

### Ocean Grove P.A.C. Meeting Minutes January 21, 2013

**Attendance:** Samantha Helm, Tara Idiens, Aren Knudsen, Tami Riecker, Andrea Laviolette, Brenda Stave, Graeme Boyd

**Minutes** from Nov. 26/12 meeting were accepted by Aren and seconded by Samantha.

**Treasurer's Report** was provided by Aren Knudsen. Trial balance attached.

**General Account Balance as of Jan. 21/13:** \$13, 380.32

**Bingo Account Balance as of Jan. 21/13:** \$5,431.86

**Total Fund's Available:** \$18, 812.18

Treasurer's Report was accepted by Andrea and seconded by Samantha.

**Correspondence:** None

**Principal's Report** was provided by Graeme Boyd

- The new year is off to a smooth start. Two students moved and we gained one new registration. We have 140 students.

-The grades 4 and 5 classes are doing cross-country ski lessons in Feb./March. They are doing pizza day fundraisers to help with the costs of busses and fees for the trip. Andrea motioned for the grade 4/5 class to sell the remaining chocolates from the fall's fundraiser in order to raise money for the skiing lessons. Aren seconded.

-On Jan. 27<sup>th</sup>, the BC Lions will be providing an energy conservation workshop to the school.

-We will be having another cultural event take place at the school early in Feb. Oyster River will join us.

-Supervision duties are being shared around more; so that Graeme can spend time working with teachers on implementing school improvement plans.

-The late immersion visit to the grade 5 class will be in mid-Feb. There will be a parent open house and registration as well.

-Cross-boundary forms are being made available for those planning to move schools next year.

-The school district is starting a process to review the yearly school calendar, beginning in March. There will be announcements made on the school district website about how to provide input into the decision.

-The classes have been enjoying the forestry workshops put on by Robin Williams, which will continue in Feb.

#### **Old Business**

**-Family Dance and Art Sale:** This will have a Hawaiian/Beach theme. The DJ is booked for 6:00 PM. The doors will open at 5:30. We will order pizza, but less than last year, as well as have juice, water and candy bags for sale. The student's will work on art pieces at school to be sold at the event to parents. Graeme will organize this. Tami will volunteer for spot prizes and will buy prizes. Aren and Tara will also help and Aren will arrange the food. We will need two volunteers in the concession. Leadership classes will make decorations and we will keep our eyes open for more to purchase. We will put \$100.00 towards prizes-\$5:00/prize (ideas are slinkys, tec decs, etc...). There will be a prize if the whole family dresses up. Tami will put this in a newsletter before the end of Jan.

**-Fitness Night:** We have decided to cancel the Fitness Night for now.

**-Winter Carnival:** was a success. There was mostly positive feedback. It brought in \$1,604.48. Could work on issue of the face painting line-up being too long. We will keep it a similar format for next year.

#### **New Business:**

**-Hot Lunch Computer Program:** Aren raised the issue that she feels the school would benefit from a computer program for hot lunches. She has looked into one and the rate was \$300.00. Graeme has information about a program as well that he will pass on. He says that smaller schools could likely get a reduced rate. There will likely be a helpline that can assist with setting it all up. Parents who do not have access to a computer could use one at the school. Aren made a motion to proceed with exploring the hot lunch computer program option. Sam seconded the motion. Aren will look into this for next year.

**-Hot lunch Procedures:** Aren also mentioned that she believes there should be procedures in place for handling money with the Hot Lunch program. She believes money should go directly to the treasurer and that two people (the Treasurer and one other) should sign off on money received to double-check. Graeme suggested that Ladona might be a good second person to do this.

**-PAC Volunteer Website:** Aren proposed that we set up a website or link and email it to parents/caregivers so that they can auto fill/sign up for volunteering at events. This would be similar to Mrs. Hatfield's or Minor Hockey sites. Andrea will look into setting this up, possibly through Google. She can use her PAC Gmail.

**-Emergency Phone Procedure:** Tara feels that this could be improved as it is difficult for Reps. to always be available and to have class information on hand if an emergency arises. Graeme agrees, but says a lot of what is in

place is due to our current infrastructure. We have minimal cell service in our building, etc... We will leave it as is and readdress next year.

**-Thank You Cards for Penfield/Georgia Park:** Graeme suggested we send a thank you to both schools for providing items for the Winter Carnival. Tami will do this.

**-Spring Basket Raffle:** We have set the draw for May 10<sup>th</sup>. We will sell the tickets for two weeks prior from 7:45-8:30 and 1:45-2:30 each day. We can use our volunteer auto sign-up for this. We will put out information for donations for the baskets right before and after spring break and give a few weeks for donations to be handed in before making up the baskets. Aren will use the master list system that was used for the Chinese auction this year for the tickets. We will aim to have 10 baskets: PAC x 2 baskets (planters), Mrs. Hanes (books/reading), Mrs. Sewid (arts and crafts), Mrs. Couture (summer fun), Mrs. Hatfield (outdoors), Mrs. Ferguson (coffee/tea), Mr. Reimer (sports), Mrs. K. (family movie night), Office (chocolate)

**-Ideas for Next Year's Fundraiser:** Next year we could try a having a magician come (Graeme has info on this), fertilizer sales (through Steve, we can pre-order), Mother's Day baskets made by us and pre-ordered. We will likely not do chocolate sales next year, but will need another big fundraiser.

Meeting was **adjourned** at 8:00 PM.

**Next Meeting** will be on February 25th at 6:30 PM