



CAMPBELL RIVER
School District 72

MEMO

Date: Nov 24, 2023
To: The Board of Education
From: Kevin Patrick, Secretary-Treasurer
Subject: **PUBLIC BOARD MEETING – Nov 28, 2023**

A Meeting of the Board of Education will be held:

Date: **Tuesday, November 28, 2023**
Time: **7:30 pm**
Place: **School Board Office Board Room, 425 Pinecrest Rd**

The public is invited to attend the public board meeting in person or join the meeting livestream. The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items.

Attend the Nov 28 meeting online <https://bit.ly/3OXHdnp>

SD72 event calendar <https://www.sd72.bc.ca/page/109/calendar>

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

Enc.

c: Schools
Partner Groups

SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)

BOARD OF EDUCATION PUBLIC BOARD MEETING 7:30 pm Tuesday, November 28, 2023 School Board Office Board Room

DRAFT AGENDA

1. Call to Order/ Chairperson's Remarks
2. Superintendent's Remarks
3. Approval of the minutes of the meeting of November 7, 2023 *Exhibit*
4. Business arising from the minutes
5. Additions or alterations to the agenda
6. Approval of the agenda
7. Report of Board decisions from the November 28, 2023 Confidential Board Meeting
8. Correspondence
9. Public Submissions
10. Agenda Submissions
11. Educational Submissions
12. Electorate and Board Matters
 - A. Board Committee Appointments for Dec 1, 2023 – Nov 30, 2024 (C Gillis) *Exhibit*
 - B. Nomination for BCPSEA representative (C Gillis)
(motion required)
 - C. Nomination for BCSTA Provincial Council representative (C Gillis)
(motion required)
 - D. Board Governance Policy - Notice of Motion (K. Eddy) *Exhibit*
Policy 33 – School Naming

13. Educational Issues

A.

14. Business Administration

A. Q1 2023-2024 Quarterly financial report for the period ending
September 30, 2023 (K. Patrick)

Exhibit

15. Committee Reports:

A. Nov 9, 2023 Superintendent's Student Leadership committee (S. Briggs)

B. Nov 20, 2023 Core Pro-d committee (C. Gillis)

C. Nov 21, 2023 District Parent Advisory Council (J. McMann)

D. Nov 23-25, 2023 BC School Trustees Association Academy (K. Eddy)

16. Any Other Business:

17. Questions from Anyone Present on Agenda Items for This Meeting:

18. Adjournment:

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, NOVEMBER 7, 2023

Present: C. Gillis, Chair; S. Briggs, K. Eddy, J. Gladish, D. Hagen, D. Harper, J. McMann, Trustees; P. Cizmic, Associate Superintendent, G. Manning, Superintendent; and K. Patrick, Secretary-Treasurer.

Absent: M. Kyle, Associate Superintendent

23-151 Call to order

Secretary-Treasurer Patrick called the meeting to order at 7:30 pm.

23-152 Election of Board Chair

Secretary-Treasurer Patrick took the Chair for the purpose of calling for nominations and electing a Board Chair for the period December 1, 2023 to November 30, 2024.

Trustee Harper nominated Kat Eddy for the position of Chair. Trustee Eddy accepted the nomination.

After calling two more times for further nominations and hearing none, Secretary-Treasurer Patrick declared that Kat Eddy was elected Board Chair by acclamation for the upcoming year.

23-153 Election of Vice-Chairperson of the Board

Board Chair Eddy took the Chair for the purpose of calling for nominations and electing a Board Vice-Chair for the period December 1, 2023 to November 30, 2024.

Trustee McMann nominated Craig Gillis for the position of Vice-Chair. Trustee Gillis accepted the nomination.

After calling two more times for further nominations and hearing none, Board Chair Eddy declared that Craig Gillis was elected Board Vice-Chair by acclamation for the upcoming year.

23-154 Appointment of Signing Officers:

It was proposed by J. Gladish, seconded by J. McMann and **CARRIED:**

THAT the Board of Education for School District 72 hereby appoints the Secretary-Treasurer, Assistant Secretary-Treasurers, Board Chair and Vice-Chair as signing officers for the School District.

23-155 Chairperson's Remarks

Board Chair Eddy thanked the Trustees for nominating her to the role of Chair.

23-156 Superintendent’s remarks

Superintendent Manning congratulated Board Chair Kat Eddy and Board Vice-Chair Craig Gillis on their nominations and looks forward to continuing to work together with the Board.

Manning highlighted recent announcements from the Ministry of Education and Child Care which included a wage increase for early childhood educators and changes to the grade 10 social studies curriculum which will be implemented in the 2025/ 2026 school year.

Manning spoke about mandatory measures and actions that the district is taking to support improved outcomes for Indigenous students. The measures are described in the BC Tripartite Agreement (2018): school districts are required to reach Local Education Agreements (LEAs) with each band whose students are represented in the district; all school districts must have Indigenous Education Councils involving representatives from rightsholders and partner groups; and Indigenous students may attend any district school of their choice.

23-157 Approval of the minutes of October 17, 2023

It was proposed by C. Gillis, seconded by D. Hagen and **CARRIED:**

THAT the minutes of the meeting of October 17, 2023 are hereby approved as circulated.

23-158 Approval of the Agenda

It was proposed by S. Briggs, seconded by J. Gladish and **CARRIED:**

THAT the agenda is hereby approved as submitted.

23-159 Report from the October 17, 2023 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board’s Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

23-160 Board Chairs’ Advocacy Day

Chair Eddy attended a Board Chairs’ advocacy day on Oct 19 at the BC Legislature in Victoria that was hosted by the BC School Trustees Association. Discussions focused on student outcomes, recruitment and retention of staff and capital and deferred maintenance budgets. Eddy also met with Michele Babchuk, MLA North Island to discuss local issues.

23-161 Signing of We Wai Kai Local Education Agreement

Chair Eddy joined Secretary-Treasurer Patrick and Superintendent Manning at their Quinsam office to sign the Local Education Agreement (LEA) that was reached with the We Wai Kai nation. Eddy thanked We Wai Kai Director of Education Pamela Lee Lewis for her years of dedicated service on behalf of students and congratulated her on her retirement.

23-162 Finance Warrant No. 1; July 31, 2023

It was proposed by Trustee Harper, seconded by Trustee Briggs and **CARRIED**

*THAT Finance Warrant No. 1, dated July 31, 2023,
be accepted as presented.*

23-163 Finance Warrant No. 2; August 31, 2023

It was proposed by Trustee Gillis, seconded by Trustee Gladish and **CARRIED**

*THAT Finance Warrant No. 2, dated August 31, 2023,
be accepted as presented.*

23-164 Finance Warrant No. 3; September 30, 2023

It was proposed by Trustee Briggs, seconded by Trustee McMann and **CARRIED**

*THAT Finance Warrant No. 3, dated September 30, 2023,
be accepted as presented.*

23-165 BC School Trustees Association Provincial Council meeting

Vice-Chair Gillis attended the BC School Trustees Association Provincial Council meeting in Vancouver on Oct 20-21. Highlights included discussion of ongoing provincial work in support of reconciliation, diversity & inclusion and an overview of the K-12 reporting policy.

23-166 SD72/ City of Campbell River liaison committee meeting

Vice-Chair Gillis reported on topics of mutual interest discussed at the City of Campbell River/ School District No 72 meeting held on Oct 24.

23-167 BC Provincial Sector Employers' Association Fall Symposium

Chair Eddy attended the BC Provincial Sector Employers' Association Fall Symposium with three members of the Human Resources team Nov 2-3 in Vancouver.

23-168 Adjournment

The meeting adjourned at 8:05 pm.

SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)
BOARD OF EDUCATION COMMITTEES
December 2023 to November 2024

Standing Committees:

Committee	Meeting Schedule	Trustee/Staff Representatives
Audit & Risk Management Committee	As required	Appointed: Dave Harper Appointed: Shannon Briggs
Board Governance	As required	Appointed: Joyce McMann Appointed: Craig Gillis
Calendar Consultation Committee	As required	Appointed: Daryl Hagen Alternate: Shannon Briggs
Communications – Public	As required	Appointed: Dave Harper Appointed: Janice Gladish
Core Professional Development	3:30 pm 3 rd Monday of the month Sept-June	Appointed: Craig Gillis Alternate: Janice Gladish

Sub-Committees Internal:

Committee	Meeting Schedule	Trustee/Staff Representatives
Board Self Review	As Required	Appointed: Kat Eddy
CRDTA Grievance	As required	Two Trustees: based on availability
CUPE Grievance (Step III)	As required	Two Trustees: based on availability
Selection of Administrators	As required	Trustees: based on availability

Liaison Committees:

Committee	Meeting Schedule	Trustee/Staff Representatives	
B.C. School Trustees Association, Provincial Council (Elected)	Three meetings per year	Elected:	TBD
		Alternate:	TBD
B.C. Public School Employers' Assoc. (Elected)	As required	Elected:	TBD
		Alternate:	TBD
Campbell River City Council/School District 72 Liaison	12:00 p.m., semi-annual, alternating between School Board Office and City Hall (no meetings July and August)	Appointed:	Kat Eddy
		Appointed:	Craig Gillis
		Alternate:	
CRDTA/School District 72		Appointed:	Kat Eddy
		Appointed:	Craig Gillis
		Alternate:	Dave Harper
CUPE 723/School District 72		Appointed:	Daryl Hagen
		Appointed:	Kat Eddy
District Parent Advisory Committee	7:00 pm 3 rd Tuesday of the month Sept-June	Appointed:	Joyce McMann
		Alternate:	
Equity Committee	To be determined	Appointed:	Joyce McMann
		Appointed:	Janice Gladish
		Alternate:	Dave Harper
North Island College/ School District 72	As required	Appointed:	Dave Harper
		Appointed:	Janice Gladish
		Alternate:	Daryl Hagen
Strathcona Regional District/School District 72 Liaison	Quarterly, alternating between School Board Office and City Hall (no meetings July and August)	Appointed:	Janice Gladish
		Appointed:	Shannon Briggs
		Alternate:	Daryl Hagen
Superintendent's Student Leadership Committee	Quarterly	Appointed:	Shannon Briggs
		Alternate:	Joyce McMann
Vancouver Island Labour Relations Council (VILRC)	As required	Appointed	Daryl Hagen
		Alternate:	Kat Eddy
Vancouver Island School Trustees Assoc. (VISTA)	As required	Appointed:	Craig Gillis
		Alternate:	Dave Harper



CAMPBELL RIVER
School District 72

MEMO

Date: November 28, 2023
To: Board of Education
From: Board Governance Policy Committee
Subject: **Recommendation for notice of motion**

The following is a notice of motion from the board governance policy committee for a new **Board Governance Policy 33 – Naming or Renaming of School and Facilities.**



NAMING OR RENAMING SCHOOLS AND FACILITIES

The Board of Education recognizes that naming a school or school district facility is critical to creating a sense of community, unique identity, and sense of belonging for students, staff, and families. As such, the board believes that the naming or renaming of schools or district facilities should be undertaken following reasonable consultation with student and parent representatives, school and district staff, and members of the local community.

To ensure a name stands the test of time, the board believes that school or district facilities should be named in reference to historical, geographical, or operational characteristics. Consideration will be given to names that have significant meaning to students, First Nations, and members of the community.

Process

1. The process of naming a new school shall begin as soon as possible after the school site has been purchased, and where construction is scheduled on the board's current capital plan.
2. To determine an appropriate name, the Board of Education will appoint an ad-hoc committee to recommend at minimum of two suitable names for board consideration.
3. The committee will seek potential names by consulting with:
 - 3.1 Local land based First Nations;
 - 3.2 Local representatives of off-reserve First Nation Peoples, Métis and Inuit Peoples;
 - 3.3 Students, staff and families of the impacted community;
 - 3.4 Local community impacted by the decision; and
 - 3.5 Impacted local municipalities and/or regional districts.
4. A name that is already in use in another school district, especially a neighbouring school district, or that is very similar to an existing district school or facility name is to be avoided.
5. School or facility names may honour places of historical or geographical prominence, represent the intent of the school, or reflect an educational value or interest. However, schools or facilities will not be named after living or deceased persons.
6. The board may name or co-name a school or facility to reflect the language of the land and acknowledge the traditional territories on which it resides. For consideration of any Indigenous name, the local land based First Nation must consent and the name must be gifted to the district to ensure consistent future use. The Indigenous name may be used in addition to an official site name.
7. Name selection must occur at a public meeting of the Board of Education. The board will seek public feedback on the recommended school or facility name(s) for a period of at least 30 days before final approval of the name.
8. In all cases, the final decision on naming a district school or facility will be made by the Board of Education.

Renaming

In addition to the above process, the following will also apply when considering the renaming of schools or district facilities:

1. The board will consider the renaming of a school or facility in limited circumstances that may include:
 - a. When an existing school or facility undergoes a major change of use; or
 - b. Where a local municipality or regional district renames a geographic reference associated with the school; or
 - c. Where the name of the facility no longer aligns with board policies; or
 - d. Where the board receives proof of overwhelming support from the community for the renaming of a school or facility that aligns with the board's naming policy.
2. Where the board considers renaming a school or facility, they will receive a report regarding any potential cost implications for consideration in their decision-making process.
3. If a school becomes an immersion or dual track school, the original name of the school will be retained. The word for school in its name may be substituted with the word for school in the corresponding language without the requirement for board approval. However, changing the root name of the school into the immersion language is not permitted without the approval of the board.

Legal References:

Monitoring Method:

Monitoring Frequency:

Adopted:

Last Revised:

Section 65 School Act

Board of Education / Superintendent

Every Three Years

October 2023

**School District No. 72 (Campbell River)
Financial Report: First Quarter
Period Ending September 30, 2023**

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Overall the budgets are not overspent to approved amounts

There is a structural deficit continuing for the current year.

School District No. 72 (Campbell River)
Statement of Revenue and Expenses
For the 3 Months Ended September 30, 2023

	2023/24 Budget Preliminary	Budget YTD	Actual YTD	YTD to Actual %	Under (Over) Budget \$\$	%
Revenues						
Ministry of Education Operating Grant	66,603,521	6,660,352	7,469,553	112%	(809,201)	-12.15% a
Ministry of Education Other Grants	472,670	47,267	224,257	474%	(176,990)	-374.45% b
First Nations	2,078,448	207,845	204,295	98%	3,550	1.71% a
North Island College	192,000	48,000	43,599	91%	4,401	9.17% b
SD # 93 (CSF)	295,518	29,552	27,419	93%	2,133	7.22% b
International Students	972,000	97,200	93,883	97%	3,318	3.41% b
Student Services Contracts	71,626	17,906	17,906	100%	0	0.00% b
Misc Revenue	6,500	1,625	52,364	3222%	(50,739)	-3122.33%
Rentals and Leases	163,000	40,750	33,065	81%	7,685	18.86% b
Investment Income	360,000	90,000	187,465	208%	(97,465)	-108.29%
Childcare Revenue	476,100	47,610	25,566	54%	22,044	46.30% b
	<u>71,691,383</u>	<u>7,288,107</u>	<u>8,379,372</u>	<u>115%</u>	<u>(1,091,264)</u>	<u>-14.97%</u>
Expenses						
Salaries, Wages and Benefits	64,453,953	8,354,664	8,541,036	102%	(186,372)	-2.23%
Services, Contracts and Supplies	7,137,443	1,343,632	1,442,895	107%	(99,263)	-7.39% c
	<u>71,591,396</u>	<u>9,698,297</u>	<u>9,983,932</u>	<u>103%</u>	<u>(285,635)</u>	<u>-2.95%</u>

Excluded from this financial report is local capital expenditures for \$200,000 which will be included in future reporting.

- NOTES a. MOE issues grants to match expenses. Q1 receives 10% of annual budget.
b. Grants and revenues are recorded when received, budget is averaged through the year.
c. Contract and supply expenses not evenly spent through the year.

SUMMARY BUDGET ANALYSIS

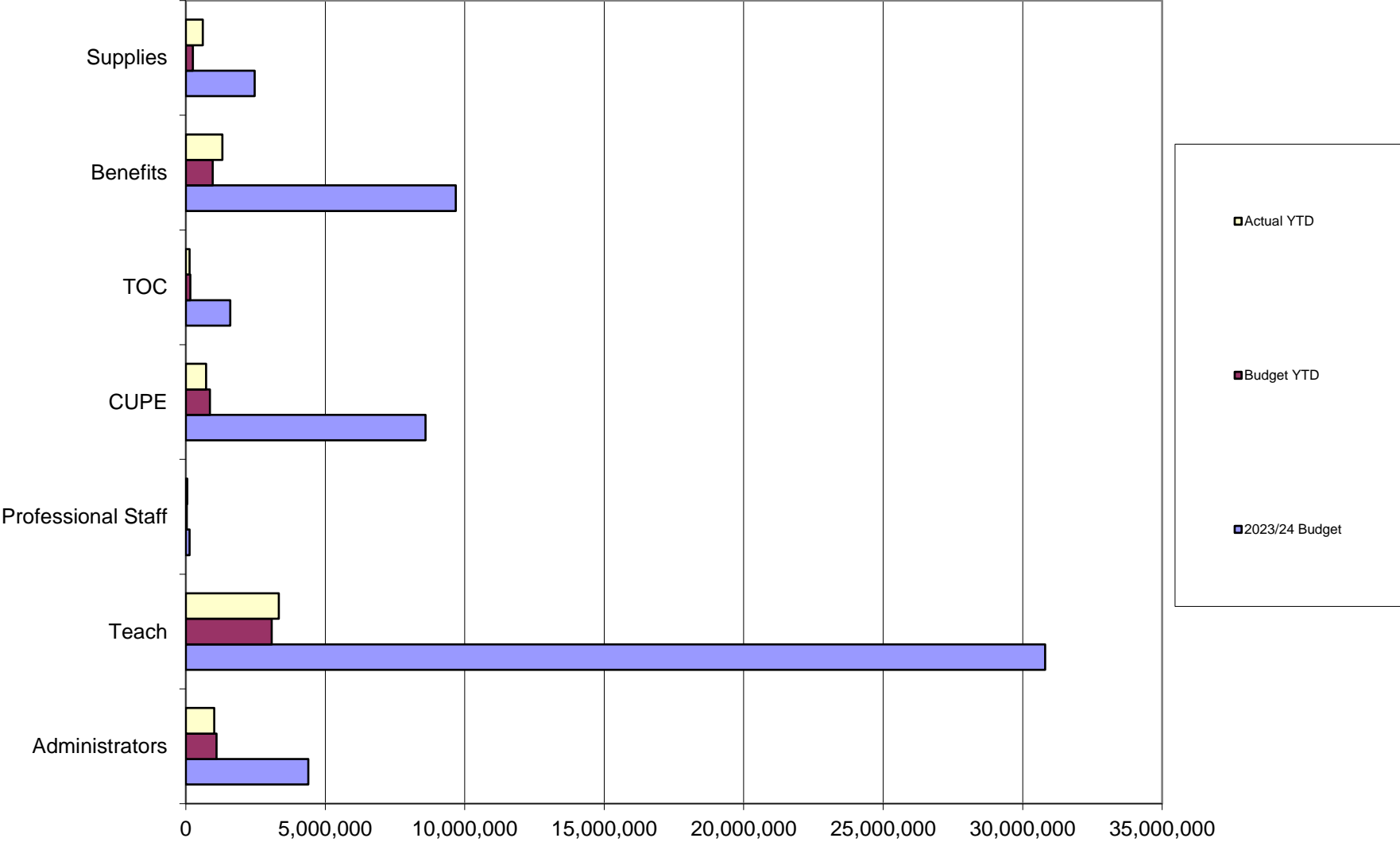
For the 3 Months Ended September 30, 2023

	2023/24 Budget Preliminary	Budget YTD	Actual YTD	YTD to Actual %	Under (Over) Budget \$\$	Budget %
<u>Instruction</u>						
Administrators	4,389,874	1,097,469	1,021,812	93%	75,656	7%
Teach	30,805,959	3,080,596	3,332,840	108%	(252,244)	-8%
Professional Staff	132,615	33,154	50,141	151%	(16,987)	-51%
CUPE	8,595,309	859,531	724,251	84%	135,280	16%
TOC	1,593,744	159,374	130,148	82%	29,226	18%
Benefits	9,681,109	968,111	1,307,861	135%	(339,750)	-35%
Supplies	2,468,886	256,144	612,375	239%	(356,232)	-139%
	57,667,496	6,454,378	7,179,429	111%	(725,051)	-11%
<u>District Administration</u>						
Administrators	30,000	7,500	0	0%	7,500	100%
Professional Staff	1,332,161	333,040	317,507	95%	15,534	5%
CUPE	432,251	108,063	97,385	90%	10,678	10%
TOC	3,200	800	403	50%	397	50%
Trustee	102,212	25,553	28,179	110%	(2,626)	-10%
Benefits	450,223	112,556	100,966	90%	11,590	10%
Supplies	776,699	194,175	187,201	96%	6,974	4%
	3,126,746	781,687	731,640	94%	50,046	6%
<u>Operations and Maintenance</u>						
Professional Staff	258,186	64,547	82,088	127%	(17,541)	-27%
CUPE	4,445,601	1,111,400	968,093	87%	143,307	13%
Benefits	1,107,305	276,826	251,435	91%	25,392	9%
Supplies	3,360,855	840,214	579,055	69%	261,159	31%
	9,171,947	2,292,987	1,880,670	82%	412,316	18%
<u>Transportation and Housing</u>						
Professional Staff	44,832	11,208	14,378	128%	(3,170)	-28%
CUPE	834,920	83,492	86,702	104%	(3,210)	-4%
Benefits	214,452	21,445	26,847	125%	(5,402)	-25%
Supplies	531,003	53,100	64,264	121%	(11,164)	-21%
	1,625,207	169,245	192,192	114%	(22,946)	-14%
TOTAL	71,591,396	9,698,297	9,983,932	103%	(285,635)	-3%

Variance of actual costs to budget YTD are highlighted as follows:

- 1) See detailed tabs for supplies variances
- 2) Residual variances not significant and are considered in the detailed reports.

Instruction



Instruction Budget Analysis

For the 3 Months Ended September 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$	%
10	Administrators	4,389,874	1,097,469	1,021,812	93%	75,656	7%
11	Teachers	30,805,959	3,080,596	3,332,840	108%	(252,244)	-8%
12	Professional Staff	132,615	33,154	50,141	151%	(16,987)	-51%
13	Support Staff	8,595,309	859,531	724,251	84%	135,280	16%
14	TTOC	1,593,744	159,374	130,148	82%	29,226	18%
21	Benefits	9,681,109	968,111	1,307,861	135%	(339,750)	-35%
31	Prof & Technical Services	27,500	2,750	11,100	404%	(8,350)	-304%
32	Data Processing	256,412	25,641	194,834	760%	(169,193)	-660%
34	Pro-D and Travel	650,564	65,056	46,792	72%	18,264	28%
36	Equipment Lease	61,700	15,425	13,677	89%	1,748	11%
37	Membership Fees	6,000	600	1,925	321%	(1,325)	-221%
41	Bad Debt Recovery	0	0	696	-	(696)	-
42	Contracts	504,864	50,486	34,510	68%	15,976	32%
43	Office Supplies	248,463	24,846	34,319	138%	(9,473)	-38%
51	Instructional Supplies	468,813	46,881	238,538	509%	(191,657)	-409%
52	Books & Guides	172,584	17,258	6,808	39%	10,450	61%
53	Audio Visual Materials	0	0	0	-	0	-
58	Equipment	51,986	5,199	22,470	432%	(17,271)	-332%
59	Computer Equipment Replacement	20,000	2,000	6,707	335%	(4,707)	-235%
		57,667,496	6,454,378	7,179,429	111%	(725,051)	-11%

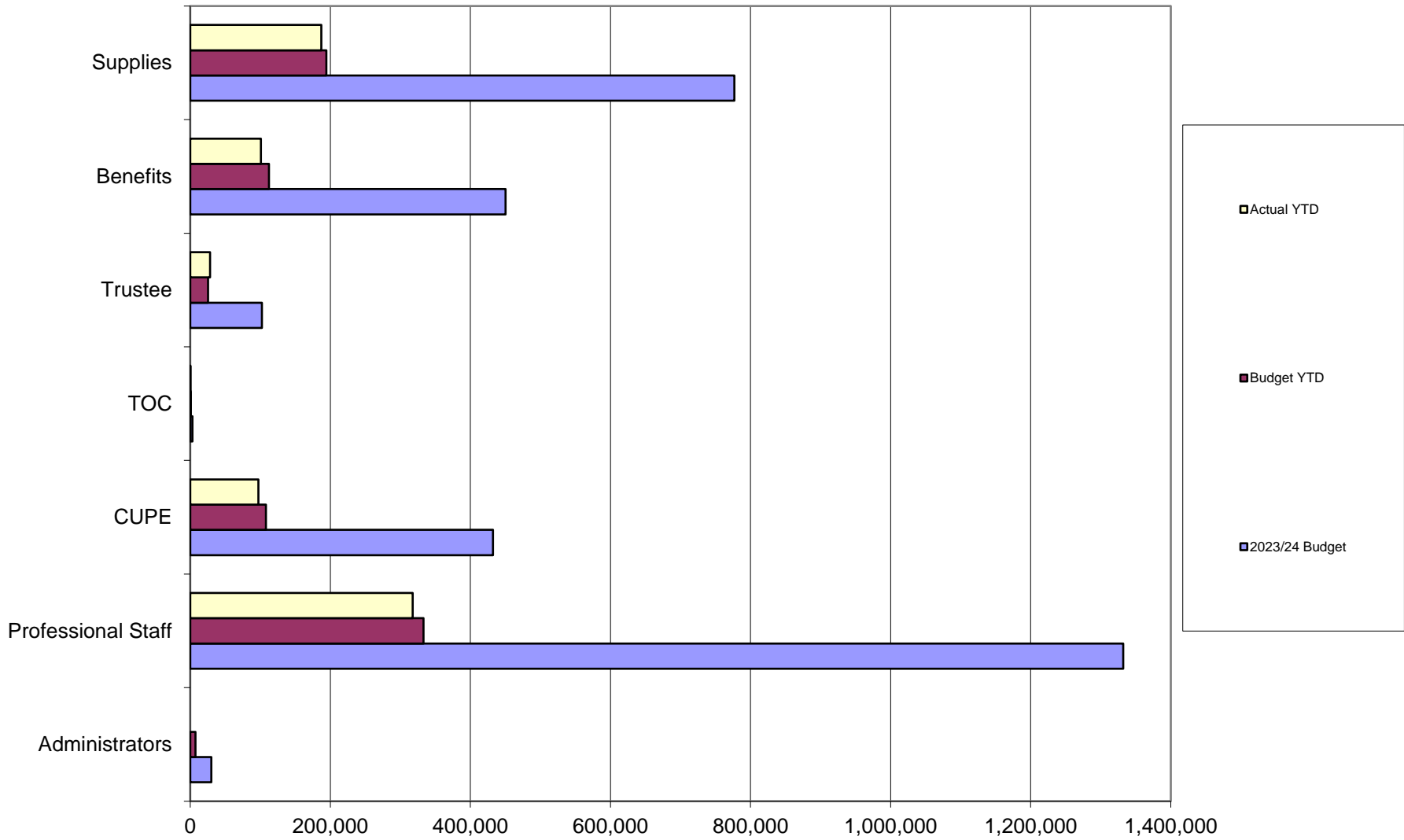
Budget centres includes schools and instructional support services.

Budget YTD is assumed to be incurred mostly from September to June. For the quarter ending, this would be 10% of the annual budget except Administrators, professional staff, and equipment lease (25%)

NOTES

- a. One professional development day was held in Q1
- b. Expenses were prepaid
- c. Contract and supply expenses not evenly spent through the year

Administration



Administration Budget Analysis

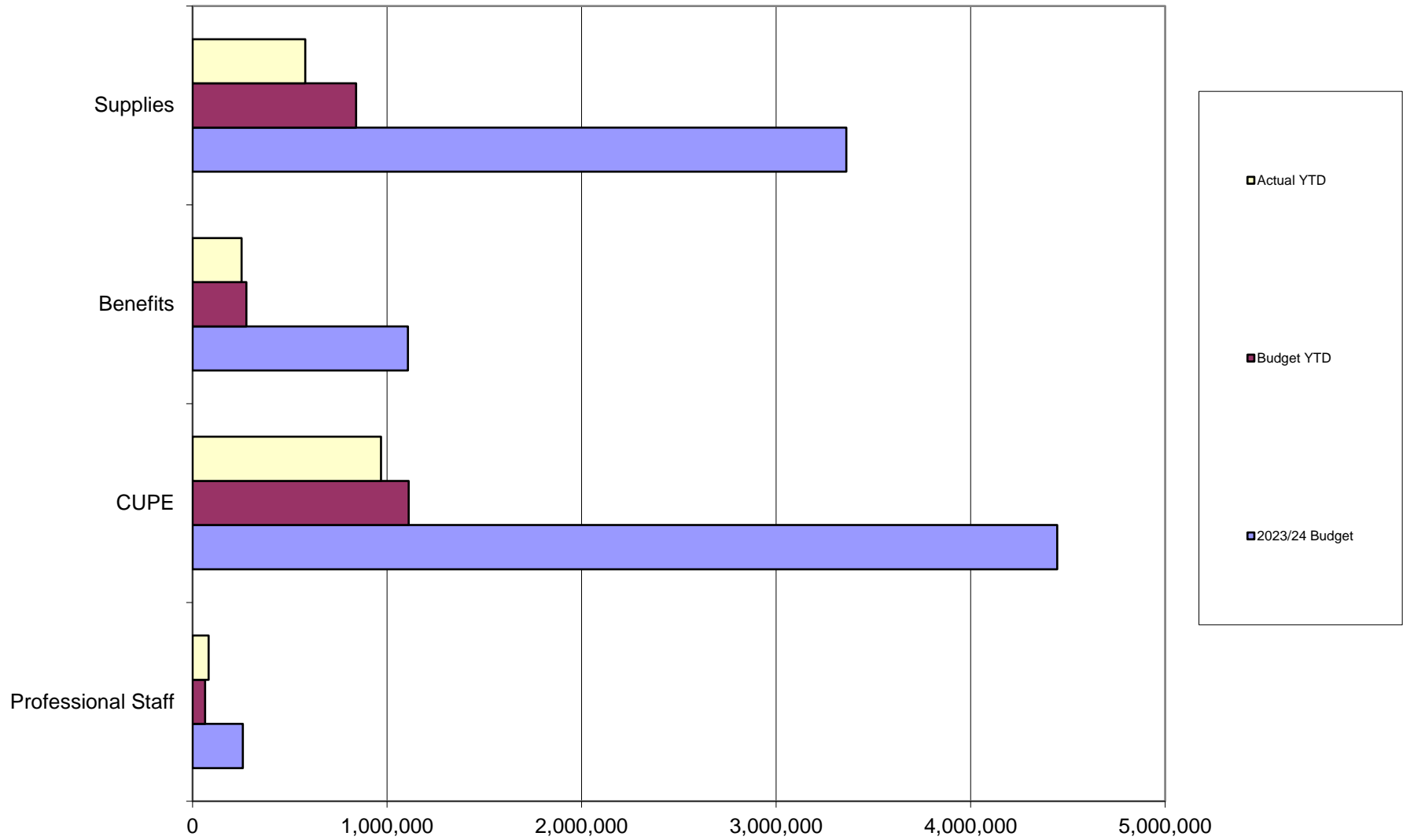
For the 3 Months Ended September 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
10	Administrators	30,000	7,500	0	0%	7,500	100%
12	Professional Staff	1,332,161	333,040	317,507	95%	15,534	5%
13	Support Staff	432,251	108,063	97,385	90%	10,678	10%
14	TOC	3,200	800	403	50%	397	50%
19	Trustees	102,212	25,553	28,179	110%	(2,626)	-10%
21	Benefits	450,223	112,556	100,966	90%	11,590	10%
31	Professional Services	97,000	24,250	20,851	86%	3,399	14% a
32	Data Processing	5,000	1,250	0	0%	1,250	100% a
34	Pro-D and Travel	204,284	51,071	36,136	71%	14,935	29% a
36	Equipment Lease	0	0	0	-	0	- a
37	Membership Fees	51,000	12,750	42,192	331%	(29,442)	-231% a
39	Insurance	0	0	0	-	0	- a
41	Service Charges	0	0	2,043	-	(2,043)	-
42	Services	90,000	22,500	27,475	122%	(4,975)	-22% a
43	Office Supplies	105,765	26,441	27,527	104%	(1,086)	-4% a
51	Supplies	223,650	55,913	30,975	55%	24,938	45% a
59	Software	0	0	0	-	0	- a
		3,126,746	781,687	731,640	94%	50,046	6%

Budget centres includes human resources, payroll, business services, board officers/executive, and trustee costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 25% of the annual budget.

NOTES a. Contract and supply expenses not evenly spent through the year.

Maintenance



Maintenance Budget Analysis

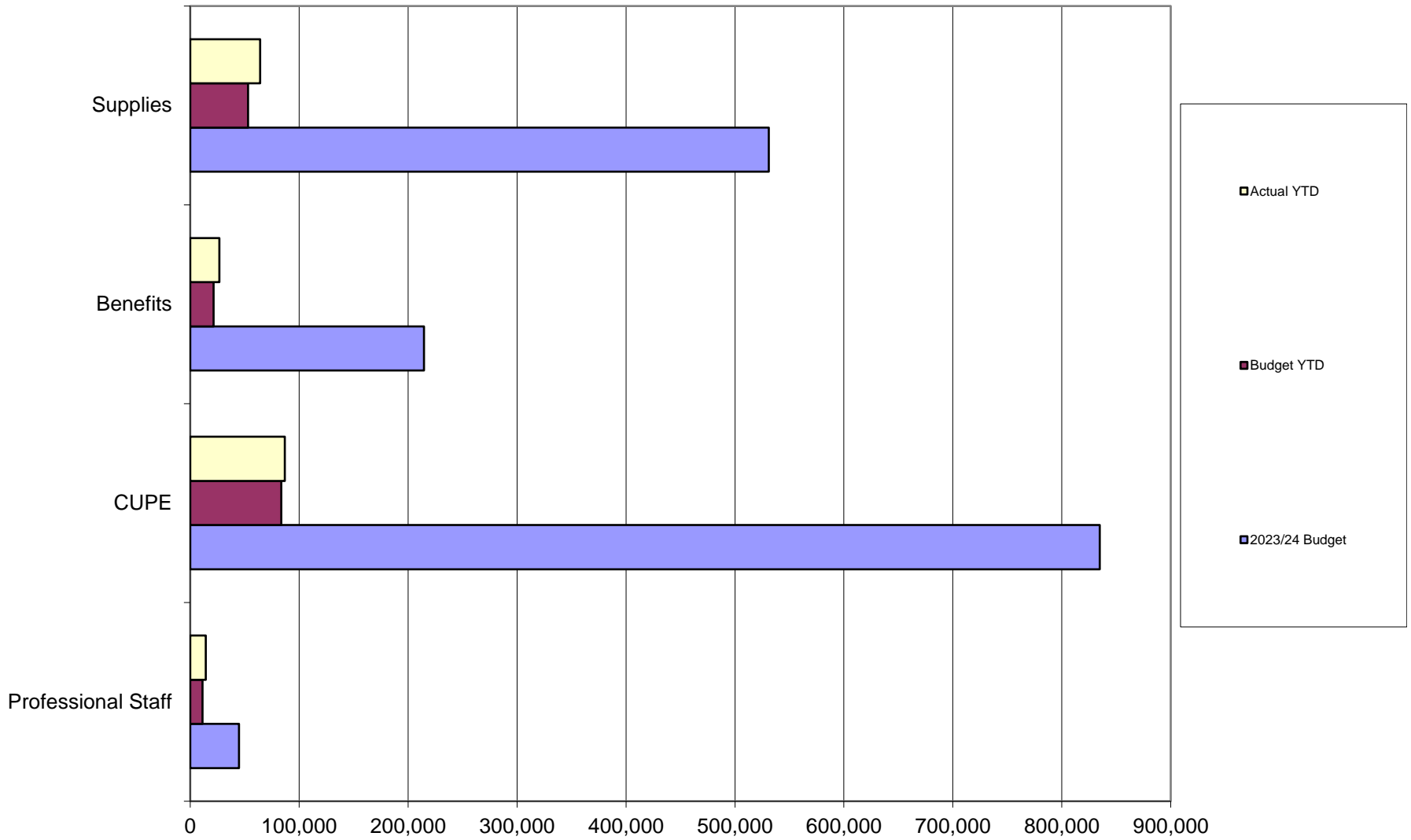
For the 3 Months Ended September 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$\$	%
12	Professional Staff	258,186	64,547	82,088	127%	(17,541)	-27%
13	Support Staff	4,445,601	1,111,400	968,093	87%	143,307	13% a
21	Benefits	1,107,305	276,826	251,435	91%	25,392	9%
32	Data Processing	25,000	6,250	44,309	709%	(38,059)	-609% b
34	Pro-D and Travel	79,682	19,921	10,112	51%	9,808	49% b
36	Equipment Lease	11,000	2,750	1,245	45%	1,505	55% b
37	Dues and Fees	1,900	475	111	23%	364	77% b
39	Insurance	118,488	29,622	0	0%	29,622	100% b
42	Contracts	579,000	144,750	94,004	65%	50,746	35% b
43	Office Supplies	17,650	4,413	5,257	119%	(844)	-19% b
51	Supplies	779,730	194,933	209,714	108%	(14,782)	-8% b
53	Cable	6,500	1,625	2,329	143%	(704)	-43% b
54	Electricity	708,040	177,010	118,084	67%	58,926	33% b
55	Fuel	549,730	137,433	16,951	12%	120,481	88% b
56	Municipal Utilities	114,195	28,549	44,663	156%	(16,114)	-56% b
57	Waste Disposal	70,940	17,735	12,660	71%	5,075	29% b
58	Equipment	29,000	7,250	19,549	270%	(12,299)	-170% b
59	Computer Replacement	270,000	67,500	65	0%	67,435	100% b
		9,171,947	2,292,987	1,880,670	82%	412,316	18%

Budget centres includes facilities and technology costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 25% of the annual budget.

- NOTES a. Maintenance chargebacks have been applied. Other programs paying for maintenance services.
b. Contract and supply expenses not evenly spent through the year.

Transportation



Transportation Budget Analysis

For the 3 Months Ended September 30, 2023

		2023/24 Budget	Budget YTD	Actual YTD	YTD to	Under (Over) Budget	
	Expense	Preliminary			Actual %	\$	%
12	Professional Staff	44,832	11,208	14,378	128%	(3,170)	-28%
13	Support Staff	834,920	83,492	86,702	104%	(3,210)	-4% a
21	Benefits	214,452	21,445	26,847	125%	(5,402)	-25%
33	Student Travel	25,153	2,515	3,283	131%	(767)	-31% a
34	Pro-D and Travel	10,200	1,020	2,875	282%	(1,855)	-182%
37	Dues and Fees	2,000	200	0	0%	200	100%
39	Insurance	46,000	4,600	1,572	34%	3,028	66% b
42	Contracts	70,000	7,000	3,809	54%	3,192	46% a
43	Office Supplies	1,250	125	366	292%	(241)	-192%
51	Supplies	375,400	37,540	49,368	132%	(11,828)	-32% a
58	Equipment	1,000	100	2,993	2993%	(2,893)	-2893%
		1,625,207	169,245	192,192	114%	(22,946)	-14%

Budget centres includes transportation and housing costs. Budget YTD is assumed to be incurred evenly throughout the year. For the quarter ending, this would be 10% of the annual budget.

NOTES a. Contract and supply expenses not evenly spent through the year.

b. Fleet insurance prepaid in Q1 for the year

School District No. 72 (Campbell River)

Trustee and Executive Expenses

For the 3 Months Ended September 30, 2023

	<u>Salary/Remuneration</u>	<u>Pro-D</u>	<u>Expense Reimbursement</u>	<u>Total</u>
<u>Trustees</u>				
Briggs	\$ 3,889		\$ 175	\$ 4,064
Eddy	4,548		224	4,772
Gillis	4,185			4,185
Gladish	3,889			3,889
Hagen	3,889			3,889
Harper	3,889			3,889
McMann	3,889		175	4,064
	<u>28,179</u>	<u>-</u>	<u>574</u>	<u>28,754</u>
<u>Executives</u>				
Superintendent	20,688			20,688
Associate Superintendent	54,625	3,016	2,251	59,892
Associate Superintendent	47,142		684	47,825
Secretary Treasurer	48,096	1,179	463	49,738
	<u>170,550</u>	<u>4,195</u>	<u>3,397</u>	<u>178,142</u>
Total	\$ 198,730	\$ 4,195	\$ 3,971	\$ 206,896

School District No. 72 (Campbell River)

Trustee and Executive Expenses

For the Year Ended June 30, 2023

	<u>Salary/Remuneration</u>	<u>Pro-D</u>	<u>Expense Reimbursement</u>	<u>Total</u>
<u>Trustees</u>				
Briggs	\$ 14,097		\$ 1,926	\$ 16,023
Eddy	16,108		6,474	22,582
Franklin	4,699		358	5,057
Gillis	10,087			10,087
Gladish	9,398			9,398
Hagen	14,097			14,097
Harper	9,398			9,398
Kerr	5,532			5,532
McMann	14,097		2,587	16,684
Willson	4,699		182	4,881
	<u>102,213</u>	<u>-</u>	<u>11,528</u>	<u>113,740</u>
<u>Executives</u>				
Superintendent	211,243	1,964	9,225	222,432
Associate Superintendent	189,221	4,124	5,548	198,893
Associate Superintendent	172,064	4,902	3,846	180,813
Secretary Treasurer	175,826	1,775	5,831	183,431
	<u>748,355</u>	<u>12,765</u>	<u>24,450</u>	<u>785,569</u>
Total	\$ 850,567	\$ 12,765	\$ 35,977	\$ 899,309