

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, APRIL 5, 2022**

**Present:** J. Kerr, Chair; K. Eddy, Vice-Chair; R. Franklin, J. McMann and S. Wilson, Trustees; J. Morrow, Superintendent; P. Cizmic, Associate Superintendent; M. Kyle, Associate Superintendent; K. Patrick, Secretary-Treasurer.

**Absent:** S. Briggs, D. Hagen, Trustees

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**22-51 Call to Order/ Chair's Remarks**

Board Chair Kerr called the meeting to order at 7:30 pm. Kerr noted the lifting of the provincial mask mandate.

Kerr reported that the Board is predicting a budget deficit and difficult decisions will need to be made. The Board has not yet received a response re funding for a new Cedar school.

**22-52 Superintendent's Remarks**

Superintendent Morrow shared that the International Student Program continues to grow and is actively looking for homestay families. Carihi and Timberline are featuring their annual musicals this month.

Partners and stakeholders will be invited to engage in the budget development process over the next month. The 22/23 budget development process is highlighted on the website.

The District hopes to see a return to school transition ceremonies this year for grade 5, 8 and 12.

**22-53 Approval of the Minutes**

It was proposed by R. Franklin, seconded by K. Eddy and **CARRIED:**

*THAT the minutes of the meeting of March 8, 2022 are hereby approved as circulated.*

**22-54 Approval of the Agenda**

It was proposed by S. Wilson, seconded by K. Eddy and **CARRIED:**

*THAT the agenda is hereby approved as circulated.*

**22-55 Report from the April 5, 2022 Confidential Board Meeting**

Vice-Chair Eddy reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Various teaching, administrative and support staff changes;
2. Property, legal and financial issues;

**22-56 Educational Assistant peer mentorship presentation**

Educational Assistant peer mentor, Sandra Maxwell gave a presentation together with Director of Learning Support Services, Brenna Ewing. November 2021 was the beginning of this pilot program to support best practices and build skills and confidence in the educational assistant employee group. Maxwell has visited 12 schools and directly mentored 16 educational assistants. This has an immediate impact on 30 students and a positive ripple effect throughout the schools.

**22-57 Finance Warrant No. 8, February 28, 2022**

It was proposed by R. Franklin, seconded by K. Eddy and **CARRIED:**

*THAT the Finance Warrant No.8, dated February 28, 2022 be accepted as presented.*

**22-58 Capital Plan Bylaw No. 2022/23 – CPSD72-01**

Secretary-Treasurer Patrick reported on the projects that the Ministry of Education has approved for capital funding for the 2022/23 school year. The ministry has approved projects including mechanical upgrades and bus replacements. Upon receipt of an approved Capital Plan Bylaw, the ministry will advance funds to allow the district to move forward with the approved projects.

It was proposed by S. Wilson, seconded by R. Franklin and **CARRIED UNANIMOUSLY:**

*THAT the Capital Plan Bylaw No. 2022/23 CPSD72-01 for projects identified in the March 15, 2022 Capital Plan response letter from the Ministry of Education be given all three readings at this meeting.*

It was proposed by R. Franklin, seconded by J. McMann and **CARRIED:**

*THAT the Capital Plan Bylaw No. 2022/23 CPSD72-01 for projects identified in the March 15, 2022 Capital Plan response letter from the Ministry of Education is hereby read for the first time.*

It was proposed by K. Eddy, seconded by S. Wilson and **CARRIED:**

*THAT the Capital Plan Bylaw No. 2022/23 CPSD72-01 for projects identified in the March 15, 2022 Capital Plan response letter from the Ministry of Education is hereby read for the second time.*

It was proposed by K. Eddy, seconded by S. Wilson and **CARRIED:**

*THAT the Capital Plan Bylaw No. 2022/23 CPSD72-01 for projects identified in the March 15, 2022 Capital Plan response letter from the Ministry of Education is hereby read for the third time, passed and adopted.*

**22-59      2022/23 Operating Budget development update**

Secretary-Treasurer Patrick shared that we are beginning the 22/23 operating budget development process with a projected 1.905 million deficit. Continued impacts of COVID are being felt in increased illness costs and inflationary pressures. Due to uncertainties with cost pressures it is preferable to not draw on the unrestricted surplus and reduce costs to arrive at a balanced budget. Patrick noted that the goal is to find options that support the district's strategic priorities. Feedback on the budget can be submitted before the May 3<sup>rd</sup> board meeting.

**22-60      Adjournment**

The meeting adjourned at 8:15 pm.

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**John Kerr, Board Chair.**

KWP:nc

April 5, 2022

**Kevin Patrick, Secretary-Treasurer.**