

Penfield Elementary School Hot Lunch Program

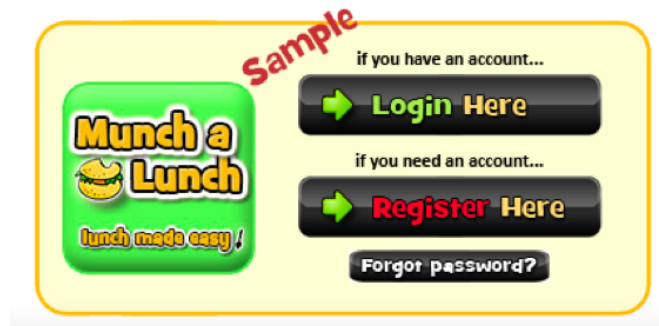
We will be continuing using Munchalunch.com for our Hot Lunch ordering this year! You can pay for your orders online by credit card (Visa/Mastercard) OR debit-credit card
(At this time, we are unable to accept cash/cheque for payments)

RETURNING USERS:

- 1) Go to <https://munchalunch.com/schools/penfield>
- 2) Login with you same email and password from last year
- 3) You will be prompted to update your child's classroom prior to being able to access ordering
- 4) "Order Lunch!"

NEW USERS:

- 1) Go to: <https://munchalunch.com/schools/penfield>
- 2) Click the "Register Here" button (as shown below) and the system will guide you through
- 3) After adding your children, click the green "Order Lunch!" button to order
- 4) Next time, just click the "Login Here" button to access your account



ORDERING DETAILS:

- o Online ordering will **CLOSE** one week prior to the lunch date, you do not have to order for the entire 12 weeks all at once! Late orders cannot be accepted, this comes straight from our vendors, no exceptions!
- o If you miss the order deadline for Week 1, you can still go in and order for all upcoming weeks!
- o Please remember to **PAY** for your order before closing the browser, any unpaid order will be **CANCELLED**.
- o Please note if your child is ill on a lunch date, you are welcome to come and pick up their lunch by 12:30pm from your child's classroom; otherwise please consider it a donation for a child who does not have a lunch. No refunds will be available as this is a PAC fundraiser.
- o We are always in need of **Volunteers**! There will be a volunteer sign up form available on the Penfield PAC Facebook page!
- o We want this program to be accessible for **ALL** students, please reach out to your classroom teacher, or Ms. Gordon if you require financial assistance. Your order will arrive the same as everyone else's and you /your child will remain anonymous to everyone besides your classroom teacher and/or Ms. Gordon.

Our thanks to the Penfield Elementary parent community for supporting this important fundraiser and to our wonderful Volunteers who help make this program a success!