



MINUTES SOUTHGATE MIDDLE SCHOOL PAC 2024/25

Tuesday, September 24th, 2024 6:30PM

PAC CHAIR: Cherice Sweet **PAC TREASURER:** Kalyan Dolphin

PAC SECRETARY: Heather Middleton

PRINCIPAL: Michelle Nohr **VICE PRINCIPAL:** Mike Munsie

STANDING ITEMS

| | |
|--|---------------------------|
| Welcome by Chair | Treasurer's Report |
| Introductions | Old Business |
| Review and approval of previous minutes | New Business |
| Principal & Vice Principal Report | Open Discussion |

OLD BUSINESS

| ITEM | FOLLOW UP/OUTCOME |
|------------------------------|-----------------------|
| PAC Gaming Grant application | Have we received yet? |
| Gmail account set up | Kalyan |
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NEW BUSINESS

| ITEM | ACTION |
|--------------------------|--|
| Elections | Positions to be voted on PAC Chair, PAC Treasurer, PAC Secretary |
| PAC initiative form | Kalyan to present |
| PAC Grant through the SD | Kalyan to present |
| DPAC representative | One self nomination, anyone else interested? |
| Results of Gaming Survey | Cherice and Kalyan to share in October at the budget meeting |
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Attendees: Kalyan Dolphin, Heather Middleton, Mike Munsie, Cherice Sweet, Michelle Nohr, Rachel Bettenson, Ana Wylie, Lori Poppe, Greg Williams, Adam Clarkson

Meeting began at 6:32 pm.

1. Welcome by Chair

2. Introductions

3. Old Business:

- Point of clarification, the template for funding requests from teachers was the action item in point 12
- Approval of Minutes from June 11, 2024.

1st – Cherice Sweet ; 2nd – Kalyan Dolphin. Approved.

4. Principal Report

- Continuing with growth plan, areas of belonging, numeracy and literacy
- Continuing to work with the circle of courage framework
- Truth and Reconciliation Day Recognition Events on Monday and Friday
- Cops for Cancer came past today
- Volleyball, Soccer and Cross country has started
- Gator Den volunteers are in action
- Cell Phone policy going well
- Introduction to upper field wetland project and Wild Schools funding that was received



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5. Treasurer's Report

- General Account – used for funding as the PAC sees fit
- Gaming Account – specific guidelines as to what this is used for, by September 30th we will receive a notification of receipt of funds, we expect around \$12,000
- Total in Gaming account: \$244.77
- Total in General account: \$1,150.68

6. PAC Grant from School District

- Can request funds from School District
- Treasurer will applied to the school district for the grant, expect decision to be made by November

7. PAC Gmail Account

- PAC Gmail address was opened and will be used for communications
- To be monitored by the executive

8. Audit of PAC – Improvements to process

- Received audit results gathered from BC
- Identified the bylaws gap around ensuring 4 members (quorum) vote on motions
- Meetings could be online as requested, technology can be glitchy
- Signing of cheques – must be signed by two people
- Elections note, can only hold a position for one (1) calendar year
- PAC elections – anyone can attend the meetings and vote
- ACTION – Anna to help draft a PAC 101 email

9. DPAC Representative

- Lori Poppe and Ana Wylie are appointed the DPAC representative for the Southgate PAC for 2024/25



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10. Elections

- Call for nominations for position of President
 - i. Nomination of Cherice Sweet for President
1st – Heather Middleton; 2nd – Rachel Bettenson
Acclaimed
- Call for nominations for position of Treasurer
 - i. Nomination of Kalyan Dolphin for Treasurer
1st – Greg Williams; 2nd – Lori Poppe
Acclaimed
- Call for nominations for position of Secretary
 - i. Nomination of Heather Middleton for Secretary
1st – Ana Wylie; 2nd – Rachel Bettenson
Acclaimed

11. Open Discussion:

- If there's any ideas for fundraising please bring them to the next meeting
- Domino's pizza, proceeds go towards your school
- North Island Bottle Depot there is a Southgate PAC account

12. Next meeting:

- To be