

CORTES ISLAND PAC MINUTES

Date: Thursday, January 9, 2025

Time: 3 PM

Location: Library

By: Alanah

Present: Lucy, Amy, Erica, Rose, Desta, Michael, Wilfred (call in), Taylor C, Alanah

Action Items:

Undesignated:

- to set up Square account for PAC with Michael as the individual holding the account
- Hot Lunch Lead Cook - please have the menu & graphic to Ranae several days to a week before the end of the month.
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Michael:

- to liaise with Brig about Rainy Day Art Classes
- to enquire about Rupert Sheldrake giving some of his island proceeds to the PAC
- to form a committee to organize summer fundraiser with Lucy, Rose, Erica & Taylor C
- to reach out to Ron Wolda and Aaron Ellingsen and to put a call out on Tideline for cedar logs for Playground

Erica:

- to organize Thank You cards for Gala donations
- to form a committee to organize summer fundraiser with Lucy, Rose, Michael & Taylor C
- to create a folder to coordinate all documents and resources relevant to the Gala for future reference.
- to print out Hot Lunch form and laminate for kitchen
- to lead for Feb 13 Hot Lunch
- to write a letter to Kerri about cultural reference concerns
- to help prep Indigo Grant
- to include Spring Seed/ Compost/ Workbee Raffle on February Agenda
- to include Sports/ Baseball on February Agenda

Amy:

- to send Ranae the menu graphic for Jan 16 Hot Lunch ASAP
- to liaise with Brig about Rainy Day Art Classes

Alanah:

- to add enough details to Minutes so those who aren't present can understand

- to take on PAC Secretary Liaison with Ranae
- to CC Erica on Liaison emails to Ranae

Rose:

- to help set up for Jan 16 Hot Lunch with Lucy
- to form a committee to organize summer fundraiser with Lucy, Taylor C., Michael & Erica
- to assist for Feb 13 Hot Lunch
- to apply for CR Foundation Grant? Are you doing this, Rose?
- to send monthly financial snapshot to Secretary to include with Minutes

Desta:

- to send Erica's letter to Kerri Isham

Taylor C:

- to form a committee to organize summer fundraiser with Lucy, Rose, Michael & Erica
- to start a Tim's Room workbee text thread

Lucy:

- to help set up for Jan 16 Hot Lunch with Rose
- to form a committee to organize summer fundraiser with Taylor C., Rose, Michael & Erica

Miranda:

- to post Tideline thank you for Gala

Call to Order: 3:07 pm

1. **Approval of Agenda** **Motion:** Rose, all approve.
2. **Approval of Previous Meeting Minutes** **Motion:** Erica motion, all approve.
 - Erica requested Alanah add enough details so those who aren't present can understand

Action: Alanah to add enough details to Minutes so those who aren't present can understand.

3. **Gala Reflections & Thank you**
 - Discussion of the Winter Gala takeaways
 - \$100 spent on stamps. Is this worth the cost? Discussion. Outcome: Not worth it.
 - Square account and ability to accept card payments would be great to have and also to itemize expenses and know real costs. The account needs to be held by an individual. Michael is willing to have it in his name. We will get this set up.
 - Announcing prizes: door prizes should be staggered throughout the night - advertise the door prizes will start to be awarded at 7:30pm

- Announce winners more slowly - perhaps read the description of each prize?
Erica adds: Consider - They still have to pay before collecting their prize. May want to hang out and dance
- From Dec 19 post Gala review meeting:
 - i. Desserts expensive to make, perhaps something else? Charcuterie board? Something folks can share? Things to dip, oyster bar?
 - ii. Less dessert options, more vegan options
 - iii. More tables for sitting
 - iv. Bar and Food Separate spaces? Would need multiple squares
 - v. Don't need to include anything with event tix
 - vi. Book the kitchen
 - vii. Go later/more dance
 - viii. Announce what is happening at the school, encourage more involvement, wish list, mention donation jar
 - ix. Organize much earlier - more promo
 - x. Less booze - nudes/ole/lower % sugar mixed cans, alcohol free beer
 - xi. Book cleaners sooner
 - xii. Big donation jar
 - xiii. Folks bidding for people who cannot attend
 - xiv. Bidding sheets clearer - min bids & increments, more description
- Thank you cards to make - rainy day lunchtime activity. Erica will organize, kids will make.
- Tideline thank you! Rose will send details to Miranda to post.
- Taylor C. thanked people in Courtenay as they are her personal contacts. No need for cards.
- Erica will create a folder to coordinate all documents and resources relevant to the Gala for future reference.
- Online element (y/n)? No, assign a friend to bid.
- Plan date for next year's Gala (2025) - Earlier date, have it on a Saturday. Motion for Sat. Nov 22. Erica may not be so available as it is the same week as Fyn's birthday. **Motion:** Lucy, Amy 2nds, all approve.
- Do we want to have a Summer event? We could fundraise to get monthly donations and to solicit donations from the wealthy community who are here in the summer. Rupert Sheldrake could be asked to send some of his island proceeds to support PAC? Michael will enquire about this.
- Micheal has connected with Merlin and Cosmo about doing a live show/ fundraiser in the summer. Much less work than the Gala. A committee is formed to spearhead this - Lucy, Rose, Erica, Taylor C. & Michael

Actions: Erica to organize Thank You cards and kids to make during Rainy Lunch Activities. Set up a PAC Square Account with Michael as the individual holding the account. Micheal to enquire about Rupert Sheldrake giving some of his island proceeds to the PAC. Lucy, Rose, Erica, Taylor C. & Michael to form a committee to spearhead summer fundraiser. Erica to create a folder to coordinate all documents and resources relevant to the Gala for future reference. Miranda to post Gala thank you on Tideline.

4. Feasts: Next Jan 16 - tree theme

- **NOTE:** No CIA to help set up - Rose and Lucy volunteer to help set up
- Planning and coordination for Jan hot lunch - Amy lead, Taylor assist
- Send Ranae the menu graphic ASAP

- Reminder, need from Ranae the total number of students, how many have food sensitivities and what they are (as a total, not which student, unless they cannot regulate themselves). Please inform of food allergy individuals by name.
- Erica has made a form and will print out and get laminated and into the kitchen.
- **Feb 13th - Feast of the Heart** - cooks: Erica lead & Rose assist
NB: Lead, please have the menu & graphic to Ranae several days to a week before the end of the month.

Actions: Rose and Lucy to help set up for hot lunch on Jan 16. Amy to send Ranae the menu graphic Jan 16 hot lunch ASAP. Erica to print out form and laminate for kitchen. Erica to lead and Rose to assist for Feb 13 Hot Lunch. Hot Lunch Lead Cook - please have the menu & graphic to Ranae several days to a week before the end of the month.

5. **Tim's Room - date for workbee and update**

- Update from Taylor C.: Workbee will happen in January or early February on a weekend
- Taylor C. has sourced couch, paint, small trampoline & lights with her donation
- \$500 support from Michael - and can access other school sources.
- Taylor to start a workbee text thread.

Actions: Taylor C. to start a workbee text thread.

6. **Sex Ed Update**

- How did it go? Great!
- How were the parent events? Great!
- Discussion around her intro about her challenging experiences - not needed next time
- Total cost \$3300 - \$500 in budget but monies can be pulled from elsewhere
- Discussion on parent/student feedback and future plans: We want her to come back.
- Erica and Amy expressed concern around First Nations references in her parent workshops - - uncomfortable, give feedback, remove cultural references, don't single out or provide unnecessary info - others agree. Erica will write a letter and Desta will send it.
- Book Fair is being postponed until next year. We can use the budgeted book Fair money for Kerri's bill?
- Consider budgeting more for Sex Ed next year. \$1500?
- Kerri suggested a potluck would be great next time. We will plan to host the parent workshops at Manson's Hall or Klahoose along with a potluck.
- Wilfred expressed feeling uncomfortable with unfamiliar adults talking with kids about masturbation (self-gratification) - is this included in the curriculum?
Discussion: Taylor C. is knowledgeable about the curriculum having studied sex ed for her ECE - yes it is part of the curriculum. Understanding their own bodies is taught at a young age for safety. Safe adult/this is my body distinctions and what is okay. Overview from Desta of how masturbation was covered in Gr. 2 - 4 classroom: Very short mention, about 25 seconds on normalizing liking or not liking to touch one's own private parts. Acknowledgment it is normal to feel either way, do it in private space - your bedroom or bathroom. Wilfred is concerned about opening the door for other adults to talk with kids about masturbation? A suggested solution is speaking to the students beforehand to explain Kerri's credentials and why we have brought her in to speak to students - We have

chosen her because we believe she is a safe adult. The school can also purchase her materials and teachers can teach sex ed as an alternative to bringing her or someone else in. No one liked this alternative.

- Each of us can contact Kerri individually with feedback.

Actions: Erica to write a letter to Kerri about cultural reference concerns. Desta to send letter.

7. Playground Updates

- Micheal: It has been surprisingly hard to get local cedar logs. It would be expensive to purchase them off-island and it's not a viable option. Henry Verschuur has about half the number needed, challenges with getting in contact with the Klahoose sawmill. Micheal will reach out to Ron Wolda and Aaron Ellingsen and will put a call out on Tideline.

Actions: Micheal to reach out to Ron Wolda and Aaron Ellingsen and to put a call out on Tideline.

8. Spring Seed/Compost Sale?

- Discussion on organizing the sale
- Setting dates and logistics
- Claudia Barnes is organizing a West Coast Seeds fundraiser, get 40% discount, online sales with code and percentage of funds go to the school. Buying seeds and selling them at the market may be a good idea too. - NEED LOTS OF PROMOTION FOR THIS TO WORK
- Giorgio's donation of chainsawing/chipping for the Gala which wasn't included in the bidding sheets, Renewal fish compost, workbee raffle to happen at a spring event yet to be organized - TABLE THIS UNTIL NEXT MEETING AND CREATE A THREAD TO ORGANIZE

Actions: Erica to include Spring Seed/ Compost/ Workbee Raffle on February Agenda.

9. CIA Full Time

- Explore the interest in full-time CIA
- Discussion on full-time implementation
- Michael recommends inviting Manda to come to a meeting - discussion to have this as a separate meeting
- NOTE: CIA AGM - Feb 6
- Homestay factor - where do kids stay?
- How can it serve local kids?

Actions: Invite Manda to come to a meeting.

10. Grants

- Review of potential grant opportunities
- Assigning roles for grant applications
- Artist in the Classroom grant - \$10,000. Funding for Ruby Singh to support CIA showcase next week, then in May doing a 'Rup Loops' with the rest of school

- Got \$4000 GIA for hot lunch
- CR Foundation Grant - need non-profit supporter - for sex ed, anti-bullying for next year? Due next month.
- Prep one time Indigo grant now for next year - Erica to help

Actions: Erica to help prep Indigo Grant. CR Foundation Grant undesignated? Is Rose on this?

11. Budget Update

- Review of current financial status
- Discussion on budget allocations for upcoming project
- Spent $\frac{1}{3}$ of budget so far
- See attached snapshot

12. Other Business

- Michael: Book Fair - Vision - Cortes Island Literature Festival with Marnie
- 4 new kids in school
- Rainy Day Art Classes - Brig is in, just let her know. Michael or Amy to liaise.
- Woodworking Room - Discussion: Someone with a carpentry red seal needs to be present in the classroom to electrify the equipment. Michael suggests adults can use machinery to organize projects outside of class time and then kids use hand tools. Space is also becoming a designated space for Teen Scene.
- Amy: Purdy's Chocolate Fundraiser for Valentines instead of selling cookie boxes - Amy will look into this
- Alanah: PAC Secretary Liaison with School Secretary (Ranae) - to facilitate communication with Ranae after PAC meetings by emailing relevant info for events and next PAC Meeting date, to be CC to Erica so she is in the loop. Alanah will take on this role.
- Wilfred: Baseball in the Spring on next meeting agenda. Discussion. Jiu jitsu is more complicated. Wilfred will organize for the spring & come in to look at equipment. Wilfred & Lucy have been saving baseball gloves. Soccer with David and Bubba? **Sports on agenda for next meeting.**

Actions: Michael or Amy to liaise with Brig about Rainy Day Art Classes. Amy will look into Purdy's Chocolate Fundraiser for Valentines. Alanah to take on PAC Secretary Liaison with Ranae and CC Erica on emails. Erica to include Sports/ Baseball on February Agenda.

13. Adjournment: 4:12pm