



CAMPBELL RIVER
School District 72

MEMO

Date: May 26, 2023
To: The Board of Education
From: Kevin Patrick, Secretary-Treasurer
Subject: **PUBLIC BOARD MEETING – May 30, 2023**

A Meeting of the Board of Education will be held:

Date: Tuesday, May 30, 2023
Time: 7:30 pm
Place: School Board Office Board Room, 425 Pinecrest Rd

The public is invited to attend the public board meeting in person or join the meeting livestream. The following link will allow you to observe the board meeting and to electronically participate in the question period on agenda items.

Attend the May 9 meeting online <https://bit.ly/3M2M9G8>

SD72 event calendar <https://www.sd72.bc.ca/page/109/calendar>

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

Enc.

c: Schools
Partner Groups

SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)

BOARD OF EDUCATION PUBLIC BOARD MEETING 7:30 pm, Tuesday, May 30, 2023 School Board Office Board Room

DRAFT AGENDA

1. Call to Order/ Chairperson's Remarks
2. Superintendent's Remarks
3. Approval of the minutes of the meeting of May 9, 2023 *Exhibit*
4. Business arising from the minutes
5. Additions or alterations to the agenda
6. Approval of the agenda
7. Report of Board decisions from the May 30, 2023 Confidential Board Meeting
8. Correspondence
9. Public Submissions
10. Agenda Submissions
11. Educational Submissions
 - A. International programs (Mercedes Hayduk) *Presentation*
 - B. Library collaboration group (Cathy Fowler) *Presentation*
12. Electorate and Board Matters
 - A. Annual budget bylaw for the fiscal year 2023-2024 (K Patrick) *Exhibit*
Motions required
 - B. 2023-2024 board meeting schedule *Exhibit*
Motion required

Public Board Meeting May 30, 2023

13. Educational Issues
14. Business Administration
15. Committee Reports
16. Any Other Business
17. Questions from Anyone Present on Agenda Items for This Meeting
18. Adjournment

Kevin W. Patrick, CPA, CGA
Secretary-Treasurer

KWP:nc

MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, MAY 9, 2023

Present: C. Gillis, Chair; S. Briggs, K. Eddy, J. Gladish, D. Hagen, D. Harper, J. McMann, Trustees; P. Cizmic, Associate Superintendent, M. Kyle, Associate Superintendent; J. Morrow, Superintendent; and K. Patrick, Secretary-Treasurer.

23-63 Call to order/ Chair's remarks

Board Chair Eddy called the meeting to order at 7:31 pm. Eddy noted the observation of Red Dress Day on May 5 and the upcoming anniversary of the discovery of the remains of 215 children at the former Kamloops Indian Residential School. She urged everyone to be willing to step in to effect real change on the pathway to truth and reconciliation.

Eddy recognized the work of grad parents, students, teachers and volunteers to put on the upcoming graduation ceremonies at Carihi, Robron and Timberline and celebrate the achievements of this year's graduates.

23-64 Superintendent's remarks

Superintendent Morrow noted recent district events and celebrations including: Earth Day awards for École Phoenix and Sandowne School, district medalists from the Skills BC competition on April 19 and the return of the district track meet on May 25. Summer school registration opens on May 15 and is available through the district's website. He also shared that he will be participating in a meeting with international program staff to familiarize visiting agents with our programs, schools and local area.

23-65 Approval of the minutes of April 18, 2023

It was proposed by C. Gillis, seconded by D. Harper and **CARRIED:**

THAT the minutes of the meeting of April 18, 2023 are hereby approved as circulated.

23-66 Additions to the agenda

12A Funding and administration of the International program (D. Harper)

23-67 Approval of the Agenda

It was proposed by S. Briggs, seconded by J. Gladish and **CARRIED:**

THAT the agenda is hereby approved as amended.

23-68 Report from the April 18, 2023 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues.

23-69 Cedar elementary school literacy intervention

James Zlatanov, Cedar elementary school principal, Christine Fraser, elementary literacy coordinator and Jennifer Comeau, learning support teacher, gave a presentation on literacy intervention work being done at Cedar school. The team has been working with small groups, for 20 minutes a day with the goal of improving reading ability and literacy for students who aren't yet reading at grade level. Evidence gathered through district literacy assessments points to the effectiveness of this approach and the importance of baseline literacy skills by grade three as a predictor of future school success and graduation from grade twelve.

23-70 Funding and administration of the International program

It was proposed by D Harper, seconded by D Hagen and **DEFEATED:**

THAT under no circumstance shall surplus revenues from the International program paid for by international student fees be spent on any other district programs.

Trustees discussed the motion brought forward by Trustee Harper. Harper questioned why the international program has a surplus and wants the board to have a governance policy regarding the establishment of student program fees, homestay stipends and use of program revenues. Chair Eddy noted that Operational Procedure 303: International and out-of-province fee paying students sets procedure for the operation of the program in line with provincial requirements.

Secretary-Treasurer Patrick explained the process for the board to develop a new governance policy. Following deliberation of board governance policies and operational procedures, trustees expressed a need for more information to better understand the program funding before a board governance policy is drafted. Chair Eddy further noted that the development of a new board governance policy, if agreed to by the board, would not be ready for this budget cycle.

Chair Eddy called the question and the motion was defeated with Trustee Harper voting for and Trustees Briggs, Gillis, Gladish, Hagen, and McMann voting against the motion.

23-71 Presentation of 23/24 operating budget proposals

Secretary-Treasurer Patrick shared the operating budget proposals that the senior management team is recommending for 2023-2024. Over 260 proposals from staff and rights holders were considered in the development of the budget. Patrick discussed areas for savings, new targeted French grant funding, use of savings from unspent benefits from the current year, use of unspent international program revenues, use of the projected 2024 summer school surplus and an increase in rental income to address the deficit.

Chair Eddy shared her appreciation for the responsiveness of staff to feedback e.g. increasing CUPE support hours in the education centre. She further noted that without additional student growth we will continue to be in a deficit situation due to rising costs.

23-72 Q3 2022-23 Quarterly budget analysis for the period ending March 31, 2023

Secretary-Treasurer Patrick highlighted labour settlement funding in the quarterly budget analysis as well as miscellaneous revenues and investment income that were higher than budgeted. Chair Eddy asked whether technology replacement came from capital or operational funding. Patrick responded that it comes out of the operational budget. The district was fortunate to have embarked on a technology update before COVID started. The introduction of Teams and mobile devices helped us navigate periods of remote work and learning and has enabled the district to continue to advance its use of technology to support learning. The updating and maintenance of hardware and software is ongoing.

23-73 Finance Warrant No. 8 February 28, 2023

It was proposed by D. Hagen, seconded by J. Gladish and **CARRIED:**

*THAT the Finance Warrant No. 8, dated
February 28, 2023 be accepted as presented.*

23-74 BCSTA AGM April 27-30, 2023

Chair Eddy, Vice-Chair Gillis, Trustee Gladish and Trustee McMann attended the British Columbia School Trustees Association AGM in Vancouver April 27-30. Keynote speaker Jody Wilson-Reybold made an impactful presentation emphasizing the need to listen, understand and act in order to effect change. Trustees attended a number of sessions including: incorporating student voice, anti-racism work, board governance, school facility funding and teacher recruitment.

23-75 BCSTA Provincial Council April 29, 2023

Vice-Chair Gillis attended the British Columbia School Trustees Association Provincial Council meeting while at the BCSTA AGM. Representatives from sixty school boards from across BC were in attendance to share their common goals.

23-76 Questions from anyone present on agenda items for this meeting:

Question 1 – Debra Coombes, President, Campbell River District Teachers’ Association (present in the gallery)

“Can you confirm the benefit holiday is one time? There was also one last year.”

Secretary-Treasurer Patrick responded that it has been accessed in the past but because it has been used in the past it is noted as one time to indicate that it is not a standing item.

Question 2 – Debra Coombes, President, Campbell River District Teachers’ Association (present in the gallery)

“Is the Board aware that the addition of the education centre support doesn’t return all services but only the CUPE supports? There were also cuts to the district librarian position.”

Chair Eddy acknowledged that is correct. Superintendent Morrow noted that the CUPE position is only a 1.0 FTE for 2023-2024, from 1.5 FTE in 2021-2022, and not a full restoration of the CUPE supports to the education centre that were cut last year.

Question 3 – Andrea Craddock, President, CUPE Local 723 (present in the gallery)

“Do senior management and exempt staff have a salary grid taking into account years of service?”

Superintendent Morrow noted that the grid for school administrators takes into account years of service and is performance based for other exempt management staff.

23-62 Adjournment

The meeting adjourned at 9:17 pm.

Kat Eddy, Chair.

KWP:nc

May 9, 2023

Kevin Patrick, Secretary-Treasurer.

Annual Budget

School District No. 72 (Campbell River)

June 30, 2024

School District No. 72 (Campbell River)

June 30, 2024

Table of Contents

| | |
|---|----|
| Bylaw | 1 |
| Annual Budget - Revenue and Expense - Statement 2 | 2 |
| Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4 | 4 |
| Annual Budget - Operating Revenue and Expense - Schedule 2 | 5 |
| Schedule 2A - Annual Budget - Schedule of Operating Revenue by Source | 6 |
| Schedule 2B - Annual Budget - Schedule of Operating Expense by Object | 7 |
| Schedule 2C - Annual Budget - Operating Expense by Function, Program and Object | 8 |
| Annual Budget - Special Purpose Revenue and Expense - Schedule 3 | 10 |
| Schedule 3A - Annual Budget - Changes in Special Purpose Funds | 11 |
| Annual Budget - Capital Revenue and Expense - Schedule 4 | 13 |

*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 72 (Campbell River) Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$86,644,999 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE _____ DAY OF _____, 2023;

READ A SECOND TIME THE _____ DAY OF _____, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2023;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 72 (Campbell River) Annual Budget Bylaw 2023/2024, adopted by the Board the _____ DAY OF _____, 2023.

Secretary Treasurer

School District No. 72 (Campbell River)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

| | 2024 Annual Budget | 2023 Annual Budget |
|---|-----------------------|-----------------------|
| Ministry Operating Grant Funded FTE's | | |
| School-Age | 5,650,000 | 5,586,000 |
| Adult | - | 6,000 |
| Other | 90,875 | 77,375 |
| Total Ministry Operating Grant Funded FTE's | 5,740,875 | 5,669,375 |
| Revenues | \$ | \$ |
| Provincial Grants | | |
| Ministry of Education and Child Care | 75,205,552 | 65,426,256 |
| Other | | 70,791 |
| Tuition | 972,000 | 877,500 |
| Other Revenue | 5,395,517 | 4,872,176 |
| Rentals and Leases | 163,000 | 134,000 |
| Investment Income | 365,800 | 100,800 |
| Amortization of Deferred Capital Revenue | 3,390,503 | 3,211,964 |
| Total Revenue | 85,492,372 | 74,693,487 |
| Expenses | | |
| Instruction | 66,380,940 | 57,207,120 |
| District Administration | 3,134,390 | 2,774,114 |
| Operations and Maintenance | 14,564,560 | 13,614,007 |
| Transportation and Housing | 2,095,109 | 1,868,171 |
| Total Expense | 86,174,999 | 75,463,412 |
| Net Revenue (Expense) | (682,627) | (769,925) |
| Budgeted Allocation (Retirement) of Surplus (Deficit) | 100,000 | 150,000 |
| Budgeted Surplus (Deficit), for the year | (582,627) | (619,925) |
| Budgeted Surplus (Deficit), for the year comprised of: | | |
| Operating Fund Surplus (Deficit) | | |
| Special Purpose Fund Surplus (Deficit) | | |
| Capital Fund Surplus (Deficit) | (582,627) | (619,925) |
| Budgeted Surplus (Deficit), for the year | (582,627) | (619,925) |

School District No. 72 (Campbell River)

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

| | 2024 Annual Budget | 2023 Annual Budget |
|---|-----------------------|-----------------------|
| Budget Bylaw Amount | | |
| Operating - Total Expense | 71,321,383 | 62,357,308 |
| Operating - Tangible Capital Assets Purchased | 270,000 | 270,000 |
| Special Purpose Funds - Total Expense | 9,102,241 | 7,589,897 |
| Capital Fund - Total Expense | 5,751,375 | 5,516,207 |
| Capital Fund - Tangible Capital Assets Purchased from Local Capital | 200,000 | 200,000 |
| Total Budget Bylaw Amount | 86,644,999 | 75,933,412 |

Approved by the Board

Signature of the person of the Board _____ Date _____

Signature of the Superintendent _____ Date _____

Signature of the Secretary/Treasurer _____ Date _____

DRAFT

School District No. 72 (Campbell River)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2024

| | 2024 | 2023 |
|---|--------------------|--------------------|
| | Annual Budget | Annual Budget |
| | \$ | \$ |
| Surplus (Deficit) for the year | <u>(682,627)</u> | <u>(769,925)</u> |
| Effect of change in Tangible Capital Assets | | |
| Acquisition of Tangible Capital Assets | | |
| From Operating and Special Purpose Funds | (270,000) | (270,000) |
| From Local Capital | (200,000) | (200,000) |
| From Deferred Capital Revenue | (5,651,389) | (2,070,683) |
| Total Acquisition of Tangible Capital Assets | <u>(6,121,389)</u> | <u>(2,540,683)</u> |
| Amortization of Tangible Capital Assets | 4,448,130 | 4,306,889 |
| Total Effect of change in Tangible Capital Assets | <u>(1,673,259)</u> | <u>1,766,206</u> |
| | <u>-</u> | <u>-</u> |
| (Increase) Decrease in Net Financial Assets (Debt) | <u>(2,355,886)</u> | <u>996,281</u> |

School District No. 72 (Campbell River)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2024

| | 2024 | 2023 |
|--|-------------------|-------------------|
| | Annual Budget | Annual Budget |
| | \$ | \$ |
| Revenues | | |
| Provincial Grants | | |
| Ministry of Education and Child Care | 67,076,191 | 59,065,983 |
| Tuition | 972,000 | 877,500 |
| Other Revenue | 3,120,192 | 2,504,825 |
| Rentals and Leases | 163,000 | 134,000 |
| Investment Income | 360,000 | 95,000 |
| Total Revenue | <u>71,691,383</u> | <u>62,677,308</u> |
| Expenses | | |
| Instruction | 57,633,445 | 49,926,677 |
| District Administration | 3,134,390 | 2,774,114 |
| Operations and Maintenance | 8,924,368 | 8,158,487 |
| Transportation and Housing | 1,629,180 | 1,498,030 |
| Total Expense | <u>71,321,383</u> | <u>62,357,308</u> |
| Net Revenue (Expense) | <u>370,000</u> | 320,000 |
| Budgeted Prior Year Surplus Appropriation | <u>100,000</u> | 150,000 |
| Net Transfers (to) from other funds | | |
| Tangible Capital Assets Purchased | (270,000) | (270,000) |
| Local Capital | (200,000) | (200,000) |
| Total Net Transfers | <u>(470,000)</u> | <u>(470,000)</u> |
| Budgeted Surplus (Deficit), for the year | <u>-</u> | <u>-</u> |

School District No. 72 (Campbell River)

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2024

| | 2024 | 2023 |
|---|-------------------|-------------------|
| | Annual Budget | Annual Budget |
| | \$ | \$ |
| Provincial Grants - Ministry of Education and Child Care | | |
| Operating Grant, Ministry of Education and Child Care | 68,681,969 | 60,647,353 |
| ISC/LEA Recovery | (2,078,448) | (2,046,112) |
| Other Ministry of Education and Child Care Grants | | |
| Pay Equity | 75,322 | 75,322 |
| Funding for Graduated Adults | 629 | 2,442 |
| Student Transportation Fund | 316,860 | 316,860 |
| Support Staff Benefits Grant | 63,499 | 61,931 |
| Early Learning Framework (ELF) Implementation | 792 | |
| Foundation Skills Assessment | 8,187 | 8,187 |
| Equity Scan | 7,381 | |
| Total Provincial Grants - Ministry of Education and Child Care | 67,076,191 | 59,065,983 |
| Tuition | | |
| International and Out of Province Students | 972,000 | 877,500 |
| Total Tuition | 972,000 | 877,500 |
| Other Revenues | | |
| Other School District/Education Authorities | 487,518 | 380,587 |
| Funding from First Nations | 2,078,448 | 2,046,112 |
| Miscellaneous | | |
| Contract Services - Learning Support Services | 71,626 | 71,626 |
| Miscellaneous Revenue/Transcripts | 6,500 | 6,500 |
| Childcare Revenue | 476,100 | |
| Total Other Revenue | 3,120,192 | 2,504,825 |
| Rentals and Leases | 163,000 | 134,000 |
| Investment Income | 360,000 | 95,000 |
| Total Operating Revenue | 71,691,383 | 62,677,308 |

School District No. 72 (Campbell River)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

| | 2024 | 2023 |
|-------------------------------------|-------------------|-------------------|
| | Annual Budget | Annual Budget |
| | \$ | \$ |
| Salaries | | |
| Teachers | 30,805,954 | 26,892,953 |
| Principals and Vice Principals | 4,414,874 | 4,112,672 |
| Educational Assistants | 6,907,973 | 5,348,887 |
| Support Staff | 7,400,110 | 6,555,198 |
| Other Professionals | 1,870,007 | 1,526,116 |
| Substitutes | 1,596,944 | 1,543,744 |
| Total Salaries | <u>52,995,862</u> | <u>45,979,570</u> |
| Employee Benefits | <u>11,458,076</u> | <u>9,843,810</u> |
| Total Salaries and Benefits | <u>64,453,938</u> | <u>55,823,380</u> |
| Services and Supplies | | |
| Services | 1,929,674 | 1,937,455 |
| Student Transportation | 25,153 | 47,451 |
| Professional Development and Travel | 944,730 | 746,712 |
| Rentals and Leases | 72,700 | 69,700 |
| Dues and Fees | 60,900 | 60,900 |
| Insurance | 164,488 | 138,000 |
| Supplies | 2,176,845 | 2,130,805 |
| Utilities | 1,492,955 | 1,402,905 |
| Total Services and Supplies | <u>6,867,445</u> | <u>6,533,928</u> |
| Total Operating Expense | <u>71,321,383</u> | <u>62,357,308</u> |

School District No. 72 (Campbell River)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

| | Teachers Salaries | Principals and Vice Principals Salaries | Educational Assistants Salaries | Support Staff Salaries | Other Professionals Salaries | Substitutes Salaries | Total Salaries |
|---|-------------------|---|---------------------------------|------------------------|------------------------------|----------------------|-------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| 1 Instruction | | | | | | | |
| 1.02 Regular Instruction | 22,938,137 | 852,080 | 101,369 | 673,438 | 27,526 | 1,571,744 | 26,164,294 |
| 1.07 Library Services | 888,248 | | | 140,424 | | | 1,028,672 |
| 1.08 Counselling | 1,316,222 | | | 24,931 | | | 1,341,153 |
| 1.10 Special Education | 4,226,646 | 380,746 | 5,538,402 | 83,411 | | 10,000 | 10,239,205 |
| 1.20 Early Learning and Child Care | | | 389,712 | | | | 389,712 |
| 1.30 English Language Learning | 374,702 | | | | | | 374,702 |
| 1.31 Indigenous Education | 617,226 | 158,188 | 861,696 | 50,763 | | 12,000 | 1,699,873 |
| 1.41 School Administration | | 2,998,860 | | 640,377 | | | 3,639,237 |
| 1.60 Summer School | 163,433 | | 16,794 | 16,608 | | | 196,835 |
| 1.62 International and Out of Province Students | 281,340 | | | 57,385 | 105,089 | | 443,814 |
| Total Function 1 | 30,805,954 | 4,389,874 | 6,907,973 | 1,687,337 | 132,615 | 1,593,744 | 45,517,497 |
| 4 District Administration | | | | | | | |
| 4.11 Educational Administration | | | | 93,644 | 601,803 | | 695,447 |
| 4.20 Early Learning and Child Care | | 25,000 | | | | | 25,000 |
| 4.40 School District Governance | | | | | 102,212 | | 102,212 |
| 4.41 Business Administration | | | | 338,607 | 730,359 | 3,200 | 1,072,166 |
| Total Function 4 | - | 25,000 | - | 432,251 | 1,434,374 | 3,200 | 1,894,825 |
| 5 Operations and Maintenance | | | | | | | |
| 5.41 Operations and Maintenance Administration | | | | 48,374 | 89,678 | | 138,052 |
| 5.50 Maintenance Operations | | | | 4,027,882 | 168,508 | | 4,196,390 |
| 5.52 Maintenance of Grounds | | | | 369,346 | | | 369,346 |
| 5.56 Utilities | | | | | | | - |
| Total Function 5 | - | - | - | 4,445,602 | 258,186 | - | 4,703,788 |
| 7 Transportation and Housing | | | | | | | |
| 7.70 Student Transportation | | | | 834,920 | 44,832 | | 879,752 |
| 7.73 Housing | | | | | | | - |
| Total Function 7 | - | - | - | 834,920 | 44,832 | - | 879,752 |
| 9 Debt Services | | | | | | | |
| Total Function 9 | - | - | - | - | - | - | - |
| Total Functions 1 - 9 | 30,805,954 | 4,414,874 | 6,907,973 | 7,400,110 | 1,870,007 | 1,596,944 | 52,995,862 |

School District No. 72 (Campbell River)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

| | Total Salaries | Employee Benefits | Total Salaries and Benefits | Services and Supplies | 2024 Annual Budget | 2023 Annual Budget |
|---|-------------------|-------------------|-----------------------------|-----------------------|--------------------|--------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 1 Instruction | | | | | | |
| 1.02 Regular Instruction | 26,164,294 | 5,172,358 | 31,336,652 | 1,463,435 | 32,800,087 | 29,350,879 |
| 1.07 Library Services | 1,028,672 | 231,842 | 1,260,514 | 221,161 | 1,481,675 | 1,428,628 |
| 1.08 Counselling | 1,341,153 | 299,978 | 1,641,131 | | 1,641,131 | 1,294,370 |
| 1.10 Special Education | 10,239,205 | 2,489,348 | 12,728,553 | 149,812 | 12,878,365 | 10,244,951 |
| 1.20 Early Learning and Child Care | 389,712 | 81,840 | 471,552 | 4,548 | 476,100 | |
| 1.30 English Language Learning | 374,702 | 86,477 | 461,179 | 1,600 | 462,779 | 421,418 |
| 1.31 Indigenous Education | 1,699,873 | 444,895 | 2,144,768 | | 2,144,768 | 1,956,250 |
| 1.41 School Administration | 3,639,237 | 744,133 | 4,383,370 | 194,377 | 4,577,747 | 4,283,037 |
| 1.60 Summer School | 196,835 | | 196,835 | 1,958 | 198,793 | 131,244 |
| 1.62 International and Out of Province Students | 443,814 | 96,188 | 540,002 | 431,998 | 972,000 | 815,900 |
| Total Function 1 | 45,517,497 | 9,647,059 | 55,164,556 | 2,468,889 | 57,633,445 | 49,926,677 |
| 4 District Administration | | | | | | |
| 4.11 Educational Administration | 695,447 | 152,190 | 847,637 | 86,401 | 934,038 | 817,437 |
| 4.20 Early Learning and Child Care | 25,000 | 5,000 | 30,000 | | 30,000 | |
| 4.40 School District Governance | 102,212 | 6,617 | 108,829 | 108,133 | 216,962 | 253,461 |
| 4.41 Business Administration | 1,072,166 | 299,059 | 1,371,225 | 582,165 | 1,953,390 | 1,703,216 |
| Total Function 4 | 1,894,825 | 462,866 | 2,357,691 | 776,699 | 3,134,390 | 2,774,114 |
| 5 Operations and Maintenance | | | | | | |
| 5.41 Operations and Maintenance Administration | 138,052 | 41,686 | 179,738 | 137,397 | 317,135 | 188,588 |
| 5.50 Maintenance Operations | 4,196,390 | 1,003,694 | 5,200,084 | 1,314,552 | 6,514,636 | 5,957,637 |
| 5.52 Maintenance of Grounds | 369,346 | 84,346 | 453,692 | 139,500 | 593,192 | 552,857 |
| 5.56 Utilities | - | - | - | 1,499,405 | 1,499,405 | 1,459,405 |
| Total Function 5 | 4,703,788 | 1,129,726 | 5,833,514 | 3,090,854 | 8,924,368 | 8,158,487 |
| 7 Transportation and Housing | | | | | | |
| 7.70 Student Transportation | 879,752 | 218,425 | 1,098,177 | 481,003 | 1,579,180 | 1,448,030 |
| 7.73 Housing | - | - | - | 50,000 | 50,000 | 50,000 |
| Total Function 7 | 879,752 | 218,425 | 1,098,177 | 531,003 | 1,629,180 | 1,498,030 |
| 9 Debt Services | | | | | | |
| Total Function 9 | - | - | - | - | - | - |
| Total Functions 1 - 9 | 52,995,862 | 11,458,076 | 64,453,938 | 6,867,445 | 71,321,383 | 62,357,308 |

School District No. 72 (Campbell River)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2024

| | 2024 | 2023 |
|---|----------------------|---------------|
| | Annual Budget | Annual Budget |
| | \$ | \$ |
| Revenues | | |
| Provincial Grants | | |
| Ministry of Education and Child Care | 6,826,116 | 5,150,955 |
| Other | | 70,791 |
| Other Revenue | 2,275,325 | 2,367,351 |
| Investment Income | 800 | 800 |
| Total Revenue | 9,102,241 | 7,589,897 |
| Expenses | | |
| Instruction | 8,747,495 | 7,280,443 |
| Operations and Maintenance | 263,177 | 263,177 |
| Transportation and Housing | 91,569 | 46,277 |
| Total Expense | 9,102,241 | 7,589,897 |
| Budgeted Surplus (Deficit), for the year | - | - |

School District No. 72 (Campbell River)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

| | Annual Facility Grant | Learning Improvement Fund | Scholarships and Bursaries | School Generated Funds | Strong Start | Ready, Set, Learn | OLEP | CommunityLINK | Classroom Enhancement Fund - Overhead |
|--|-----------------------------|---------------------------------|----------------------------------|------------------------------|-----------------|-------------------------|---------|---------------|---|
| | \$ | \$ | \$ | \$ | \$ | | \$ | \$ | \$ |
| Deferred Revenue, beginning of year | | | 123,389 | 508,997 | | | | | |
| Add: Restricted Grants | | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 263,177 | 256,837 | | | 128,000 | 31,850 | 452,175 | 590,612 | 319,209 |
| Other | | | 8,000 | 2,000,000 | | | | | |
| Investment Income | | | 800 | | | | | | |
| | 263,177 | 256,837 | 8,800 | 2,000,000 | 128,000 | 31,850 | 452,175 | 590,612 | 319,209 |
| Less: Allocated to Revenue | 263,177 | 256,837 | 26,125 | 2,250,000 | 128,000 | 31,850 | 452,175 | 590,612 | 319,209 |
| Deferred Revenue, end of year | - | - | 106,064 | 258,997 | - | - | - | - | - |
| Revenues | | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 263,177 | 256,837 | | | 128,000 | 31,850 | 452,175 | 590,612 | 319,209 |
| Other Revenue | | | 25,325 | 2,250,000 | | | | | |
| Investment Income | | | 800 | | | | | | |
| | 263,177 | 256,837 | 26,125 | 2,250,000 | 128,000 | 31,850 | 452,175 | 590,612 | 319,209 |
| Expenses | | | | | | | | | |
| Salaries | | | | | | | | | |
| Teachers | | | | | | | 200,000 | | |
| Principals and Vice Principals | | | | | | | 60,000 | | |
| Educational Assistants | | 207,127 | | | 78,530 | 26,541 | | 425,867 | |
| Support Staff | | | | | | | 15,000 | | 66,502 |
| Other Professionals | | | | | | | | | 199,506 |
| Substitutes | | | | | | | 40,000 | | |
| | - | 207,127 | - | - | 78,530 | 26,541 | 315,000 | 425,867 | 266,008 |
| Employee Benefits | | 49,710 | | | 23,121 | 5,309 | 51,670 | 84,973 | 53,201 |
| Services and Supplies | 263,177 | | 26,125 | 2,250,000 | 26,349 | | 85,505 | 79,772 | |
| | 263,177 | 256,837 | 26,125 | 2,250,000 | 128,000 | 31,850 | 452,175 | 590,612 | 319,209 |
| Net Revenue (Expense) | - | - | - | - | - | - | - | - | - |

School District No. 72 (Campbell River)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

| | Classroom Enhancement Fund - Staffing | First Nation Student Transportation | Mental Health in Schools | Changing Results for Young Children | ECL Early Care & Learning | Feeding Futures Fund | PRP Oasis and Headstart | TOTAL |
|--|---|---|--------------------------------|---|---------------------------------|----------------------------|-------------------------------|-----------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Deferred Revenue, beginning of year | | 91,569 | | | | | | 723,955 |
| Add: Restricted Grants | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 3,595,556 | | 52,000 | 11,250 | 130,000 | 709,927 | 193,954 | 6,734,547 |
| Other | | | | | | | | 2,008,000 |
| Investment Income | | | | | | | | 800 |
| | 3,595,556 | - | 52,000 | 11,250 | 130,000 | 709,927 | 193,954 | 8,743,347 |
| Less: Allocated to Revenue | 3,595,556 | 91,569 | 52,000 | 11,250 | 130,000 | 709,927 | 193,954 | 9,102,241 |
| Deferred Revenue, end of year | - | - | - | - | - | - | - | 365,061 |
| Revenues | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 3,595,556 | 91,569 | 52,000 | 11,250 | 130,000 | 709,927 | 193,954 | 6,826,116 |
| Other Revenue | | | | | | | | 2,275,325 |
| Investment Income | | | | | | | | 800 |
| | 3,595,556 | 91,569 | 52,000 | 11,250 | 130,000 | 709,927 | 193,954 | 9,102,241 |
| Expenses | | | | | | | | |
| Salaries | | | | | | | | |
| Teachers | 2,996,297 | | 43,333 | 9,375 | | | 106,772 | 3,355,777 |
| Principals and Vice Principals | | | | | 105,000 | | 21,354 | 186,354 |
| Educational Assistants | | | | | | | | 738,065 |
| Support Staff | | | | | | | 4,581 | 86,083 |
| Other Professionals | | | | | | | | 199,506 |
| Substitutes | | | | | | | 3,512 | 43,512 |
| | 2,996,297 | - | 43,333 | 9,375 | 105,000 | - | 136,219 | 4,609,297 |
| Employee Benefits | 599,259 | 91,569 | 8,667 | 1,875 | 25,000 | | 27,868 | 1,022,222 |
| Services and Supplies | | | | | | 709,927 | 29,867 | 3,470,722 |
| | 3,595,556 | 91,569 | 52,000 | 11,250 | 130,000 | 709,927 | 193,954 | 9,102,241 |
| Net Revenue (Expense) | - | - | - | - | - | - | - | - |

School District No. 72 (Campbell River)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2024

| | 2024 Annual Budget | | | 2023 Annual Budget |
|--|--|------------------|--------------------|-----------------------|
| | Invested in Tangible Capital Assets | Local Capital | Fund Balance | |
| | \$ | \$ | \$ | \$ |
| Revenues | | | | |
| Provincial Grants | | | | |
| Ministry of Education and Child Care | 1,303,245 | | 1,303,245 | 1,209,318 |
| Investment Income | | 5,000 | 5,000 | 5,000 |
| Amortization of Deferred Capital Revenue | 3,390,503 | | 3,390,503 | 3,211,964 |
| Total Revenue | 4,693,748 | 5,000 | 4,698,748 | 4,426,282 |
| Expenses | | | | |
| Operations and Maintenance | 1,303,245 | | 1,303,245 | 1,209,318 |
| Amortization of Tangible Capital Assets | | | | |
| Operations and Maintenance | 4,073,770 | | 4,073,770 | 3,983,025 |
| Transportation and Housing | 374,360 | | 374,360 | 323,864 |
| Total Expense | 5,751,375 | - | 5,751,375 | 5,516,207 |
| Net Revenue (Expense) | (1,057,627) | 5,000 | (1,052,627) | (1,089,925) |
| Net Transfers (to) from other funds | | | | |
| Tangible Capital Assets Purchased | 270,000 | | 270,000 | 270,000 |
| Local Capital | | 200,000 | 200,000 | 200,000 |
| Total Net Transfers | 270,000 | 200,000 | 470,000 | 470,000 |
| Other Adjustments to Fund Balances | | | | |
| Tangible Capital Assets Purchased from Local Capital | 200,000 | (200,000) | - | |
| Total Other Adjustments to Fund Balances | 200,000 | (200,000) | - | |
| Budgeted Surplus (Deficit), for the year | (587,627) | 5,000 | (582,627) | (619,925) |

| SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER) | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|----------------------------|------------|
| 2023/24 Preliminary Budget | | | | | | |
| | | | | | | |
| | PRELIM | FINAL | FINAL | PRELIM | Variance | |
| | BUDGET | PRE-APPROP | POST-APPROP | BUDGET (V2) | Prelim 23/24 to Final Pre- | |
| | 2022/23 | 2022/23 | 2022/23 | 2023/24 | Approp 22/23 | |
| SALARIES AND BENEFITS | | | | | | |
| TEACHERS | 26,892,957 | 28,134,842 | 28,134,842 | 30,805,959 | 2,671,117 | 9% |
| CUPE | 11,904,083 | 12,682,186 | 12,682,186 | 14,308,080 | 1,625,895 | 13% |
| ADMINISTRATIVE STAFF | 5,539,647 | 5,810,371 | 5,810,371 | 6,190,869 | 380,498 | 7% |
| ADMIN PREP | 20,924 | 20,924 | 20,924 | 20,924 | 0 | 0% |
| TEACHERS SICK LEAVE | 1,512,820 | 1,562,820 | 1,562,820 | 1,562,820 | 0 | 0% |
| TEACHERS PRO D | 251,936 | 324,408 | 324,408 | 324,408 | 0 | 0% |
| TRUSTEES | 99,140 | 102,212 | 102,212 | 102,212 | 0 | 0% |
| BENEFITS | 9,843,809 | 10,357,585 | 10,357,585 | 11,453,076 | 1,095,491 | 11% |
| TOTAL SALARIES AND BENEFITS | 56,065,316 | 58,995,347 | 58,995,347 | 64,768,348 | 5,773,001 | 10% |
| Benefits as % of all salaries | 0.2130 | 0.2130 | 0.2130 | 0.2148 | 0 | 0.88% |
| SERVICES | | | | | | |
| PROFESSIONAL SERVICES | 406,912 | 409,912 | 409,912 | 410,912 | 1,000 | 0% |
| TRANSPORTATION ASSISTANCE | 52,800 | 52,800 | 52,800 | 52,800 | 0 | 0% |
| TRAINING AND TRAVEL | 494,776 | 601,582 | 601,582 | 620,322 | 18,740 | 3% |
| RENTAL OF FACILITIES | 69,700 | 72,700 | 72,700 | 72,700 | 0 | 0% |
| DUES AND FEES | 60,900 | 60,900 | 60,900 | 60,900 | 0 | 0% |
| INSURANCE | 138,000 | 164,488 | 164,488 | 164,488 | 0 | 0% |
| CONTRACTS | 1,095,711 | 1,201,370 | 1,201,370 | 1,253,864 | 52,493 | 4% |
| OFFICE AND COMMUNICATIONS | 451,330 | 414,628 | 609,562 | 379,628 | (35,000) | -8% |
| RECOVERY OF BAD DEBTS | | | | | | |
| TOTAL SERVICES | 2,770,130 | 2,978,381 | 3,173,314 | 3,015,614 | 37,233 | 1% |
| SUPPLIES | | | | | | |
| INSTRUCTIONAL | 504,818 | 465,010 | 570,251 | 469,166 | 4,156 | 1% |
| MAINTENANCE | 1,187,130 | 1,278,780 | 1,278,780 | 1,278,780 | 0 | 0% |
| GROUND | 92,000 | 92,000 | 92,000 | 92,000 | 0 | 0% |
| BOOKS AND GUIDES | 225,000 | 172,584 | 226,256 | 172,584 | 0 | 0% |
| TOTAL SUPPLIES | 2,008,948 | 2,008,375 | 2,167,287 | 2,012,530 | 4,156 | 0% |
| UTILITIES | | | | | | |
| FUEL | 1,217,770 | 1,257,770 | 1,257,770 | 1,257,770 | 0 | 0% |
| WATER AND SEWAGE | 114,195 | 114,195 | 114,195 | 114,195 | 0 | 0% |
| GARBAGE | 70,940 | 70,940 | 70,940 | 70,940 | 0 | 0% |
| TOTAL UTILITIES | 1,402,905 | 1,442,905 | 1,442,905 | 1,442,905 | 0 | 0% |
| EQUIPMENT (REPLACE & CURRIC) | 380,009 | 351,986 | 381,194 | 351,986 | 0 | 0% |
| TOTAL EXPENDITURES | 62,627,308 | 65,776,993 | 66,160,047 | 71,591,383 | 5,814,390 | 9% |

SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER)

2023/24 Preliminary Budget

| | PRELIM | FINAL | FINAL | PRELIM | Variance | |
|---|-------------------|-------------------|-------------------|-------------------|----------------------------|--------------|
| | BUDGET | PRE-APPROP | POST-APPROP | BUDGET (V2) | Prelim 23/24 to Final Pre- | |
| | 2022/23 | 2022/23 | 2022/23 | 2023/24 | Approp 22/23 | |
| REVENUE | | | | | | |
| SURPLUS | | | | | | |
| CONSOLIDATED REVENUE GRANT | 60,647,353 | 61,786,658 | 61,786,658 | 67,853,988 | 6,067,330 | 10% |
| Transportation Supplement | 316,860 | 316,860 | 316,860 | 316,860 | 0 | 0% |
| Support Staff Benefits Grant | 61,931 | 61,931 | 61,931 | 63,499 | 1,568 | 3% |
| Confirmed Labour Settlement Funding | | 1,684,064 | 1,684,064 | 827,981 | (856,083) | -51% |
| Less: LEA Agreements | (2,046,112) | (2,078,449) | (2,078,449) | (2,078,448) | 1 | 0% |
| OTHER MIN EDUCATION GRANTS-Pay Eq/etc | 85,951 | 92,311 | 92,311 | 92,311 | 0 | 0% |
| LEA AGREEMENTS | 2,046,112 | 2,078,449 | 2,078,449 | 2,078,448 | (1) | 0% |
| NORTH ISLAND COLLEGE | 144,000 | 192,000 | 192,000 | 192,000 | 0 | 0% |
| SCHOOL DISTRICT NO. 93 | 236,587 | 295,518 | 295,518 | 295,518 | 0 | 0% |
| TUITION FEES | 877,500 | 972,000 | 972,000 | 972,000 | 0 | 0% |
| MISC FEES & REVENUES | 78,126 | 141,126 | 141,126 | 78,126 | (63,000) | -45% |
| COMMUNITY USE OF FACILITIES/LEASES | 134,000 | 138,000 | 138,000 | 163,000 | 25,000 | 18% |
| INTEREST ON TERM DEPOSIT | 95,000 | 360,000 | 360,000 | 360,000 | 0 | 0% |
| CHILDCARE REVENUE | | | | 476,100 | 476,100 | 0% |
| TOTAL REVENUE | 62,677,308 | 66,040,468 | 66,040,468 | 71,691,383 | 5,650,915 | 9% |
| LESS: | | | | | | |
| LOCAL CAPITAL | 200,000 | 200,000 | 200,000 | 200,000 | 0 | 0% |
| TOTAL OPERATING REVENUE | 62,477,308 | 65,840,468 | 65,840,468 | 71,491,383 | 5,650,915 | 9% |
| OPERATING SURPLUS (DEFICIT) | (150,000) | 63,475 | (319,579) | (100,000) | (163,475) | -258% |
| PSAB CAPITAL SURPLUS (Deficit) | | | | | | |
| Special Purpose Fund: | | | | | | |
| Classroom Enhancement Fund | 3,542,909 | 3,639,580 | 3,639,580 | 3,914,765 | 275,185 | 8% |
| Labour Settlement Funding - CUPE estimate | 0 | 540,000 | 540,000 | | (540,000) | -100% |
| ADJUSTED SURPLUS (DEFICIT) | (150,000) | 603,475 | 220,421 | (100,000) | (703,475) | -117% |



**BOARD OF EDUCATION
DRAFT Board Meeting Schedule 2023-2024**

| Proposed meeting date | Time between meetings | Key events that must be held on specific meeting dates |
|------------------------------|--------------------------------|--|
| Tuesday - September 5, 2023 | 3 weeks | Board Governance Policy 15 – 1.3: must meet first Tuesday after Labour day. |
| Tuesday – September 26, 2023 | 3 weeks | Approval of 2022/23 schedule of reserves |
| Tuesday – October 17, 2023 | 3 weeks | |
| Tuesday – November 7, 2023 | 3 weeks | Board Governance Policy 15 – 1.6: election of Board Chair and Vice Chair for 2023 takes place at first meeting in November |
| Tuesday – November 28, 2023 | 3 weeks | |
| Tuesday - December 19, 2023 | Winter break Dec 25-Jan 5 | |
| Tuesday – January 16, 2024 | 3 weeks | |
| Tuesday – February 6, 2024 | 3 weeks | |
| Tuesday – February 27, 2024 | 2 weeks | Budget bylaw: amended 23/24 operating budget |
| Tuesday – March 12, 2024 | Spring Break Mar 18-Apr 1 | |
| Tuesday - April 9, 2024 | 3 weeks | |
| Tuesday – April 30, 2024 | 2 weeks | |
| Tuesday – May 14, 2024 | 2 weeks | Presentation of 24/25 budget proposals |
| Tuesday - May 28, 2024 | 3 weeks | Budget bylaw: Approval of 24/25 budget |
| Tuesday – June 18, 2024 | Summer break Jul 1 – Aug 31 | Capital plan bylaw: in response to Ministry approval of submitted capital plan |