# NETWORK PASSWORD

( NOT FOR ELEMENTARY STUDENTS)



## STEP ONE ACCESS LINK FROM HOME PAGE

sd72.bc.ca/

SD72 Home page -> I'd like to:

I'D LIKE TO...

Select a quick link

#### STEP THREE CLICK ON "FORGOT MY PASSWORD"

Password Portal

Register for Password Reset

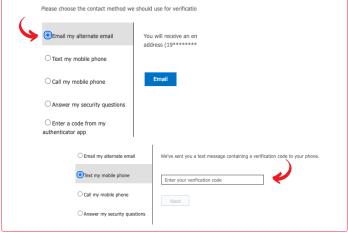
Forgot My Password



Change My Password

### STEP FIVE ENTER VERIFICATION INFO

**Enter Verification Method & Code Received.** 



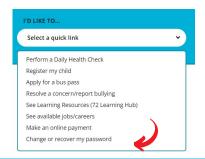
If you cannot reset your own password you can:

- 1. Phone/email helpdesk
- 2. Contact TIST at site
- 3. Contact TL at site

DO NOT contact the IT Technician at your site



Click on 'Change or Recover Password' link



## STEP FOUR ENTER EMAIL ADDRESS

Use your SD72 Email Address

Get back into your account

Who are you?

To recover your account, begin by entering your email or username and the characters in the picture or audio belongers.



STEP SIX
ENTER NEW PASSWORD

**Remember District Password Protocol** 

\* Enter new password:

\* Confirm new password:

8 Characters in length

- One not previously used
- 1upper case

Cancel

Finish

1 special character or number

