



DPAC voting membership consists of DPAC Reps from every school in District 72. From this membership the DPAC Executive is elected. Elections will be held at the AGM, below is a brief description of executive roles.

The President will:

- preside at membership and executive meetings
- ensure that an agenda is prepared
- ensure that the Council is represented in school and district activities
- be a signing officer
- monitor email & social media accounts
- submit an annual report

The Secretary will:

- ensure that members are notified of meetings
- record and file minutes of all meetings
- prepare and maintain other documentation as requested by the membership or executive
- issue and receive correspondence on behalf of the Council
- monitor email & social media accounts
- be a signing officer

The Treasurer will:

- be a signing officer
- ensure all funds of the Council are properly accounted for
- ensure that proper financial records and books of account are maintained
- report on all financials at general and executive meetings
- with the assistance of the executive, draft an annual budget
- help monitor email & social media accounts
- submit an annual financial statement at the annual general meeting