

# CORTES ISLAND SCHOOL PAC AGM MINUTES

## THURSDAY, SEPTEMBER 12TH, 2024 AT 3PM

In Attendance: Rose, Breffni, Desta, Alanah, Taylor, Lucy, Noba, Bruce, Shawn, Michael, Erica, Amy, Miranda, Julie

- Welcome and Introductions – Erica Chair called to order at 3:05pm
  - To streamline meetings and allow staff and committee chairs to be informed for their spending we will have an approved budget and clear values from the start to allow spending to proceed in a timely manner and decisions to be weighed against agreed upon values.
  - Amy moves to move the 2023 AGM minutes. Erica seconds. All approve.
- Dissolution of 2023/24 Board – Erica dissolved 2023/24 Board at 3:07pm
- Election of 2024/25 Board:
  - Nomination and election of Executive positions:
    - Chair/President Nominations: Erica Køhn nominated. Erica accepts.
    - Vice President: Amy Bockner nominated. Amy accepts.
    - Secretary: Alannah Caron and Miranda Cross both nominated. Both accept as co-secretaries.
    - Treasurer: Rose Fitcyk nominated. Rose accepts.
  - Above positions accepted by present members.
- Defining the PAC Role
  - Presentation and approval of draft document outlining values – see Appendix 1 in AGM Minutes.
    - Concerns expressed regarding “increasing student enrolment” regarding concerns of the idea of recruitment. Explanation: with the enrollment of only a small number of more kids, we will get another teacher.  
“Increasing student enrolment” is struck from Appendix 1. It is believed it is covered elsewhere.
  - Erica moves to adopt Breffni seconds. All approve.
  - *ACTION: Michael will put out an announcement regarding the new teachers, programs, and need for new students out to the community.*
- Proposed Budget
  - Presentation and approval of 2024/25 budget - see Appendix 2 and 3
    - Presented by Rose.

- Concerns expressed regarding the ambitious level of the budget not leaving much left over for next year: do we need to spend it all in one year?
    - It was expressed that the money is not serving the students/school in the bank & that last year and this year there is a focus on rebuilding infrastructure with the hopes of a tighter budget in subsequent years.
  - Erica moves to approve the budget as presented. Noba seconds. All approved.
- PAC Policies
  - Review and approval of draft Policies – see Appendix 4
    - Amy requests amendment on store accounts: for hot lunch, last minute celebration supplies.
    - Rose requests clarification of “Executive” vs “the Board.”
    - Alannah requests clarification on process for time sensitive decisions needing to be made between meetings.
  - Erica moves to approve with amendments. Miranda seconds. All approve.
- Events Calendar – see Appendix 5
  - Rose moves to tables to next meeting. Amy seconds. All approve.
- Next Events Planning
  - TRC Day/Orange T-Shirt Day – Friday, September 27th, 2024 – First Hot Lunch to be combined.
    - Michael presents. Georgina Silby has been hired by Klahoose as an events coordinator. A presentation will be coming in to present to each class then a whole school assembly followed by a full meal. Community, parents, and Klahoose would be invited.
    - Concerns regarding preparing a meal for all people would be challenging. Menu, kitchen space, plates, etc.
    - If it's outside salmon bake than that would be easier.
  - ACTION: Amy will start an email thread with Rose, Erica, Alannah, Taylor, Michael, and Georgina to organize.
  - ACTION: Amy will do a kitchen inventory.
- Hot Lunch October 17th, 2024; the Feast of Gratitude: Amy and Lucy.
- Fall Fair October 29th, 2024: HALOWE'EN THEMED - 1:30 to 3:30pm
  - Suggested Activities & Foods
    - Fire
    - Dress Up
    - Dance
    - Chili or other hot foods
    - Treats
    - Pumpkin Carving

- Communications
  - Review of listserv use and sharing information - Tabled.
- New Business
  - Amy will put a shout out for apples for apple juice.
  - Lucy will arrange with Doug for pressing.

Meeting Adjourned at 4:25pm.