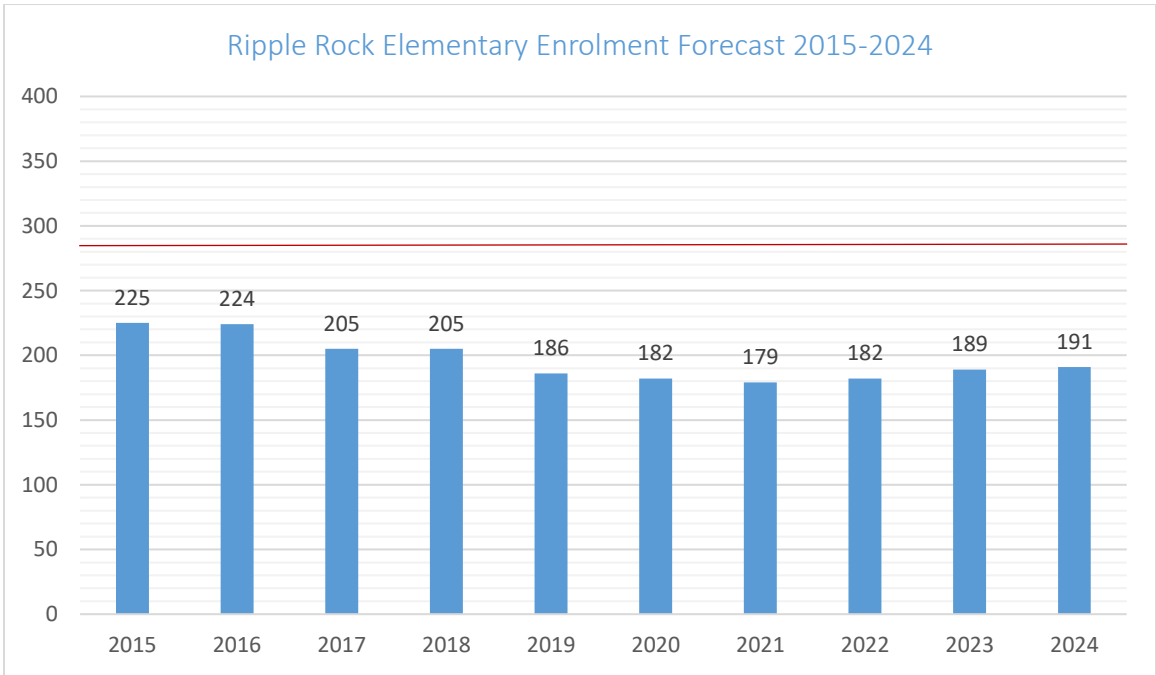
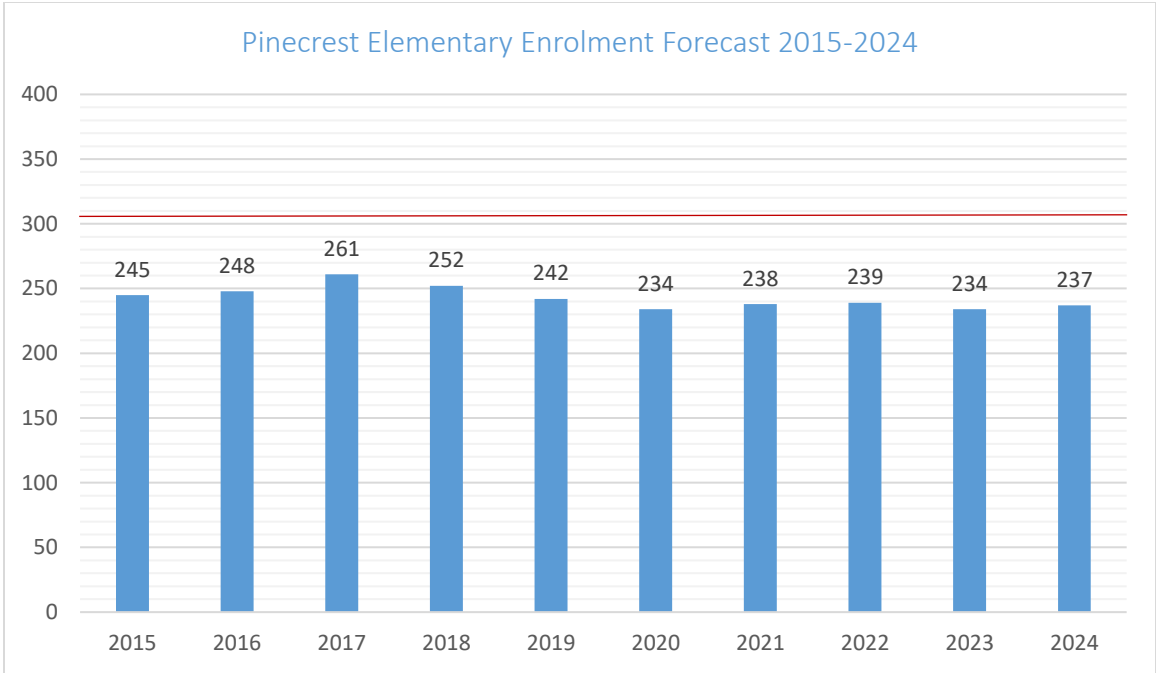
Enrolment Overview Elementary Schools

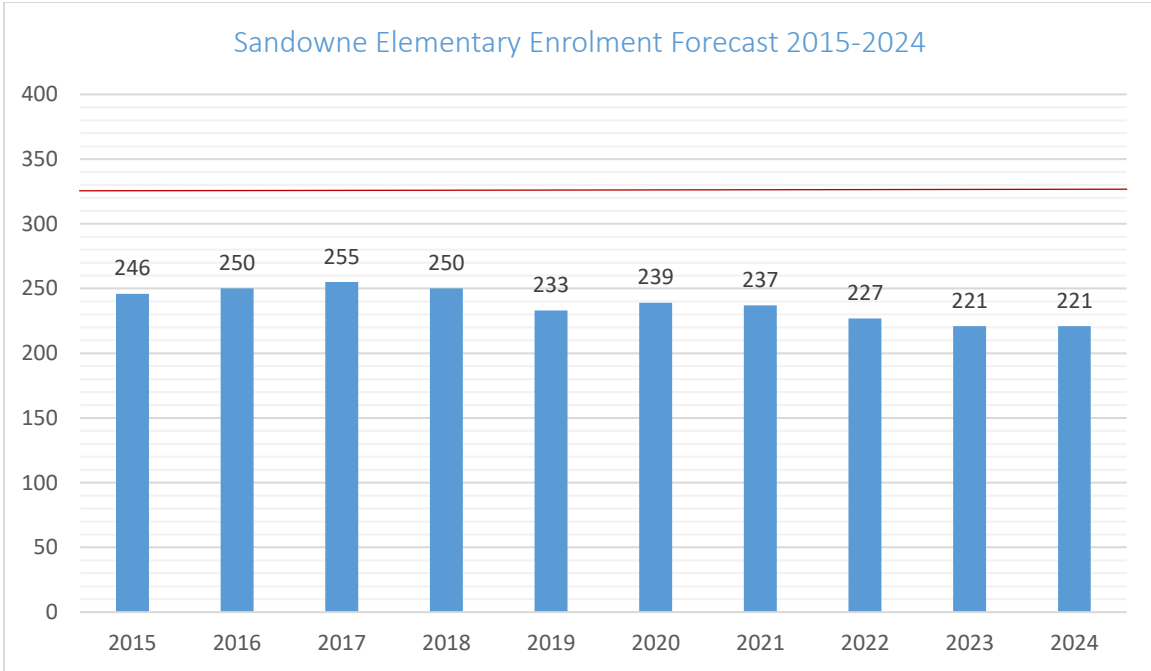




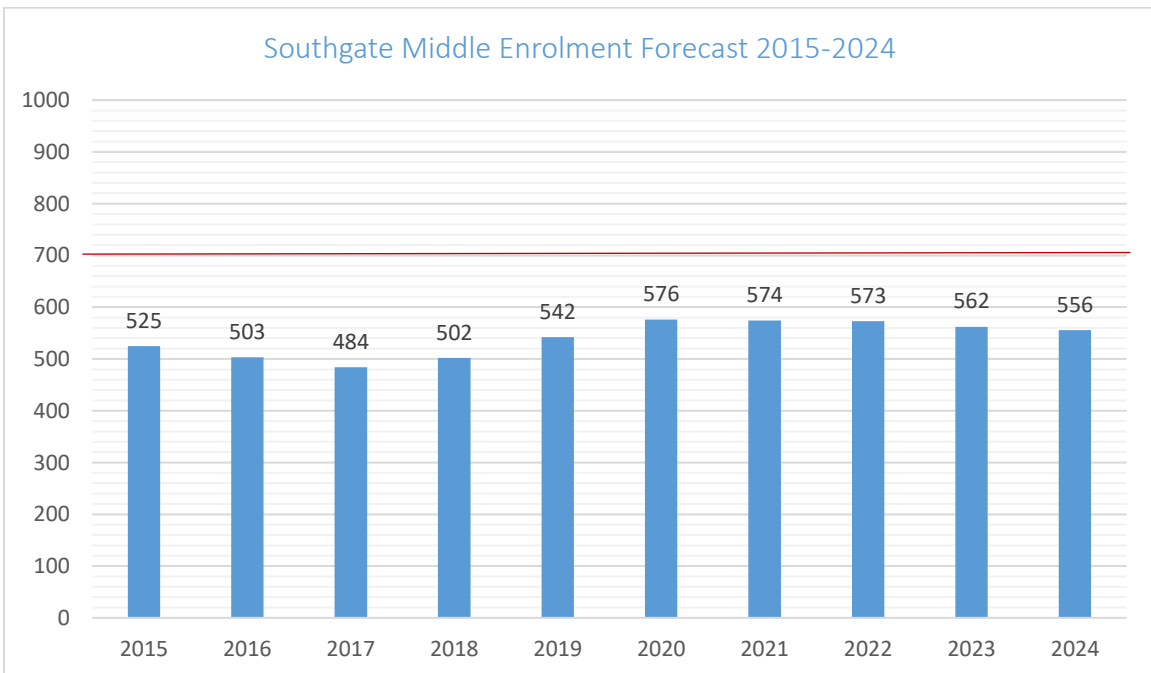


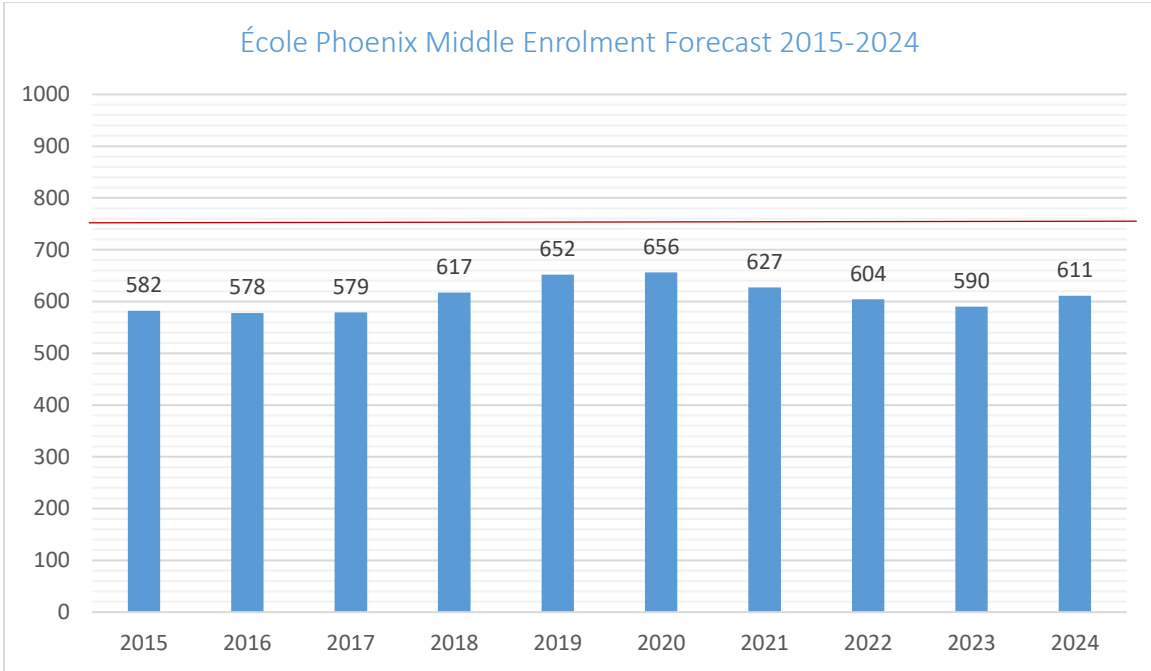




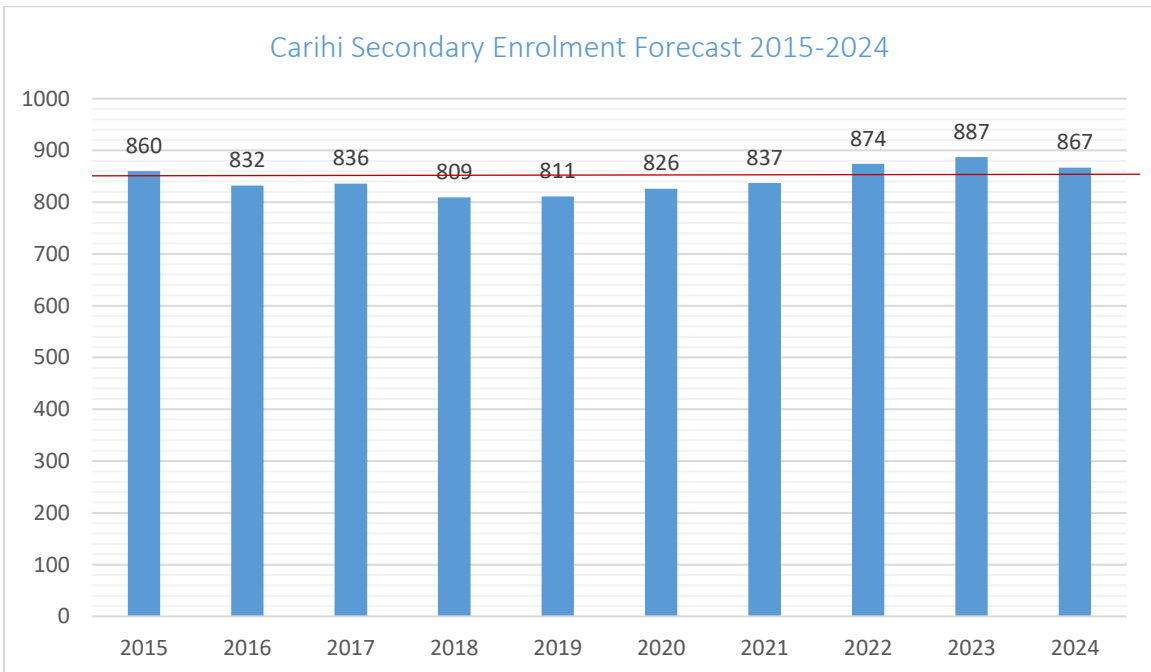


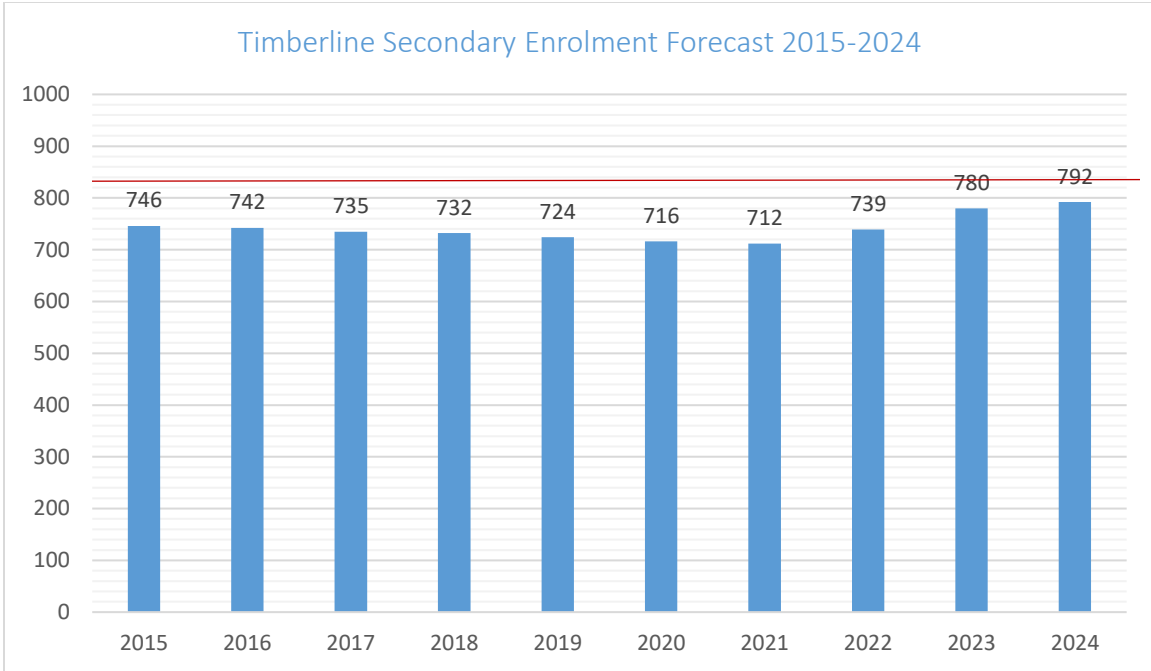
Enrolment Overview Middle Schools



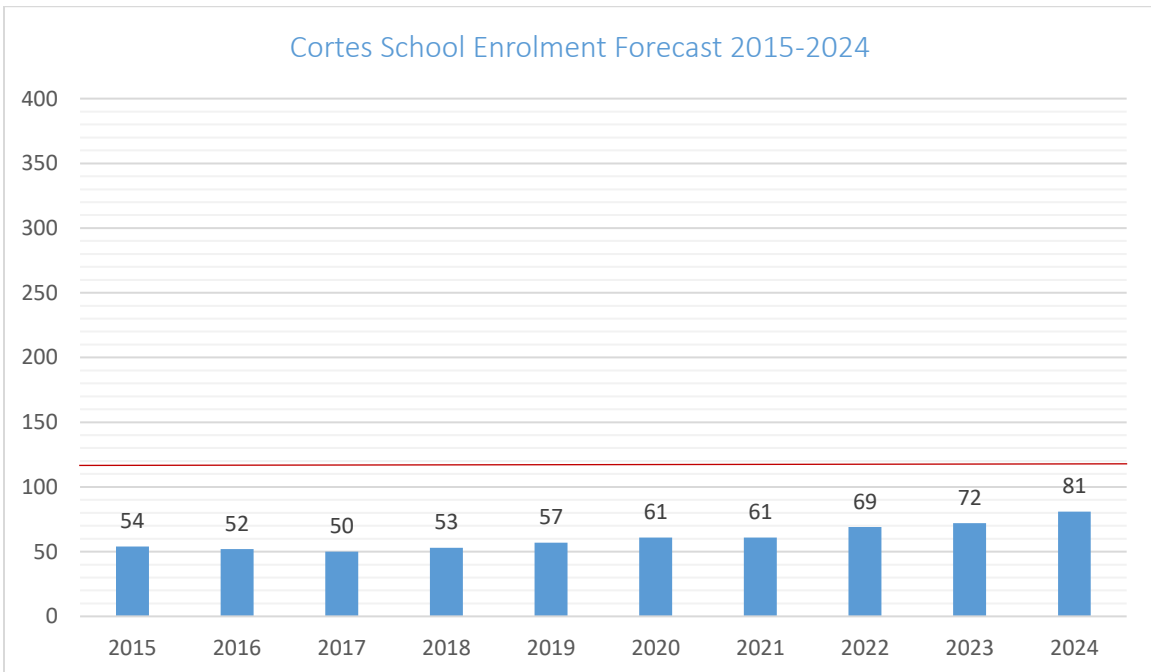


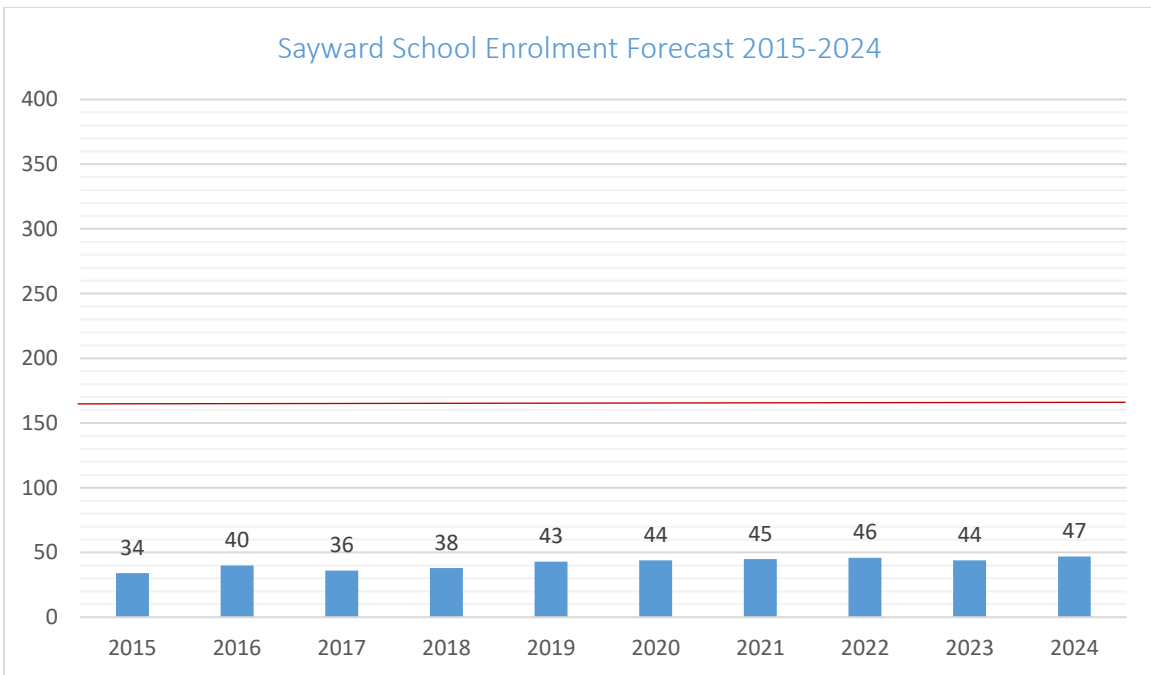
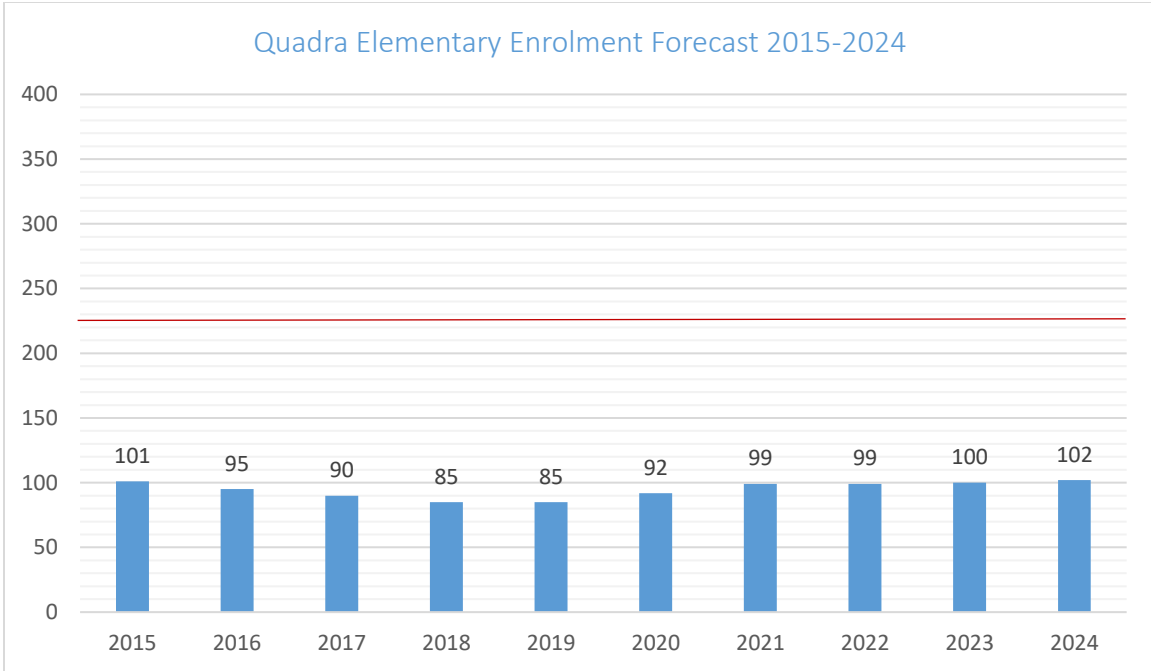
Enrolment Overview Secondary Schools



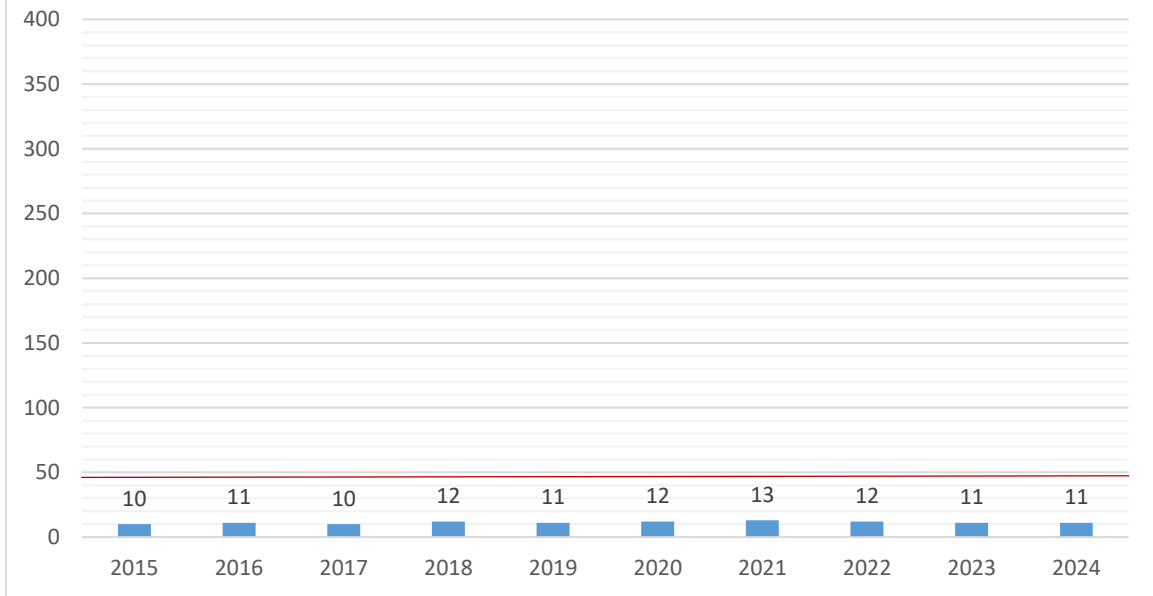


Enrolment Overview Rural Schools





Surge Narrows School Enrolment Forecast 2015-2024



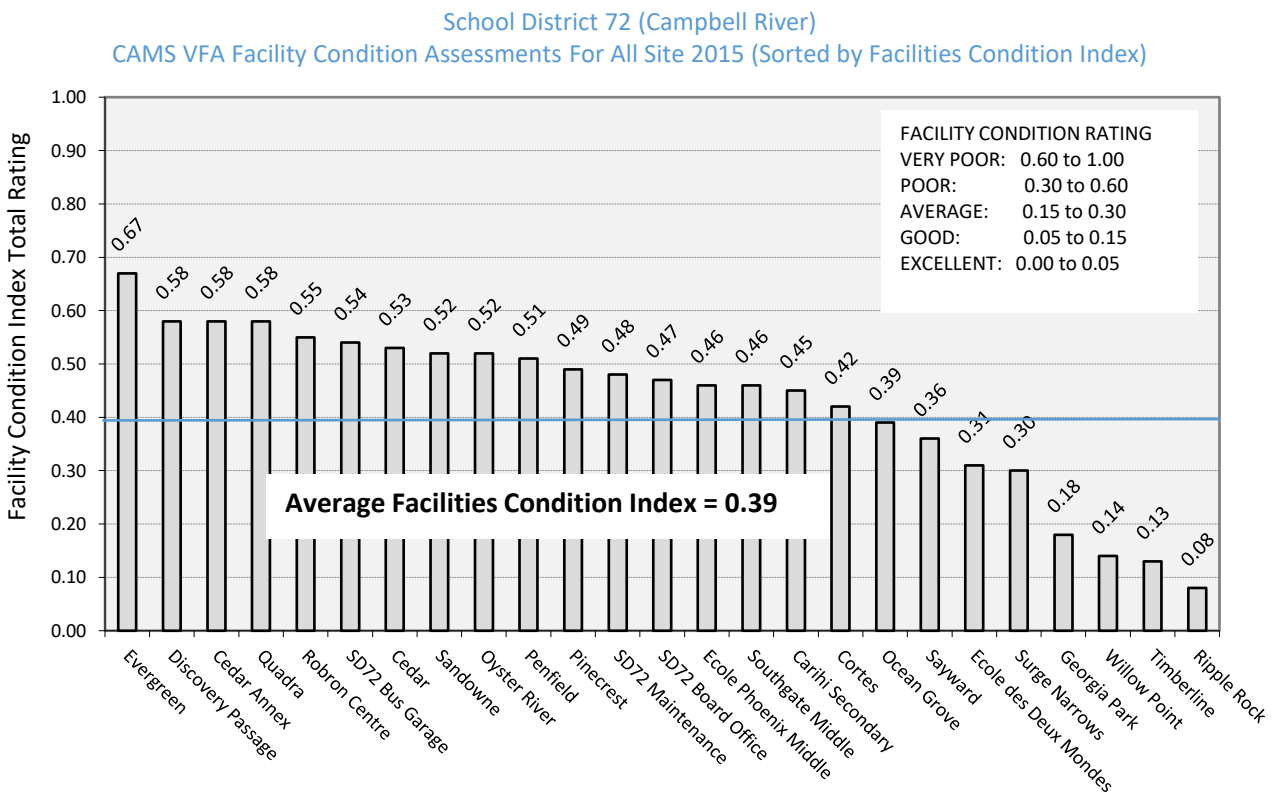
FACILITY REVIEW FINDINGS

(at the time this report was originally written, November 17, 2015)

Aging Facilities in Poor Condition

When examined, the district’s overall facilities condition index rating came back at 0.39, with 0.30 to 0.60 classified as ‘poor’. This is slightly increased from the district’s 2013 overall facilities condition index rating of 0.49 due to capital maintenance projects that have occurred over the last two years.

The Facilities Condition Index (FCI) is a comparative indicator of the relative condition of facilities. The F.C.I. is expressed as a percentage of the cost of remedying maintenance deficiencies to the current replacement value. The F.C.I. provides a method of measurement to determine the relative condition index of a single building, group of buildings, or the total facility (physical plant). This calculation also provides a corresponding rule of thumb for the annual reinvestment rate (funding percentage) to prevent further accumulation of deferred maintenance deficiencies.



Significant Amounts of Non-Utilized Space

The review also found that out of 175 available elementary classrooms, 68 are currently not used due to declining enrolment.

	No. of Divisions	Strong Start	No. Of Classrooms	Potential Surplus	
Campbell River North					
School					
Cedar Elementary	9	1	11	1	9%
Discovery Passage Elementary	3		7	4	57%
Ecole Des Deux Mondes	6		10	4	40%
Pinecrest Elementary	11		15	4	27%
Ripple Rock Elementary	10		15	5	33%
Sub-Total	39	1	58	18	31%
Campbell River South					
School					
Ecole Willow Point	11		14	3	21%
Georgia Park Elementary	11	1	17	5	29%
Ocean Grove Elementary	7		11	4	36%
Oyster River Elementary	3		8	5	63%
Penfield Elementary	12		17	5	29%
Sandowne Elementary	10	1	18	7	39%
Sub-Total	54	2	85	29	34%
Rural Schools					
School					
Sayward Elementary	2		14	12	86%
Surge Narrow Elementary	1		2	1	50%
Quadra Elementary	5		11	6	55%
Cortes Elementary/Junior	3		5	2	40%
Sub-Total	11	0	32	21	66%
District Total	104	3	175	68	39%

RECOMMENDATIONS

Assumptions Underpinning this Work

The Board of Education requested that senior management prepare this facility plan taking the following assumptions into account:

- That the current grade configuration (K-5 elementary; 6-8 middle; 9-12 secondary) be retained;
- That the district's special programs, such as Early French Immersion, continue to be offered without an enrolment cap within operational limits;
- That space continue to be provided for music programs and libraries; and
- That programs housed in Robron Centre continue to have a centralized base within the district.

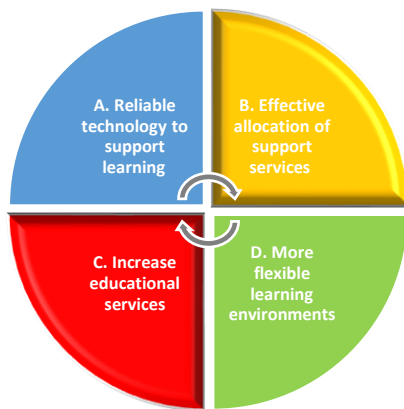
Recommendations

Many of School District 72's schools are anywhere from 30 to 50 years old and were constructed when society had very different expectations for the delivery of education and technological needs. It is currently challenging to serve vulnerable students, get technology in the hands of our students, and enhance our community connections in the manner that we would like because of the distribution and utilization of space and the condition of our schools, as well as to meet the other objectives of the strategic plan.

Senior management recommends that the Board of Education take the following actions over a course of three phases during the next 10 years:

Phase 1 *Year One (By the end of June 2016): School closure consultations to begin no later than January 2016*

Close two elementary schools within the greater Campbell River area.



B & C

** While all four of the educational objectives are connected to each recommendation, the bevelled objectives are identified as being the ones most identified as outcomes related to the recommendation.*

By closing two elementary schools within the greater Campbell River area, the district could address the issue of excess space as this is where we have the largest number of empty classrooms.

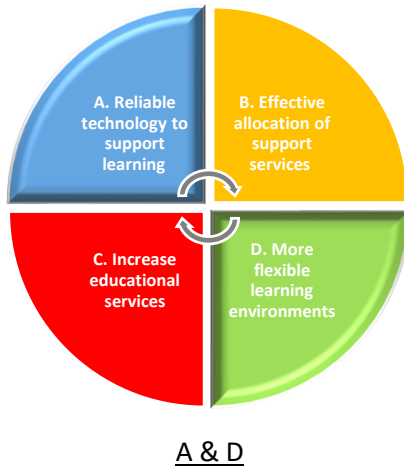
This action may allow for a greater concentration of and more efficient/effective supports for students with special needs, classroom supports to improve the learning of all students.

This action would also reduce the number of facilities for maintenance and capital repairs and reduce administrative overhead, generating a cost savings and allowing for these savings to possibly be reinvested in educational programming and/or redistributed to other sites to aid in improving their condition.

Should schools be identified for closure there will be a school closure consultation process as required by the Ministry of Education under the School Act and in accordance with School District 72's existing permanent or temporary school closure policy (E-03). This process would include its own series of meetings with the affected school communities.

Phase 2 Years Two through Four (September 2016 to June 2019): Begin no later than September 2016

Review and resource technology.

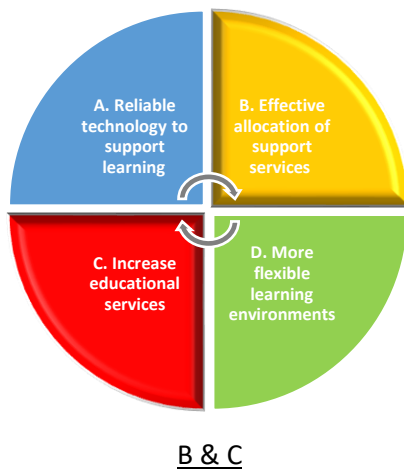


Technology needs continue to change rapidly. Senior management recommends that the district assess our current technology utilization, infrastructure, and devices to develop an updated technology plan that will increase student ability to access technology in the classroom, or wherever else learning may occur.

Additionally, the greater number of schools, the greater the infrastructure costs through such things as wiring, hardware, Wi-Fi networks, and technician support. We recommend that any technology-related savings realized through the implementation of recommendation 1 (school closures) be reinvested in technology support and infrastructure within the remaining sites.

Phase 2 Years Two through Four (September 2016 to June 2019): Consultation to begin no later than September 2017

Review rural school facility use.

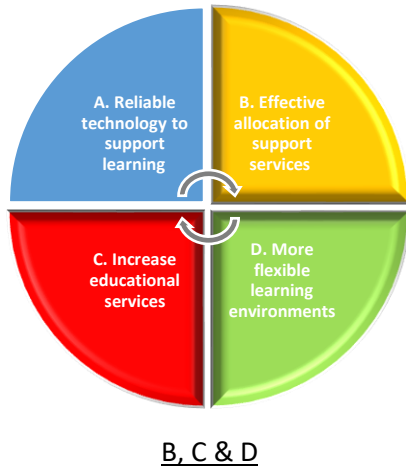


The Board of Education and senior management understands the importance of rural schools to the communities they serve and would like to look for ways to continue to support these communities, with the aim of providing the best possible learning environments. However, currently we have a total of 21 surplus classrooms in our four rural schools; ranging from 86% to 40% of the available space, depending on the school.

It is senior management's recommendation that the Board engage in a review of rural facilities which would include a deep and meaningful consultation with community stakeholders.

The true cost of operating, maintaining, repairing, and updating these facilities needs to be examined as unused space increases a building's operational cost. There may be a need to 'right size' buildings or examine alternative ways to provide an education program for students, and/or to look for options to share costs, services and functions within these communities.

Renew Cedar Elementary School



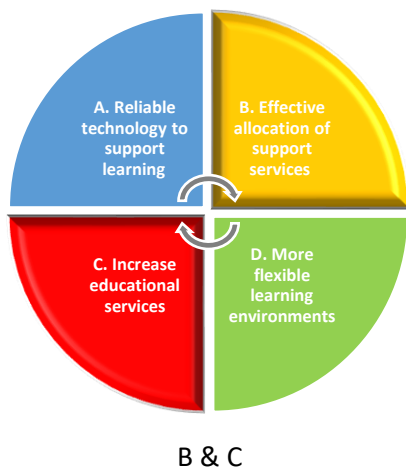
Cedar Elementary was one of our poorest ranked schools under the Facility Condition Index at 0.58 and is in the greatest need of substantial repair while having a projected enrolment increase greater than the school’s current capacity.

Senior management would like to engage the school community in a deep and meaningful consultation process which examines how best to support, maintain, and perhaps renew the school on the existing site. Priority would be to develop a business case to engage the Ministry of Education for a possible rebuild of Cedar Elementary. Should the Ministry not approve a new school construction, senior management would recommend moving the school’s population to a different site.

It is also felt that the district could, through community consultation, seek to engage with other resource, ministerial and service organizations to look for ways to further support families connected to this learning community as there may be shared service opportunities.

Catchment areas and the accessibility to resources for both students and their families would also be a consideration.

Change elementary school catchment (boundary) areas.

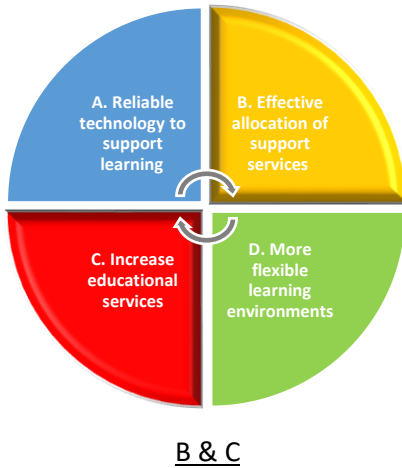


Our elementary school population is not equally distributed within the district at present. The district needs to examine potential population growth and shifts within the greater Campbell River area.

Schools and/or programs of choice have an effect on the distribution of school populations and their locations would also need to be considered in conjunction with any catchment changes.

Phase 2 Years Two through Four (September 2016 to June 2019): Begin no later than September 2018

Dispose of surplus properties.



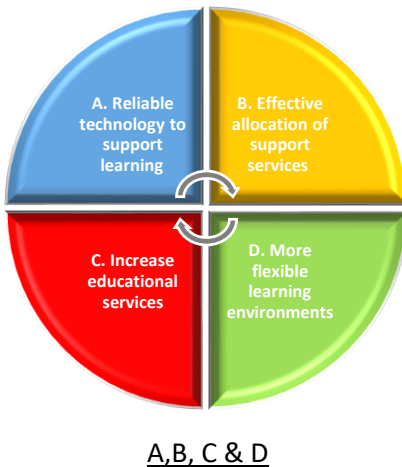
The district currently has surplus property at Rock Bay, on Stuart Island and McPhedran Street, as well as the old Evergreen Elementary.

Given declining enrolment, the amount of surplus space in our existing schools, and present development plans by the City of Campbell River, it is highly unlikely that these sites would be required by the school district within the next 20 years. As such there could be an opportunity, through the sale of some or all of these properties, to free some funds that could be directed towards the maintenance and betterment of our existing facilities.

History and details, including thorough title and covenant searches, will be conducted on each parcel prior to any action being taken. Any property sale would need to be approved by the Ministry of Education and boards are asked to first consider providing lands to provincial organizations, First Nations, local government and community organizations at fair market value before the open market.

Phase 3 Year Five (September 2019): Begin no later than September 2019

Examine the viability of a new secondary school.



Carihi Secondary is turning 50 years old in 2016 and was ranked at 0.45 under the Facility Condition Index compared to Timberline Secondary at 0.13.

As we look for ways to improve programming options to better support personalized learning and the new curriculum, there is a definite need to renew and update our secondary schools with regards to technology, learning spaces, and skills and trades equipment.

North Island College, a partner with Timberline Secondary on the Heritage Lands Campus, also continues to evolve and grow, which has direct effect on that school's programs and building.

Senior management would like to develop a business case to engage the Ministry of Education for a new secondary school, either to combine Carihi and Timberline into one new building or, at minimum, as a

rebuild of Carihi Secondary. This would include deep and meaningful consultation with both school communities and stakeholders.

By combining the school populations or possibly moving to a one-school, two-campus approach there could be greater programming options for students.