

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, MAY 31, 2022**

**Present:** J. Kerr, Chair; K. Eddy, Vice-Chair; S. Briggs, R. Franklin, D. Hagen, J. McMann and S. Wilson, Trustees; J. Morrow, Superintendent; P. Cizmic, Associate Superintendent; M. Kyle, Associate Superintendent; K. Patrick, Secretary-Treasurer.

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**22-75 Call to Order/ Chair's Remarks**

Board Chair Kerr called the meeting to order at 7:30 pm. Kerr opened his remarks with an acknowledgement of the recent change of the Ministry of Education to the Ministry of Education and Child Care and the recent announcement of the district's successful application for future child care spaces.

He noted that the board has gone through an extensive consultation process on the budget with many stakeholder and rights holder groups and will vote on the proposed budget later in tonight's meeting. Kerr commented that the province does not budget for inflationary increases which must be absorbed by school districts in their budgets.

**22-76 Superintendent's Remarks**

Superintendent Morrow reflected that it was refreshing to be able to highlight occasions and celebrations throughout the district that have brought people together in May and that he looks forward to in June.

**22-77 Approval of the Minutes of May 3, 2022**

It was proposed by R. Franklin, seconded by S. Wilson and **CARRIED:**

*THAT the minutes of the meeting of May 3, 2022 are hereby approved as circulated.*

**22-78 Approval of the Minutes of May 17, 2022**

It was proposed by R. Franklin, seconded by K. Eddy and **CARRIED:**

*THAT the minutes of the meeting of May 17, 2022 are hereby approved as circulated.*

**22-79 Approval of the Agenda**

It was proposed by S. Wilson, seconded by J. McMann and **CARRIED:**

*THAT the agenda is hereby approved as circulated.*

**22-80 Report from the May 31, 2022 Confidential Board Meeting**

Vice-Chair Eddy reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Various teaching, administrative and support staff changes;
2. Property, legal and financial issues;
3. Returning to the confidential meeting to complete the agenda.

**22-81 Literacy plan update**

Associate Superintendent Kyle shared a presentation on the updated district literacy plan. 20/21 saw a \$400,000 investment to enhance our work in improving literacy for all learners. Three literacy coordinators were hired to carry out this work. Budget reductions in this area of \$100,000 mean that one elementary literacy coordinator position will be maintained with the remaining budget of \$197,000 focused on in-school elementary literacy support. Many of the literacy initiatives in place will continue. Chair Kerr expressed his appreciation for staff efforts to address questions and provide clarity on the plan.

**22-82 Annual Budget Bylaw for the Fiscal Year 2022-2023**

Secretary-Treasurer Patrick shared the proposed 2022/23 operating budget and described the consultation process in developing this year's budget as well as the major factors affecting the structural deficit.

It was proposed by K. Eddy, seconded by R. Franklin and **CARRIED UNANIMOUSLY:**

*THAT the Board hold all required readings of the Annual Budget Bylaw in the amount of \$75,933,412.00 for the fiscal year 2022/2023 at this meeting.*

It was proposed by D. Hagen, seconded by K. Eddy and **CARRIED:**

*THAT the Annual Budget Bylaw in the amount of \$75,933,412.00 for the fiscal year 2022/2023, pursuant to section 113 of the School Act, be and is hereby read for the first time.*

It was proposed by J. McMann, seconded by D. Hagen and **CARRIED:**

*THAT the Annual Budget Bylaw in the amount of \$75,933,412.00 for the fiscal year 2022/2023, pursuant to section 113 of the School Act, be and is hereby read for the second time.*

It was proposed by S. Wilson, seconded by K. Eddy and **CARRIED:**

*THAT the Annual Budget Bylaw in the amount of \$75,933,412.00 for the fiscal year 2022/2023, pursuant to section 113 of the School Act, be and is hereby read for the third time, passed and adopted.*

**22-83 Draft 2022-2023 Board Meeting Schedule**

Secretary-Treasurer Patrick provided the draft 2022-2023 schedule of board meetings.

It was proposed by S. Wilson, seconded by R. Franklin and **CARRIED:**

*THAT the draft Board of Education Meeting Schedule for 2022/2023 be adopted as presented.*

**22-84 Board Governance Notice of Motion**

Vice-Chair Eddy reported that the board governance committee has reviewed revisions to Board Policy 26 – Accumulated Operating Surplus. The revisions are made on the recommendation of the Ministry to districts to clarify the board’s role in fiscal policy.

**22-85 Board Governance Notice of Motion**

Vice-Chair Eddy reported that the board governance committee has reviewed a new proposal for Board Policy 30 – Financial Planning and Reporting. The revisions are made on the recommendation of the Ministry to districts to improve board financial planning and reporting processes.

**22-86 Request letter from City of Campbell River re 55+ Games application**

The City of Campbell River has requested a letter of support from School District 72 for their joint bid with the Comox Valley regional district to host a future 55+ Games event.

It was proposed by K. Eddy, seconded by S. Wilson and **CARRIED:**

*THAT Campbell River School District No 72 supports the application jointly prepared by City of Campbell River and Comox Valley Regional District staff for the 2024, 2025 or 2026 55+ BC Games to be held in the Comox Valley and the City of Campbell River.*

*AND THAT Campbell River School District No 72 will commit to providing in-kind support of services and facilities should the bid be successful.*

**22-87 Finance Warrant No. 10 April 30, 2022**

It was proposed by K. Eddy, seconded by S. Wilson and **CARRIED:**

*THAT the Finance Warrant No. 10, dated April 30, 2022 be accepted as presented*

**22-88 Q3 2021-22 Quarterly budget analysis for the period ending March 31, 2022**

Secretary-Treasurer Patrick highlighted the increasing importance of the quarterly budget analysis as the district faces inflationary pressures and budget shortfalls. We are on budget for revenues but there is a lot of inflationary pressure on services and supplies.

**Capital Plan Bylaw No. 2023/24 – CPSD72-01**

Secretary-Treasurer Patrick presented the school district’s major capital plan request for 2023/24.

It was proposed by D. Hagen, seconded by J. McMann and **CARRIED UNANIMOUSLY:**

*THAT the Capital Plan Bylaw No. 2023/24 CPSD72-01 for projects identified in the 2023/2024 Capital Plan submission to the Ministry of Education and Child Care be given all three readings at this meeting.*

It was proposed by D. Hagen, seconded by K. Eddy and **CARRIED:**

*THAT the Capital Plan Bylaw No. 2023/24 CPSD72-01 for projects identified in the Capital Plan submission to the Ministry of Education and Child Care is hereby read for the first time.*

It was proposed by R. Franklin, seconded by S. Wilson and **CARRIED:**

*THAT the Capital Plan Bylaw No. 2023/24 CPSD72-01 for projects identified in the Capital Plan submission to the Ministry of Education and Child Care is hereby read for the second time.*

It was proposed by J. McMann, seconded by D. Hagen and **CARRIED:**

*THAT the Capital Plan Bylaw No. 2023/24 CPSD72-01 for projects identified in the Capital Plan submission to the Ministry of Education and Child Care is hereby read for the third time, passed and adopted.*

**22-89 School District - City of Campbell River liaison committee**

Chair Kerr reported that the School District - City of Campbell River liaison committee met on May 18.

**22-90 Adjournment**

The meeting adjourned at 8:48 pm.